



RM of Hoodoo

Meeting Minutes

December 13, 2023 - Regular - 08:00 AM

ATTENDANCE:

Reeve	Derreck Kolla - absent	Div. 4	Donavin Reding - absent
Div. 1	Hal Diederichs	Div. 5	Bruce Cron
Div. 2	Eugene Jungwirth	Div. 6	Darren McConnell *
Div. 3	Reg Wedewer		

*Councillor McConnell appointed by Council members as Acting Reeve for this meeting

Administrator: Fay Stewart

1. Call to Order

A quorum being present, Acting Reeve McConnell called the Regular Meeting of Council to order at 8:04 a.m.

2. Conflict of Interest

Councillor Diederichs declared conflict of interest for agenda item 13.4.1 - Tenders - land rent - NE 28 40 27 W2.

Resolution No:
2023-446

3. Approval of Agenda

Moved By: Hal Diederichs

That the agenda be adopted as amended.

Carried

Resolution No:
2023-447

4. Adoption of Minutes

Moved By: Eugene Jungwirth

That the November 8, 2023 Regular Meeting minutes be approved.

Carried

5. Notice of Proclamations

None

6. Presentations and Recognitions

None

7. Public Hearings

None

8. Delegations

8.1 RCMP - Sgt. Adam Von Niessen - 11 a.m.

8.2 Pamela Wintringham - 11:15 a.m.

9. Communications

Resolution No:
2023-463

9.1 Saskatchewan Rural Crime Watch Association

Moved By: Bruce Cron

That the RM of Hoodoo No. 401 become a member of the Saskatchewan Rural Crime Watch Association and pay the 2024 annual membership fee of \$50.

Carried

10. Reports of Administration

Resolution No: 2023-449	10.1 Foreman's Report Moved By: Bruce Cron That the report from the Foreman be accepted as presented. Carried
Resolution No: 2023-448	10.1.1 RM of St. Louis - permission to haul gravel Moved By: Reg Wedewer That the RM of St. Louis be permitted to haul gravel from their stockpile (located at SW 13 43 25 W2) north on RR 2251 using tandem gravel trucks, hauling 10 yards at a time, and driving at a speed of 20 km/hr over culverts. Carried
Resolution No: 2023-450	10.2 Administrator Report Moved By: Hal Diederichs That the report from the CAO be accepted as presented. Carried
Resolution No: 2023-452	10.3 Assistant Administrator/Development Report Moved By: Reg Wedewer That the report from the Assistant Administrator be accepted as presented. Carried
Resolution No: 2023-451	10.3.1 Posts for sale Moved By: Reg Wedewer That the 4" x 4" x 8' treated wood posts be listed for sale at \$15/post + tax if purchasing less than 10 posts, and \$12.50/post + tax if purchasing 10 or more posts. <i>Councillor Jungwirth abstained from vote.</i> Carried
Resolution No: 2023-453	10.4 Financial Reports Moved By: Eugene Jungwirth That the financial reports and bank reconciliation for November 2023 be approved. Carried
Resolution No: 2023-454	10.5 List of Accounts for Approval - \$307,475.58 Moved By: Bruce Cron That the list of accounts for payment of \$307,475.58 be approved. Carried 10.5.1 Additional payments for approval None
Resolution No: 2023-455	10.6 Admin information reports - repairs & maintenance, fuel, septic hauler summary Moved By: Hal Diederichs That the admin information reports regarding septic hauler reports for November 2023 accepted as presented. Carried
Resolution No: 2023-456	10.7 Pest Control report - 2023 Moved By: Eugene Jungwirth That the 2023 report from the pest control officer be accepted as presented. Carried

Resolution No: 2023-457	10.7.1 Pest Control officer - 2024 appointment
	<p>Moved By: Reg Wedewer</p> <p>That Garry Mazurkewich be appointed as pest control officer for the RM of Hoodoo No. 401 for 2024.</p> <p>Carried</p>
	11. Reeve & Councilors Forum
	12. Unfinished Business
Resolution No: 2023-458	12.1 RM of Fish Creek - wildland fire (response to Nov 8th delegation)
	<p>Moved By: Bruce Cron</p> <p>That RM of Hoodoo invoice #2023-00836 issued to RM of Fish Creek re: fire protection services provided on September 16th, 2023, be reduced by \$1,800, and that RM of Hoodoo invoice #2023-00837 issued to the RM of Fish Creek re: fire protection services provided on September 17th, 2023, be reduced by \$3,618.20 and further reduced by \$1,200 due to revised invoice received from RM of St. Louis; and that the overpayment by RM of Fish Creek on AR account FISH001 of \$6,618.20 be refunded.</p> <p>Carried</p>
	13. New Business
Resolution No: 2023-459	13.1 Years of service awards - employees
	<p>Moved By: Hal Diederichs</p> <p>That the Employee Recognition Policy be adopted and in effect immediately.</p> <p>Carried</p>
Resolution No: 2023-460	13.1.1 Long term service awards
	<p>Moved By: Hal Diederichs</p> <p>That the following gifts be awarded at the annual RM Christmas party on Dec 17th, 2023, as per the adopted Employee Recognition Policy:</p> <ul style="list-style-type: none"> • Mike Doerksen – 20 years, gift valued at \$1,000 • Dale Kardos - 20 years, gift valued at \$1,000 • Gerald Altrogge – 10 years, gift valued at \$500 • Thomas Shupe – 5 years, gift valued at \$250 • All employees and Council – RM logo sweater <p>And that recognition for years of service for Catherine Mazurkewich be deferred to her retirement.</p> <p>Carried</p>
Resolution No: 2023-461	13.2 T. Leuschen - fence repair compensation
	<p>Moved By: Eugene Jungwirth</p> <p>That Trevor Leuschen be paid \$457.49 compensation (50% of submitted expenses) and provided with twenty 4" x 4" x 8' wooden posts from the RM for damages to his fence located on SW 25 40 27 W2 caused by the RM mower in September 2023.</p> <p>Carried</p>
Resolution No: 2023-462	13.3 2024 Council meeting dates
	<p>Moved By: Reg Wedewer</p> <p>That Council approves the following dates for the 2024 Regular meetings of Council as prescribed in The Council Procedures Bylaw Section 6:</p> <ul style="list-style-type: none"> • January 10, 2024 • February 14, 2024 • March 12, 2024 • April 10, 2024 • May 8, 2024 • June 12, 2024 • July 10, 2024 • August 14, 2024 • September 11, 2024 • October 9, 2024 • November 13, 2024 • December 11, 2024 <p>and that administration is directed to post the meeting dates online and advise that Council members may be attending via electronic means.</p> <p>Carried</p>

Resolution No:
2023-464

13.4 Municipal Revenue Sharing - annual declaration

Moved By: Hal Diederichs

The Council of the RM of Hoodoo No. 401 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2022 Audited Financial statement to the Ministry of Government Relations;
- The municipality runs a Municipal Waterworks System that is not subject to public reporting requirements;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure statements, as required;

and That we authorize CAO Fay Stewart to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

13.5 Board of Revision, Development Appeals Board - 2024 appointment

Resolution No:
2023-465

13.5.1 Board of Revision

Moved By: Eugene Jungwirth

That the RM OF HOODOO No. 401 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

Resolution No:
2023-466

13.5.1.1 Board of Revision - Secretary

Moved By: Eugene Jungwirth

That the RM OF HOODOO No. 401 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kara Lindal is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Resolution No:
2023-467

13.5.2 Development Appeals Board

Moved By: Eugene Jungwirth

That the RM OF HOODOO No. 401 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

Resolution No: 2023-468	13.5.2.1 Development Appeals Board - Secretary Moved By: Eugene Jungwirth That the RM OF HOODOO No. 401 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. Carried
Resolution No: 2023-469	13.6 Joint Fire Committee - update Moved By: Reg Wedewer That two months per diem be paid to the following firefighters in recognition of their time spent at the fire halls in September and October: <ul style="list-style-type: none">• Brent Koenning, \$300 x 2 = \$600• Aaron Hadland, \$150 x 2 = \$300• Krieg Lieffers, \$150 x 2 = \$300• Brandon Pichette, \$200 x 2 = \$400• Albert Venne, \$750 x 2 = \$1,500 Carried
Resolution No: 2023-470	13.7 Lot Consolidation Request Moved By: Bruce Cron That administration is directed to reply to the owners of lots 1, 2, and 3 Block 3 Plan 77PA19094 Nickorick and Lot 13 Block 3 Plan 101719447 Nickorick, approving the request to amalgamate respective lots. Carried
Resolution No: 2023-471	13.8 Recess for lunch Moved By: Darren McConnell That the Regular Council Meeting be recessed at 12:15 p.m. for lunch. Carried
Resolution No: 2023-472	13.9 Reconvene meeting Moved By: Darren McConnell That the meeting be reconvened at 12:47 p.m. Carried
	13.10 Tenders - land rent
	13.10.1 Councillor Diederichs declared conflict and left the meeting at 12:48 p.m.
Resolution No: 2023-473	13.10.2 NE 28 40 27 W2 Moved By: Eugene Jungwirth That the RM of Hoodoo accept the bid of \$151/acre for 70 acres of farmable land located at NE 28 40 27 W2 for a term of two years. Carried
	13.10.3 Councillor Diederichs returned to the meeting at 1:00 p.m.
Resolution No: 2023-474	13.10.4 Lepine land Moved By: Hal Diederichs That the RM of Hoodoo accept the bid of \$50/acre for 15 acres of farmable land located at SE 19 42 25 W2 for a term of two years. Carried

Resolution No: 2023-475	13.11 Hegedus - subdivision Moved By: Reg Wedewer That regarding the subdivision application received for SW 33 42 26 W2, administration bring back further information re: possibility of contract zoning, road closure and land exchange, and implications of changes to the Zoning Bylaw re: minimum site size in the lakeshore district. Carried
	14. Bylaws
Resolution No: 2023-476	15. Committee of the Whole - In Camera Moved By: Darren McConnell That Council move to Committee of the Whole-in camera at 1:50 p.m. to discuss legal, labour and strategic planning according to the Municipalities Act Sec 120. Carried
Resolution No: 2023-477	16. Reconvene to Council Moved By: Darren McConnell To reconvene the meeting at 3:40 p.m. Carried
Resolution No: 2023-478	16.1 Bonne Madone storage lots - draft lease letters Moved By: Bruce Cron That information presented regarding leasing of storage lots at Bonne Madone be sent out to property owners at Bonne Madone as amended in January 2024. Carried
	16.2 Employee matters - compensation 2024, performance evaluations
Resolution No: 2023-479	16.2.1 Outside staff - hourly - 2024 compensation Moved By: Hal Diederichs That, effective January 1, 2024, the outside employees that are remunerated by the hour receive an hourly wage increase as per attached schedule to the minutes. Carried
	16.2.2 Outside staff - management
Resolution No: 2023-480	16.2.2.1 Outside staff - assistant foreman - 2024 compensation Moved By: Eugene Jungwirth That the assistant foreman, Mike Doerksen, effective January 1, 2024, receive an increase to his annual salary of \$3,150 (4.5%). Carried
Resolution No: 2023-481	16.2.2.2 Outside staff - foreman - 2024 compensation Moved By: Reg Wedewer That the foreman, Ralph Myrheim, effective January 1, 2024, receive an increase to his annual salary of \$4,252 (4%). Carried
	16.2.3 Office staff - hourly - 2024 compensation
Resolution No: 2023-482	16.2.3.1 Office staff - hourly - 2024 compensation Moved By: Bruce Cron That Reanne Fontaine, effective January 1, 2024, receive an increase to her hourly wage of \$1/hr, and that Catherine Mazurkewich, effective January 1, 2024, receive an increase to her hourly wage of \$1.50/hr (4%). Carried

16.2.4 Office staff - management

Resolution No:
2023-483

16.2.4.1 Office staff - assistant administrator - retroactive increase

Moved By: Hal Diederichs

That the Assistant Administrator receive a 2% increase to annual salary, or \$1,116, retroactively effective July 1, 2023, resulting in a prorated payment of \$558 in the 26th pay run of 2023 on December 22, 2023.

Carried

Resolution No:
2023-484

16.2.4.2 Office staff - assistant administrator - 2024 compensation

Moved By: Eugene Jungwirth

That the assistant administrator, Ashley Pfeiffer, effective January 1, 2024, receive an increase to her annual salary of \$2,561 (4.5%).

Carried

Resolution No:
2023-485

16.2.4.3 Office staff - CAO - retroactive increase

Moved By: Reg Wedewer

That the CAO, pursuant to their respective signed contract of employment, receive a 2% increase to annual salary, or \$1,938, retroactively effective July 1, 2023, resulting in a prorated payment of \$969 in the 26th pay run of 2023 on December 22, 2023.

Carried

Resolution No:
2023-486

16.2.4.4 Office staff - CAO - 2024 compensation

Moved By: Bruce Cron

That the CAO receive a 2% increase to annual salary, or \$1,977, as per signed employment contract, effective January 1, 2024.

Carried

Resolution No:
2023-487

16.3 5223 Siba Beach Drive - utility lot

Moved By: Hal Diederichs

That the owner of 5223 Siba Beach Drive be required to remove all removal plumbing fixtures from the building on the primary utility lot, and that all pipes are capped and sealed.

Carried

17. Public Forum

18. Date of Next Meeting

January 10, 2024

Resolution No:
2023-488

19. Adjournment

Moved By: Darren McConnell

That this meeting be adjourned at 4:06 p.m.





Carried

Certified Correct

Acting Reeve

Administrator

Attachments

-  [November 2023 financial - detailed](#)
-  [List of Accounts for Approval - \\$307,475.58](#)
-  [HR-002 Employee Service Recognition Policy](#)
-  [Outside employees 2024 compensation schedule](#)