









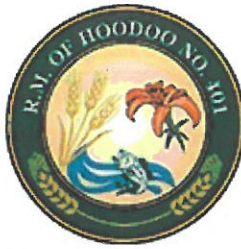
RM of Hoodoo
June 8, 2022 - regular - 08:00 AM

- 1 Call To Order**
- 2 Conflict of Interest**
- 3 Approval of Agenda**
- 4 Adoption of Minutes**
 - 4.1 Minutes Regular Meeting April 13, 2022
 - 📎 Minutes Regular Meeting April 13, 2022 1
 - 4.2 Minutes Special meeting May 13, 2022
 - 📎 Minutes Special meeting May 13, 2022 1
- 5 Notice of Proclamations**
- 6 Presentations and Recognitions**
- 7 Communications**
 - 7.1 APAS Membership
 - 📎 APAS Membership 1
 - 7.2 Beaver Program
 - 📎 Beaver Program 1
 - 7.3 SARM Email regarding tax rates
 - 📎 SARM Email regarding tax rates 1
 - 📎 Letter from Government Relations
 - 7.4 Local Government Seminar
 - 📎 Local Government Seminar 1
 - 7.5 POWL Newsletter
 - 📎 POWL Newsletter 1
 - 7.6 Request from Horizon Fertilizers
 - 📎 Request from Horizon Fertilizers 1
 - 7.7 SAMA Annual report
 - 📎 SAMA Annual report 1
 - 7.8 SPSA Fire Service
 - 📎 Letter SPSA Fire Service 1
 - 📎 Level of Service Guide
 - 7.9 Wakaw Lake Regional Park Annual Financial Statements
 - 📎 Wakaw Lake Regional Park Annual Financial Statements 1

- 7.10 Service Canada re job grant
- 8 Public Hearings**
- 8.1 Bylaw 03 of 2022
 - 📎 Report Bylaw 03 of 2022 1
- 9 Close Public Hearing**
- 10 Delegations**
- 10.1 Bart and Gary
 - 📎 email request for name change
- 10.2 Gerwings re tax refund
- 10.3 Lisa and Marcel Hubert- Road Closure Bylaw
- 10.4 Trish and Harvey Dionne road closure bylaw
- 10.5 Ken Campbell- Cudsaskwa Rec Area
- 10.6 Pinter- update on Smuts
- 11 Reports of Administration**
- 11.1 Foreman's Report
- 11.2 Administration/Development Reports
 - 📎 Administration/Development Reports 1
- 11.2.1 Speed Signs
 - 📎 Report Speed Signs 1
- 11.3 List of Accounts for Approval
 - 📎 2022-00051 total \$15,124.40
 - 📎 2022-00055 total \$7769.53
 - 📎 2022-00056 total \$610,096.33
 - 📎 2022-00059 Total \$2150.00
 - 📎 2022-00060 Total \$68,269.55
 - 📎 2022-00061 Total \$52,076.111
 - 📎 2022-00064 total \$2150.00
 - 📎 2022-00066 Total \$18,593.15
 - 📎 2022- 00068 total \$39,873.73
 - 📎 2022-00070 total \$239,088.53
- 11.4 Financial Reports
 - 📎 April 2022 bank reconciliation
 - 📎 April 2022 financial - summary
 - 📎 April 2022 financial - detailed
 - 📎 May 2022 bank reconciliation
 - 📎 May 2022 financial - summary
 - 📎 May 2022 financial - detailed
- 11.5 Bylaw Enforcement
 - 📎 Bylaw Enforcement 1

- 12 Reeve & Councilors Forum**
 - 12.1 Councillor Gabel - Schitka beach ditches-trailer
 - 12.2 Councillor Gabel -Rate payer- weir
 - 12.3 Councilors Gabel and Cron - Canola Oil
 - 12.4 Councilors as Bylaw- Reeve Kolla
 - 12.5 Tender for Engineer- Lake Study
- 13 Unfinished Business**
 - 13.1 Cudworth Fire Agreement
 - 📎 Cudworth Fire Agreement 1
 - 13.2 Kirsch- Gulansky fencing
 - 📎 Kirsch- Gulansky fencing 1
 - 13.3 Waste Water Treatment Certification
 - 📎 Waste Water Treatment Certification 1
 - 13.4 Pest Control; Officer
 - 📎 Report Pest Control; Officer 1
 - 13.5 Bylaw 04 and 05 of 2022- Closing a portion of undeveloped roadway and Undeveloped lane in West Osze
 - 📎 Report Bylaw 04 of 2022- Closing a portion of undeveloped roadway West Osze 1
 - 📎 Bylaw 04 of 2022- Closing a portion of undeveloped roadway West Osze 1
 - 📎 Bylaw 05 of 2022- Closing a portion of undeveloped lane West Osze 1
 - 13.6 Bylaw 06 of 2022
 - 📎 Bylaw 06 of 2022 1
- 14 Bylaws**
 - 14.1 Bylaw 04 of 2022
 - 14.1.1 First Reading Bylaw 04 of 2022, A Bylaw to Close a portion of undeveloped roadway on West Osze
 - 14.1.2 Second reading
 - 14.1.3 Waiver
 - 14.1.4 Third reading
 - 14.2 Bylaw 05 of 2022 A Bylaw to close a lane
 - 14.2.1 First reading Bylaw 05 of 2022
 - 14.2.2 second reading
 - 14.2.3 Waiver
 - 14.2.4 Third Reading
 - 14.3 Bylaw 06 of 2022- A Bylaw for numbering houses and rural properties
 - 14.3.1 First Reading Bylaw 06 of 2022
 - 14.3.2 Second Reading
 - 14.3.3 Waiver
 - 14.3.4 Third Reading
- 15 Unfinished Bylaws**
 - 15.1 Bylaw 03 of 2022- decommissioning of waste water system at Wacasa
 - 15.1.1 Second Reading- Bylaw 03 of 2022 - A Bylaw to amend Bylaw 14 of 2018 Section 13.4.9 e)
 - 15.1.2 Third reading

- 16 New Business**
- 16.1 Lease of Pasture Land NE 28 40 27 W2
 -  Lease of Pasture Land NE 28 40 27 W2 1
- 16.2 Vehicle and Equipment decals
 -  Report Vehicle and Equipment decals 1
- 16.3 Weir- Trail cameras
 -  Report- Trail cameras 1
- 16.4 Balone- Sask Energy Line
 -  Report Balone- Sask Energy Line 1
- 16.5 Employee Training
 -  Report Employee Training 1
- 16.6 Equipment upgrade
 -  Finning GPS Tracking 1
- 17 Committee of the Whole- In Camera**
- 18 Reconvene to Council**
- 19 Public Forum**
- 20 Date of Next Meeting**
- 21 Adjournment**



RM of Hoodoo

Meeting Minutes

April 13, 2022 - regular - 09:00 AM

ATTENDANCE:

Reeve	Derreck Kola	Div. 4	Donavin Reding
Div. 1	Hal Diedrich entered @ 1:43 PM	Div. 5	Bruce Cron
Div. 2	Eugene Jungwirth	Div. 6	Don Gabel
Div. 3	Reg Wedewer		

Administrator: Joan Corneil

1. Call To Order

A quorum being present, Reeve Kolla called the meeting to order at 8:08 a.m.

2. Conflict of Interest

None declared

Resolution No:
2022-145

3. Approval of Agenda

Moved By: Don Gabel

That the agenda be adopted as amended

Carried

4. Adoption of Minutes

Resolution No:
2022-146

4.1 March 09, 2022 Minutes

Moved By: Bruce Cron

That the March 09, 2022 Regular Meeting minutes be approved as amended

Carried

Resolution No:
2022-147

4.2 April 01, 2022 Special Meeting Minutes

Moved By: Donavin Reding

That the April 01, 2022 Special Meeting minutes be approved as amended

Carried

5. Notice of Proclamations

6. 9:00 Presentations and Recognitions

7. Public Hearings

8. 9.00 Delegations

8.1 Green Grove camp taxes

Green Grove is to supply information regarding the space used for worship.

8.2 Gravel Pit- Rory Scott

8.3 Don Junneau

admin to supply gravel

9. Communications

Resolution No:
2022-148

9.1 Letter Damara Wojcichowsky

Moved By: Eugene Jungwirth

Receive and file.

Carried

Resolution No:
2022-149

9.2 Letter- opposition Critic

Moved By: Reg Wedewer

Receive and file.

Carried

Resolution No:
2022-150

9.3 Cudworth Rec board

Moved By: Don Gabel

That administration is directed to respond to the Cudworth Rec Board that due to staff shortage and spring work the RM regrets they are unable to commit only to the request for the excavation at custom rates, but that the Rec Board will need to arrange for the removal and placement of material

Carried

Resolution No:
2022-151

9.4 SARM Convention

Moved By: Bruce Cron

Receive and file.

Carried

Resolution No:
2022-152

9.5 React

Moved By: Don Gabel

Receive and file.

Carried

Resolution No:
2022-153

9.6 RIRG- road maintenance

Moved By: Eugene Jungwirth

That item regarding the removal of road from the RIRG program (Smuts) be tabled to the next meeting. Administration to seek information from the RM of Grant regarding this item.

Carried

10. Reports of Administration

10.1 Reeve Kolla left the meeting at 10:01 and Deputy Reeve Reding assumed the chair

Resolution No:
2022-154

10.2 Smuts Grid road cost- borrow pit and reclamation

Moved By: Eugene Jungwirth

That Reeve Kolla be compensated at a rate of \$200/acre for regrassing the borrow pit site adjacent to the Smuts grid and \$2500.00/mile for fencing.

Carried

10.3 Reeve Kolla returned to Chambers at 10:04 am and resumed the chair

Resolution No:
2022-155

10.4 10:00 Foreman's Report

Moved By: Reg Wedewer

That the Foreman's report be accepted as presented.

Carried

Resolution No:
2022-156

10.5 Gravel Reclaimer

Moved By: Bruce Cron

That administration is directed to get information regarding a gravel reclaimer and bring forward cost to be considered in the 2023 budget

Carried

Resolution No:
2022-157

10.6 Creative-lubricant manufacturer

Moved By: Don Gabel

That the Road Committee meet with Certified Advanced Lubrication for demonstration and comparison purposes and report back to Council

Carried

Resolution No:
2022-158

10.7 Crack Sealing 777

Moved By: Don Gabel

That administration is to get costs from Raider Asphalt to do the crack sealing on the 777 grid and send to Council for approval.

Carried

10.8 Administrator/Development Reports

Resolution No:
2022-159

10.9 Training

Moved By: Eugene Jungwirth

That administration is authorized to register for webinar- Conflict in the Work Place

Carried

Resolution No:
2022-160

10.10 Admin Assistant request

That Council authorizes Ashley Pfeiffer to take 3 LGA classes in 2022 and 2 LGA classes in 2023. A full reimbursement of the admission fee, tuition fees and student union fees for the LGA course taken by Ashley Pfeiffer. and that an agreement be signed for repayment schedule should the employee leave before a 5 year term has expired.

Carried

Resolution No:
2022-161

10.11 Financial Reports

Moved By: Don Gabel

That the Financial Statements and Bank Rec for March 31, 2022 be approved

Carried

Resolution No:
2022-162

10.12 2021 reserve account adjustments

Moved By: Eugene Jungwirth

That Council authorizes a net transfer from reserve account of \$93,293 to the chequing account due to additional invoices and adjustments for 2021, broken down as follows:
Transfer from roads reserve of \$85,928 Transfer from office renovation reserve of \$8,490
Transfer to fire reserve of \$1,125 And that council authorizes a transfer of \$41,715 from the gas tax reserve to the roads reserve, for gas tax funds that were earmarked for Smuts road construction

Carried

Resolution No:
2022-163

10.13 Fire Reserve transfer

Moved By: Bruce Cron

That \$86,000.00 be transfered from the Fire Reserve to the General Account

Carried

Resolution No:
2022-162

10.14 Update to Hamlet 2021 financials

Moved By: Bruce Cron

That Council authorizes an additional \$792.94 and \$162.68 to be transferred from the Cudsaskwa Hamlet reserve & Balone Hamlet reserve respectively to cover additional North Lagoon & weir costs incurred in 2021 that were not received at the time of the initial draft financial presentation.

Carried

Resolution No:
2022-164

10.15 List of Accounts for Approval

Moved By: Don Gabel

To approve the following Lists of Accounts: Batch # 2022-00039 totaling \$99,210.86, Batch # 2022-00043 totaling \$2,150.00, Batch # 2022-00044 totaling \$22,705.34, Batch # 2022-00046 totaling \$12,429.12, Batch # 2022-00048 totaling \$21,514.52 and batch # 2022-00050 totaling \$199,556.40 for a total of \$357,566.28 and cheque # 14053 in the amount of \$637.60

Carried

Resolution No:
2022-165

10.16 SaskWater Log and Reports

Moved By: Donavin Reding

Receive and file

Carried

Resolution No:
2022-166

11. Committee of the Whole- In Camera

Moved By: Derreck Kolla

That Council move to Committee of the Whole-in camera at 11:12 am to discuss land, legal, labour and/or strategic planning according to the Municipalities Act Sec 120

Carried

11.1 Bylaw 02 of 2022- gravel

11.2 RM of St Louis

11.3 employee issues

11.4 Equipment Repair

Resolution No:
2022-167

11.5 lunch

Moved By: Derreck Kolla

That this meeting recess for lunch at 12:15 PM and reconvene to Committee of the Whole at 12:45 PM

Carried

Resolution No:
2022-168

12. Reconvene to Council

Moved By: Derreck Kolla

To reconvene the meeting at 1:28 PM.

Carried

Resolution No:
2022-169

12.1 RM of St. Louis - Letter from legal

Moved By: Bruce Cron

That administration is directed to respond to the letter forwarded from legal Council, through our legal Council, regarding outstanding issues with the RM of St. Louis that the RM of Hoodoo will allow road haul on the RM of Hoodoo roads only when winter weights are in effect typically from December 01 to February 28 at the RM of Hoodoo rates and that no haul agreement will be signed until such time as the outstanding invoices are paid in full.

Carried

13. Reeve & Councilors Forum

Resolution No:
2022-170

13.1 Wakaw Rec Board Meeting update- Reeve

Moved By: Derreck Kolla

To receive a verbal report regarding the Cudworth Rec Board Meeting

Carried

14. Unfinished Business

Resolution No:
2022-171

14.1 Committee appointments- Wheatland Rail And Regional Library member

Moved By: Hal Diederichs

That Hal Diederichs be appointed to the Wapiti Regional Library Board

Carried

Resolution No:
2022-172

14.2 Wheatland Rail

Moved By: Eugene Jungwirth

That Reeve Kolla be appointed as an alternate member of the Wheatland Rail Board

Carried

- Resolution No:**
2022-173
- 14.3 Wheatland Express land lease**
- Moved By:** Bruce Cron
- That the RM of Hoodoo notify Wheatland Rail that that the RM approves in principle the lease of land to Wheatland Express for ten thousand dollars (\$10,000.00) annually
- Carried
- Resolution No:**
2022-174
- 14.4 Wheatland Express land lease**
- Moved By:** Donavin Reding
- That the RM of Hoodoo recommends to Wheatland Rail that the parcel of land that Wheatland Express is requesting to lease be subdivided, cost of subdivision and any other costs related to the subdivision to be borne by Wheatland Express and that no lease agreement be signed until all outstanding bills owed to the member RM's of Wheatland Rail and to Wheatland Rail by Wheatland Express, GSR and 4Corners are paid in full.
- Carried
- Resolution No:**
2022-175
- 14.5 Town of Cudworth- fire agreement**
- Moved By:** Derreck Kolla
- That clause 11 be changed to indicate that the Town of Cudworth will ORDER a new First Line Truck by December 31, 2023 and that once clause 11 is complied with, the RM of Hoodoo will pay to the Town of Cudworth \$11/property from outside Fire Agreements.
- Carried
- Resolution No:**
2022-176
- 14.6 North Lagoon Building**
- Moved By:** Eugene Jungwirth
- That Council directs administration to move the North Lagoon Building to the shop site in Cudworth and that administration is directed to advertise a tender for the foundation.
- Carried
- Resolution No:**
2022-177
- 14.7 Road and Lane closure**
- Moved By:** Reg Wedewer
- That the administrator is authorized to sign the Acceptance of Proposal from Geo Verra for the estimated amount of \$8800.00 for survey work to be done regarding Lane and Road closure - portion of road allowance adjacent to Lot 1 Bl 4 Plan # 67PA11746 nad lane Plan # 67PA11746
- Carried
- Resolution No:**
2022-178
- 14.8 Tabled Item - Assessment Appeals Board**
- Moved By:** Don Gabel
- That Western Municipal Consulting be retained to act , on behalf of the RM of Hoodoo No. 401, as the Board of Revision regarding assessments. and that the Appeal fee for assesments be set at \$250.00 per appeal.
- Carried
- Resolution No:**
2022-179
- 14.9 Hayland Tender**
- Moved By:** Bruce Cron

That the Hayland tender be awarded to Brent Beaudoin for a term of three (3) years at a price of Five thousand four hundred dollars plus GST.

Carried

Resolution No:
2022-180

14.10 Seacans

Moved By: Donavin Reding

That Reeve Kolla, Councillor Gabel and CAO meet with Rick Kindrachuk regarding seacans in conservation area.

Carried

Resolution No:
2022-181

14.10.1 Refund for Development permit

Moved By: Derreck Kolla

That a refund be paid to all applicants for Discretionary Use Development Permits that were refused due to the fact there is no storage in a Conservation area.

Carried

15. New Business

Resolution No:
2022-182

15.1 Bylaw enforcement appointment

Moved By: Hal Diederichs

That Luc Morin be appointed as Bylaw Officer under contract for the 2022 year from April 18 to November 15, rates to be at \$60.00 / hr and \$0.60 / K

Carried

Resolution No:
2022-183

15.2 Zoning Bylaw amendment Wacasa Bylaw 03 of 2022

Moved By: Eugene Jungwirth

That Bylaw 03 of 2022 a Bylaw to amend Bylaw 14 of 2018 13.4.9 e) be laid on the table under the order of business "Bylaws" and that Bylaw 03 of 2022 be given first reading.

Carried

Resolution No:
2022-184

15.3 Club Root Inspector

Moved By: Don Gabel

That all Plant Health Officers for SARM Divisions 1 through 6 be appointed Pest Control Officers for the purposes of Clubroot for the year 2022 and that administration is authorized to sign the Appointment letter..

Carried

Resolution No:
2022-185

15.4 Boot Policy

Moved By: Bruce Cron

That the Boot Policy (PW 01) dated the 13th of April 2022 be approved and dispersed to staff

Carried

Resolution No:
2022-186

15.5 2008 International fire truck repairs

Moved By: Donavin Reding

That the Fire Chief is authorized to order repairs for the 2008 Crimson pumper truck at a cost estimate of \$6439.83

Carried

Resolution No:
2022-187

15.6 New Firefighter

Moved By: Reg Wedewer

That Louis Rabe be added to the list of Junior Fire Fighters for the Wakaw/Hoodoo Fire and Rescue Services

Carried

16. Bylaws

Resolution No:
2022-188

16.1 Bylaw 03 of 2022

Moved By: Reg Wedewer

That Bylaw 03 of 2022, A Bylaw to amend Bylaw 14 of 2018 Section 13.4.9 e) receive the first reading and that administration is directed to provide the appropriate notices regarding a Public Hearing to be set for June 08, 2022.

Carried

17. Public Forum

18. Date of Next Meeting

June 08, 2022 at 8 AM- Senior Rec Centre

Resolution No:
2022-189

19. Adjournment

Moved By: Derreck Kolla

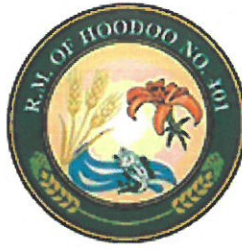
That this meeting be adjourned at 4:58 p.m.

Carried

Certified Correct

Reeve

Administrator



RM of Hoodoo

Meeting Minutes

May 13, 2022 - Special - 08:00 AM

ATTENDANCE:

Reeve	Derreck Kolla	Div. 4	Donavin Reding
Div. 1	Hal Diedrich	Div. 5	Bruce Cron
Div. 2	Eugene Jungwirth	Div. 6	Don Gabel
Div. 3	Reg Wedewer		

Administrator: Joan Corneil

1. Meeting Called To Order

A quorum being present Reeve Kolla called the meeting to order at 8:12 a.m.

Resolution No:
2022-190

2. Adoption of Agenda

Moved By: Donavin Reding

That the agenda be adopted as ammended.

Carried Unanimously

3. New and Other Business

None

Resolution No:
2022-191

3.1 Borrowing

Moved By: Bruce Cron

That the RM of Hoodoo No. 401 borrow funds from the Credit Union to finance the purchase of an excavator in the amount of \$300,000.00 for a term of less than three years at a rate of prime and that the Reeve and administrator are authorized to sign the documents once prepared

Carried

Resolution No:
2022-192

3.2 Hire Foreman

Moved By: Eugene Jungwirth

That Ralph Myrheim be hired as Foreman for the RM of Hoodoo 401 starting May 30, 2022

Carried

Resolution No:
2022-193

4. Adjournment

That this meeting be adjourned at 8:18 AM.

Carried

Certified Correct

Reeve

Administrator



May 4, 2022

Re: Invitation to join APAS

Dear Reeve and Councillors:

Your RM isn't currently a member of APAS, but included with this letter is a **Spring 2022 APAS Update** that shows the kinds of issues and projects we'd use your membership dollars for if you decide to join.

Also included is an **APAS Membership Quote** with the full annual APAS membership fee for your RM, plus the 12-month trial membership for \$2022.

As Councillors, you're already stuck in countless meetings, plus you're busy with your own lives – farming, working off-farm jobs, volunteering, and taking care of your families.

When you finally sit down to catch your breath, ratepayers also expect you to be constantly advocating for the farmers, ranchers, and rural residents in your area.

There aren't enough hours in the day for you to be everywhere, but that's ok – APAS is standing up for producers when you can't be there.

Whether it's fighting the carbon tax, improving Business Risk Management programs, or creating solutions to fix bad rural internet, APAS is always looking for new ways to make your farm business more successful.

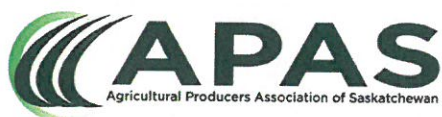
135 RMs across the province are already members of APAS, and we'd like you to join us as we fight for Saskatchewan's agricultural producers.

Just call **306.789.7774** or email **chemming@apas.ca** to learn how to become a member.

Sincerely,

A handwritten signature in black ink that reads 'Curtis Hemming'. The signature is fluid and cursive, with the first name 'Curtis' and last name 'Hemming' clearly distinguishable.

Curtis Hemming
Assistant General Manager, APAS



Spring 2022 APAS Update

1. APAS updates for RM Councils, Boards, and others: Please contact APAS Assistant General Manager, Curtis Hemming, at chemming@apas.ca or 306.789.7774 if you need update materials for your upcoming RM Council or Board meeting. APAS staff and Directors are always available to come discuss our projects and advocacy work.

2. Weekly APAS Update emails: For the past 2 years we've been sending weekly APAS Update emails to our APAS Representatives, RM Councils, Associate Members, and producers to tell them about the important agricultural issues APAS is working on. We also post video APAS Updates on our YouTube channel each week. Let us know if you're not receiving these weekly updates and we'll sign you up.

3. APAS NPF Task Force recommendations: The federal and provincial governments are currently seeking feedback to improve business risk management programs (Crop Insurance, AgriStability, AgriInvest, AgriRecovery, etc.), trade programs, and research programs in their next 5-year funding agreement. To ensure the concerns of Saskatchewan producers were heard during the consultations, APAS created a Next Policy Framework (NPF) Task Force at the end of 2021, and the group is getting close to finishing its work. We're gathering producer feedback on their findings, so visit <https://bit.ly/3l8xDZK> to read the Task Force's 19 draft recommendations and complete the survey at <https://bit.ly/3CvS01w>.

4. Saskatchewan Growth Coalition backgrounder: APAS put together a background document on the impact of the Saskatchewan Growth Coalition's proposal to shift municipal taxes away from the oil and gas industry onto agricultural land, so visit <https://bit.ly/36tZMNp> to read that summary.

5. APAS Rural Connectivity Task Force update: In 2021 the APAS Rural Connectivity Task Force (RCTF) released its final report containing recommendations to improve Saskatchewan's bad rural internet and cellular coverage. Since then, we've been meeting with elected officials, civil servants, telecom companies, and internet regulators to discuss the report's 43 recommendations. Improving rural internet and cellular coverage is critical to the success of farm businesses and rural Saskatchewan, so APAS will continue working hard on this issue. Visit <https://bit.ly/3D2TuRa> for a summary of the RCTF's advocacy since releasing its final report.

6. APAS submission to the CGC: APAS recently made a submission to the Canadian Grain Commission as they conduct a review of the "subject to inspector's grade and dockage" provision. Visit <https://bit.ly/37qeLsx> to read our submission.

7. APAS submission to ISED: APAS sent a submission to Innovation, Science, and Economic Development Canada (ISED) that encourages taking a "use it or lose it" approach to companies purchasing broadband spectrum. Visit <https://bit.ly/3GVrfrn> to read our submission.



8. Canadian Federation of Agriculture AGM: APAS Directors, staff, and Youth Leadership and Mentorship Program mentees attended the Canadian Federation of Agriculture's AGM at the beginning of March. We held meetings with Marie-Claude Bibeau (federal Minister of Agriculture), John Barlow (federal Conservative Agriculture Critic), and Michael Hoffort (CEO of FCC) while we were there. APAS put forward 5 policy resolutions for discussion and voting at the AGM, including resolutions on the Livestock Tax Deferral program, water infrastructure funding, and market development programs.

9. Todd Lewis elected CFA Vice-President: Also at the CFA AGM, Todd Lewis (APAS Past President) was elected as the 2nd Vice-President of CFA for another term. Todd has been on the CFA Board for the last five years and served as acting 2nd Vice-President last year. Visit <https://bit.ly/3hVqO31> to read our press release on Todd's re-election.

10. 26 resolutions adopted at APAS General Meeting: APAS recently held its General Meeting in Regina, and the most important part of that meeting was discussing and voting upon policy resolutions. 26 resolutions were adopted by APAS Representatives at the meeting, and you can read them at <https://bit.ly/3tCzF0t>. We're now doing the important work of communicating these resolutions to elected officials and civil servants in both the provincial and federal government, plus other organizations.

11. Watch recording of legal panel on grain contracts: Another highlight from the APAS General Meeting was a panel discussion with 3 lawyers on the topic of grain contracts. They provided a lot of good thoughts on the topic, and you can watch a recording of the panel at <https://bit.ly/3IG4Agr>.

12. Watch Mark Hemmes' transportation update: Also at the APAS General Meeting, Mark Hemmes from Quorum Corporation gave an update on Canada's grain transportation system. You can watch a recording of Mark's presentation at <https://bit.ly/35hQSSF>.

13. APAS submission on border carbon adjustments: APAS made a submission to Finance Canada about border carbon adjustments. The adoption of border carbon adjustments would cause significant business challenges for our members, so you can read our submission at <https://bit.ly/3IZGKN6>.

14. APAS submission about PST in the ag sector: APAS made a submission to the provincial government in response to their review of the application of PST in the agricultural sector. We reviewed the list of exempted goods and supplies in the Regulations to identify any gaps or inconsistencies. The submission also addresses APAS member concerns about PST policies on asset transfers between related properties, business insurance premiums, and construction labour. Visit <https://bit.ly/3npR6gF> to read our submission.

15. APAS Youth Leadership and Mentorship Program: Since 2014, the APAS Youth Leadership and Mentorship Program (YLMP) has provided an opportunity for Saskatchewan producers between the ages of 18 and 40 to learn about agricultural policy, lobbying, and networking. Visit <https://bit.ly/3Dols8O> to read about the young producers in this year's YLMP.

Agricultural Producers Association of Saskatchewan (APAS)

3401A Pasqua St.
Regina, SK S4S 7K9
Office Phone #: 306 789-7774
Fax #: 306 789-7779
Email: info@apas.ca



INVITATION to become an APAS Member

You are currently not a member of APAS

MEMBERSHIP QUOTE

TO: RM of Hoodoo No. 401
Attention: Reeve / Council
Box 250
Cudworth, SK
S0K 1B0

DATE: APRIL 21ST, 2022

MEMBERSHIP OPTIONS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1. Full Membership	Full APAS membership fee – 6 cents per acre	\$ 11683.08	\$ 11683.08
2. Trial Membership	12-month trial membership	\$ 2022.00	\$ 2022.00

RMs pay an annual fee based on the *lower* of the following:

- ½ mill of agricultural assessment based on the mill rate in 2000, OR
- \$0.06 per assessed agricultural acre (arable and pasture acres only)

APAS membership fees have never increased since the organization was created in 2000.

For more information on the cost and benefits of APAS membership to your RM, please contact APAS Assistant General Manager, Curtis Hemming, at chemming@apas.ca or 306-789-7774 ext. 2. Curtis will be happy to develop a membership presentation customized to your RM.

THANK YOU FOR YOUR BUSINESS!

Catherine Mazurkewich

From: Annette Ellert <aellert@sarm.ca>
Sent: Tuesday, April 19, 2022 10:35 AM
To: Catherine Mazurkewich
Subject: RE: Beaver Control Program

Good morning Catherine,

The BCP information on the website is last years program. Yes, there is funding approved to March 31, 2023 however we are still working with the Ministry to finalize the 2022-23 program. The focus will remain on removing adult nuisance beaver. There have been changes discussed that will no longer include beaver deceivers or pond levellers as eligible expenses. Removal of dams has never been an approved expense of this program and is not being considered.

If the RM chooses to try beaver deceivers or pond levellers you can simply google how to put something together. I am sharing some links for you to check out:

Pond Leveller: <https://www.beaversolutions.com/get-beaver-control-products/flexible-pond-levelers/>
Beaver Deceiver: <https://beaverdeceivers.com/>

I hope that helps. We will reach out to RMs once the new BCP is finalized and on the SARM website. Enjoy the rest of your day.

Annette Ellert

Programs Administrator
306.761.3744

From: Catherine Mazurkewich <rm401planning@sasktel.net>
Sent: April 19, 2022 10:19 AM
To: Annette Ellert <aellert@sarm.ca>
Subject: Beaver Control Program

Good morning Annette,

Just checking in with you regarding the BCP guidelines for the 22-23 year. Based on the information on the website, it looks like the program was extended to March 31, 2023. Please let me know if that is correct. As well, for pond leveler materials, what does that mean exactly. I tried to read through the program guidelines, but I didn't see anything. For beaver deceiver materials, is that special gates, etc., for culverts?

We have a particularly bad spot in the RM, where every year, the beaver dams that are built, threaten to undermine & destroy our grid road. Is any part of the destruction or removal of the dam covered under the BCP program? Please let me know when you have a minute.

Thanks,

Catherine Mazurkewich
Assistant
R.M. of Hoodoo No. 401
306-256-3281

CONFIDENTIALITY NOTICE:

This e-mail was intended for a specific recipient. It may contain information that is privileged, confidential or exempt from disclosure. Any privilege that exists is not waived. If you are not the intended recipient, do not distribute it to another person or use it for any other purpose. Please delete it and advise me by return e-mail or telephone.

From: [SARM](#)
To: [SARM](#)
Subject: INFORMATION: Effective Tax Limit Changes
Date: April 25, 2022 9:23:21 AM
Attachments: [image001.png](#)
[image004.png](#)
[Minister of Government Relations - Don McMorris - Property Tax Rates.pdf](#)

Good morning, SARM members,

The Ministry of Government Relations has announced they will be proceeding with regulatory amendments to change the effective tax rate limit to 7:1 for the 2023 year. Please see the attached letter send to President Orb.

The Board of Directors met last week and reinforced that SARM is not in favor of any changes to the tax rate limits. Over the past six months, the SARM Executive has met with Minister McMorris as well as ministry officials making them aware of SARM not being in favor of such changes. In fact, just this month we met with the ministry presenting studies the SARM Team has completed that show how tax ratio changes would affect our membership.

SARM is disappointed with the lack of consultation with our membership on these changes to the tax rate limits. In response to the correspondence from the Minister of Government Relations, we have set up a meeting with Premier Moe to reinforce how severe these changes will affect our membership. This meeting will be held next week at the Legislative Building.

As always, we will continue to update our members as this issue progresses.

Jay

Jay B. Meyer
Executive Director
[306.761.3721](tel:306.761.3721)

Saskatchewan Association of Rural Municipalities
2301 Windsor Park Road, Regina SK S4V 3A4 | [306.757.3577](tel:306.757.3577) | sarm.ca



CONFIDENTIALITY NOTICE: This e-mail (and any attachment) was intended for a specific recipient. It may contain information that is privileged, confidential or exempt from disclosure. If you are not the intended recipient of this message, please note that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this information in error, please notify the sender and delete it. Internet and email communication is not secure.

Please consider the environment before printing this email.



Government
— of —
Saskatchewan

Minister of
Government Relations
Legislative Building
Regina, SK Canada S4S 0B3

April 14, 2022

Ray Orb
President
Saskatchewan Association of Rural Municipalities
2301 Windsor Park Road
REGINA SK S4V 3A4
rvorb@sasktel.net

The Government of Saskatchewan is committed to positioning the province for economic growth as we continue working toward goals identified in Saskatchewan's Growth Plan.

To improve fairness among municipal property taxes and help attract investments in Saskatchewan, the provincial government has set a new limit on property tax rates. A new effective tax rate limit of 7:1 will take effect for the 2023 taxation year to replace the current limit on mill rate factors.

As a valued partner of the Government of Saskatchewan, I wanted to reach out to you today to provide this update and to signal our government's commitment to working with stakeholders on ensuring our great province remains strong.

The Ministry of Government Relations will proceed with the regulatory amendments needed to implement the changes, which will include further communications with municipal stakeholders. You can expect additional details and educational materials in the coming weeks on the new limit and how it is determined, and the amended regulations later this year will come into force for 2023.

The ministry is committed to supporting stakeholders through these changes. If you have questions or comments at this time, please reach out to the Policy & Program Services branch at 306-787-2653 or property.tax@gov.sk.ca.

... 2

Thank you for your ongoing work to make Saskatchewan the best place to live, work and do business.

Sincerely,



Don McMorris
Minister of Government Relations
Minister Responsible for First Nations, Métis and Northern Affairs
Minister Responsible for Provincial Capital Commission

From: [BHCC Lutheran Brethren and Saron Lutheran Parish](#)
To: drippytap50@gmail.com; jadie.fennig@gmail.com; terriscriven@live.ca
Subject: Local Government and Community Seminar
Date: May 17, 2022 10:11:10 PM
Attachments: [Community Training.pdf](#)

Good Morning,

My name is Kathy Evans and I reside in Birch Hills. I would like to extend the following open invitation to members of your municipality who may be interested in learning about their local council, administration and ratepayers roles in governing their community.

The idea behind this is that all communities have similar issues/concerns with ratepayers, council and staff. The more I have had opportunity to learn from connecting with municipalities across the province in my present job as well as from taking the Local Government courses from the University of Regina, the more I am convinced that many problems that ratepayers, councils and staff face could be avoided with education – with everyone knowing and understanding their roles when it comes to local government and community.

Small communities especially can find it difficult both financially and socially to get proper training on this – usually it is up to council, ratepayers and staff to react to issues and learn as they go. Quite often new councillors/administration and staff rely on current council or staff for leadership and guidance which may or may not be a good thing. Social pressures, friendships and personality conflicts can also make it difficult for different parties to know what is accurate and what isn't, which can sometimes lead to decisions based on emotion rather than what is in the best interest of the community at large. In addition, many ratepayers simply react to situations without taking the time to become familiar with procedures or engage with council and CAO to help them understand the decisions made.

Knowledgeable, third party teaching from a qualified authority takes the “personal setbacks” out of learning what could be sensitive material in a group setting in a small community. Ken Kolb is one of the teachers at the University of Regina who teaches 2 of the fundamental classes required for all CAO's to complete before being certified to work in a municipal office. These courses start at ground zero outlining the purpose of local government and examining the roles that the public, the council and the CAO (staff) play in developing their communities. In addition to teaching, Ken has served communities as CAO and City Manager for over 20 years and is currently CAO for the RM of Corman Park which surrounds Saskatoon.

This seminar is titled “Local Government and Community - Bringing It All Together”. It will run from 9:30 am – 1:30 pm consisting of three 45 minute sessions outlining the roles and responsibilities of each group with a tie together session at the end. There will be time for questions and discussion and will end with a brunch to give people an opportunity to talk with each other after or speak with Ken if they have a specific question they are not comfortable

asking in public. This seminar is open to anyone interested and is being advertised in surrounding communities in reasonable proximity to Birch Hills. Our hope is that people from several communities will attend which may plant the seed for other joint community training sessions in the future.

My husband is a first time councillor in the Town of Birch Hills. Over the course of the last year and a half, he has had many questions. My initial intent last fall was to hire Ken Kolb for a one on one session with Lyle for his birthday, where he could discuss any questions and get an answer he could trust, free of any influence. However, the more I came in contact with other municipalities, especially small towns and villages, the more I heard (mostly from Administration and staff) of a need for an all-inclusive learning opportunity for the entire community. As a result we would like to open up the learning opportunity intended for Lyle's benefit and extend it to anyone interested in hope that others will find the material beneficial for themselves and their respective communities.

If this is something you feel your council, staff, ratepayer or maybe someone considering running for council in the future may benefit from, please pass on the information or, if possible, post in your municipal office. Any questions can be directed to myself at 306-314-9967. In order to prepare for brunch we ask anyone interested to pre-register if possible.

I appreciate you time and consideration of this,

Kathy Evans



NOTICE

2022 ANNUAL GENERAL MEETING

SATURDAY, AUGUST 20, 2022

10:00 AM

WAKAW LEGION HALL

The annual meeting will be an in-person meeting at the hall. All provincial guidelines for covid will be followed.

The RM of Hoodoo, Carrot River Valley Watershed Authority and others have been invited to attend and speak if they wish. Topics include financial reports, weir and water levels, RM activities, and other reports/discussions

This is an opportunity to learn more about POWL, contribute your thoughts, ideas and wishes for future action. Recently we have worked with the RM over the livestock operation and the weir as these two issues have a direct impact on lake residents.

This is also a great opportunity for anyone to possibly consider volunteering for the board or committees. People may volunteer or be nominated to participate on the board at the annual meeting. We currently have a number of beaches whom are not represented on the board and we would like to rectify that. Every beach should have representation.

NEW MEMBERSHIP PAYMENT OPTIONS FOR POWL

As in the past, current membership fees are set at \$20.00 per year

A new option starting in 2021 offers a 5 year membership for a total of \$75.00

A membership application is attached.

**PLEASE REMEMBER- Children are Playing!**

Everyone comes to the beach to have fun, especially our children. It is imperative that we remember this fact when travelling around the beach in your vehicle. The speed limit is posted and has been set at that level to add to the safety of our children and all who enjoy time at the beach – lower speeds are recommended in areas that are dangerous. *Your attention to your speed when driving is most important*

WEIR

The RM of Hoodoo has retained an engineering consultant to inspect and confirm the elevations of the weir at the east outlet of the lake and will continue to preserve this structure. POWL and RM reps plan to tour the weir this spring.

CIVIC ADDRESSING

The RM will be installing a uniform address sign at each property, with a new number, which each ratepayer will be charged for. In addition, the RM has changed the names of most of the existing roads in the subdivisions around the lake. We assume the RM will be changing the signing on the roads. **Your property should specify lot and block number to assist the RM's contractor in installing the new posts. Until the civic addressing system is fully operational residences need to identify their lot/ block numbers for assisting with this project which would also include assisting emergency responders.**

CRIME WATCH

Beaches are forming their own contact distribution list system on “What’sapp” to keep their beach safe. This communication is quickly accessible and the main goal is to protect people and prevent property damage.

Keeping connected with property owners like this tie in with why becoming a **Beach representative** is important to POWL.. Contact POWL or come to the board meeting to help keep your neighbours informed. You can team up - more than one beach rep per beach is workable. With your support POWL is able to lobby the RM on issues that have a direct impact on lake residents. **May 20 is our next POWL board member meeting at 7:00 pm at the Legion Hall.**

TREE SEEDLINGS FOR SALE Deadline May 1 2022, they will deliver to Wakaw.

Saskatchewan Association of Watersheds (SAW) is a non-profit organization with a goal to ensure there will be a healthy source water supply of ground and surface water for future generations in Saskatchewan.

The Association is selling tree seedlings this year as part of our Tree for Life Program. Your purchase will help support water stewardship programming in Saskatchewan. This year, seedling trees will be sold at \$5 per tree (\$50/bundle) when ordering 10-250 trees. When you order more than 250 trees, you will receive 30% off your purchase. Trees are sold in bundles of ten per species, and there is a minimum purchase of 10 trees. For example, if you would like Blue Spruce and White Spruce, you would need to order at least ten of each species, for a total of 20 trees. Trees are approximately 12” – 24” tall.

Ordering will be online from February 15, 2022 **until May 1, 2022**. Trees will be delivered to your closest watershed in June (date to be determined). You will be notified by email when trees are ready to be picked up and where to pick them up. Species being sold include: Blue Spruce White Spruce Hill Poplar Prairie Sky Poplar Sandbar Willow Pussy Please follow the link <https://saskatchewan-tree-for-life.myshopify.com/> for more information on species and to order your trees and where you can pick up your trees.

MANITOBA ASSOCIATION OF WATERSHEDS LEADS PARTNERSHIP ON AAFC'S ON-FARM CLIMATE ACTION FUND

The Manitoba Association of Watersheds (MAW) announced the organization is a successful recipient of Agriculture and Agri-Food Canada (AAFC) On Farm Climate Action Fund Project in February. The MAW-led project, which was supported by 38 organizations throughout the region, will receive up to \$40 million over the two-year project to be delivered throughout Manitoba and Saskatchewan around three key farming practices that benefit climate resiliency in agriculture: rotational grazing, nitrogen management, and cover crops.

"The fight against climate change is not only about reducing Canada's greenhouse gas emissions, but also helping farmers to innovate and adopt more sustainable farming practices," said the Honourable Marie-Claude Bibeau, Minister of Agriculture and Agri-Food. "We will continue to do what is necessary to protect our environment and provide farmers with the support needed to make their operations more sustainable for future generations. The On-Farm Climate Action Fund builds on the work already underway by our Government to lower greenhouse gas emissions and help improve long-term climate resiliency in the agriculture sector."

"We are ecstatic to receive this news," said Lynda Nicol, MAW executive director. "The project partners we are aligned with all have long history of producer-focused project delivery and producer outreach, which are key components of the project proposal's success."

Nicol said the AAFC project will be overseen by a steering committee led by MAW, and including Saskatchewan Association of Watersheds (SAW), Manitoba Forage and Grassland Association (MFGA), Saskatchewan Forage Council (SFC), Manitoba Habitat Heritage Corporation (MHHC), and Manitoba Beef Producers (MBP), in addition to representatives from watershed districts in both Manitoba and Saskatchewan. The project partners will be fully engaged in planning, outreach, mentorship, and producer engagement.

"We are taking a grassroots, regional approach to addressing issues related to climate change in agriculture," said Garry Wasylowski, MAW board chair. "Supporting farmers to implement BMPs related to nitrogen management, rotational grazing, and cover cropping will have a positive impact on Canadian agriculture. We are proud to have the opportunity to deliver this programming in Manitoba and Saskatchewan thanks to AAFC."

Nicol pointed out the front-end work of the MFGA in the organizing of the regional group's discussions around the proposal opportunity and says the framework and respective group networks, including conservation interests and agriculture groups, are in place to allow the group to move forward quickly under MAW's leadership.

"This is a project for producers and has been since our very first steps together as a group," said Nicol. "We are intent on producers seeing the great impacts they can make on their farmlands via this project and are confident in the strength of our delivery partners to move this project forward to communicate, mentor and engage producers efficiently while delivering the on farm climate actions identified by AAFC that are so paramount to this project. We expect more program details will be released in March."

**POWL****BOX 601****WAKAW, SK S0K4P0****powlwakaw@gmail.com*****BOARD OF DIRECTORS***

Glen Roney – President (Nickorick)
Shirley Lalonde, Secretary-Treasurer (West Osze)
Dave Burlingham (First Point)
Angela Bowen (West Osze)
Diane Johnson, Communication (Nelson)
Brad Lawrence, (Schitka)
Harvey Callin (Nickorick)
(Scott's Point)
(Hegedus)
(Cudsaskwa)
(Balone)
(Domremy)
(Bonne Madonne)
(Berard)
(Stoney Point)
(Oleksyn)
(Schitka)

**PARCS:**

For your information, four new resort villages were formed in this year, according to the latest PARCs newsletter. For more information, visit <https://www.skparcs.com/newsletters>

Town of Wakaw Council January 2022 Meetings

<https://wakaw.ca/june-2021-council-meeting-2-4-2-3/>

**2022-2023
POWL MEMBERSHIP
APPLICATION/ RENEWAL
DUE BY ANNUAL MEETING IN 2022**

NEW MEMBERSHIP 1 YEAR ☐ 5 YEARS ☐

RENEWAL 1 YEAR ☐ 5 YEARS ☐

NAME(S)

ADDRESS
.....

BEACH **BLOCK** **LOT**

E-MAIL ADDRESS

DO YOU WISH TO BE A VOLUNTEER YES ☐ NO ☐

VOLUNTEER INTERESTS

FEE – ANNUAL MEMBERSHIP PAYMENT \$20.00

OR

FEE - FIVE YEAR MEMBERSHIP PAYMENT \$75.00

Please make cheques payable to Property Owners At Wakaw Lake

Mailing Address **Property Owners at Wakaw Lake**
C/O PO BOX 601
WAKAW, SK S0K 4P0

E-MAIL ADDRESS powlwakaw@gmail.com

COTTAGE ETIQUETTE

***IN ORDER FOR EVERYONE TO HAVE A SAFE & PLEASANT EXPERIENCE AT THE LAKE
SOME BASIC COURTESIES MAY BE FOLLOWED***

-
- ☐ **OBEY SPEED LIMITS (< 30 KPH) - DRIVE SLOWLY & CAREFULLY**

OUR ROADS ARE ALSO OUR SIDEWALKS

CHILDREN PLAY ON THE ROAD AND APPEAR QUICKLY

- ☐ **RESPECT YOUR NEIGHBOURS**

CONTROL NOISE AROUND THE CLOCK ON THE BEACH AND LAKE

QUIET TIME IS 11:00 PM – 7:00 AM

ENSURE NON-DISRUPTIVE & RESPONSIBLE USE OF ANY ALCOHOL

- ☐ **KEEP YOUR DOGS ON A LEASH AND PICK UP AFTER THEM**

RECOGNIZE THAT SOME ADULTS & KIDS ARE AFRAID OF DOGS

NO DOGS SHOULD BE AT BEACHES

- ☐ **GARBAGE FOR PICKUP IN THE RM MUST BE HOUSEHOLD REFUSE ONLY**

AVOID LOOSE GARBAGE THAT ATTRACTS RODENTS

PUT GARBAGE IN ACCESSABLE CANS WITH LIDS OR IN BINS

- ☐ **KEEP KIDS IN YOUR TOW VEHICLE GOING TO THE LAUNCH**

SITTING IN YOUR BOAT OR ON YOUR WATERCRAFT IS HAZARDOUS

- ☐ **THE BEHAVIOR OF MINORS IS THE RESPONSIBILITY OF ADULTS**

MINORS SHOULD NOT OPERATE JET SKIS, QUADS, MOTORCYCLES, ETC

HELMETS SHOULD BE WORN ON BIKES FOR SAFETY

COTTAGE LOCATION

**IF CALLING 911 WITH A CELL PHONE THE LOCATION MUST BE GIVEN AS
THE OPERATOR WILL NOT KNOW WHERE THE CALL IS COMING FROM.**

Be sure to have your lake address handy:

LOT _____ BLOCK _____ BEACH _____

IMPORTANT TELEPHONE NUMBERS

FIRE DEPT AND AMBULANCE 911

HOSPITAL 306 233 4611

WAKAW RCMP 306 233 5810

RM OF HOODOO 306 256 3281

May 31, 2022

RM of Hoodoo Council

Good afternoon Council I am requesting your approval to move the storage vessels from our #777 site East of Cudworth to our main yard South of Cudworth on Hwy #2. The second storage vessel at the #777 site has been decommissioned and needs upgrading. It would be moved to the main site once that procedure has been completed.

We are moving the storage vessel to the main yard for the following reasons:

- #777 site is on a hill and road safety has always been a concern with trucks turning in and out of the site not able to see oncoming traffic clearly from both directions
- No Nh3 transport truck traffic through the Town of Cudworth improves resident safety
- Centralize our fuel, parts, equipment storage in one location creating less traffic between the 2 sites
- Staff would have 24 hour access to washrooms, shower facilities and a break room for coffee and meals at the main site
- More efficient dispatching of deliveries, less overlap with delivery trucks
- Transport deliveries would all be done on Hwy #2, a primary road during spring and fall

I have approval from AWSA to move the 2 storage vessels from #777 to our main yard. We are looking to increase safety for our staff, the transport drivers delivering to our site and area residents. It will make our operation a safer more efficient business.

Thank you for your consideration and talk to you soon.

Let me know if you have any questions.

Joel Hamoline

Horizon Fertilizers

A handwritten signature in black ink, appearing to read 'Joel Hamoline', with a long horizontal line extending to the right.



PURSuing EXCELLENCE IN ASSESSMENT POLICY AND SERVICES FOR SASKATCHEWAN

2021
**ANNUAL
REPORT**

VISION

SAMA is the leader and authority on property assessment, and Saskatchewan's service provider of choice.

MISSION

SAMA develops, regulates and delivers a stable, cost-effective assessment system that is accurate, up-to-date, universal, equitable and understandable.

We focus on six key responsibilities:

Governance

We provide leadership in methods of valuation and rules of assessment.

Assessment Services

We provide property assessment valuation services.

Information

We manage a comprehensive source of property assessment information for local governments, the Province, and other clients.

Quality

We promote and practice quality control and conduct quality assurance audits.

Communications

We consult with and inform local governments and the public about property assessment.

Innovation

We incorporate best practices and utilize appropriate new technologies.

SAMA CORE VALUES

Integrity

We practice ethical and high professional standards. We conduct our business with honesty and respect for others, by honouring our commitments, and being accountable for our actions.

Professionalism

We are experts in our field, and value continuous learning and training to ensure we deliver quality products and services.

Dedication

We are committed to improving every aspect of our property assessment system. We see every challenge as an opportunity to succeed.

Solution-Focused

We work collaboratively with others to understand needs and provide the best possible solutions.



TABLE OF CONTENTS

20
ANNUAL REPORT
21

LETTER OF TRANSMITTAL FROM THE MINISTER	02
LETTER OF TRANSMITTAL FROM THE CHAIR	03

2021 BOARD REPORT

SAMA BOARD OF DIRECTORS	07
CORPORATE PROFILE	08
ORGANIZATION	09
BOARD STRUCTURE, MANDATE AND ROLE	10 - 11
CHAIR REPORT	12 - 15
ADVISORY COMMITTEES TO THE BOARD OF DIRECTORS	16 - 20

2021 EXECUTIVE REPORT

SAMA EXECUTIVE TEAM	23
EXECUTIVE REPORT	24 - 26
ADMINISTRATIVE REPORT	27 - 36

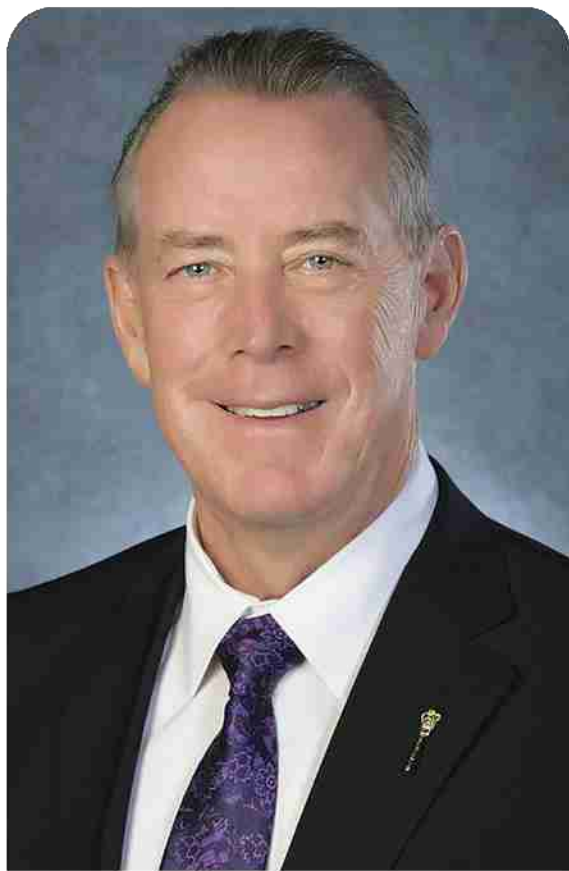
2021 FINANCIAL REPORT

SUMMARY OF 2021 FINANCIAL RESULTS	39
AUDITOR'S REPORT	40 - 41
FINANCIAL STATEMENTS	42 - 52

2021 QUALITY ASSURANCE REPORT

QUALITY ASSURANCE	55 - 57
2021 CONFIRMED ASSESSMENT TOTALS	58 - 59
SAMA CONTACT INFORMATION	61





The Honourable Russ Mirasty
Lieutenant Governor
Government House
4607 Dewdney Avenue
Regina, Saskatchewan
S4T 1B7

Your Honour:

I have the honour to submit the 2021 Annual Report for the Saskatchewan Assessment Management Agency.

The Saskatchewan Assessment Management Agency operates on the calendar year. This report documents the period January 1, 2021 to December 31, 2021.

Respectfully submitted,

A handwritten signature in black ink that reads "Don McMorris".

Don McMorris
Minister of Government Relations





The Honourable Don McMorris
Minister of Government Relations
Room 348, Legislative Building
Regina SK
S4S 0B3

Mr. Ray Orb, President
Saskatchewan Association of Rural Municipalities
2301 Windsor Park Rd
Regina SK
S4V 3A4

President
Saskatchewan Urban Municipalities Association
Unit 305 - 4741 Parliament Avenue
Regina, SK
S4W 0T9

Dear Sirs:

On behalf of the Board of Directors, I respectfully submit the 2021 Annual Report of the Saskatchewan Assessment Management Agency. The information in this report documents the period January 1, 2021 to December 31, 2021.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Myron Knafelc'.

Myron Knafelc
Chair, Board of Directors



Property Value





PURSUING EXCELLENCE IN ASSESSMENT POLICY AND SERVICES FOR SASKATCHEWAN

2021
**BOARD
REPORT**

05



PURSUING EXCELLENCE IN ASSESSMENT POLICY AND SERVICES FOR SASKATCHEWAN

2021

**BOARD
REPORT**

06



Pursuing excellence in
assessment policy and
services for Saskatchewan

Myron Knafelc,
Chair, Representing the Province



Randy Goulden,
Representing Urban

Jim Angus,
Representing the Province



John Wagner,
Representing Rural

Audrey Trombley,
Representing the Province



Dawn Luhning,
Representing Urban

Richard Marleau,
Representing Rural



The Saskatchewan Assessment Management Agency (SAMA) is the recognized leader of property assessment in Saskatchewan.

SAMA was formed in 1987 by *The Assessment Management Agency Act* to develop a fair property assessment system, and to provide municipalities and school divisions with cost-effective assessment services.

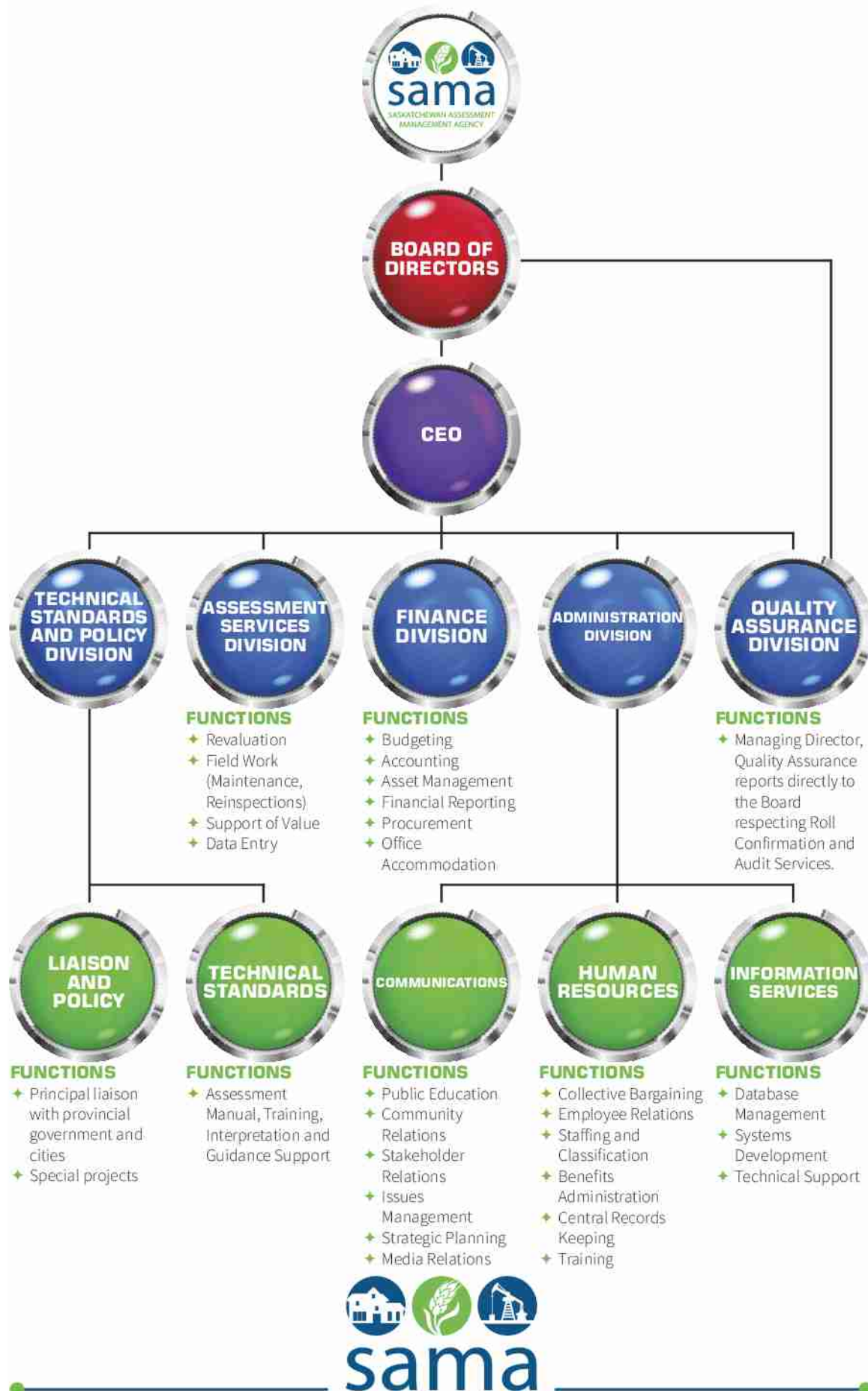
Responsibility for both the assessment system and assessment services – formerly held by the provincial government – was transferred to the independent Agency based on the recommendation of the Local Government Finance Commission. The Commission stated that the change would overcome a lack of local government authority in the assessment function, provide needed research and policy development and establish a higher priority for the assessment function.

In 2021, SAMA was funded jointly by the Province and municipalities. The Agency received statutory funding from the Province for provincial program services: assessment policy research, a central database of assessment information, assessment information for provincial programs and quality assurance. Since 2010, discretionary funding provided by the government also includes funding for the education sector. The balance of the Agency's revenue was primarily provided by the municipalities that use the Agency's assessment services and was obtained through a municipal requisition.

SAMA is responsible for assessment governance of the \$265 Billion property assessment base, and a \$2.2 Billion property tax base. In 2021, the Agency provided assessment valuation services to 757 urban, northern and rural municipalities. It is directly responsible for the assessed values of approximately 871,000 properties in the province, including the City of Moose Jaw.

SAMA's central office is located in Regina. The Agency provides assessment services to municipalities from seven regional offices – Melfort, North Battleford, Regina, Saskatoon, Swift Current, Weyburn, and Yorkton. In 2006, SAMA began providing assessment services under a fee-for-service contract to the City of Moose Jaw. The Agency maintains an office in Moose Jaw as part of that contractual agreement.





The SAMA Board of Directors (the Board) is responsible for the regulation of assessment policies and governance of the property assessment system used by all urban, northern and rural municipalities in the province.

This includes oversight responsibility to ensure SAMA is:

- ✦ regulating assessment valuation procedures.
- ✦ conducting assessment research.
- ✦ consulting on policy with the provincial government, the public, municipal governments, and assessment stakeholders.
- ✦ confirming municipal assessment rolls.
- ✦ maintaining a central information database, and
- ✦ undertaking quality assurance functions, including primary and secondary audits.

SAMA consults extensively to ensure the implementation of assessment policies is equitable and understandable for property owners.

BOARD STRUCTURE

For 2021, the Agency's seven-member Board of Directors, appointed by the Lieutenant Governor in Council, consisted of:

- ✦ three members named by the Ministry of Government Relations including the Board Chair.
- ✦ two members named by the Saskatchewan Association of Rural Municipalities (SARM).
- ✦ one member named by the Saskatchewan Urban Municipalities Association (SUMA) for urban and northern municipalities under 30,000, and
- ✦ one member named by SUMA for cities with a population exceeding 30,000.

Board members are appointed for a maximum three-year term and may be reappointed to subsequent terms.

The officers of the Board are the Chair and Vice-Chair. The Minister of Government Relations appoints the Chair, whereas the Board elects the Vice-Chair.

The role of the Board Chair is to ensure the integrity of the Board's processes. The Chair is the only authorized Board member to act as public and media spokesman for the Board, unless specifically delegated to another Board member.

The role of the Vice-Chair is to assume the role of Board Chair when the Chair is absent or unable to act. All Board members are eligible for election as Vice-Chair.

General Responsibilities of the Board

The Board's role is to govern SAMA's affairs within the framework of relevant legislation and standards. The Board is responsible for the establishment and achievement of the Agency's vision, mission and strategic directions. The Board is also responsible for SAMA's stability and for communicating with stakeholders and other organizations to ensure that issues brought forward by SAMA's clients are dealt with adequately and respectfully. The Board ensures that it has sufficient information to monitor major areas of corporate performance.

The Board's primary responsibilities fall within nine general areas: statutory responsibilities, planning, financial stewardship, human resources stewardship, performance monitoring and accountability, risk management, community representation and advocacy, management of critical transitional phases and complaints review.

The Board's responsibilities include:

- ✦ Overseeing development and approval of a long-term corporate plan and approving annual budgets and operating plans.
- ✦ Defining and safeguarding the organizational mission, the values framework, and operating principles within which it expects the Agency to be administered, and to review these periodically.
- ✦ Selecting a Chief Executive Officer (CEO) to whom the responsibility for administration of the Agency is delegated.
- ✦ Securing sufficient resources for the Agency to finance its programs adequately.
- ✦ Being accountable to the public and funders for the services of the Agency and expenditures of funds.
- ✦ Regularly reviewing the Agency's services to ensure that they are consistent with the purpose of the Agency, and that its programs are effective and relevant to community need, and,
- ✦ Representing the Agency and its programs to stakeholders and acknowledging stakeholder concerns.

The Board focuses on strategic leadership rather than administrative detail, highlighting important policy as opposed to operational matters.

ACCOUNTABILITY

The Board is accountable to the Province of Saskatchewan and those municipalities that provide funds for the operation of the Agency. The Board is also accountable, in a more general sense, to exercise good stewardship of the Agency on behalf of the trust placed in it by the province, local governments, the public and other stakeholders.

RELATIONSHIP TO STAFF

The Board provides policy oversight and guidance to the CEO to ensure that SAMA's staff work cooperatively to carry out the objectives of the Agency. The Board relies on the ability, training, expertise, and experience of staff to plan for and provide services within the Agency's mandate.

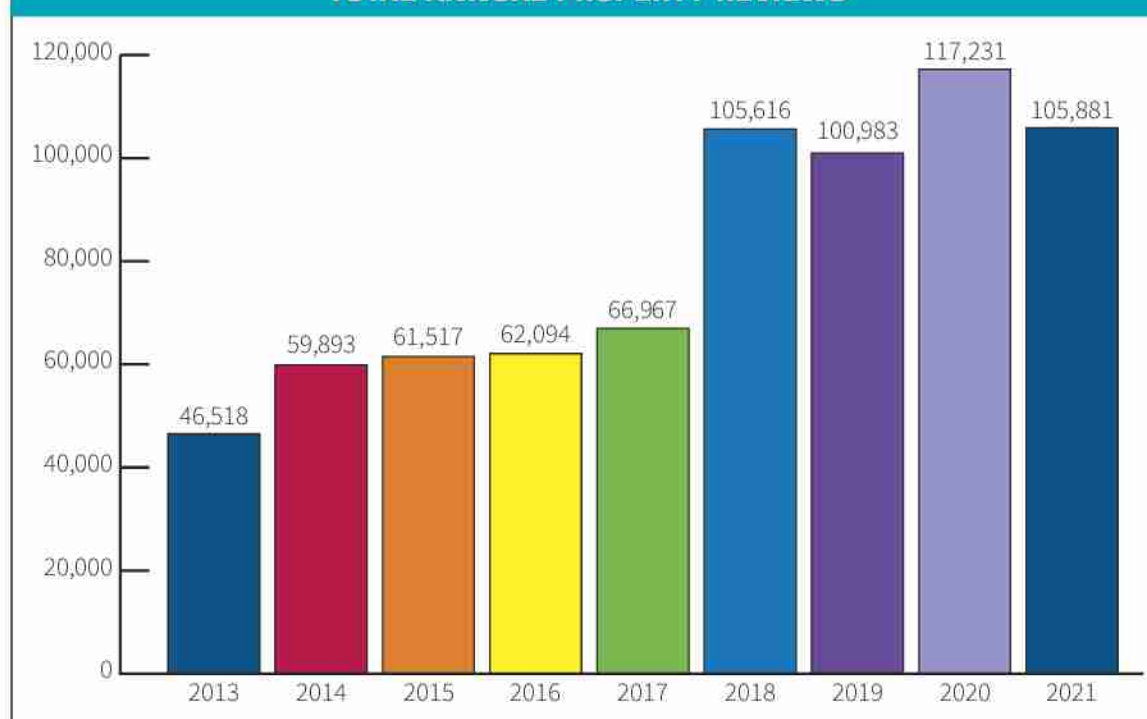


As Chair of the SAMA Board of Directors, I am committed to the overall success of SAMA and the Saskatchewan assessment system in general. The decisions and the strategic directions the Board approves for the Agency will affect the assessment system in the province for years to come. This requires that SAMA be held to a high standard as the Agency seeks to fulfill its Vision and Mission. By ensuring that the Agency's objectives are being met, and that we are continually improving our business processes, the Board makes certain SAMA is meeting the obligations set out in *The Assessment Management Agency Act*.

2021 – A YEAR IN REVIEW

SAMA had conducted a record number of property inspections in 2020 (117,231), and while our inspection numbers for 2021 were just shy of our 110,000 goal at 105,881, SAMA did set another record in 2021 for the number of property inspections during a revaluation year. 2021 also marked the fourth consecutive year of achieving over 100,000 property reviews and kept SAMA on track to conduct a full reinspection of municipal clients over twelve years (2018-2029). 2021 was also the final year of SAMA's 2018-2021 4-year planning cycle. The agency initially had a goal of completing 400,000 property reviews in that time frame and increased that goal to 420,000 reviews in 2019. This goal was achieved, with SAMA completing 429,000 reviews in the years 2018-2021.

TOTAL ANNUAL PROPERTY REVIEWS



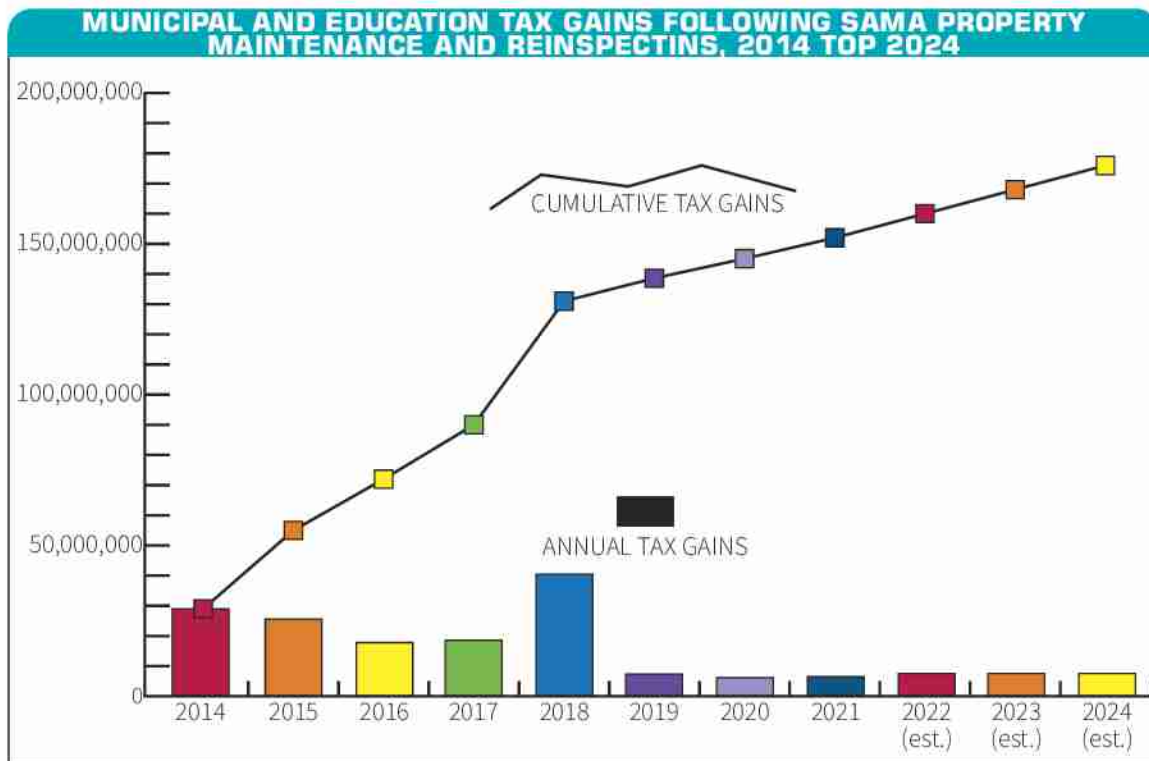
Final values for the 2021 revaluation were delivered early in the year. Revaluation years typically bring much higher levels of assessment appeals, but SAMA saw fewer appeals (3,855) than had been seen in previous revaluations (7,230 in 2017 and 4,319 in 2013). However, property appeals continue to be an increasing challenge for SAMA as many relate to complex issues and often are on high-value properties that utilize multiple assessment approaches. External legal costs were at a record level for SAMA in 2021, due to the number of commercial property appeals at the Saskatchewan Court of Appeal. Having a highly trained staff and partnering with external legal counsel when necessary are essential when supporting values on behalf of municipal clients.

CAPTURING PROVINCIAL GROWTH

In 2014, SAMA implemented the Technology Infrastructure Program to increase our overall efficiency and effectiveness. Part of that implementation was the commitment to deliver 100,000 annual property reviews beginning in 2018. SAMA has delivered on this commitment for the past 4 years, which represents a full reinspection of approximately 1/3 of SAMA's municipal clients in that time. The agency is on pace to complete a full provincial reinspection by the end of 2029.

The demand for SAMA's services increases with the construction of more assessable properties in Saskatchewan. Economic growth for Saskatchewan, in terms of property component growth, was 0.3%. Total property counts for SAMA clients grew by 2,427 properties to 871,156. The largest growth, percentage wise, was in resource properties.

Assessments conducted by SAMA and implemented on 2021 tax rolls provided an additional estimated \$6.9 million in annually recurring tax revenues for the agency's municipal clients and the education sector. Of the \$6.9 million, municipalities received approximately \$4.7 million, and the education sector received approximately \$2.2 million (approximately \$152M was added to municipal taxable assessments in 2021). It is important to note that this is annually recurring revenue (i.e. the \$6.9M annual revenue translates to \$69.0M over a ten-year span). The following chart uses actual results from 2014-2020 and an estimated increase of \$8M for each of the next three years. By the end of 2023, SAMA property reviews are estimated to result in almost \$1.1B in additional revenue for municipalities and the education sector and to have generated approximately \$176M in annual revenues that will continue in perpetuity.



Prior to 2014, SAMA estimated that there would be \$300M return after the first full ten years following completion and that estimate appears low. The estimated additional tax revenues received to date after the first seven years of measurement are more than \$700M.

Besides just focusing on total output, the agency also strives to improve the quality of assessments.



CAPTURING PROVINCIAL GROWTH (continued)

Municipalities want a stable and predictable revenue source that is delivered inexpensively. Additionally, SAMA's clients want a system that is up-to-date, and ratepayers need to be treated fairly and equitably. SAMA is working on continuing to maintain a high level of quality control that will help the agency deliver accurate, understandable and fair assessments while also being transparent and accountable.

2022-2025 STRATEGIC DIRECTIONS

In 2020, SAMA set out four strategic directions for 2022-2025, building off the Agency's 2018-2021 Strategic Directions:

1. MAINTAIN AND ENHANCE THE STAKEHOLDER SUPPORTED FUNDING MODEL FOR SAMA

- ✦ Current funding model is working, but subject to change from year to year.
- ✦ Incorporate enhancements to ensure the funding levels are predictable from year to year for SAMA and our stakeholders.
- ✦ Ensure funding model remains up-to-date and reflective of actual costs.
- ✦ Continue to cost share ongoing support costs for new technologies.
- ✦ Continue to emphasize fee-for-service concept tied to work effort and benefits received.
- ✦ Ensure all our actions demonstrate good stewardship of the resources that our stakeholders have entrusted to SAMA.

2. SIMPLIFY AND STREAMLINE TO IMPROVE EFFICIENCY AND EFFECTIVENESS

- ✦ Continue to streamline our operational programs to create a stable, more efficient agency.
- ✦ Simplify valuation models and policies to improve operational efficiency, quality and overall effectiveness.
- ✦ Utilize efficiency gains to deliver on the promise to improve our property inspection/review capacity while increasing overall product quality.

3. USE POLICY, PROCESS AND TECHNOLOGY CHANGES TOGETHER TO DELIVER ON THE PROMISE OF INCREASING PROPERTY INSPECTIONS

- ✦ Objective is to inspect/review a minimum of 110,000 properties per year over the 2022 to 2025 period.
- ✦ Continue towards a maximum 12-year re-inspection cycle.
- ✦ Manage a modern technology environment to meet the evolving needs of the agency and its stakeholders.
- ✦ Seek partnerships with organisations to leverage available resources and take maximum advantage of new technologies as they become available and financially feasible.

4. STRENGTHEN THE CAPABILITIES OF ALL EMPLOYEES

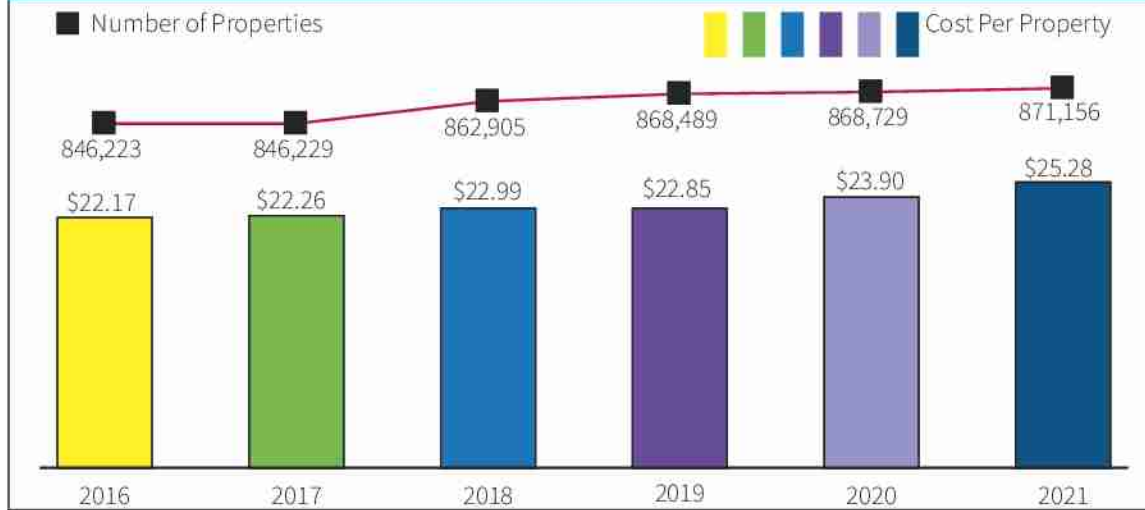
- ✦ Begin the adoption of a capabilities driven approach to strategy execution that aligns agency resources with the agency's strategic goals and objectives.
- ✦ Maintain a skilled, experienced and highly engaged workforce.
- ✦ Provide an environment that gives staff every opportunity to succeed.
- ✦ Focus on succession planning and skill development.
- ✦ Establish SAMA as a learning organization.

The 2022-2025 strategic directions, along with the supporting details, were adopted by the SAMA Board on December 11, 2020.



OPERATING COSTS

AGENCY OPERATING COST - COST PER PROPERTY



In 2021 the agency's operating cost per property increased to \$25.28 (871,156 properties and a total operational spending of \$22M). The 2021 operating cost per property represents an increase of more than 5% over the previous year (\$23.90 in 2020 and \$22.85 in 2019). The Canadian Consumer Price Index, a measure of inflation published by Statistics Canada, rose by 4.8% in 2021. SAMA's cost per property rose primarily due to lower than expected levels of property growth in Saskatchewan and a substantial increase in legal costs required to support appeals brought forth by professional tax agents to the Court of Appeal.

Delivery of annual maintenance, revaluation and support of value services remain the agency's main priorities while also mitigating increases to operating costs.

TIMELY DELIVERY OF ASSESSMENT SERVICES

In 2021, the Board continued to be focused on timely delivery of annual assessment maintenance, increasing the volume of inspections, and improving the way the organization operates, with an emphasis on how the Agency can simplify our processes and implement new technologies that will allow the Agency to better meet our client's needs going forward.

2021 REVALUATION

SAMA conducts revaluations based on a four-year cycle. 2017 was the year of the previous revaluation, and the 2021 Revaluation saw assessed values updated to reflect a new base date of January 1, 2019. The legislated base date means that 2021 values reflect a property's value as of January 1, 2019.

Direction from SAMA's Board is to continue to stabilize provincial valuation policy going forward. Consistent with the previous 2017 Revaluation, SAMA's goal for 2021 was to continue to stabilize major assessment policy, with consideration for refinement on selected items where there is consensus with stakeholders.

Myron Knafelc
Chair, Board of Directors



ADVISORY COMMITTEES TO THE BOARD OF DIRECTORS

The SAMA Board maintains advisory committees to review policies and practices respecting assessments and to make recommendations to the Board concerning those policies and practices. Three of these committees are statutory:

- ✦ Urban Advisory Committee, representing urban and northern municipalities under 30,000 population;
- ✦ City Advisory Committee, representing cities with a population over 30,000; and,
- ✦ Rural Advisory Committee, representing rural municipalities.

One additional committee has been established by the Board:

- ✦ Commercial Advisory Committee, representing commercial and industrial property owners and others with similar interests.

SAMA also maintains a number of administrative committees to receive input and consultation on more detailed, procedural, technical and legislative issues:

- ✦ The City Assessors/SAMA Committee is a working committee comprised of assessment professionals representing all assessment service providers in the province including SAMA, the cities of Prince Albert, Regina, Saskatoon, and Swift Current. Two SAMA Board members sit as observers on the committee.

The committee provides a venue for these assessment professionals to meet on a regular basis to communicate, examine, discuss and provide recommendations on assessment specific topics regarding provincial level assessment policy, revaluation cycle programs, reinspection programs, support of value, quality assurance and mass appraisal best practices.

- ✦ The Legal and Legislative Review Committee represents legal counsel and technical experts from SAMA, the Cities, SUMA, SARM, and the provincial ministries of Government Relations, and Justice and Attorney General. This group provides the Agency with valuable input and feedback on any proposed regulatory or legislative changes.

In addition to regular meetings of the advisory committees, SAMA holds an annual meeting, to which municipalities can send voting delegates. Business conducted at the meeting includes:

- ✦ hearing the annual report of the Board of Directors.
- ✦ considering and adopting resolutions put forth by municipalities.
- ✦ considering changes proposed by the Agency to assessment legislation, and,
- ✦ considering any reports made by the Agency on matters such as assessment policy or practice and assessment administration.

CITY ADVISORY COMMITTEE - AS AT DECEMBER 31, 2021

The City Advisory Committee is responsible for cities with a population exceeding 30,000 (Moose Jaw, Prince Albert, Regina, and Saskatoon).

CITY ADVISORY COMMITTEE MEMBERS

MEMBER	ORGANIZATION
Dawn Luhnig, Committee Chair	SAMA Board Member, City Sector
Myron Knafelc	SAMA Board Chair (ex officio)
John Wagner	SAMA Board Member
Jim Puffalt	City of Moose Jaw
Vacant	City of Moose Jaw
Vanessa Vaughan	City of Prince Albert
Greg Dionne	City of Prince Albert
Steve Ward	City of Regina
Jason Mancinelli	City of Regina
Bryce Trew	City of Saskatoon
Bev Dubois	City of Saskatoon
Michael Kehler	City of Swift Current
Vacant	City of Swift Current
Roger Hayward	Saskatchewan Urban Municipalities Association (SUMA), Board Member
Eric Bloc-Hanson	Saskatchewan School Boards Association (SSBA), Trustee
Rebecca Schultz	Saskatchewan Assessment Appraisers' Association (SAAA)

OBSERVERS:

Rod Nasewich	Ministry of Government Relations
Ron Boechler	Saskatchewan School Boards Association (SSBA), Trustee
Jean-Marc Nadeau	Saskatchewan Urban Municipalities Association (SUMA), Administration
Brenda Hendrickson	City of Moose Jaw
Dale Braitenbach	City of Prince Albert
Deborah Bryden	City of Regina
Mike Voth	City of Saskatoon
Irwin Blank, CEO	SAMA

ADMINISTRATIVE SUPPORT:

Shaun Cooney, Committee Secretary	SAMA
-----------------------------------	------



ADVISORY COMMITTEES TO THE BOARD OF DIRECTORS

COMMERCIAL ADVISORY COMMITTEE - AS AT DECEMBER 31, 2021

The Commercial Advisory Committee is responsible for reviewing policies and practices respecting assessment, especially as they relate to commercial property, and to make recommendations to the Board concerning these policies and practices.

COMMERCIAL ADVISORY COMMITTEE MEMBERS

MEMBER	ORGANIZATION
Audrey Trombley, Committee Chair	SAMA Board Member
Randy Goulden	SAMA Board Member, Urban Sector
Richard Marleau	SAMA Board Member, Rural Sector
Jim Angus	SAMA Board Member
Myron Knafelc	SAMA Board Chair (ex officio)
Anna Gardikiotis	Regina Downtown Business Improvement District
Noel Geremia	Saskatchewan REALTORS® Association
Kevin Johnson	Saskatchewan REALTORS® Association
Darren Bird	Saskatchewan Chamber of Commerce
John Hopkins	Regina & District Chamber of Commerce
Jennifer Henshaw	Canadian Federation of Independent Business
Wendy Kopeck	Building Owners and Managers Association
Ian Magdiak	Canadian Property Tax Association
Jim Bence	Hospitality Saskatchewan
Barry Wiebe	National Golf Course Owners Association, Saskatchewan Chapter
Monty Reich	Inland Terminal Association of Canada
Reg Hinz	Western Grain Elevator Association Tax Committee
Kirk Wasyluk	Canadian Energy Pipeline Association
Mark Pinney	Canadian Association of Petroleum Producers
Darwin Collins	Saskatchewan Mining Association
Corinne Li	Railway Association of Canada
Rebecca Schultz	Saskatchewan Assessment Appraisers' Association (SAAA)
Grace Muzyka	Saskatchewan Association of the Appraisal Institute of Canada
Ken Patsula	Public Works and Government Services Canada

OBSERVERS:

Abayomi Akintola	Ministry of Government Relations
Kareen Holtby	Ministry of Trade and Export Development
Chad Boyko	Saskatchewan Municipal Board
Suzanne Clarke	Public Works and Government Services Canada
Ken Dueck	Tourism Saskatchewan
Siân Pascoe	Canadian Association of Petroleum Producers
Steve Ward	City of Regina
Bryce Trew	City of Saskatoon
Vanessa Vaughan	City of Prince Albert
Brenda Hendrickson	City of Moose Jaw
Michael Kehler	City of Swift Current
Rod Wiens	Saskatchewan Association of Rural Municipalities (SARM)
Irwin Blank	SAMA CEO

ADMINISTRATIVE SUPPORT:

Darwin Kanius, Committee Secretary	SAMA
------------------------------------	------



RURAL ADVISORY COMMITTEE - AS AT DECEMBER 31, 2021

The Rural Advisory Committee is responsible for rural municipalities.

RURAL ADVISORY COMMITTEE MEMBERS

MEMBER	ORGANIZATION
John Wagner, Committee Chair	SAMA Board Member, Rural Sector
Richard Marleau	SAMA Board Member, Rural Sector
Myron Knafelc	SAMA Board Chair (ex officio)
Jim Angus	SAMA Board Member
Robin Thompson	SARM Division 1
Sacha Martens	SARM Division 2
Troy Heggstad	SARM Division 3
Norm Hall	SARM Division 4
Maurice Werezak	SARM Division 5
Kim Herbst	SARM Division 6
Judy Harwood	Saskatchewan Association of Rural Municipalities (SARM), Board Member
Garry Dixon	Provincial Association of Resort Communities of Saskatchewan (PARCS)
Tim Weinbender	Saskatchewan School Boards Association (SSBA), Trustee
Jeff Sedor	Saskatchewan Assessment Appraisers' Association (SAAA)

OBSERVERS:

Veniesha Thompson	Ministry of Government Relations
Jay Meyer	Saskatchewan Association of Rural Municipalities (SARM), Administration
Scott Sander	Saskatchewan School Boards Association (SSBA), Administrator
Barry Hvidston	Rural Municipal Administrators Association of Saskatchewan (RMAA)
Irwin Blank	SAMA CEO

ADMINISTRATIVE SUPPORT:

Kim Hardy, Committee Secretary	SAMA
--------------------------------	------



ADVISORY COMMITTEES TO THE BOARD OF DIRECTORS

URBAN ADVISORY COMMITTEE - AS AT DECEMBER 31, 2021

The Urban Advisory Committee is responsible for urban and northern municipalities, excluding cities with a population exceeding 30,000.

URBAN ADVISORY COMMITTEE MEMBERS

MEMBER	ORGANIZATION
Randy Goulden, Committee Chair	SAMA Board Member, Urban Sector
Dawn Luhning	SAMA Board Member, City Sector
Audrey Trombley	SAMA Board Member
Myron Knafelc	SAMA Board Chair (ex officio)
Kevin Tooley	Saskatchewan Urban Municipalities Association (SUMA), Administration (Cities)
Walter Streelasky	Saskatchewan Urban Municipalities Association (SUMA), Administration (Cities)
Bryan Matheson	Saskatchewan Urban Municipalities Association (SUMA), Administration (Towns)
Bruce Fidler	Saskatchewan Urban Municipalities Association (SUMA), Administration (Towns)
Mike Strachan	Saskatchewan Urban Municipalities Association (SUMA), Administration (Villages)
Jamie Brandrick	Saskatchewan Urban Municipalities Association (SUMA), Administration (Villages)
April Philips	Saskatchewan Urban Municipalities Association (SUMA), Administration, Board Member
Doug Allan	Provincial Association of Resort Communities of Saskatchewan (PARCS)
Marla Walton	Saskatchewan School Boards Association (SSBA), Trustee
Norma Hewitt-Lendrum	Saskatchewan Assessment Appraisers' Association (SAAA)

OBSERVERS:

Kelly Munce	Ministry of Government Relations
Jean-Marc Nadeau	Saskatchewan Urban Municipalities Association (SUMA), Administration
Brian Hicke	Saskatchewan School Boards Association, Administrator (SSBA)
Rod Audette	Urban Municipal Administrators Association of Saskatchewan (UMAAS)
Irwin Blank, CEO	SAMA

ADMINISTRATIVE SUPPORT:

Kevin Groat, Committee Secretary	SAMA
----------------------------------	------



PURSuing EXCELLENCE IN ASSESSMENT POLICY AND SERVICES FOR SASKATCHEWAN

2021

EXECUTIVE REPORT



PURSuing EXCELLENCE IN ASSESSMENT POLICY AND SERVICES FOR SASKATCHEWAN

2021

EXECUTIVE
REPORT



In 2021, SAMA CEO Irwin Blank announced his retirement from the Agency effective January 21, 2022. On December 1, 2021, Betty Rogers, SAMA's Managing Director of Administration was appointed as SAMA's new Chief Executive Officer.

Irwin Blank,
Chief Executive Officer



Gordon Senz,
Managing Director,
Quality Assurance

Todd Treslan,
Managing Director,
Assessment Services



Betty Rogers,
Managing Director,
Administration

Corinne Charko,
Executive Assistant



Mathew Ratch,
Managing Director,
Finance

Shaun Cooney,
Managing Director,
Technical Standards and Policy



In 2021, after a 40+ year career with SAMA, SAMA CEO Irwin Blank announced his retirement from the Agency effective January 21, 2022.

On December 1, 2021, I was appointed as SAMA's new Chief Executive Officer, and it's my honour and privilege to take over from Irwin and continue the great work SAMA has been doing with our clients and stakeholders managing the province's assessment system.

It is my pleasure to provide this annual update on the progress the agency has made in 2021 towards meeting the objectives and expectations of our clients and stakeholders as set out in SAMA's 2018 to 2021 business and financial plan.

There were many highlights in 2021 including:

- ◆ 105,881 property reviews completed, which was very close to our property review/inspection target of 110,000.
- ◆ SAMA did meet our four year target of 420,000 property inspections with 429,000 reviews completed from 2018-2021.
- ◆ The Minister of Government Relations signed the SAMA 2025 Revaluation Board Orders establishing the 2025 Revaluation base date as January 1, 2023.
- ◆ SAMA's Technical Standards and Policy Division completed research and consultations with stakeholders on final recommendations to update the oil and gas and arable agricultural land models for the 2025 revaluation.
- ◆ SAMA implemented a year-long remote work pilot program in 2021, looking to study the possibility of some of our staff working remotely on a full or part time basis.
- ◆ The Agency received positive results on the 2021 municipal client survey.

More information on these achievements can be found in the subsequent sections of this report.

Along with our 2021 successes, there will be challenges and opportunities ahead for SAMA in 2022:

- ◆ Continuing to meet our target of 110,000 property reviews/inspections.
- ◆ Improving our timely delivery of maintenance. Although SAMA's maintenance delivery was improved over 2017, the previous revaluation year, it still did not meet our client's expectations. We continue to monitor our delivery of maintenance and look to improve the work we do to be able to meet the needs of our clients.
- ◆ The complexity, cost, and amount of property appeals going forward continues to be an area of concern that the Agency is actively monitoring.

Looking back on 2021, the year proved to be an overall success with the agency achieving many of the business objectives established by our Board and funding stakeholders for the year. That would not have happened without the continued support of our urban, rural and provincial government stakeholders, the clear, consistent direction provided by our Board of Directors and the resilience and dedication of SAMA's Executive, management and our staff.



Betty Rogers
Chief Executive Officer

2018 – 2021 BUSINESS AND FINANCIAL PLAN

The 2018-2021 Business and Financial Plan was developed in 2017 with the input of our stakeholders and advisory committees. The 2018 to 2021 plan lays out the objectives SAMA and our stakeholders expect to see over the four years of the plan. For the first two years of the plan, SAMA set the lofty target of carrying out 100,000 property inspections per year. A goal the Agency met in both years. For 2020 and 2021, SAMA targeted 110,000 property reviews. SAMA met that goal in 2020, with 117,231 total property reviews, and was just shy of that goal in 2021 with 105,881 reviews. The agency had initially set a goal of completing 400,000 property reviews in these four years (2018-2021) and increased that goal to 420,000 reviews in 2019. This goal was achieved, with SAMA completing 429,000 reviews in the years 2018-2021.

The business plan also included a proposed four-year budget plan that called for a 2% cost of living increase to the base requisition, adjustments for any property growth, no change to the maintenance service fee and a reduced technology infrastructure annual fee to cover ongoing technology maintenance and updates.

SAMA's 2021 operating budget was \$21.97 million, a 2% increase over the 2020 budget. In 2014, SAMA implemented an update to our funding formula that saw changes to how the assessment system is supported. For 2021, Government continued to pay 100% of the cost of SAMA's governance functions (\$7.2 million in 2021). The Province also pays approximately 35% of SAMA's operations costs (based on benefits received to education). Municipalities pay approximately 65% of remaining operations costs (based on benefits received by the municipal sector).

As part of our funding plan, SAMA had a \$20 maintenance fee-for-service charge in 2021. This fee for service concept is a way of linking some of the cost of assessment services to municipalities who are experiencing the highest levels of growth, and having those municipalities pay for a portion of the extra assessment services they need relative to similar municipalities with less growth. The \$20 maintenance fee, which remained fixed at the same level in the Agency's 2018 to 2021 Business and Financial Plan, represents approximately 1/5 of the cost of an average maintenance review for the Agency.

Actual service revenue in 2021 amounted to \$379,380, a decrease of \$90,520 relative to the service revenue received in 2020 (\$469,900).

INCREASED PRODUCTIVITY

Starting in 2018, one of SAMA's major strategic objectives was to review/inspect 100,000+ properties every year. 2018 was the first year of a 12-year cycle, where SAMA planned to complete 100,000 inspections a year, and physically reinspect every property in the province in that 12-year span. In 2018 and 2019, the Agency surpassed our goal, inspecting approximately 105,000 and 100,000 properties respectively. For 2020, following the receipt of additional provincial revenue in 2019 intended to further increase the Agency's inspection capacity, SAMA adjusted our inspection goal to 110,000 inspections, and conducted a record number of property inspections (117,231).

In 2021, the Agency was just shy of our 110,000 goal at 105,881 completed inspections, however, this was a record for the number of property inspections completed during a revaluation year. 2021 also marked the fourth consecutive year of achieving over 100,000 property reviews and kept SAMA on track to conduct a full reinspection of municipal clients over twelve years (2018-2029). The agency had initially set a goal of completing 400,000 property reviews in the first four years of that cycle (2018-2021) and increased that goal to 420,000 reviews in 2019. This goal was achieved, with SAMA completing 429,000 reviews in the years 2018-2021.

SAMA sees this as a big success for our clients and stakeholders. Thank you for your continued funding support, which allows SAMA to sustain our operations and implement new technologies to attain this major objective.



2021 REVALUATION

The Saskatchewan Assessment Management Agency (SAMA) is the leader and authority on property assessment, and Saskatchewan's service provider of choice (Agency Vision). The Agency is responsible for assessment governance of the \$265 billion property assessment base, and a \$2.2 billion property tax base. The Agency provides assessment valuation services to 757 urban, northern, and rural municipalities. It is directly responsible for the assessed values of approximately 869,000 properties in the province.

SAMA conducts revaluations based on a four-year cycle. The 2021 Revaluation, which was implemented on January 1, 2021, saw assessed values updated to reflect a new base date of January 1, 2019. The legislated base date means that 2021 values reflect a property's value as of January 1, 2019.

SAMA also recently amended *The Saskatchewan Assessment Manual – 2019 Base Year* (2019 Manual) with approval from the Honourable Don McMorris, Saskatchewan's Minister of Government Relations, clarifying the definitions surrounding oil and gas well sites for the current revaluation cycle of 2021-2024. This will lead to greater predictability of assessments for the oil and gas industry and municipal governments in Saskatchewan.

2021 Revaluation information is posted on SAMA's website (www.sama.sk.ca) and the Agency is making use of SAMAView, a service of MySAMA, that allows the general public access to individual property assessments for all SAMA client jurisdictions, to communicate assessed values for the 2021 Revaluation.

SAMA has also begun preliminary work on the 2025 revaluation, which will have a base date of January 1, 2023.

ONGOING CHALLENGES

One of the ongoing challenges for SAMA continues to be property appeals. Not only due to the number of appeals, but also because of the complexity and comprehensive nature of many cases, support of value functions use a large portion of SAMA's labor and financial resources. Commercial and industrial assessment appeals continue to be a high-risk area for both SAMA and its stakeholders. Having a highly trained staff and partnering with external legal counsel when necessary are essential when supporting values on behalf of municipal clients.

More information on SAMA's 2021 support of value work can be found in the Assessment Services update in the next section.

ASSESSMENT SERVICES

In 2021, The Assessment Services Division provided valuation services to 757 urban, northern and rural municipalities. It is responsible for the assessed values of approximately 871,000 properties in the province, including the City of Moose Jaw. Core processes include inspection of properties through annual maintenance and general reinspections, revaluations (every four years), and support of value.

2021 YEAR IN REVIEW

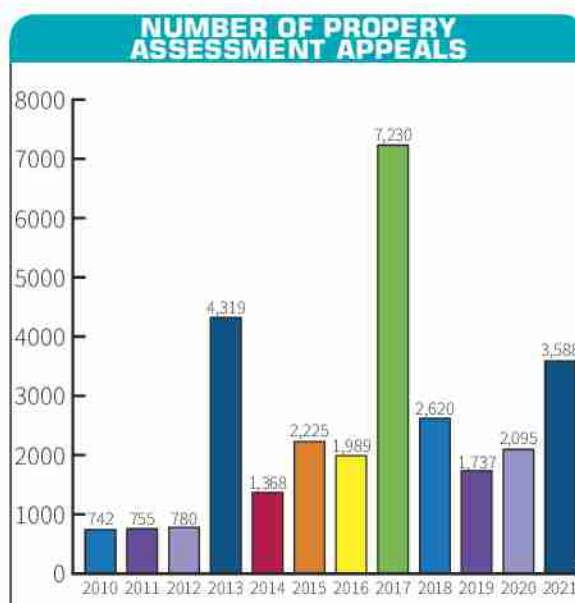
- ✦ In 2021, the Agency was just shy of our goal of 110,000 property reviews with 105,881 reviews completed.
- ✦ SAMA exceeded our 4-year goal of completing 420,000 property reviews from 2018-2021, with 429,000 total reviews in that timeframe.
- ✦ 34,398 maintenance changes were completed in 2021.
- ✦ 3,588 properties filed appeals in 2021 (there were 2,095 appeals in 2020, 1,737 appeals in 2019, 2620 appeals in 2018, and 7,230 appeals in 2017, the previous revaluation year).
- ✦ 71,483 properties reviewed, including:
 - 37,136 agricultural
 - 16,424 residential
 - 17,923 commercial and industrial
 - The 71,483 properties reviewed was a substantive increase over the 28,147 properties reviewed in 2017, the previous revaluation year.
- ✦ 89 service charters with municipalities were completed in 2021.



SUPPORT OF VALUE

SAMA provides its client municipalities with property assessment expertise to validate assessments at open houses and ratepayer/council meetings, and all levels of appeal (Board of Revision, Saskatchewan Municipal Board and Court of Appeal). SAMA also identifies and monitors precedent-setting assessment appeals that may have policy or procedural implications.

There were 3,588 appeals in 2021, which is significantly less than the number received in 2017, the previous revaluation year (there were 7,230 appeals in 2017). The number resolved by agreement to adjust or that were withdrawn was 2,630 or 72.1% (72.1% in 2020, 65.4% in 2019, 75.8% in 2018, 73.0% in 2017 and 82.0% in 2016). In 2021, 958 appeals were heard by boards of revision, 123 are in progress at year-end and 151 were forwarded to the Saskatchewan Municipal Board.



2021's support of value work involved 31,366 direct labour hours, a large increase over recent years due to the revaluation (14,138 in 2020, 17,000 in 2019 and 22,000 in 2018). This allocation represents approximately 22% of SAMA's assessor resources (10.0% in 2020, 12.9% in 2019, 16.7% in 2018, 37.9% in 2017, a revaluation year). SAMA had set an appeal completion goal of 1.40 completed appeals per day and in 2021 the completes per day average was 1.02 (1.36 in 2020, 1.18 in 2019).

It should be noted that appeals have also become a more labor-intensive process, with an increase in scope and detail. The agency also uses specialized staff for more complex appeals and contracts lawyers for the most complex and risky appeals (including all appeals that advance to the Saskatchewan Court of Appeal).

SAMA has formed an appeal support committee to ensure that appeals are handled effectively and on a timely basis. The committee tracks appeal levels and shares information amongst appraisers to help them be more successful in supporting values during the appeal process. During the current revaluation cycle SAMA has been able to deal with a record number of appeals while at the same time doubling the number of property reviews conducted. SAMA's win ratio has substantially improved in the past two years, particularly at the Saskatchewan Municipal Board and Court of Appeal levels.

PROPERTY INSPECTION PROGRAMS

SAMA ensures detailed property assessment records are kept current through the annual maintenance program and the general reinspection program. The annual maintenance program ensures that individual properties with changes are inspected and new assessment values are calculated. Periodically, all properties in a municipality can be reviewed under the general reinspection program. General reinspections ensure that all properties in a municipality are fairly and equitably valued.

MAINTENANCE

The annual maintenance program reviews and updates all properties with developments or changes that may affect the property's assessed value. The municipality submits a list of the properties affected, and the agency reviews each identified property and provides the municipality with an updated assessed value for their assessment roll.

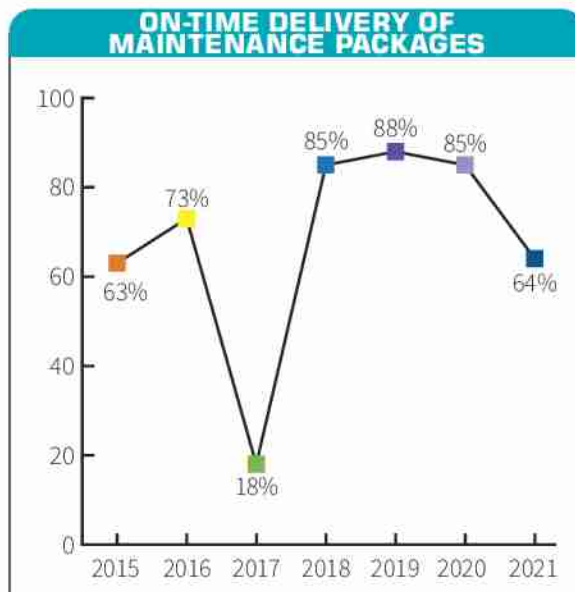
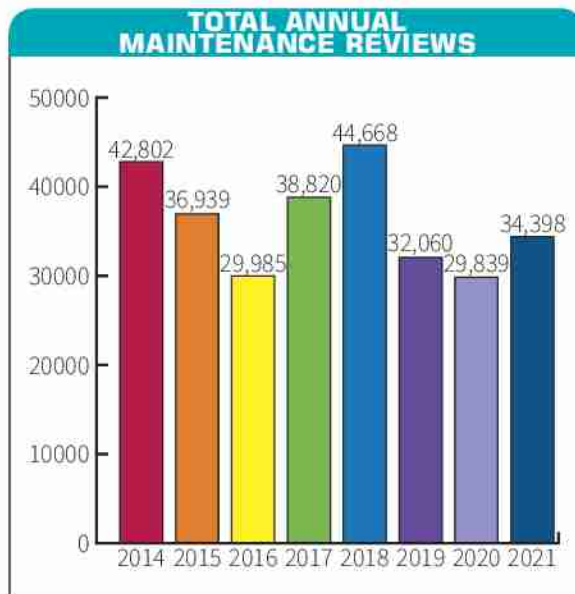
In 2021, the agency reviewed 34,398 properties (29,839 in 2020). These represent 20,988 reviews that were for use on 2021 municipal assessment rolls and 13,410 that were for use on 2022 municipal assessment rolls.

The agency continues to level out the annual maintenance workload by advancing some maintenance to the preceding year to spread the work more evenly over the last months of the calendar year. This helps the agency to provide more timely delivery of the service to client municipalities.

For 2021, SAMA invoiced for 18,987 residential, commercial, industrial and agricultural maintenance requests. This was a decrease from the chargeable reviews invoiced in previous years (23,945 in 2020, 20,606 in 2019, 24,190 in 2018, 24,700 in 2017 and 25,812 in 2016). The maintenance fee-for-service came into effect in 2016.

The volume of standardized oil and gas annual maintenance (94,791 properties in 2021) tends to overshadow the volume of other industrial property assessments. In 2021, the agency also received and started processing 6,478 properties via renditions received from resource companies (13,902 in 2020) and conducted a flow line and tank review of 15,963 properties (21,089 in 2020).

The agency's goal for 2021 was to deliver 85% of maintenance packages to municipalities by their specified date. SAMA delivered on-time to 64% of municipalities who requested their 2021 maintenance packages by a specific date and by May 1 for municipalities who do not have a preferred delivery date (on-time delivery was 85% in 2020, 88% in 2019, 85% in 2018, 18% in 2017, 73% in 2016 and 63% in 2015). 83% of municipalities received their maintenance within three weeks of the requested date. Revaluation years have continued to be a challenge for SAMA in delivering maintenance on time. Planning and procedural changes are being implemented to advance the maintenance program in future years to ensure deliveries occur on time (particularly for 2025). Initiatives planned include further advancement of the property inspection program and completing market analysis at an earlier date than has been done in previous revaluations.

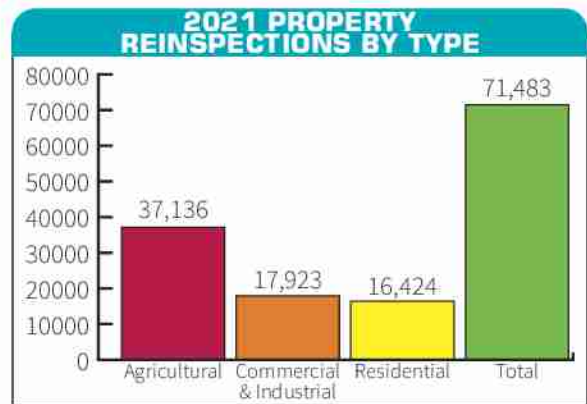


REINSPECTION PROGRAM

Over time, property assessments become dated because of property improvements, and gradual wear and tear, that are not identified through an annual maintenance review. The general reinspection program undertakes to review each property to re-establish a uniform base of up-to-date property records for municipalities.

The Agency reinspected 71,483 properties in 2021 (87,392 in 2020, 68,923 in 2019, 60,498 in 2018, 28,147 in 2017, 32,109 in 2016 and 24,578 in 2015). The agency reinspected 37,136 agricultural properties (20 rural municipalities), 16,424 residential properties and 17,923 commercial and industrial properties. Reinspections were targeted at areas and municipalities where the assessments were estimated to be the furthest out-of-date.

SAMA has reached a level of reinspection that, if maintained, will allow the agency to meet its goal of reaching a 12-year re-inspection cycle. 2018 was a turning point for SAMA and the agency was able to conduct a record number of reinspections for a revaluation year in 2021. During the 2018-2021 four-year period SAMA conducted 289K reinspections, compared to 102K in the 2014-17 period.

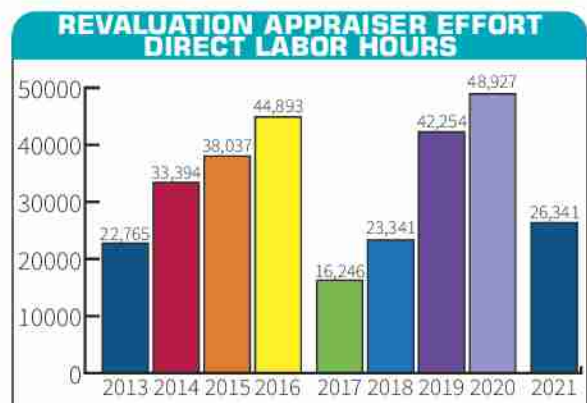


REVALUATION PROGRAM

SAMA must conduct a province-wide revaluation every four years, with 2021 being a revaluation year. To effectively deliver a provincial revaluation for all properties, many hours of data analysis and policy work must be done. To deliver not only an accurate revaluation, but also a cost-effective one, the agency has a goal to control the number of hours spent on the quadrennial revaluation. 2021 was the first year of the current cycle of 2021-2024. Revaluation work represented 26,341 direct labor hours or 18% of the resources of SAMA's appraisal staff (48,927 hours and 22% in 2020).

The agency must also analyze property sales in a timely and thorough manner to create accurate models using the sales approach. SAMA has a continual goal of reducing the number of current unverified property sales reviews. The balance of unverified sales at the end of 2021 was 4,943 (4,421 in 2020 and 4,786 in 2019).

By spending less time on revaluation efforts, SAMA has been able to allocate more time to maintenance, reinspection, and support of value activities.



2021 REVALUATION

SAMA conducts revaluations based on a four-year cycle. 2021 was a revaluation year and saw assessed values updated to reflect a new base date of January 1, 2019.

Current direction by SAMA's Board is to continue to stabilize provincial valuation policy going forward. Therefore, consistent with the 2017 revaluation, SAMA's goal was to continue to stabilize major assessment policy, with consideration for refinement on selected items where there is consensus with stakeholders.

2021 MUNICIPAL CLIENT SURVEY RESULTS

SAMA conducted a client satisfaction survey between October 21st and November 3rd, 2021, contacting 150 randomly selected municipal clients. The survey asked the main assessment contact for each of the surveyed client municipalities to rate SAMA's service in the areas of recent contacts with SAMA, customer service, overall satisfaction, the 2021 revaluation and assessment maintenance. The survey was conducted by a third party following a similar methodology to our previous surveys (conducted in 2009, 2011, 2013, 2015, 2017 and 2019) with similar questions being asked of our clients to ensure that we could make accurate comparisons of our satisfaction levels.

The 2021 results emphasize the importance of service delivery and continue to support SAMA's current direction of working to improve our maintenance service for our client municipalities.

Some highlights of the survey include:

- ✦ SAMA received the highest ever customer service rating (3.82 out of 4) of the 7 surveys that have been completed.
- ✦ SAMA has a 99% overall client satisfaction rate.
- ✦ SAMA's very satisfied rating moved to 83% compared to 81% in the last survey.
- ✦ 40% of the clients rated maintenance service as excellent; down from 48% in the previous survey. 57% of the clients rated maintenance service as good; up from 43 % in the previous survey. In total, 97% of SAMA's clients now rate our maintenance service as either Excellent or Good, up from 91% in 2019 (83% in 2017, 91% in 2015, 94 % in 2013, 92% in 2011 and 81% in 2009).
- ✦ 100% of our clients would recommend SAMA to others, up from 97% in 2019 and 95% in 2017.
- ✦ Approximately 3% of our clients experienced problems related to our service or the assessments we provide which is down from 8% in 2019 and 23% in 2017.

Although our survey results indicate a high-level of satisfaction with the work we do in the province, as an Agency, we are continually striving to improve the quality of the work we do.



THE COMPETITIVE ASSESSMENT ENVIRONMENT

Since 1995, a provision in *The Assessment Management Agency Act* has been made available that allows municipalities to use alternative assessment services.

In November 2004, the Province amended this legislation to require that municipalities wishing to undertake their own valuation services receive written consent from all affected school divisions as well as SAMA. Before this amendment, municipalities were only required to consult with school divisions and receive the written consent of SAMA.

SAMA and the Minister of Government Relations' consent are now needed for a municipality to opt out, or opt back into, SAMA's valuation services. Any municipality that carries out its own valuations and revaluations is not required to make requisition payments to the Agency. Jurisdictions that employ their own appraisal personnel still must follow the regulated Saskatchewan Assessment Manual and provincial assessment legislation.

The Assessment Management Agency Act contains separate legislation recognizing that the major cities of Moose Jaw, Prince Albert, Regina, and Saskatoon will provide for their own assessment services. The cities of Saskatoon, Regina, Prince Albert, and Swift Current do not use SAMA's valuation services. In 2006, the city of Moose Jaw entered a long-term assessment services contract with SAMA.

In 2014, 10 municipalities who had previously received their assessment services from an independent assessment service provider opted back into SAMA's assessment services, and an additional four municipalities, Battleford, North Battleford, Meadow Lake and Nipawin, transitioned their assessment services back to SAMA in 2018. SAMA is honored to continue to be the assessment service provider of choice for all our 757 client municipalities.

TECHNICAL STANDARDS AND POLICY

The Technical Standards and Policy Division (TS&P) is responsible for researching and studying assessment valuation policy and best practices with regards to application of province-wide assessment valuation standards and policies. This involves considerable consultations with the Province, clients and stakeholders to ensure transparency and support on assessment policy matters. As part of this liaison process, TS&P is involved in the provision of assessment information to the Province, municipalities, school divisions and the public.

The TS&P division advises the Board and the Province with respect to property assessment legislation, prepares assessment related Board Orders, and also prepares manuals, guidelines, handbooks and other materials required in the assessment of property. Valuation materials may be revaluation cycle specific, such as the regulated *Assessment Manual* and the non-regulated *SAMA Cost Guide* or may not be tied to a specific revaluation cycle, such as the non-regulated *Market Value Assessment in Saskatchewan Handbook*.

TS&P is responsible for liaising with independent assessment service providers regarding assessment policy and valuation practices. These activities include quality coordination and control activities to ensure consistent application of assessment valuation practices, which includes facilitating and overseeing the provincial revaluation cycle that occurs every four years.

AMENDMENTS TO THE SASKATCHEWAN ASSESSMENT MANUAL – 2019 BASE YEAR

In 2021, SAMA implemented some amendments to The Saskatchewan Assessment Manual – 2019 Base Year (2019 Manual) that will lead to greater predictability of assessments for the oil and gas industry and municipal governments in Saskatchewan.

The amendments will stabilize assessments by clarifying the definitions surrounding oil and gas well sites for the duration of the current 2021 to 2024 assessment cycle. They came into effect on November 12, 2021 and will have a minimal impact on existing assessed values.

SAMA established a committee consisting of representatives from the oil and gas industry, the Saskatchewan Association of Rural Municipalities (SARM), the Saskatchewan Ministry of Government Relations and SAMA to develop and propose the amendments.

The amendments were originally identified as part of SAMA's regular consultation process ahead of the 2025 Revaluation. However, upon hearing from industry and stakeholders, the committee identified a need to propose such amendments prior to 2025. The 2019 Manual amendments were officially approved by the Honourable Don McMorris, Saskatchewan's Minister of Government Relations, in November 2021.

The amendments will be in effect for the remainder of the 2021 revaluation cycle, which ends in 2024. After that, a new manual for the 2025 Revaluation that includes these changes will be implemented.

2025 REVALUATION RESEARCH AND CONSULTATIONS

SAMA Technical Standards and Policy (TS&P) division has begun preliminary work on the 2025 revaluation, which will have a base date of January 1, 2023. In addition to regular 2025 Revaluation consultation, research, publication, and computer updating of all valuation models, the following comprehensive model reviews are now in progress and are at various stages of completion. These will be reported on further at SAMA's March 2022 Advisory Committee meetings for finalization of the next *Saskatchewan Assessment Manual – 2023 Base Year* (2023 Manual):

- ✦ 2025 Oil and Gas Model Review - The 2025 Oil and Gas Assessment Review Committee (ARC) held their final consultation meeting with stakeholders on September 8, 2021, with consensus now achieved on the model recommendations. Further work will be conducted in 2022 regarding equipment consolidation within the 2023 Manual.
- ✦ 2025 Transmission Pipeline Model Review - The 2025 Pipeline Assessment Review Committee met for the second time on November 25th, 2021. TS&P continue to review initial industry feedback in advance of future stakeholders consultations.
- ✦ 2025 Agricultural Arable Land Model Review - The Arable Land Review Committee (ALRC) met on September 8 for a final meeting. A set of 2025 arable model recommendations have been agreed to by stakeholders and further work will occur in 2022 on areas of potential variable consolidation within the 2023 Manual.
- ✦ 2025 Solar Farm Model Development - The Solar Power Assessment Review Committee met for the first time on November 30th, 2021. A request for information has been developed by SAMA to gather information on costs related to solar farm installations. TS&P will review the submissions and set a meeting in the first quarter of 2022 for further discussion and consideration.

SAMA values the collaborative process and the input of our Board of Directors and Stakeholders when looking to review and adjust our assessments models and procedures.



ACCESSING REVALUATION BOARD ORDERS, PUBLICATIONS AND OTHER COST GUIDES

Revaluation related Board Orders and publications can be found on SAMA's website (www.sama.sk.ca) and accessed free of charge. The exception would be valuation rates established under license using Marshall & Swift (Core Logic Inc.) costing publications *Marshall Valuation Service* and *The Residential Cost Handbook*.

SAMA's major publications include the *Saskatchewan Assessment Manual (2019 Base Year)*, *SAMA's 2019 Cost Guide* and the *Market Value Assessment in Saskatchewan Handbook*. The *Saskatchewan Assessment Manual* has the force of regulation and must be complied with, while the *Cost Guide* and *Market Value Handbook* do not – they are documents within the market valuation standard.

Hard copies of the revaluation publications as well as the Marshall costing publications are available for a fee that covers the cost to print the documents and any applicable third-party license fees. The 2019 publications, for use with the 2021 Revaluation, are available on SAMA's website.

Marshall & Swift (CoreLogic Inc.) is a recognized industry leader in costing of commercial and residential property with regards to the application of the cost approach. Other assessment service providers may also refer to the Marshall costing publications. SAMA uses the *Marshall Valuation Service* for the majority of commercial properties valued using the cost approach. *The Residential Cost Handbook* is the basis for estimating replacement costs for both single and multi-family residences.

INFORMATION SERVICES

In 2021, SAMA's Information Services Branch (IS) continued to focus on ensuring the Agency is served by current and efficient technology.

2021 TECHNOLOGY HIGHLIGHTS

- ✦ Completed the Revaluation Report Automation project.
- ✦ Completed a data center Request for Proposal.
- ✦ All IS staff completed ITILv4 training. ITIL is a set of best practices for information services activities. The following ITILv4 practices were implemented in 2021:
 - Incident Management,
 - Problem Management,
 - Service Request Management, and
 - Change Management.
- ✦ Completed a rewrite of SAMA's Quality Assurance Division's PAD application.
- ✦ Replaced the existing Help Desk tool with FreshService.
- ✦ Completed the modernization and migration of SAMANet to SharePoint.
- ✦ Began the development of SAMA's Enterprise Architecture focusing on the development of a business capability model for SAMA.
- ✦ Established an IS Governance Committee to ensure IS initiatives are aligned with agency priorities and an IS Working Group to assist in the prioritization of IS work activities.

LOOKING AHEAD TO 2022

In 2022, SAMA's IS branch will be working on the following:

- ✦ Continue the rollout of ITILv4 with the adoption/implementation of the following practices:
 - IT Asset management,
 - Capacity and Performance management, and
 - Monitoring and Event Management.
- ✦ Complete the migration of the agency's Crystal Reports environment to Microsoft SSRS.
- ✦ Continue with Report Automation Project with the automation of maintenance reports.
- ✦ Continue with the Enterprise Architecture initiative focusing on the following:
 - Linking agency capabilities with technologies and systems.
 - Begin work on an Enterprise Data Model.
 - Assess the current state of remote (field) work technologies and applicability to SAMA.
- ✦ Review SAMA's business continuity / disaster recovery requirements and develop a recovery plan.
- ✦ Replace 70 laptops as part of the agency technology refresh program.

HUMAN RESOURCES

For the year 2021, the Agency's budgeted number of employees was 163.25 permanent positions, which includes 118.25 positions in the Assessment Services division.

Items of note for 2021:

- ✦ The Agency constantly strives to become a better organization - more productive, innovative, service-oriented, and better managed. This includes being attuned and responsive to employee needs.
- ✦ We examine the way we run our organization by conducting regular employee engagement surveys. In April 2021, with the assistance of our survey partner TalentMap, the Agency conducted a pulse engagement survey. This survey provided feedback to support initiatives in enabling effective remote work and maintaining employee engagement and productivity during the pandemic as well as gathering information on the levels of employee engagement.
- ✦ Human Resources continued to streamline human capital information and services through further growth of our Human Resource Information System.
- ✦ SAMA normally holds an annual Agency-wide staff meeting and appreciation banquet in September, however, the meeting was cancelled in 2021.
- ✦ SAMA's management team completed the senior leadership development program and increased its leadership pipeline by completing a future leaders development program.

WORKFORCE PLANNING

The Agency continues to address workforce planning by:

- ✦ Recruiting people with the right type of attitude and motivation that are committed to their work, and building a high-performance work environment that helps retain key talent and fully engages the right people; and,
- ✦ Enhancing the Agency's employee engagement strategies to build and sustain a healthy and viable organization.

SAMA remains committed to working with Lakeland Community College in Vermilion, Alberta to recruit new personnel. The Agency continues its:

- ✦ \$500 annual award, which is available to a first-year full-time student enrolled in the Real Estate Appraisal and Assessment diploma program, and is awarded to the student with the highest cumulative grade point average in assessment appraisal studies; and,
- ✦ Attendance at the annual Business Job Fair at Lakeland Community College's Lloydminster campus.



EMPHASIS ON TRAINING AND PROFESSIONAL ACCREDITATIONS

Even with the added challenges of working throughout the COVID-19 pandemic, SAMA continued to place significant emphasis on the development and training of our employees in 2021. SAMA's employees continue to have considerable success with their attainment of professional accreditations.

The success of SAMA's efforts in providing property assessment services within Saskatchewan depends on the knowledge, skills and expertise of our employees, and the Agency's ability to attract and retain a talented and skilled workforce in a highly competitive market.

In 2021, three SAMA employees were successful in attaining their Certified Assessment Evaluator designation from the International Association of Assessing Officers (IAAO).

LOOKING AHEAD TO 2022

In 2022, SAMA's HR branch will be working on several initiatives, including:

- ◆ Summer student recruitment to support the agency's 2022 property inspection program;
- ◆ Continued focus on leadership and professional growth opportunities for staff;
- ◆ Negotiating a collective agreement with the SGEU bargaining unit;
- ◆ Continued work on succession and key-person risk and replacement planning; and,
- ◆ Conducting a full employee engagement survey to gauge progress on employee engagement initiatives.

COMMUNICATIONS

In 2021, SAMA's Communications Branch was focused on improving the way we connect with our clients and stakeholders, and effectively communicating both internally and externally.

SAMA Communications is responsible for drafting and updating the Agency's various pieces of informational literature; all the Agency's pamphlets and brochures are available on our website (www.sama.sk.ca). The Communications branch is also responsible for media relations, organizing SAMA's Annual Meeting, representing the Agency at various stakeholder conventions, and coordinating appearances at local conferences and town hall meetings.

In 2021, SAMA completely updated SAMANet, our staff intranet.

We refreshed the intranet so we can:

- ◆ support the achievement of the Agency's 2021-2025 business objectives;
- ◆ have the content organized in such a way that it supports the goal of helping employees get things done; and,
- ◆ assist employees who are working remotely to access SAMA content and information.

SAMA held our Annual Meeting virtually in 2021 due to the COVID-19 pandemic.

SAMA is committed to ensuring that the Agency is served by modern and efficient technology. From a communications perspective, SAMA's website (www.sama.sk.ca) is a vital part of how we communicate with our stakeholders, our client municipalities, and the public.



PURSUEING EXCELLENCE IN ASSESSMENT POLICY AND SERVICES FOR SASKATCHEWAN

2021
FINANCIAL
REPORT



PURSUING EXCELLENCE IN ASSESSMENT POLICY AND SERVICES FOR SASKATCHEWAN

2021

**FINANCIAL
REPORT**

REVENUES

Total provincial remained the same in 2021 as 2020 and 2019 (\$11,388,000) and total municipal funding increased by \$110,673 (1.2%) in 2021 to \$9,068,692 (\$8,958,019 in 2020).

Total operating revenues increased by \$329,036 (1.5%) to \$21,807,816 from \$21,478,780 in 2020.

- The provincial operating grant remained at \$11,388,000 in 2021. SAMA's budget request was an increase of \$228,000 for a total of \$11,616,000.
- Municipal operating revenue increased \$110,673 (1.2%) to \$9,068,692 from \$8,958,019 in 2020. The change is comprised of \$163,469 from a planned 2.0% uniform increase to the base charge for all client municipalities, \$37,724 due to updated property counts from the previous year, and (\$90,520) due to a decrease in the number of properties requested for inspection by municipalities and subject to the \$20 maintenance fee.
- All other operating revenues increased \$218,363 (14.3%) to \$1,351,124 from \$1,132,761 in 2020 due to a large increase in revenues from contract services and new registered users of the SAMAView system.

OPERATING EXPENSES

Total operating expenses increased from the previous year by \$1,258,035 (6.1%) to \$22,021,391 from \$20,763,356 in 2020.

- Salaries and benefits increased \$609,353 (3.9%) to \$16,217,333 from \$15,607,980 in 2020. The increase was due to a wage and benefits increase to all staff of 2.0%, an expansion of the summer student program and fewer permanent staff vacancies in 2021 as compared to 2020.
- Professional fees increased \$508,336 (80.4%) to \$1,140,602 from \$632,266 in 2020. The increase was due to a large increase in external legal services used in the support of value (property assessment appeals) process.

OPERATING SURPLUS AND, RESERVE ALLOCATION AND THE TECHNOLOGY INFRASTRUCTURE (TI) PROGRAM

The Agency recorded an addition to unrestricted funds of \$49,071 in 2021, with the year-end balancing increasing to \$278,459 after ending 2020 with \$229,388.

Net reserve expenditures for the year were \$316,972. The year-end reserves balance is \$3,870,708, down from \$4,187,680 in 2020. The main reserves expenditure in 2021 was the summer student program. No reserve allocations were made in 2021.

The capital fund decreased \$2,599,761 (12.4%) in 2021 from \$3,057,816 at the end of 2020. The reduction in the capital fund balance is due to amortization of the TI Program.



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Saskatchewan Assessment Management Agency:

OPINION

We have audited the financial statements of Saskatchewan Assessment Management Agency (the "Agency"), which comprise the statement of financial position as at December 31, 2021, and the statements of revenues and expenses and changes in fund balances and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Agency as at December 31, 2021, and the results of its operations and its cash flows for the years then ended in accordance with Canadian accounting standards for not-for-profit organizations.

BASIS FOR OPINION

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Agency in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

OTHER MATTER

The financial statements of the Agency for the year ended December 31, 2020 were audited by another auditor who expressed an unmodified opinion on those financial statements on February 26, 2021.

RESPONSIBILITIES OF MANAGEMENT AND THOSE CHARGED WITH GOVERNANCE FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Agency's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Agency or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Agency's financial reporting process.



AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Agency's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Agency to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Regina, Saskatchewan

February 25, 2022

MNP LLP
Chartered Professional Accountants



SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

STATEMENT OF REVENUES AND EXPENSES
AND CHANGES IN FUND BALANCE - OPERATING FUND

Year ended December 31, 2021

	Budget 2021 (Unaudited)	Actual 2021	Actual 2020
REVENUE			
Province of Saskatchewan operating grant	\$ 11,616,000	\$ 11,388,000	\$ 11,388,000
Municipal invoices	9,070,000	9,068,692	8,958,019
Appraisal and assessment services	629,000	850,767	692,394
Fees	340,000	452,368	355,789
Interest	40,000	24,362	49,045
Miscellaneous	20,000	23,627	35,533
	21,715,000	21,807,816	21,478,780
EXPENSES			
Bank and payroll charges	15,000	6,984	3,937
Communications	20,000	16,072	12,804
Computer services, software and supplies	1,650,000	1,668,869	1,627,817
Geospatial imagery	85,000	60,000	60,000
Insurance	22,000	28,679	25,811
Land titles information	195,000	171,214	143,409
Office	518,000	488,992	450,717
Printing and data licensing	170,000	76,731	123,729
Professional	486,000	1,140,602	632,266
Rent	1,275,000	1,329,244	1,327,267
Salaries and benefits	15,886,000	16,217,333	15,607,980
Staff training and development	305,000	267,437	299,203
Travel and accommodation	950,000	549,234	448,416
	21,577,000	22,021,391	20,763,356
(DEFICIENCY) EXCESS OF REVENUES OVER EXPENSES	138,000	(213,575)	715,424
Transfer to capital fund	(400,000)	(54,326)	(148,439)
Operating fund balance, beginning of year	-	4,417,068	3,850,083
Operating fund balance, end of year	(262,000)	4,149,167	4,417,068
Reserves (Note 6)	262,000	(3,870,708)	(4,187,680)
UNRESTRICTED FUND BALANCE, END OF YEAR	\$ -	\$ 278,459	\$ 229,388

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

STATEMENT OF REVENUES AND EXPENSES
AND CHANGES IN FUND BALANCE - CAPITAL FUND

Year ended December 31, 2021

	<u>2021</u>	<u>2020</u>
REVENUE		
Province of Saskatchewan and municipal restricted grant (Note 5)	\$ 460,801	\$ 460,801
EXPENSES		
Amortization of capital assets	973,182	1,041,771
DEFICIENCY OF REVENUES OVER EXPENSES	(512,381)	(580,970)
Inter-fund transfers		
For purchase of capital assets	54,326	148,439
CAPITAL FUND, BEGINNING OF YEAR	3,057,816	3,490,347
CAPITAL FUND, END OF YEAR	\$ 2,599,761	\$ 3,057,816

See accompanying notes

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

STATEMENT OF FINANCIAL POSITION

As at December 31, 2021

	2021	2020
CURRENT ASSETS		
Cash	\$ 1,742,568	\$ 2,157,671
Accounts receivable and accrued interest	25,656	114,412
Municipal invoice receivable	8,144	31,405
Province of Saskatchewan grant receivable	2,847,000	2,847,000
Government remittance receivable	33,869	26,500
Prepaid expenses	572,538	333,052
	5,229,775	5,510,040
CAPITAL ASSETS (Note 3)	5,364,565	6,283,422
	\$ 10,594,340	\$ 11,793,462
CURRENT LIABILITIES		
Accounts payable	\$ 837,792	\$ 907,052
Government remittances payable	1,029	1,029
Deferred contributions relating to TI program (Note 5)	460,800	460,801
Deferred and unearned revenue	241,786	184,891
	1,541,407	1,553,773
DEFERRED CONTRIBUTIONS RELATED TO TI PROGRAM (Note 5)	2,304,005	2,764,805
	3,845,412	4,318,578
NET ASSETS		
Capital fund	2,599,761	3,057,816
Operating fund		
Reserves (Note 6)	3,870,708	4,187,680
Unrestricted	278,459	229,388
	4,149,167	4,417,068
	6,748,928	7,474,884
	\$ 10,594,340	\$ 11,793,462

See accompanying notes

APPROVED BY THE BOARD



Director



Director

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

STATEMENT OF CASH FLOWS

Year ended December 31, 2021

	2021	2020
OPERATING		
Excess of revenues over expenses:		
Operating fund	\$ (213,575)	\$ 715,424
Capital fund	(512,381)	(580,970)
Items not affecting cash:		
Amortization of capital assets	973,182	1,041,771
	247,226	1,176,225
Changes in non-cash working capital:		
Accounts receivable and accrued interest	88,756	(88,796)
Government remittances receivable	(7,369)	16,198
Municipal requisitions receivable	23,261	(15,466)
Prepaid expenses	(239,486)	385,001
Accounts payable	(69,260)	(272,488)
Deferred revenue	56,895	43,288
Deferred contribution - TI Program	(460,800)	(460,801)
	(360,777)	783,161
INVESTING		
Purchase of capital assets	(54,326)	(507,487)
(DECREASE) INCREASE IN CASH	(415,103)	275,674
CASH, BEGINNING OF YEAR	2,157,671	1,881,997
CASH, END OF YEAR	\$ 1,742,568	\$ 2,157,671

See accompanying notes

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

1. STATUTORY AUTHORITY

The Saskatchewan Assessment Management Agency (the "Agency") was established under the authority of *The Assessment Management Agency Act* (the "Act") on March 1, 1987. The Agency is exempt from income taxes pursuant to Section 149(1) of *The Income Tax Act*.

COVID-19:

In March 2020, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial, and municipal governments regarding travel, business operations and isolation/quarantine orders. This pandemic had a limited effect on the Agency's financial performance and the Agency did not receive any government assistance relating to the COVID-19 pandemic in the current year.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations ("NPO Standards") and reflect the following policies:

(a) *Use of estimates*

The preparation of financial statements in conformity with NPO Standards requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. A key component of the financial statements requiring management to make estimates is the useful life of long-lived assets. Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Actual results could differ from those estimates.

(b) *Fund accounting*

The financial statements have been prepared using fund accounting as follows:

The Operating Fund accounts for the Agency's program delivery and administrative activities.

The Capital Fund reports the assets, revenue and expenses related to the Agency's capital assets.

(c) *Capital assets*

Capital assets are recorded at cost less accumulated amortization. Amortization is calculated using the diminishing balance method, except for leasehold improvements, which is being amortized using the straight-line method over the lease term. The estimated useful lives and rates are as follows:

Computer equipment	40% declining balance
Furniture and equipment	20% declining balance
Leasehold improvements	Straight-line over lease term
TI program	10 years straight-line

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) *Impairment of long-lived assets*

When conditions indicate that a tangible capital asset is impaired, the net carrying amount of the tangible capital asset is written down to the asset's fair value or replacement cost. The write-down of tangible capital assets is recognized as an expense in the statement of revenues and expenses. A write-down should not be reversed.

(e) *Technology Infrastructure Program development costs*

Expenditures related to the development of the Technology Infrastructure ("TI") Program which met the internally generated asset recognition criteria were capitalized. The project purpose is to significantly improve the computer system used for provincial property assessment. Subsequent to initial recognition, it is accounted for at cost less accumulated amortization. Costs are amortized on a straight-line basis over an estimated ten year useful life.

(f) *Reserves*

Reserves are established by Board of Directors' approval through appropriations of unrestricted net assets.

(g) *Revenue recognition*

The Agency follows the deferral method of accounting for grants and other contributions received from the Province of Saskatchewan, and the municipal requisitions from participating municipalities. Approved operating grants and municipal requisitions are recorded as revenue in the period to which they relate. Grants and municipal requisitions approved but not received at the end of an accounting period are accrued. Other revenues are recognized as revenue when persuasive evidence of an arrangement exists, delivery has occurred, the price is fixed or determinable and collection is reasonably assured.

Externally restricted contributions for future expenses are recognized as revenue in the year in which the related expenses are incurred. Externally restricted contributions for capital assets are deferred and recognized as revenue in the period the related amortization of the capital assets occurs.

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(h) Financial instruments

The Agency initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

Transaction costs are added to the carrying value of the asset or netted against the carrying value of the liability and are then recognized using the effective interest method. Any premium or discount related to an instrument measured at amortized cost is amortized over the expected life using the effective interest method and recognized in net earnings as interest income or expense.

With respect to financial assets measured at cost or amortized cost, the Agency recognizes in net earnings an impairment loss, if any, when it determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows. When the extent of impairment of a previously written-down asset decreases and the decrease can be related to an event occurring after the impairment was recognized, the previously recognized impairment loss shall be reversed in net earnings in the period the reversal occurs.

(i) Liquidity risk

The Agency's objective is to have sufficient liquidity to meet its liabilities when due. The Agency monitors its cash balance and cash flows generated from operations to meet its requirements. As at December 31, 2021, the most significant financial liabilities are accounts payable.

3. CAPITAL ASSETS

			2021	2020
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Computer equipment	\$ 2,161,184	\$ 1,973,402	\$ 187,782	\$ 285,085
Furniture and equipment	1,196,801	1,024,507	172,294	188,570
Leasehold improvements	431,640	386,123	45,517	72,382
SPAN system	5,940,000	5,940,000	-	-
TI Program (Note 2(e))	7,697,480	2,738,508	4,958,972	5,737,385
	\$ 17,427,105	\$ 12,062,540	\$ 5,364,565	\$ 6,283,422

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

4. DEMAND LOAN

The Agency has an authorized demand loan with the Royal Bank of Canada to a maximum amount of \$1,500,000 (\$1,500,000 in 2020) repayable on demand and bearing interest at bank prime plus 0.5% (2.95% on December 31, 2021). As at December 31, 2021 there was \$nil (\$nil in 2020) outstanding.

5. DEFERRED CONTRIBUTIONS RELATED TO TI PROGRAM

	2021	2020
Beginning balance	\$ 3,225,606	\$ 3,686,407
Amounts amortized to revenue	(460,801)	(460,801)
	2,764,805	3,225,606
Current portion to be recognized within one year	(460,800)	(460,801)
	\$ 2,304,005	\$ 2,764,805

6. INTERNALLY RESTRICTED RESERVES

Operating fund reserve

	2021	2020
Operating fund reserves, beginning of year	\$ 4,187,680	\$ 3,702,840
Reserves made during the year	—	800,000
Approved expenditures made during the year (net of transfers)	(316,972)	(315,160)
Operating fund reserves, end of year	\$ 3,870,708	\$ 4,187,680

The balance in operating fund reserves comprised the following:

	2021	2020
Reserve for technology	\$ 450,406	\$ 450,406
Reserve for professional fees	1,332,374	1,372,374
Reserve for travel	115,000	115,000
Reserve for governance	700,000	1,000,000
Reserve for SAMA operations	1,272,928	1,249,900
	\$ 3,870,708	\$ 4,187,680

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

6. INTERNALLY RESTRICTED RESERVES (continued)

(a) Reserve for technology

A reserve has been established to provide for the purchase of computer software, equipment and services necessary for assessment processes.

(b) Reserve for professional fees

A reserve has been established to provide for the purchase of legal, appraisal and other professional services related to property appeals, support of value, GIS development and recruitment and retention. In 2021, \$nil (\$383,000 in 2020) was transferred to the reserve and approved expenditures were \$40,000 (\$61,320 in 2020).

(c) Reserve for travel

A reserve has been established to provide for travel costs that will be incurred relating to the physical re-inspection of property in municipalities.

(d) Reserve for governance

A reserve has been established to provide for SAMA governance expenditures in the event of future revenue shortfalls. In 2021, \$300,000 (\$nil in 2020) was transferred out of the reserve.

(e) Reserve for SAMA operations

A reserve has been established to provide for SAMA operations in the event of future revenue shortfalls. In 2021, \$300,000 (\$417,000 in 2020) was transferred to the reserve and approved expenditures were \$276,972 (\$253,840 in 2020).

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

7. COMMITMENTS

The Agency has leased premises in locations in Regina, Saskatoon, Yorkton, Weyburn, Melfort, Swift Current, Moose Jaw and North Battleford. The leases are to expire between 2022 and 2028. Annual lease payments are as follows:

2022	\$	1,091,102
2023		947,739
2024		998,360
2025		998,360
2026 and thereafter		1,936,196

The Agency has contracts for computer services outsourcing set to expire in 2026 with the following payments as follows:

2022	\$	365,550
2023		364,350
2024		363,150
2025		361,950
2026		177,888

8. PENSION EXPENSE

Employees make contributions to the Public Employees Pension Plan ("PEPP"), a defined-contribution plan.

In accordance with the Agency's union agreement with its employees effective January 1, 2021 the employer's contribution rate is 8.1% of an employee's salary.

The total pension contributions by the Agency for employees in PEPP was \$1,106,529 (\$1,058,766 in 2020).

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

9. RELATED PARTY TRANSACTIONS

Included in these financial statements are transactions with various Saskatchewan Crown corporations, departments, agencies, boards and commissions related to the Agency by virtue of significant influence by the Province of Saskatchewan, non-Crown corporations and enterprises subject to joint control and significant influence by the Province of Saskatchewan and investee corporations accounted for under the equity method (collectively referred to as "related parties").

Routine operating transactions with related parties are settled at prevailing market prices under normal trade terms. These transactions and amounts outstanding at year-end are as follows:

	<u>2021</u>	<u>2020</u>
Operating expenses	\$ 2,066,342	\$ 2,085,235
Government remittances receivable	33,869	26,500
Government remittances payable	1,029	4,181

In addition, the Agency pays Saskatchewan Provincial Sales Tax to the Saskatchewan Ministry of Finance on all its taxable purchases. Taxes paid are recorded as part of the cost of those purchases.

Other amounts and transactions due to (from) related parties and the terms of settlement are described separately in these financial statements and notes thereto.

10. ECONOMIC DEPENDENCE

The Agency is economically dependent on the Province of Saskatchewan due to the extent of its funding of the Agency's operations, 52% (53% in 2020).



Quality Assurance undertakes statutory property assessment audits, and manages the assessment roll confirmation process to ensure that a municipality's property assessments are generally accurate and compliant.



2021

QUALITY ASSURANCE DIVISION REPORT

Quality Assurance undertakes statutory property assessment audits, and manages the assessment roll confirmation process to ensure that a municipality's property assessments are generally accurate and compliant.

SAMA IS THE REGULATORY AGENCY RESPONSIBLE FOR PROPERTY ASSESSMENT IN SASKATCHEWAN

SAMA's independent Quality Assurance Division is responsible for the assessment roll confirmation process, undertaking assessment audits (annual confirmation and primary audits on all municipalities) to ensure that municipalities' assessments are prepared and administered in accordance with the requirements set out in applicable legislation.

QUALITY ASSURANCE DIVISION IS INDEPENDENT FROM THE REST OF THE AGENCY

It has no involvement in property assessment valuation, or setting of policy respecting property assessment valuation. Quality Assurance is accountable directly to the SAMA Board of Directors through the Managing Director of Quality Assurance.

THE SAMA BOARD OF DIRECTORS DEVELOPED AND ADOPTED VISION, MISSION, AND PRINCIPLES SPECIFICALLY FOR THE AGENCY'S QUALITY ASSURANCE (OVERSIGHT) MANDATE

The Vision, Mission, and Principles establish the Board's position and expectations regarding the property assessment audit mandates, and the efforts undertaken by Quality Assurance in conducting its audit work.





VISION

The SAMA Board, through its independent and directly accountable QA Division, fosters public trust by ensuring property assessments meet prescribed statutory requirements.

MISSION

To provide unbiased, responsive, professional and collaborative audits of mass appraisal valuation processes and municipal Rolls through an independent and directly accountable QA Division.

For more information regarding Quality Assurance and the audits undertaken by the division, please visit the SAMA website (www.sama.sk.ca) and refer to the document 'Property Assessment Audits in Saskatchewan Guide' under the Audit Guides option.

THE CONFIRMATION AUDIT

This audit reviews for accuracy and statutory compliance of a municipality's assessment roll. The confirmation audit is initiated once a municipality submits an assessment return to Quality Assurance. The return form (established by Board Order) requires the municipality to report all changes made to their assessment roll since it was last confirmed.

For the 2021 assessment roll year, Certificates of Confirmation were issued for 747 municipalities (98.2% of all returns submitted to SAMA for 2021). As at March 1, 2022 confirmation audits were in progress for 3 municipal assessment rolls. 11 assessment returns have not yet been submitted for 2021. Assessment rolls that were confirmed for 2021 met the statutory accuracy and compliance requirements. Quality Assurance provided considerable assistance to municipalities over the year in resolving various assessment roll issues.

THE PRIMARY AUDIT

This audit reviews the compliance of appraisal level for improved residential and commercial properties that have sold. Legislation requires these two property types to be valued using the "market valuation standard." The appraisal level audit reviews the median ratio of assessment to adjusted sale price for the two property types at the municipal level to ensure there is compliance with the statutory median assessment to sale ratio range of 0.98 to 1.02. When the median assessment to sale ratio is 1.00, that indicates that on average, these property types are assessed at the same level as the sale prices. Both the confirmation and primary audits must successfully pass in order for Quality Assurance to recommend the municipality's assessment roll for confirmation by the SAMA Board of Directors.

For 2021, all primary audits undertaken passed, and were compliant with the regulated ratio.

THE SECONDARY AUDIT

This audit is a detailed or comprehensive audit concerning matters of property assessment statutory compliance. Secondary audits would typically focus on matters of egregious statutory non-compliance. Secondary audits were not required in 2021.

QUALITY ASSURANCE MAINTAINS AND PUBLISHES INFORMATION RELATED TO PROPERTY ASSESSMENT AUDITS AND ASSESSMENT ROLL CONFIRMATIONS ON THE SAMA WEBSITE

Reports and information regarding assessment roll confirmations is kept current, and is generally updated within a few days following SAMA Board meetings.

A SUMMARY OF CONFIRMED ASSESSMENT TOTALS

These totals are presented in the two tables that follow. The first table summarizes confirmed assessment totals by tax class and municipal type for 2021. The second table summarizes year over year percentage change for confirmed taxable assessment totals by tax class from 2019 through 2021. More specific confirmed assessment information by municipality is available on the SAMA website.



2021 CONFIRMED ASSESSED VALUE TOTALS BY TAX STATUS

2021 CONFIRMED ASSESSMENTS		URBAN MUNICIPALITIES				TOTAL URBAN MUNICIPALITIES
TAXABLE		CITIES	TOWNS	VILLAGES	RESORT VILLAGES	
	Non-Arable	2,498,965	1,626,210	1,153,485	737,325	6,015,985
	Other Agricultural	68,866,427	50,329,259	28,794,065	536,745	148,526,496
	Residential	44,372,007,263	8,542,017,140	1,990,018,744	826,931,056	55,730,974,203
	Multi-Unit	8,900,730,146	494,409,420	33,028,688	17,284,080	9,445,452,334
	Seasonal Residential	0	49,197,920	39,049,200	1,254,557,104	1,342,804,224
	Commercial and Industrial	17,450,072,756	1,619,612,038	245,155,464	40,778,325	19,355,618,583
	Elevators	67,154,505	111,177,513	27,910,930	0	206,242,948
	Railway R/W and Pipeline	102,476,935	34,990,675	34,524,875	48,705	172,041,190
	Taxable Total	70,963,806,997	10,903,360,175	2,399,635,451	2,140,873,340	86,407,675,963
EXEMPT						
	Non-Arable	2,107,005	1,200,465	285,210	176,715	3,769,395
	Other Agricultural	103,347,366	8,123,830	2,591,820	548,900	114,611,916
	Residential	633,460,980	212,886,215	50,847,864	30,478,720	927,673,779
	Multi-Unit	450,649,716	13,886,420	1,019,072	0	465,555,208
	Seasonal Residential	0	372,480	97,520	60,610,160	61,080,160
	Commercial and Industrial	16,321,056,579	1,853,417,054	454,201,453	35,992,060	18,664,667,146
	Elevators	90,780	3,068,862	8,967,510	0	12,127,152
	Railway R/W and Pipeline	48,371,950	6,752,400	3,867,330	0	58,991,680
	Exempt Total	17,559,084,376	2,099,707,726	521,877,779	127,806,555	20,308,476,436
PROVINCIAL GRANT-IN-LIEU						
	Non-Arable	0	1,125	0	0	1,125
	Other Agricultural	2,310,445	11,110	0	0	2,321,555
	Residential	118,964,700	34,853,200	6,019,200	0	159,837,100
	Multi-Unit	540,703,083	36,761,920	4,905,680	0	582,370,683
	Seasonal Residential	0	0	0	0	0
	Commercial and Industrial	1,254,435,207	67,465,180	9,625,060	2,717,790	1,334,243,237
	Elevators	0	0	0	0	0
	Railway R/W and Pipeline	645,660	1,034,365	0	0	1,680,025
	Provincial Grant-in-Lieu Total	1,917,059,095	140,126,900	20,549,940	2,717,790	2,080,453,725
FEDERAL GRANT-IN-LIEU						
	Non-Arable	0	3,420	0	0	3,420
	Other Agricultural	1,216,415	611,435	0	0	1,827,850
	Residential	85,944,760	10,186,400	4,321,920	0	100,453,080
	Multi-Unit	979,200	399,680	481,200	0	1,860,080
	Seasonal Residential	0	0	0	0	0
	Commercial and Industrial	483,194,805	37,700,985	6,187,660	0	527,083,450
	Elevators	0	0	0	0	0
	Railway R/W and Pipeline	10,510,680	5,024,180	1,317,330	0	16,852,190
	Federal Grant-in-Lieu Total	581,845,860	53,926,100	12,308,110	0	648,080,070
2019-2021 CONFIRMED TAXABLE ASSESSMENTS		URBAN MUNICIPALITIES				MUNICIPAL TOTALS
TAXABLE		CITIES	TOWNS/VILLAGES/RESORT VILLAGES			
	2019	82,972,575,092			15,796,717,181	98,769,292,273
	% CHANGE 2018-19	1.01			1.32	1.06
	2020	82,027,331,843			15,802,659,004	97,829,990,847
	% CHANGE 2019-20	-1.14			0.04	-0.95
	2021	70,963,806,997			15,443,868,966	86,407,675,963
	% CHANGE 2020-21	-13.49			-2.27	-11.68

2021 CONFIRMED ASSESSED VALUE TOTALS BY TAX STATUS

RURAL MUNICIPALITIES	NORTHERN MUNICIPALITIES	SASKATCHEWAN TOTAL
3,923,492,257	89,325	3,929,597,567
35,764,057,010	158,510	35,912,742,016
8,844,676,421	409,444,656	64,985,095,280
255,557,120	46,136,624	9,747,146,078
2,395,223,346	12,544,400	3,750,571,970
12,810,636,446	126,772,230	32,293,027,259
1,229,418,511	0	1,435,661,459
5,060,347,861	15,555	5,232,404,606
70,283,408,972	595,161,300	157,286,246,235
93,852,185	4,083,165	101,704,745
265,683,656	1,338,095	381,633,667
4,089,062,810	21,784,400	5,038,520,989
8,592,640	3,627,200	477,775,048
100,159,774	246,720	161,486,654
1,376,442,943	140,066,995	20,181,177,084
43,520,931	0	55,648,083
372,880,380	0	431,872,060
6,350,195,319	171,146,575	26,829,818,330
88,429,500	0	88,430,625
5,958,535	0	8,280,090
17,154,295	128,240	177,119,635
167,120	398,720	582,936,523
0	0	0
127,676,600	27,385,640	1,489,305,477
279,047	0	279,047
72,063,000	0	73,743,025
311,728,097	27,912,600	2,420,094,422
110,285,145	0	10,288,565
23,636,030	0	25,463,880
14,658,800	2,271,760	117,383,640
12,316,320	0	14,176,400
0	0	0
148,708,605	3,587,765	679,379,820
0	0	0
49,357,885	0	66,210,075
358,962,785	5,859,525	1,012,902,380
RURAL MUNICIPAL TOTALS	NORTHERN MUNICIPAL TOTALS	SASKATCHEWAN PROVINCIAL TOTAL
63,158,735,506	1,514,073,040	163,442,100,819
1.27	-8.68	1.04
63,865,204,591	1,486,440,685	163,181,636,123
1.12	-1.83	-0.16
70,283,408,972	595,161,300	157,286,246,235
10.05	-59.96	-3.61

IMPORTANT
THE FOLLOWING
FACTS APPLY
TO BOTH TABLES

¹2021 assessed values are calculated based on the following percentages for Urban, Rural and Northern Municipalities:

Non-Arable Land	45%
Other Agricultural	55%
Residential/Seasonal	80%
Multi-Unit Residential	80%
Commercial and Industrial	85%
Elevators	85%
Railway R/W and Pipeline	85%

²2019 - 2020 assessed values are calculated based on the following percentages for Urban, Rural and Northern Municipalities:

Non-Arable Land	45%
Other Agricultural	55%
Residential/Seasonal	80%
Multi-Unit Residential	80%
Commercial and Industrial	100%
Elevators	100%
Railway R/W and Pipeline	100%

Assessment rolls for 2020 to 2021 inclusive have not been confirmed as at March 1, 2022 for the following municipalities, therefore their aggregate assessed values are not included in the confirmed assessment totals in the adjoining tables.

³2021 MUNICIPALITIES

City of Martensville
City of Meadow Lake
City of Moose Jaw
City of North Battleford
N. Village of Buffalo Narrows
N. Village of La Loche
N. Village of Pelican Narrows
N. Village of Sandy
Northern Sask. Admin District
Town of Fleming
Town of Stoughton
Town of Zealandia
Village of Atwater
Village of Buchanan

⁴2020 MUNICIPALITIES

N. Village of Sandy Bay



SAMA CENTRAL OFFICE

200 - 2201 - 11th Avenue
Regina SK S4P 0J8
Tel: 306.924.8000 | Fax: 306.924.8070 | TF: 1.800.667.7262 (In Saskatchewan)
Web: www.sama.sk.ca

SAMA REGIONAL OFFICES

Melfort

107 Burrows Avenue West
P.O. Box 1089
Melfort SK S0E 1A0
Tel: 306.752.6142 | Fax: 306.752.6151 | TF: 800.216.4427 (In Saskatchewan)



Moose Jaw

228 Main Street North, 4th Floor
Moose Jaw SK S6H 3J8
Tel: 306.694.4425 | Fax: 306.694.4505 | TF: 866.398.7889 (in Saskatchewan)



North Battleford

303 1101-101st Street
North Battleford SK S9A 0Z5
Tel: 306.446.7665 | Fax: 306.446.7568 | TF: 800.824.2570 (in Saskatchewan)



Regina

330 - 2505 11th Avenue
Regina SK S4P 0K6
Tel: 306.924.8080 | Fax: 306.924.8088 | TF: 800.498.0578 (in Saskatchewan)



Saskatoon

300 333-25th Street East
Saskatoon SK S7K 0L4
Tel: 306.933.5385 | TF: 800.667.5203 (in Saskatchewan)



Swift Current

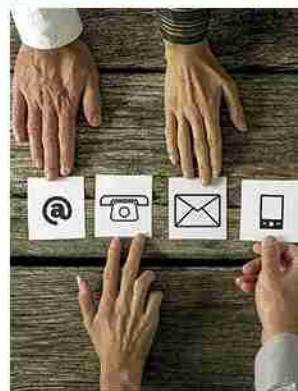
203 - 350 Cheadle Street West
Swift Current SK S9H 4G3
Tel: 306.778.8444 | Fax: 306.778.8445 | TF: 800.498.0574 (in Saskatchewan)

Weyburn

100 B 18th Street
Weyburn SK S4H 2W4
Tel: 306.848.2397 | Fax: 306.848.2399 | TF: 800.498.0575 (in Saskatchewan)

Yorkton

45B Palliser Way
Yorkton SK S3N 4C5
Tel: 306.786.1370 | Fax: 306.786.1372 | TF: 800.498.0576 (in Saskatchewan)





200 - 2201 11TH AVE REGINA SK S4P 0J8 P: 306.924.8000 TF: 800.667.7262 F: 306.924.8070 W: WWW.SAMA.SK.CA

2021

ANNUAL REPORT

May 9, 2022

Reeve Derreck Kolla
RM of Hoodoo No. 401
Box 250
Cudworth SK S0K 1B0

Re: SPSA Launches Fire Service Minimum Standards Guide

Dear Reeve Derreck Kolla,

The Saskatchewan Public Safety Agency (SPSA) is excited to announce the launch of the Provincial Fire Service Minimum Standards Guide, which is now available at saskpublicsafety.ca. The Guide outlines a range of minimum standards that fire departments can choose from to meet the needs of their residents.

Comprehensive training guidelines ensure firefighters have the skills needed for safer and more efficient response. The guidelines also enhance coordination between elected officials and the fire department by providing an opportunity:

- For coordination and fiscal planning to ensure firefighters have the training and type of equipment they need for their service level; and
- To provide guidance on equipment maintenance.

All Fire Chiefs will be asked to review the Minimum Standards Guide and declare a service level based on those guidelines. This declaration of service would also determine the minimum associated training standards for your local fire department based on that service level, as well as the appropriate equipment required to meet your community's needs.

Please note that information regarding this launch has also been provided to Saskatchewan fire chiefs.

These **non-mandatory** guidelines could not have been developed without the strong collaborative efforts of the Saskatchewan Association of Fire Chiefs (SAFC), the Saskatchewan Volunteer Fire Fighters Association (SVFFA) and the Provincial Training Standards Committee. The Agency appreciates the high level of engagement and feedback these groups have provided over the past two years as these guidelines were developed.

... 2

Assessing and Declaring a Service Level

The assessment and declaration phase is now open and runs until October 31, 2023. During this time, fire departments should review the guidelines and declare a service level based on those guidelines. To assist Fire Chiefs during this phase, a set of questions and answers are also available on the SPSA website at: <https://www.saskpublicsafety.ca/first-responders/fire-service-minimum-standards>.

There are five steps involved in declaring a service level, which are listed below. Appendix A of the Fire Service Minimum Standards Guide provides more information on this process and outlines the action items associated with each of these steps.

- Step 1:** Fire Chief reviews the Minimum Standards Guide
- Step 2:** Fire Chief and council meet to discuss proposed service level
- Step 3:** Checklist is completed by the Fire Chief
- Step 4:** Fire Chief and council complete and approve the Declaration of Service Form
- Step 5:** The Declaration of Service Form is submitted to the SPSA

Once the declaration phase ends on October 31, 2023, the SPSA will provide council with a letter confirming the service level identified.

If you wish to participate in the program but require assistance with the process, we would be pleased to assist. Unless we hear from you, the SPSA's records will show that your community has decided not to participate in the program.

If you have questions regarding how to initiate the program participation process, please do not hesitate to contact Ray Unrau at ray.unrau2@gov.sk.ca.

Sincerely,



Marlo Pritchard, MOM, MA
President and Fire Commissioner

cc: Ray Unrau, Director, Saskatchewan Public Safety Agency

Saskatchewan Public Safety Agency



Fire Service Minimum Standards Guide

Table of Contents

<i>Purpose</i>	3
<i>Scope</i>	4
<i>Bridging and Skill Sheet Assessment</i>	4
<i>Assessment</i>	5
<i>Terminology and Competencies</i>	6
<i>Definitions and Concepts</i>	15
<i>Instructor and Evaluator Competencies</i>	17
<i>Appendix 1: Service Level Endorsements</i>	19
<i>Appendix 2: Defensive Fire Department Assessment</i>	22
<i>Appendix 3: Offensive Service Level Checklists and Skill Sheets</i>	34
<i>Appendix 4: Full Operations Service Level Checklists and Skill Sheets</i>	47
<i>Appendix 5: Five Steps to Complete Declaration of Service</i>	65
<i>Appendix 6: Service Level Declaration Forms Due October 2023</i>	67
<i>Appendix 7: Auto Extrication Minimum Standards-TBD-</i>	72

Purpose

To assist local authorities in establishing fire department Service Levels for firefighting competencies based upon a declared service level. The document does not preclude the need for fire departments to obtain and maintain training in other specialities or advanced roles and is written as a guide for local authorities and fire departments to strive towards.

In Part II, Section 6 of *The Fire Safety Act* the duties and powers of the commissioner are described and the commissioner has the authority to;

6(2) The fire commissioner may advise and provide recommendations and assistance to local authorities or any other persons respecting the following:

- (a) the establishment, administration and effectiveness of a fire department or fire brigade; and
- (b) standards for fire department services or similar services provided by fire brigades.

In addition to the duties and powers, Part II, Section 17 of *The Fire Safety Act* also outlines the authority of the commissioner to assess a fire department's level of service:

17(1) In this section, "**fire service information**" means information about the fire department services provided in the local authority filed with the fire commissioner pursuant to this section.

17(2) A local authority shall file with the fire commissioner fire service information in the form and manner and within the periods directed by the minister.

17(3) For the purposes of subsection (2), the minister may:

- (a) direct different fire service information and a different form, manner and period for filing fire service information for different:
 - (i) local authorities, fire departments and fire department services; and
 - (ii) classes of local authorities, fire departments and fire department services.
- (b) direct that the fire service information includes information regarding any fire department service agreements the local authority is party to.

17(4) Every local authority shall communicate or provide a copy or synopsis of its fire service information to its residents in a form and manner that the local authority considers appropriate.

17(5) Every local authority shall annually review and update its fire service information and provide any updates of that information to:

- (a) its residents, in the manner set out in subsection (4); and
- (b) the minister, in the manner that the minister requires.

This **Fire Service Minimum Standards Guide** (herein referred to as the **Firefighting Standard**) is to establish the minimum standards of training recommended for fire services personnel within the Province of Saskatchewan. The Firefighting Standard identifies the minimum competencies required for a local authority to declare (in their fire service information) the service level they can provide to their residents.

Scope

This Firefighting Standard is recommended for all fire services personnel in Saskatchewan as defined in *The Fire Safety Act* and covers municipal, and volunteer fire departments. The Firefighting Standard is intended to provide a minimum competency level of training that utilizes the current National Fire Protection Association (NFPA1001) qualifications. The training requirements are expressly tied to the Service Level provided by the fire department and declared by the Authority Having Jurisdiction (AHJ) within their fire service information.

The AHJ is the local authority (municipality or a council of a municipality) legally responsible for the operation of a particular fire department and for enforcing the requirements of this standard. The Service Level will identify whether the fire department can provide fire suppression services as an Offensive Service Level, Defensive Service Level or Full Operations Level for the protection of persons, property and the environment.

This Firefighting Standard addresses the minimum competencies required for operational roles for each Service Level but does not encompass all roles or functions of the fire service. This *Firefighting Standard* is not intended to change or nullify any requirements or training related to other roles or functions in the fire service such as technical rescue competencies.

This document and program *do not cover* the minimum standards for the skills and training necessary to perform other advanced or specific functions/roles such as, but not limited to: Incident Commander, Driver/Operator, Incident Safety Officer, or Rapid Intervention Crews as these standards are identified by the NFPA.

Bridging and Skill Sheet Assessment

This Firefighting Standard is designed to enable bridging from an existing Service Level to a higher Service Level. The Saskatchewan Public Safety Agency will provide additional guidance regarding the specific competencies required to be obtained to move from one Service Level to another, or from a previous level of training to one of the Service Levels established under these standards.

In order to assess the skill levels of firefighters, the onus is on the AHJ and the department to put in place appropriate processes to determine whether the prior experience and training of a firefighter meet the training competencies needed for the department's declared Service Level. This can be conducted through an assessment process by the fire department. The minimum firefighter training requirements are outlined in Appendices 2, 3 and 4 of this document.

This assessment may be performed internally by a department or be undertaken by an external third-party assessor. An assessor will review the documentation and the fire department to determine the existing competency levels as per this standard and provide written documentation to the AHJ and the Fire Chief.

The assessment may take into account the experience, prior training and any Accredited Endorsement or other Endorsement, of an individual firefighter or officer. The assessment must be formally documented using the tools and templates, found in the attached appendices, including identifying the factors upon which equivalency to the relevant competencies was determined.

Important Consideration for Local Decisions on Service Level Training

It is recognized that several competencies may not be applicable for all jurisdictions (e.g., fire hydrants or drafting). Therefore, the AHJ may choose to identify the competencies that do not have application in their jurisdiction and should formally document the factors where the competency is not applicable.

Where training is to be limited based on local circumstances, these limitations must be identified either in the Service Level Policy Statement or operational policies.

In addition, this Firefighter Standard is not an “all encompassing” program and is the “minimum standard” for a department and AHJ when declaring their service level. Additional competencies such as driver training, pump operations, rapid intervention team, incident safety officer and others are to be provided over the minimum standard. These aspects of fire service function are beyond the scope of this Firefighting Standard, but are critical areas that, if chosen by the department, must comply with the appropriate NFPA Standard to enable a department to deliver services under any of declared service levels.

Assessment

A bylaw provides the authority for the fire department to exist and the services it provides to the community and the responsibility for the declared Service Level is determined by the AHJ. The declared Service Level needs to be fully reflected in the fire department’s operating guidelines and policies. To properly declare a service level, the AHJ must declare a Service Level with the SPSA and complete an assessment of the fire department based upon:

- Availability of resources and the ability of those resources to respond;
- Consultation with representatives of the local fire department or fire brigade;
- The demographics, risks, staffing models, fire department equipment and apparatus and travel distances; and
- The ability of the AHJ to financially support the fire department to enable it to meet the competencies for the declared Service Level in terms of applicable training, safety and operational requirements.

The assessment process is intended to identify the existing capacity of the fire department in terms of apparatus, personal protective equipment, firefighting equipment and staffing levels. The assessment in Appendix 2 - 5 will identify the existing capacity and create a benchmark for the fire department and the AHJ.

This Firefighting Standard identifies three Service Level options from which the AHJ may declare based upon the fire department's ability to meet the appropriate competency requirements. These Service Levels are:

- Defensive Operations Service
- Offensive Operations Service
- Full Operations Service

**Wildland/Grassland Service

**Wildfire and Grassland firefighting is considered additional Service Level Option that can stand alone for very small departments or combined with any of the three formal firefighting Service Levels described above. Formal endorsement is encouraged whether through an Accredited Endorsement or other third-party Endorsement but *is not* required for this Firefighting Standard as this is a competency-based program where each firefighter takes training and is evaluated on the applicable competencies. This training is based upon theoretical content and hands-on practical skills according to the declared Service Level.

The assessments and evaluations of the required competencies can be carried out internally by the AHJ if the evaluator follows the criteria identified in this Firefighter Standard and the NFPA. The AHJ must ensure that detailed records of firefighter evaluation and training are kept in either hard copy or electronic files that are regularly backed up. Hard copy files should be scanned, saved and backed up. These documents will be reviewed and validated by the SPSA at the end of the department assessment process.

Terminology and Competencies

For the purposes of the Firefighting Standard, the following Service Levels, and concepts apply:

Defensive Operations Service Level

Fire departments will confine the fire to the structure of origin and prevent it from spreading to other exposures. firefighting activities are focused on extinguishment external to the building and firefighter exposure is limited to the Immediately Dangerous to Life and Health (IDLH) environment. There are times when firefighters must address the issue from inside the structure and if an IDLH environment develops or the environment or structure become compromised in any way, all firefighters must withdraw immediately to the exterior to conduct suppression activities. A risk assessment should be conducted by the Incident Commander and when it is appropriate, firefighting crews can enter the structure to conduct firefighting activities. It must be stressed that Defensive Operations firefighters are not trained for interior firefighting operations and can only enter a structure if an IDLH atmosphere is non-existent, and an appropriate risk assessment has been conducted by the Incident Commander, deeming it safe for Defensive Operations firefighters to enter the structure.

The Defensive Operations department must have Operational Guidelines for the use of self-contained breathing apparatus and a Team Leader or Fire Officer must be present for entry into a structure without an IDLH atmosphere.

Defensive Operations Service-The following competencies are extracted from NPFA 1001 and must be met to achieve the requirement of Defensive Operations Service
Incident Command System 100
Standard First Aid & CPR 'C'
Communications Radio Communications Telephone Incident Command 100
<p>Responding on Apparatus</p> <ul style="list-style-type: none"> Services provided by fire department – each fire department should have clear written policies establishing what level of services will be provided (for example: exterior attack only). Each member of a fire department shall know and be able to clearly state what type of services they provide. Notification procedure – fire department members shall be able to explain how they receive notification of a call out, whether it is pagers, texts, radios, etc. SOP for initial response – each fire department will have its own procedures for responding to an incident, such as: the first truck rolls with two members and the rest respond directly to the scene in their personal vehicles; or no response is made until five members arrive at the hall; or any other combination. Each fire department member shall be able to explain their department's procedure for Emergency Scene Traffic.
<p>Donning PPE</p> <ul style="list-style-type: none"> <i>Ability to don PPE equipment provided by AHJ</i> – depending on the types of services provided by the fire department, PPE will vary between fire departments. The PPE provided shall be appropriate for the tasks performed and the member shall be able to properly don and doff the equipment and return it to a ready state.
<p>Donning SCBA Inspecting SCBA Changing and Air Cylinder SCBA Emergency Procedures</p>
<p>Operating Portable Fire Extinguishers</p> <ul style="list-style-type: none"> <i>Classes of fire extinguishers</i> – fire department members should be able to identify what class each fire extinguisher is rated for and give examples of the type of fuels it is used to extinguish. <i>Basic inspection methods of portable extinguishers</i> – this is similar to the monthly checks required. A visual examination is performed to determine a reasonable assurance that it will work, for example the needle is in the green and there are no obstructions in the discharge outlet. <i>Ability to select appropriate portable extinguisher</i> – the firefighter should be able to identify what class of fuel is burning and select the appropriate class of fire extinguisher. <i>Ability to operate portable extinguisher</i> – the firefighter should be able to safely approach the fire and correctly use the portable extinguisher. The AHJ will determine what class of extinguisher will be used based on local SOP's and availability.
<p>Exit a hazardous area, such that a safe haven is found, and team member safety is maintained.</p> <ul style="list-style-type: none"> <i>Fire department emergency signal</i> – the firefighter shall describe the emergency signal used by their department. <i>Hazards at an emergency scene</i> – the firefighter shall describe some of the common hazards found at a fire scene, such as energized utilities, collapse hazards, and dangerous goods.

<p>Cleaning/Inspecting Fire Hose Coupling & Uncoupling Fire Hose</p> <p>Drain & Carry Hose</p> <p>Rolling Hose</p> <p>Loading/Advancing Hose-Flat Load Advancing Hose</p> <p>Extending/Replacing Hose lines</p> <p>Ventilation-Positive Pressure Ventilation</p> <p>Ladders-Two FF Ladder Carry & Raise/Two FF Roof Ladder Deployment</p> <p>Ladders-Cleaning & Inspecting</p> <p>Forcible Entry</p> <p>Rehabilitation</p> <p>Fire Behaviour</p> <ul style="list-style-type: none"> • <i>Classes of fire</i> – Fire department members should be able to describe the five classes of fire • <i>Methods of heat transfer</i> – the firefighter shall describe the three methods of transfer are and how it contributes to the spread of fire. • <i>FD SOP's for fire attack</i> – the firefighter shall describe their department SOP's for attacking a fire: whether it is defensive or offensive, and what type of fires they action. For example, the FD may not have SCBAs, and therefore cannot action vehicle fires. <p>Exterior Class A Fire (no IDLH)</p> <p>Ignitable Liquid Fire (no IDLH)</p> <p>Passenger Vehicle Fire</p> <p>Building Construction</p> <p>Overhaul Operations</p> <p>Protecting Evidence</p>
<p>Water Supply – Hydrant and Drafting if applicable to local jurisdiction.</p> <p>Emergency Scene Illumination</p> <ul style="list-style-type: none"> • <i>Establish a water supply</i> – the firefighter shall identify available water sources and participate in establishing a water supply. • <i>Deploy a handline</i> – the firefighter shall be able to advance a charged and uncharged handline. • <i>Operate a nozzle</i> – the firefighter shall be able to open, close and adjust nozzle flow and pattern.
Knots and Hoisting Tools
Hazmat Awareness NFPA 1072

Training Requirements for Defensive Operations

To be adequately prepared to perform the Job Performance Requirements of this standard, a person shall receive training. A minimum amount of theory and practical training has been established with a total teaching time of 60 hours. This time does not take into account time for breaks, exams, or additional time that may be required for skills practice. This time frame is only a minimum. More class time may be required for mastery of skills or knowledge requirements.

Training shall be based upon the latest edition of the IFSTA Essentials of Fire Fighting or similar training material. The subject areas listed for training correspond with chapters in the IFSTA textbook. These subject areas will provide the candidate with a base level of knowledge that can be applied to any fire department in Saskatchewan. The subjects and time allotments are as follows:

1. Local Standard Operating Procedures	1 hour
2. Firefighter Orientation, safety and Health	6.5 hours
3. Fire Behaviour	3.5 hours
4. Personal Protective Equipment	5 hours
5. Portable Fire Extinguishers	2 hours
6. Rescue and Extrication	3.5 hours
7. Ground Ladders	3 hours
8. Ventilation	4 hours
9. Water Supply	2 hours
10. Fire Hose	3 hours
11. Fire Streams	3 hours
12. Fire Control	3.5 hours
Total time	40 hours

The total instruction time is to be no less than 40 hours.

The remaining 20 hours, of the total 60 hours, is to be used for practical skills instruction. This will include skills demonstration and practice by the candidate. The AHJ will determine what skills will be taught and practiced, as applicable to their FD operations. At a minimum, the following skills will be taught:

- Donning and doffing PPE
- Inspecting and cleaning PPE
- Portable extinguisher use
- Fire control
- Inspect and clean equipment
- Return equipment to service

During the 60 hours of required instruction, training does not have to be limited to the use of IFSTA training materials. Instructors are encouraged to supplement the training material with local material such as SOP's, manufacturer's guidelines, and Saskatchewan Utilities safety guidelines. This breadth is intended to make the training as beneficial as possible and explore areas that IFSTA training materials do not cover, such as responding to emergencies in cold weather.

Endorsement

A person can receive endorsement in this Standard. Endorsement shows that a person has completed a minimum amount of training and has the knowledge and skills to perform the JPR's.

To receive endorsement, the following steps must be taken:

- Register with the SPSA Fire Commissioner;
- Receive 60 hours of training, verified by written documentation; and
- Successfully complete a knowledge and skills evaluation.

The first step is for the person to register with the SPSA Fire Commissioner. Registration is necessary for the following reasons:

- It starts a person's commitment to completing the program;
- It provides an opportunity to ensure the person understands the Standard; and
- Allows the SPSA to conduct audits on the training.

Registrations can be made either by one person who is providing training for a group of candidates, or an individual can register if they will be using various methods to receive the training (e.g., SVFFA, other FD's, fire schools, etc.).

To be eligible for endorsement, the candidate shall provide written documentation of the training taken and it shall be completed within three years of registration. A minimum of 20 hours of training must be completed each year during this registration period.

The training will be provided by a certified NFPA 1041 level I instructor. If a certified instructor is unavailable in an area, interested candidates may contact the SPSA to arrange for an acceptable instructor.

Any instructor recommended by the SPSA shall have experience in the fire service and be knowledgeable in the subject materials. Once an acceptable instructor is identified, a member of the SPSA will approve the lesson plan to be used.

Full training does not have to be provided by the same person—just qualified sources. This allows a person to transfer their training record with them if they move or attend fire schools. If all the training is taken at a fire school or outside a FD, a person must still receive one hour of training on their SOP's. This training can be provided by a senior member of the candidate's FD.

All required training documentation will include the following:

- Date training occurred
- Instructor name and signature
- Location
- Subject material and reference used
- Hours of instruction received
- Hours of practical skills participation

When a candidate has completed the minimum 60 hours of training and education, they are eligible to attempt the skills evaluation, which is the final step in the endorsement process.

Successful completion of all the requisite knowledge and requisite skills for each JPR is necessary. The requisite knowledge requirements can be answered verbally during the skills evaluation, or the evaluator may create a written evaluation for the candidate.

Receiving endorsement to this standard demonstrates that a person is committed and has the demonstrated ability to meet the JPRs at that time. However, if no further training and skills exercises are completed, a candidate may lose the competency to complete the JPRs.

To address this, two levels of endorsement are recognized by the SPSA: active certified firefighter and inactive certified firefighter.

Offensive Operations Service Level

Firefighting activities that include entry into a structure to perform offensive firefighting operations to stop the fire and prevent it from spreading. Offensive operations consist of entering single-family dwellings, commercial and small structures to engage in internal firefighting operations.

Offensive Operation fire departments may also include large or complex structures that the AHJ has assessed and pre-planned for, so that it determines the structure is safe for offensive operation qualified firefighters. Firefighters must be trained specifically to the risks associated with these large and complex structures. The fire department must have Operational Guidelines, based on Skill Sheets found in Appendix 4, that describe the hazards and risks specifically associated with these structures and identify fire operations for a calculated fire attack. Ideally, small departments that experience few structure fires annually will participate in, at least, one live fire training evolution per year.

Offensive operations must follow the requirements of the Occupational Health & Safety Requirements (in particular, Part XXXII, Section 479, (e) (ii), (g), (j), (k), 489, 490)

Offensive Operations Service-The following competencies are extracted from NPFA 1001 and must be met to achieve the requirement of Offensive Operations Firefighter. All Defensive Firefighter training is a prerequisite for the Offensive Operation Service
Declaring a Mayday
Search and Rescue
Vertical Ventilation
Interior Structure Fire
Stop flow from Sprinklers – Wedges Stop flow from Sprinkler –Valve
Single Firefighter Ladder Carry & Raise
Victim Carries
Rescue – Bringing Victims Down a Ladder
Rapid Intervention

Constructing Water Chutes and Catchalls Covering Openings
Rapid Escape Procedure
Cleaning and Inspecting Rope Cleaning and Inspecting Forcible Entry Tools. Cleaning and Inspecting Ventilation Fans
One Firefighter Salvage Rolls and Folds Two Firefighter Salvage Rolls and Folds Cleaning and Inspecting Salvage Covers

Full-Service Operations Level

Activities that include offensive operations along with the addition of technical rescue skills and the mitigation of dangerous goods. Fire departments providing Full-Service Operations Level provide a wider spectrum of services to mitigate incidents in commercial, large scale residential and industrial facilities and also conduct pre-planning to determine resources and specialized equipment or training.

Full-Service Operation departments will have the appropriate Operational Guidelines that describe advanced training in fire operation activities and will have response protocols that include the appropriate staffing levels as well as the number and type of responding apparatus.

Full-Service Operation firefighters are trained to the minimum job performance competencies for Firefighter II qualifications. Fire departments and AHJs that declare Full-Service Operations may also provide Awareness, Operations and Technician level services as per *NFPA 1006, Standard for Technical Rescue Personnel Professional Qualifications, 2019*.

Full Operations Service Level 2 have the following skills
Assuming Command Transferring Command Fire ground Communications Incident Reporting
Coordinated Fire Attack Flammable Gas Cylinder Fire
Service Testing Fire Hose Power Tool Maintenance
Pre-Incident Survey Home Fire Safety Survey
Vehicle Extrication

Each AHJ will determine additional competencies or qualifications based on their bylaws. This may include qualifications from NFPA 1035, Standard on Fire and Life Safety Educator, Public Information Officer, Youth Fire setter Intervention Specialist, and Youth Fire setter Program Manager Professional Qualifications or other NFPA standards as deemed applicable by the AHJ.

Team Leader

The *Team Leader* can be defined as an officer or firefighter that is assigned the responsibility to supervise a crew function at an emergency incident. In Saskatchewan most volunteer fire departments operate in a manner whereby not all activities are supervised by an officer simply due to the availability of firefighters during certain hours of the day or officers working outside of the community and unavailable to respond for an emergency. This **Firefighting Standard** identifies the competencies for a *Team Leader* that is trained and qualified to take on the supervisory role of firefighters in an emergency incident for the volunteer fire department.

As a matter of due diligence and to indemnify and save harmless the AHJ and the fire department, a *Team Leader* requires additional competencies to qualify them to provide appropriate supervision of the team for which they are responsible. This **Firefighting Standard** identifies the minimum training competencies required for those individuals who will be assuming *Team Leader* roles within all Operations Service Levels identified here in the **Firefighting Standard**.

The Defensive and Offensive Team Leaders are able to receive an assignment and gather and coordinate responding resources. The Offensive Team Leader will gather more information through a size-up to determine the level of risk for the incident and whether the tactics are acceptable for the assigned task.

Defensive and Offensive Team Leader
Assuming Command Incident Command and Fire Attack Pre-incident Planning Size Up and Incident Action Planning Fire Ground Accountability Emergency Radio Communications Declaring a Mayday (Offensive Team Leader) Live Fire-Defensive Team Leader (four evolutions) Live Fire-Offensive Team Leader (also includes defensive live fire evolutions for a total of eight evolutions)

Health & Safety Officer

The *Health & Safety Officer* is responsible for the administrative and operational functions to ensure that Standard Operating Procedures are in place to ensure safe and effective operations, training, and that health & safety regulations are met. The Team Leader and Health & Safety Officer are formal titles and not to be confused with certified courses.

The Health & Safety Officer individual ensures that training records, workplace safety and health requirements are met as per legislation and records and maintain the records for the inspection, testing and repair of fire hose, self-contained breathing apparatus, ladders, personal protective clothing, equipment and vehicles.

The Health & Safety Officer is an administrative role and not operational in terms of being an Incident Commander (IC) or the Incident Safety Officer (ISO), but it may be possible that in some departments

the Health & Safety Officer may also be the individual that is qualified to act as the IC or ISO at an emergency incident.

The Health & Safety Officer may be the Fire Chief, or any other member of the fire department. The individual needs to have experience or the appropriate training to ensure they understand the structures and processes that must be in place to guide the department's training and safety programs.

Health & Safety Officers have the following knowledge and skills
<p>Complete a Skills checklist of the following:</p> <ul style="list-style-type: none"> • Conducting a Facility Safety check • Personal Protective Clothing inspection and maintenance check • SCBA inspection, testing and maintenance check • SCBA bottle inspection and testing check • Ladder inspection and testing check • Hose inspection and testing check • Apparatus Safety equipment check • Record Keeping check

Fire Officer

This role satisfies the knowledge and skills for the officer role in a fire department. The SPSA recognised that this endorsement is more applicable to fire departments with career firefighters and each department determines the level of fire officer training required for their service level as per *NFPA 1021 Standard for Fire Officer Professional Qualifications*.

Instruction, Evaluation and Records Keeping

It is the responsibility of every fire department to be able to accurately identify record, edit and report on a complete list of training records for each individual firefighter including specific training subjects covered at each training session. All training records must be kept in accordance with the requirements of *The Workers' Compensation Act* and related regulations, and any other regulatory requirements.

Maintenance Training

This Firefighting Standard identifies the minimum training competencies required of all firefighters at each Service Level. The maintenance training for such competencies is the responsibility of the fire department and it is expected that this will be accomplished through ongoing skills maintenance training and education.

Definitions and Concepts

For the purpose of this Firefighting Standard, the following definitions and concepts apply:

Competency— references to a “competency” or “competencies” in this standard refers to the knowledge and skill components of the job performance requirements for the role or function involved, as referenced in the relevant NFPA Standard (unless otherwise expressly noted). Competency is achieved when a firefighter is trained or qualified and evaluated to meet the operational requirements of a given NFPA Standard (or portion thereof). Accredited Endorsement or other Endorsement of the training involved is not expressly required to serve as a firefighter in the community other than NFPA 1001 Level 2 for full operations departments. Qualification for a particular Service Level will be recognized if the training and evaluation records of a firefighter clearly demonstrate that, for a given role or function, he or she has met all relevant competencies.

Defensive Operations – is the Service Level that includes firefighting activities restricted to the control and/or extinguishment of fire from a position external to the building or object in question, and outside of any IDLH environment.

Endorsement— in connection with fire service training, endorsement refers to the situation where a firefighter has been trained or qualified to meet or exceed a specific operational standard or job performance requirement AND has been certified by an external third-party organization. The SPSA will provide the appropriate Service Level Endorsement based upon successful completion of Departmental Defensive or Offensive competencies found in the Appendices.

Endorsed Entity – refers to an institution or entity which is recognized by an external agency (an “External Agency”) such as IFSAC or such other organization as may be recognized by the SPSA. An Endorsed Entity has had its training evaluation processes reviewed and accredited by the External Agency, and is able, directly or through agents, to provide certified evaluations of training in relation to various NFPA Standards.

Endorsed Firefighter – in connection with fire service training, “Endorsed” refers to the situation where a firefighter:

- has been trained or qualified to meet or exceed a specific operational standard or job performance requirement; and
- has been successfully evaluated by or through an Endorsed Entity.

Full-Service Operations – is the Service Level that includes activities that are undertaken by firefighters and officers trained in the full spectrum of competencies outlined in the NFPA 1001 Firefighter 2, Standard for Firefighter Professional Qualifications as well as the relevant competencies of NFPA 1021 Standard for Fire Officer Professional Qualifications for officers as determined by the AHJ.

IDLH (Immediately dangerous to life and health) - refers to incident conditions that present an immediate threat to a person’s safety through inhalation or exposure (e.g., smoke, noxious vapor, super-heated air), and includes any oxygen-deficient atmosphere or any untested confined space.

Incident Commander – is a designated and specifically trained individual responsible for safety, strategies and tactics during any fire service operation.

Incident Safety Officer or ISO – is a member of the command staff at an incident who is a trained firefighter with fire ground experience and appropriate training, responsible for monitoring and assessing safety hazards or unsafe situations and for developing measures for ensuring personnel safety at an incident. An active ISO is required as part of the AHJs application for Full-Service Endorsement.

Offensive Operations – is the Service Level that authorizes firefighting activities that include entry into structures and objects with the purpose of control and/or extinguishment of fire. This requires use of specialized protective equipment and procedures not covered by the training provided in relation to Defensive Operations Service Level.

Maintenance Training – ongoing training provided to firefighters and officers to ensure previously acquired skills, abilities and knowledge are retained at a level sufficient to meet the associated competencies.

NFPA Standards – Various National Fire Protection Association standards, including the Standard for Firefighter Professional Qualifications, are referred to or incorporated by reference in this Firefighting Standard. Individual NFPA standards are generally referred to by their number (e.g., NFPA 1001 for the Standard for Firefighter Professional Qualifications). Pursuant to this Firefighting Standard, NFPA standards have been identified as the standards upon which all firefighter competency will be based and evaluated. The most current version of the following NFPA standard must be used.

- NFPA 600 Requirements for Industrial Fire Brigades
- NFPA 1000 Fire Service Professional Qualifications for Endorsement
- NFPA 1001 Firefighter Professional Qualifications
- NFPA 1072 Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response
- NFPA 1081 Industrial Firefighter Professional Qualifications
- NFPA 1403 Standard for Conducting Live Fire Exercises
- NFPA 1500 Fire Department Occupational health and safety program

Prior Learning Assessment – means a process implemented by the fire department to assess the relevant competencies of individual firefighters or officers, based on their existing training and experience. A PLA would be conducted by members of the SPSA after the AHJ submits the appropriate tools and templates found in the appendices of this document. The various minimum standards and skills, listed in Appendices 1-5, must also be achieved, documented and submitted to the SPSA prior to an assessment.

Rapid Intervention Team (RIT) – a dedicated crew of firefighters, at a minimum trained to conduct Offensive Operations as set out in this **Firefighting Standard** and ready to engage in firefighter rescue operations.

SCBA (Self-contained breathing apparatus) - is purpose-designed and built for firefighters to allow for operations in and around dangerous atmospheres or in IDLH situations.

Service Level – means the level of service to be provided by a fire department, as determined by the department, and declared by the AHJ through a bylaw. The Department may select a Service Level from among one of the following options: Defensive Operations, Offensive Operations or Full-Service Operations.

Technical Rescue Operations – is the Service Level that includes activities that are undertaken by firefighters and officers trained in the full spectrum of competencies outlined in the NFPA 1006. These operations include but not limited to rescue activities such as Rope Rescue Confined Space Rescue, Vehicle Rescue, Trench Rescue, Surface and Ice Water Rescue. The AHJ and fire department will determine the technical rescue operations required for their jurisdiction.

Team Leader – a firefighter or officer trained and/or qualified to lead a team of firefighters in the undertaking of a fire ground task, or set of tasks, as applicable to the operational Service Level provided by the department. Team Leader qualifications are not based on, or necessarily applicable to, a department rank. Requirements for Team Leaders are set out in the Standards and Requirements sections of this document.

Instructor and Evaluator Competencies

Training and evaluation may be administered via third party providers or be conducted “in-house” by qualified department personnel. The following section principally describes the requirements for “In-House” delivery of Firefighter Standard training related requirements, though the records keeping requirements apply regardless of how a department chooses to deliver training to its members. Where the department has decided to use a third-party training provider, it should ensure that the training provided addresses the competencies set out in this Firefighter Standard.

1. Instructor Competencies for “In-House” training delivery.

For clarity, in this section the term, “Training Officer”, refers to the fire department member who is responsible for overseeing the in-house delivery of training to other fire department members, and the evaluation of such training. The use of this term is not meant to prescribe an actual title to the position as assigned by a department.

Defensive Operations Level:

The Training Officer responsible for overseeing the delivery of Defensive Operations Level training to firefighters must already have achieved the competencies specified for the Defensive Operations Service Level and have successfully trained to the competencies of one of the following:

- Fire Service Instructor 1 (NFPA 1041), or
- Train the Trainer course

Individual instructors for a particular competency must already meet the requirements for that competency and be considered by the department to be capable of providing instruction to other department members.

Offensive Operations Level:

The Training Officer responsible for overseeing the delivery of Offensive Operations Level training programs must hold the NFPA 1001 competencies specified for the Interior Operations Service Level, and either the:

- Training competencies noted in relation to the Defensive Operations Service Level; or
- Competencies of a Fire Service Instructor 1 (or higher) under NFPA 1041.

Individual instructors for a particular competency must already meet the requirements for that competency and be considered by the department to be capable of providing instruction to other department members.

Full-Service Operations Level:

The Training Officer responsible for overseeing the delivery of Full-Service Operations Level training programs must have met the competencies for NFPA 1001-FF2 and certification as a Fire Service Instructor 1 (or higher) under NFPA 1041.

Individual instructors for a particular competency must already meet the requirements for that competency and be considered by the department to be capable of providing instruction to other department members. See Appendix 5 for complete list of Full-Service Operations Level JPRs.

Wildland/Grassland Response Level:

Competencies would require successful completion of the Wildland fire course offered through the SPSA. This service level can be the sole Service Level achieved by a very small department or be added to any of the other Service Level options. This can be provided training through either the SPSA or through brokered agreements with individuals or through the SVFFA.

This course would enable a larger number of responders throughout the province as it is not a costly response option in so far as it applies to equipment and personal protective clothing.

2. Evaluator Competency requirements for “In-House” training delivery

Oversight: The oversight of the evaluation processes used by the department for its in-house training program is the responsibility of the Training Officer (or Health & Safety Officer) who has oversight of the delivery of the training being provided.

Specific Evaluations: For each Service Level, an individual who is responsible for conducting a specific evaluation of another firefighter’s or officer’s competency must already have achieved that competency and been determined by the department as capable of conducting such evaluation.

Training Records

The fire department is responsible for keeping accurate and current records of the training and endorsements of each of its firefighters and officers.

Appendix 1: Service Level Endorsements

Firefighter Endorsements

A firefighter can receive endorsements based on the Service Levels achieved by their fire department. Endorsement shows that a person has completed a minimum amount of training and has the knowledge and skills to perform the JPR's.

To receive endorsement, the following steps must be taken:

- Register with the SPSA Fire Commissioner
- Receive 60 hours of training, verified by written documentation
- Successfully complete a knowledge and skills evaluation

The first step is for the person to register with the SPSA Fire Commissioner. Registration is necessary for the following reasons:

- It starts a person's commitment to completing the program
- It provides an opportunity to ensure the person understands the Standard
- Allows the SPSA to confirm that the training undertaken by the AHJ supports the current, or planned, service level

Registrations can be made either by one person who is providing training for a group of candidates, or an individual can register if they will be using various methods to receive the training (e.g. SVFFA, other FD's, fire schools, etc.).

To be eligible for endorsements, the candidate shall provide written documentation of the training taken and it shall be completed within 3 years of registration. A minimum of 20 hours of training must be completed each year during this registration period.

The training will be provided by a certified NFPA 1041 level I instructor. If a certified instructor is unavailable in an area, interested candidates may contact the SPSA to arrange for an acceptable instructor.

Any instructor recommended by the SPSA shall have experience in the fire service and be knowledgeable in the subject materials. Once an acceptable instructor is identified, a member of the SPSA will approve the lesson plan to be used.

Full training does not have to be provided by the same person—just qualified sources. This allows a person to transfer their training record with them if they move or attend fire schools.

If all the training is taken at a fire school or outside a FD, a person must still receive one hour of training on their SOP's. This training can be provided by a senior member of the candidate's FD.

All required training documentation will include the following:

- Date training occurred
- Instructor name and signature
- Location
- Subject material and reference used

- Hours of instruction received
- Hours of practical skills participation
-

When a candidate has completed the minimum 60 hours of training and education, they are eligible to attempt the skills evaluation, which is the final step in the endorsement process.

Successful completion of all the requisite knowledge and requisite skills for each JPR is necessary. The requisite knowledge requirements can be answered verbally during the skills evaluation, or the evaluator may create a written evaluation for the candidate.

Receiving endorsement to this standard demonstrates that a person is committed and has the demonstrated ability to meet the JPRs at that particular time. However, if no further training and skills exercises are completed, a candidate may lose the competency to complete the JPRs.

To address this, two levels of endorsement are recognized by the SPSA: active certified firefighter and inactive certified firefighter.

Active Endorsed Firefighter

To be eligible for this level of recognition, a person must first be certified to the Saskatchewan Standard or other acceptable Standard, and then maintain written documentation of 20 hours of training and participation in 4 hours of skills exercise in the preceding 12 months of any given date.

This continuing education is not limited to the JPRs of the Saskatchewan standard. The education and training may include seminars, FD training, on-line courses or self-study. The written documentation shall include:

- Date the training occurred
- Type of training and reference material used
- Length of training
- Name of person providing instruction & signature (if attending a conference or self-study, signature of 2nd person as verification is acceptable)
- Location of training

Responding to emergency incidents is not recognized as meeting this continuing education requirement. The field of firefighting is evolving. New skills, techniques and equipment are continually developed. If a person is only responding to incidents, then they have not adequately prepared themselves or practiced with any new methods or equipment.

Inactive Endorsed Firefighter

This is any certified person that does not have written documentation of the required 20 hours of training and participation in 4 hours of skills exercise.

To re-establish active status, a candidate must participate in the continuing education process and complete the required hours of training and documentation.

Fire Department Deployment of Inactive Firefighters

The NFPA 1710 or 1720 standards provide guidance to career and volunteer fire departments regarding the recommended staffing levels when responding to emergency calls for service. However, fire

departments may experience fluctuation in personnel levels due to the addition of new members, the retirement of existing members and or members who have not yet completed or updated their training requirements for the departments stated service level.

In circumstances where the fire department does not have the recommended numbers of Active Endorsed firefighters to respond, it is possible that the local authority may choose to respond with inactive, or un-endorsed firefighters. The SPSA will coordinate with the local authority to help mitigate barriers to desired service levels, and the required training levels. Continued reliance by the local authority on using un-endorsed or inactive to respond to emergency calls may prompt a Service Level Review by the SPSA.

Appendix 2: Defensive Fire Department Assessment

The assessment process includes a review of the community and its hazards, its firefighting needs, and current assessment of the organization and capability of the department.

It should take approximately 24 working hours. It includes:

Looking at documents;

Inspecting apparatus and equipment; and

And observing practical evolutions.

DEFENSIVE SERVICE LEVEL: GOVERNANCE AND AUTHORITY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Does the governing body have a fire department establishment bylaw?				
2) Is that bylaw current, and does it reflect all services being provided by the fire department?				
3) Are the fire protection district boundaries clearly defined?				
4) Are the different service boundaries defined? Note: This applies where services are contracted to First Nation lands; Regional District specified areas, Industrial sites, etc. It is not intended to refer to areas served under Mutual Aid agreements.				
5) Does the governing body have a contract fire protection area?				
(a) The documents are current				
(b) The documents are specific to the service provided				
(c) Contract area maps are in place				
6) There are written agreement(s) with:				
(a) The Ministry of Forests and Range				
→ Has it been duly authorized by your governing body?				
(b) Emergency Health Services regarding First Response				
→ Has it been duly authorized by your governing body?				
(c) Other fire service-related agreement(s). List: e.g., Agreements for inspections, investigations, rescue services, etc.				
→ Has it (they) been duly authorized by your governing body?				
7) Are there written Mutual Aid agreements in place?				
If yes, are the following covered:				

DEFENSIVE SERVICE LEVEL: GOVERNANCE AND AUTHORITY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
→ chain of command				
→ common terminology				
→ inter-department training				
→ inter-departmental communications				
→ maps				
→ they are current				
→ they are outlined in your Operational Guidelines				
→ if yes, provide OG#				
→ they have been duly authorized by your governing body				
8) If there are written Automatic Aid agreements in place, do they satisfy all the points addressed in question 6 above.				

DEFENSIVE SERVICE LEVEL: ADMINISTRATION				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are the following types of records available for inspection?				
a) Apparatus maintenance, including inspection and repair				
b) List of apparatus				
c) Maintenance records including annual pump tests				
d) Driver training records				
e) Drivers abstract and license				
f) Vehicle pre-trip inspection				
g) Vehicle post trip inspection (back in service inspections and/or call logs acceptable)				
h) Weekly air brake checks				
i) Overweight permits (if required)				
j) Practice (training) attendance				
k) Equipment maintenance (including SCBA, turnout gear, ropes, gas testing equipment, PASS alarms)				
l) Hose testing				
m) Ladder testing				
n) Fire prevention and inspections				
o) Personnel including:				
→ work performance				
→ discipline				
→ WCB (work related incidents)				

DEFENSIVE SERVICE LEVEL: ADMINISTRATION				
	Non-compliant	Compliance Pending	Fully-compliant	NA
p) Training records, including new firefighter and officer training				
q) Map indicating water supplies				
2) The local authority maintains a record about emergency response resources				
3) Local authority has mutual aid agreements and fire protection agreements less than 5 years old				

DEFENSIVE SERVICE LEVEL: ADMINISTRATION - STAFFING				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are minimum standards and qualifications established for officers by the governing body? List the standards				
2) Chief Officers are formally appointed by the governing body				
3) Are Department officers formally appointed by the Chief?				
4) Is there a published and posted organization chart?				
a) This chart illustrates the relationship with governing and advisory bodies				
b) This chart shows the chain of command				
5) There are written job profiles for all positions				
6) There are posted rules and regulations				
7) There is a clear, documented distinction between operational and social activities				
8) There is a written policy regarding a designated duty crew during social events (re: alcohol consumption)				
9) Does a senior officer conduct a formal post-incident critique (aka lessons learned) for major incidents and all calls that resulted in injury or had a 'near miss' of injury?				
10) The Chief of the fire department is identified as a Local Assistant, reported to the Office of the Fire Commissioner and the local authority has a process in place to report a change in its Local Assistant				
11) Are fire safety inspections conducted by the Local Assistant to the Fire Commissioner?				
a) This schedule has been endorsed by your governing body				

DEFENSIVE SERVICE LEVEL: SCOPE OF OPERATIONS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are the following areas covered by an operational guideline or other documentation (ex. governing body policy)? If so, list OG or policy #.				
a) Apparatus – vehicle response safety				
b) Apparatus – warning devices				
c) Apparatus – operation and placement				
d) Chain of command				
e) Dispatch procedures				
f) Emergency response to fire scene				
g) Electrical Emergencies				
h) Emergency response to fire scene				
i) Managing and tracking firefighters at an emergency incident (accountability)				
j) Exposure to blood borne pathogens and reporting system				
k) Firefighter training standard				
l) Fire suppression – vehicle				
m) Ground ladders				
n) Hose				
o) Hydrants				
p) Incident Command System				
q) Incident safety				
r) Personal protective clothing				
s) Self-contained breathing apparatus				
t) Traffic control at incidents				
u) Use of alcohol and drugs				
v) Vehicle air brake systems				
w) Vehicle response safety				
x) Operating vehicles in emergencies, including mandatory use of seat belts				
y) Operating vehicles in non-emergency situations including mandatory use of seat belts				
z) Personal account ability system				
aa) Water supplies				
bb) Wildland/urban interface				
cc) Work site safety				
2) There are operational guidelines specific to your regulatory bylaw that define the extent of involvement of firefighters in the following types of incidents. If so, list OG #				

DEFENSIVE SERVICE LEVEL: SCOPE OF OPERATIONS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
FIRE				
→ Wildland				
→ Defensive firefighting				
→ Response out of district				
→ Mutual aid				
3) Are operational guidelines dated and signed by the current Fire Chief?				
4) Pre-plans are developed				
a) They are used in training				
5) The fire department has necessary portable and mobile radio equipment and training				

DEFENSIVE SERVICE LEVEL: TRAINING AND COMPETENCY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) There are written policy statements on requirements and standards for firefighting training and certification that dictate what firefighters cannot do at the fire scene, i.e., defensive (exterior) or offensive (interior) firefighting. List standards for the following: → Chief officers → Company officers → Firefighters → Driver/Apparatus operators.				
2) Is there a training officer in place?				
a) There are standards and qualifications established for the training officer				
b) A training schedule is posted.				
3) Fire department maintains an active firefighter training program				
a) Intermittent training, 1-2 sessions per month, summers off. No minimum required per fire fighter				
4) Inter-agency training is conducted				
a) With Mutual Aid partner departments				

DEFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Is there a health and safety program for the fire department addressing the following items?				
a) A policy statement of the employer's aims and the responsibilities of the employer, supervisors and workers				
b) Provision for the regular inspection of premises, equipment, work methods and work practices, at appropriate intervals, to ensure that prompt action is undertaken to correct any hazardous conditions found				
c) Appropriate written instructions, available for reference by all workers, to supplement the Occupational Health and Safety Regulation				
d) Provision for holding periodic management meetings for the purpose of reviewing health and safety activities and incident trends, and for the determination of necessary courses of action				
e) Provision for the prompt investigation of incidents to determine the action(s) necessary to prevent their recurrence				
f) The maintenance of records and statistics, including reports of inspections and incident investigations, with provision for making this information available to the joint committee or worker health and safety representative, as applicable and, upon request, to an officer, the union representing the workers at the workplace or, if there is no union, the workers at the workplace				
g) Provision by the employer for the instruction and supervision of workers in the safe performance of their work				
h) Operational Guideline and/or governing body policy for the training of new and young workers				

DEFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY QUESTIONNAIRE FOR OFFICERS AND FIREFIGHTERS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Do you participate in inspections of the fire hall and all equipment?				
2) Are inspections documented?				
3) Are workplace (fire halls and training sites) safety inspection conducted monthly?				
4) Are health and safety committee meetings held monthly?				
5) Are first aid records maintained and available for review?				
6) Are there informal workplace safety inspections?				
7) Have supervisors received safety and health training?				
8) Is there a formal process for reports or observations of unsafe acts or conditions?				
9) Has a hazard analysis been performed on the various job functions within your department?				
10) Is there an operational guideline or policy regarding harassment and discrimination?				
11) During a major incident are incident command system procedures established and does the Incident Commander assign a Safety Officer?				
12) Are Officers trained in the following incident command principles:				
a) Establishing and transferring of command				
b) Single or unified command structure				
c) Management by objectives				
d) Consolidated incident action plans				
e) Comprehensive resource management				
f) Unity and chain of command				
g) Manageable span of control				
h) Modular organization				
i) Personnel accountability				
j) Integrated communications				
13) Are there regular Officers' meetings and do they contain a component where occupational health and safety issues are discussed?				
14) Are you aware of what accidents to report to the WCB?				
15) Is there an accident investigation for each incident that resulted in injury, involved equipment failure or was a "near miss"?				
16) Do you receive copies of accident reports?				

DEFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY QUESTIONNAIRE FOR OFFICERS AND FIREFIGHTERS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
17) Are copies of accident reports forwarded to your governing body?				
18) Are the recommended corrective actions communicated to firefighters and/or incorporated into training?				
a) Do you ensure that corrective action is taken?				
b) Is this corrective action reported to governing body?				
19) Do you think you have adequate authority to develop, instruct and enforce:				
20) Safe work rules and procedures?				
21) Employee work practices?				
22) Do you think you have adequate authority to develop, instruct and enforce:				
a) Safe work rules and procedures?				
b) Employee work practices?				
23) Are the written work procedures (operational guidelines) referred to when conducting training sessions?				
24) Are you aware of your rights and responsibilities as a supervisor, as outlined in WCB regulation?				
25) Are you aware of your rights and responsibilities with regard to the refusal of unsafe work?				
26) Your department provides training in the following:				
a) Presentation of safety fire crew talks				
b) Rules, procedures and work practices for controlling emergency incident hazards				
c) Instruction on your legal requirements, such as compliance with:				
→ Occupational Health & Safety Regulation				
→ First Aid				
→ WHMIS				
d) How to conduct task hazard analysis to check and revise work procedures?				
e) Traffic control at incident				
f) Operation of personal vehicle to and from work/fire station				

DEFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY QUESTIONNAIRE FOR OFFICERS AND FIREFIGHTERS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
27) Are you held accountable by your governing body for meeting your health and safety responsibilities?				
28) Describe your role in ensuring that your employees understand and follow the safety and health rules				
29) Is there a critical incident stress debriefing program? The below does not go with CISM program				
a) Is there interior inspection of air cylinders at intervals consistent with the manufacturer's recommendations?				
b) Are records kept and available for SCBA and air cylinders?				
30) Fire department apparatus is roadworthy per legislated requirements and inspections, with regularly safeties, operated, inventoried and maintained				
31) The drivers are licensed to drive emergency vehicles and local authority maintains records				
32) Is there a flashlight available for each firefighter per shift?				
a) Meet CSA C22.1-94 Class 1 Div 2 Group A,B,C.				
33) Are there four hand lanterns on each firefighting vehicle?				
a) Meet CSA C22.1-94 Class 1 Div 2 Group A,B,C.				
34) Personal Protective Clothing				
a) All responding firefighters have personal protective clothing. Including pants and jacket with inner liners, hood, helmet, firefighting gloves and firefighting boots. Must meet NFPA 1971. Care, inspection and maintenance per NFPA 1851. Not older than 10 years as outlined in NFPA 1851				
b) Hard hats (safety headgear) only for fire prevention, investigation, brush fires				
35) Firefighter paging equipment & community/ department notification system in place				
33) Firefighter training on dispatch procedures				
34) Firefighter training on communication channels – E911, Interagency, Ops				

DEFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY QUESTIONNAIRE FOR OFFICERS AND FIREFIGHTERS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
35) Fire department has trained pumper and tanker operators to meet firefighting Evolutions.				
a) Department has apparatus with trained drivers, pumper operators and tanker operators. Demonstrate at Evolutions and provide water at adequate flow and pressure				
36) Department has training and methods to supply water for fireground operations. May include apparatus, water supply system, mutual aid or other resources, and year-round supply or refill points Ideal to maintain 800 LPM (200 GPM) for 15 minutes throughout response area. May include regular planned training and exercise of water supply				

Defensive Operations: Basis for Judgement	D or O	A	NI	U	N/A
Defensive Operations Local Authority has confirmed Service Level.					
1. Training: All firefighters trained to Defensive Operations					
2. Staffing: Fire department has Defensive Operations Team Leaders and Health & Safety Officer					
3. Response: Minimum of 4 firefighters on scene					
4. Equipment: Full bunker gear compliant at date of issue. SCBA – Compliant to testing					
5. Pumping Capabilities: min. 800 LPM (200 GPM) for 15 minutes of sustained operations					
6. Communications: Every Team Leader must have a means of direct communication with IC					
7. Vehicle fire: See skill sheet					
8. Stacked materials/Dumpster fire: See skill sheet					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained.
- No Team Leaders. Fire department cannot commence attack within two minutes of arriving on scene.
- Minimum of four fire fighters

U – Unacceptable

Defensive Operations: Basis for Judgement

Vehicle Fire Authority has confirmed Service Level.

Requisite Skills. The ability to identify automobile fuel type; assess and control fuel leaks; open, close, and adjust the flow and pattern on nozzles; apply water for maximum effectiveness while maintaining flash fire protection; advance 11/2 in. (38 mm) or larger diameter attack lines; and expose hidden fires by opening all automobile compartments.

	D or O	A	NI	U	N/A
1. Firefighter can correctly don PPE with Accountability					
2. Confirm order with Officer/Assessor to attack passenger vehicle fire (Assessment is repeated to ensure that all Firefighters complete the tasks)					
3. Ensure vehicle is secure, chock wheels if necessary					
4. Lay out attack line for fire attack. Selects appropriate hose line(s) and nozzle. Selects appropriate hand tool(s)					
5. Charge attack line. Bleed air from hose line Select appropriate pattern					
6. Advance attack line to vehicle. Ensure that safety/cooling line is in place and flowing. Attack hose line approaches at a 45-degree angle from upwind and uphill if possible. Size up scene for hazards. Use fog pattern for personnel protection when close to the object					
7. Extinguish any fire under vehicle or in line of approach. Use a narrow fog pattern or straight stream for attack					
8. Extinguish fire in passenger compartment. Break window to gain entry and ventilate. Use a narrow fog pattern or straight stream for attack. Check for victims. Maintains situational awareness for Firefighter safety. (Assessment Option #1)					
9. Extinguish fire in engine compartment. Approach from side of vehicle. Open hood at corner using tool such as Halligan. Use a narrow fog pattern or straight stream for attack. When possible, open hood using latch and prop open. Maintains situational awareness for Firefighter safety. (Assessment Option # 2)					
10. Extinguish fire in trunk. Approach from side of vehicle. Knock out locking mechanism and open latch. Open trunk and prop open. Maintains situational awareness for Firefighter safety. (Assessment Option #3)					
11. Overhaul hidden and smoldering fires. Preserve fire cause evidence. Extinguishment is complete – no hidden or smoldering fires remain. All other hazards such as leaking fuel addressed. Maintains situational awareness for Firefighter safety					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained.
- No Team Leaders.
- Fire department cannot commence attack within two minutes of arriving on scene.
- Minimum of four fire fighters

U – Unacceptable

Defensive Operations:

Basis for Judgement

Staked/Piled materials and Dumpster Fire: Authority has confirmed Service Level.

Requisite Skills. The ability to recognize inherent hazards related to the material's configuration, operate handlines or master streams, break up material using hand tools and water streams, evaluate for complete extinguishment, operate hose lines and other water application devices, evaluate and modify water application for maximum penetration, search for and expose hidden fires, assess patterns for origin determination, and evaluate for complete extinguishment.

	D or O	A	NI	U	N/A
1. Firefighter can correctly don PPE with Accountability					
2. Confirm order with Officer/Assessor to attack a stack or pile of materials on fire (Assessment is repeated to ensure that all Firefighters complete the tasks)					
3. Size up environment for hazards. Identify and verbalize collapse zone. Work outside of collapse zone					
4. Check nozzle pattern and bleed air from hose line					
5. Check for threat to exposures and cool as necessary					
6. Advance to position to make fire attack					
7. Extinguish fire with straight stream. As per the directions of the Officer/Assessor					
8. Overhaul debris using pike pole or trash hook					
9. Report to Officer/Assessor completion of task					
Dumpster Fires					
10. Confirm order with Officer/Assessor to attack a dumpster on fire (Assessment is repeated to ensure that all Firefighters complete the tasks)					
11. Set the nozzle flow to a straight stream					
12. Open the nozzle fully, briefly, and aim stream to side to test pattern and expel air					
13. Size up environment for hazards					
14. Advance to the trash container from uphill and upwind					
15. Keep the stream between the container and any exposures					
16. Maintain situational awareness					
17. Cool outside of container and any exposures					
18. Cool outside of container and any exposures					
19. Attack the fire with a medium fog pattern until it is knocked down					
20. Perform overhaul. a. Firefighter #2: Break up material and probe with pike pole for hot spots b. Firefighter #1: Extinguish hot spots					
21. Do not enter container and avoid placing head into or over any openings					
22. Report to Officer/Assessor completion of task					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained.
- No Team Leaders. Fire department cannot commence attack within two minutes of arriving on scene.
- Minimum of four fire fighters
- U – Unacceptable

Appendix 3: Offensive Service Level Checklists and Skill Sheets

The assessment process includes a review of the community and its hazards, its firefighting needs, and current assessment of the organization and capability of the department.

It should take approximately 24 working hours.

It includes;

Looking at documents;

Inspecting apparatus and equipment; and

And observing practical evolutions.

OFFENSIVE SERVICE LEVEL: GOVERNANCE AND AUTHORITY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Does the governing body have a fire department establishment bylaw?				
2) Is that bylaw current, and does it reflect all services being provided by the fire department?				
3) Are the fire protection district boundaries clearly defined?				
4) Are the different service boundaries defined? Note: This applies where services are contracted to First Nation lands; Regional District specified areas, Industrial sites, etc. It is not intended to refer to areas served under Mutual Aid agreements.				
5) Does the governing body have a contract fire protection area?				
(a) The documents are current.				
(b) The documents are specific to the service provided.				
(c) Contract area maps are in place.				
6) There are written agreement(s) with:				
(a) The Ministry of Forests and Range				
→ Has it been duly authorized by your governing body?				
(b) Emergency Health Services regarding First Response				
→ Has it been duly authorized by your governing body?				
(c) Other fire service-related agreement(s). List: e.g., Agreements for inspections, investigations, rescue services, etc.				
→ Has it (they) been duly authorized by your governing body?				

OFFENSIVE SERVICE LEVEL: GOVERNANCE AND AUTHORITY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
7) Are there written Mutual Aid agreements in place?				
If yes, are the following covered:				
→ chain of command				
→ common terminology				
→ inter-department training				
→ inter-departmental communications				
→ maps				
→ they are current				
→ they are outlined in your Operational Guidelines				
→ if yes, provide OG#				
→ they have been duly authorized by your governing body				
8) If there are written Automatic Aid agreements in place, do they satisfy all the points addressed in question 6 above?				

OFFENSIVE SERVICE LEVEL: ADMINISTRATION				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are the following types of records available for inspection?				
r) Apparatus maintenance, including inspection and repair				
s) List of apparatus				
t) Maintenance records including annual pump tests.				
u) Driver training records				
v) Drivers abstract and license				
w) Vehicle pre-trip inspection				
x) Vehicle post trip inspection (back in service inspections and/or call logs acceptable)				
y) Trip log				
z) Weekly air brake checks				
aa) Vehicle weights				
bb) Overweight permits (if required)				
cc) Practice (training) attendance				
dd) Call (on shift) attendance				
ee) Equipment maintenance (including SCBA, turnout gear, ropes, gas testing equipment, PASS alarms)				
ff) Hose testing				

OFFENSIVE SERVICE LEVEL: ADMINISTRATION				
	Non-compliant	Compliance Pending	Fully-compliant	NA
gg) Ladder testing				
hh) Fire prevention and inspections				
ii) Personnel including:				
→ work performance				
→ discipline				
→ WCB (work related incidents)				
jj) Public relations and education programs/activities				
kk) Training records, including new firefighter and officer training				
ll) Map indicating water supplies.				
2) The local authority maintains a record about emergency response resources				
3) Local authority has mutual aid agreements and fire protection agreements less than 5 years old				

OFFENSIVE SERVICE LEVEL: ADMINISTRATION - STAFFING				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are minimum standards and qualifications established for officers by the governing body? List the standards.				
2) Chief Officers are formally appointed by the governing body				
3) Are Department officers formally appointed by the Chief?				
4) Is there a published and posted organization chart?				
c) This chart illustrates the relationship with governing and advisory bodies				
d) This chart shows the chain of command				
5) There are written job profiles for all positions				
6) 15) There are posted rules and regulations				
7) There is a clear, documented distinction between operational and social activities				
8) There is a written policy regarding a designated duty crew during social events (re: alcohol consumption)				
9) Does a senior officer conduct a formal post-incident critique (aka lessons learned) for major incidents and all calls that resulted in injury or had a 'near miss' of injury?				

OFFENSIVE SERVICE LEVEL: ADMINISTRATION - STAFFING				
	Non-compliant	Compliance Pending	Fully-compliant	NA
10) Are there written hiring practices for new recruits?				
They include the following:				
→ background checks (including criminal)				
→ drivers abstract				
→ physical/medical assessment				
→ probation period with performance assessment				
→ the tasks permitted of probationary members clearly defined and explained to probationary members and firefighters				
11) The Chief of the fire department is identified as a Local Assistant, reported to the Office of the Fire Commissioner and the local authority has a process in place to report a change in its Local Assistant				
a) There is a defined schedule of inspections				
b) There is a defined schedule of Fire Mitigation Activities.				
c) This schedule has been endorsed by your governing body.				

OFFENSIVE SERVICE LEVEL: SCOPE OF OPERATIONS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are the following areas covered by an operational guideline or other documentation (ex. governing body policy)? If so, list OG or policy #				
a) Apparatus – vehicle response safety				
b) Apparatus – warning devices				
c) Apparatus – operation and placement				
d) Chain of command				
e) Dangerous goods				
f) Dispatch procedures				
g) Electrical emergencies				
h) Emergency response to fire scene				
i) Entry into buildings (including rescue)				
j) Managing and tracking firefighters at an emergency incident (accountability)				
k) Exposure to blood borne pathogens and reporting system				

OFFENSIVE SERVICE LEVEL: SCOPE OF OPERATIONS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
l) Firefighter training standard				
m) Fire suppression – vehicle				
n) Ground ladders				
o) Hose				
p) Hydrants				
q) Incident Command System				
r) Incident safety				
s) Health and safety provisions during salvage and overhaul, specifically:				
→ air quality				
→ physical condition of firefighters				
→ site structure stability				
t) Manage stress arising from an incident that is likely to cause adverse health effects to firefighters				
u) Personal protective clothing				
v) Rescue Team (RIT)				
w) Safety				
x) Self-contained breathing apparatus				
y) Special operations such as:				
→ hazardous materials				
→ confined space				
→ first responder				
→ auto extrication				
→ high angle				
→ trench or excavation				
→ swift water				
→ flat water				
→ ice rescue				
→ building collapse				
z) Use of alcohol and drugs				
aa) Vehicle air brake systems				
bb) Vehicle response safety				
cc) Operating vehicles in emergencies, including mandatory use of seat belts				
dd) Operating vehicles in non-emergency situations including mandatory use of seat belts				
ee) Personal account ability system				
ff) Rescue team of two firefighters on the scene after initial attack/SCBA/10 minutes				
gg) Effective voice communication with firefighters inside buildings				

OFFENSIVE SERVICE LEVEL: SCOPE OF OPERATIONS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
hh) Water supplies				
ii) Wildland/urban interface				
jj) Work site safety				
2) There are operational guidelines specific to your regulatory bylaw that define the extent of involvement of firefighters in the following types of incidents. If so, list OG #				
FIRE				
→ Wildland				
→ Structure				
→ Multi-story				
→ Involving hazardous materials				
→ Offensive or defensive firefighting				
→ Response out of district				
→ Mutual aid				
RESCUE				
→ Auto				
3) Are operational guidelines dated and signed by the current Fire Chief?				
4) Are fire flows from hydrants calculated and included on maps?				
a) Alternate water sources are formally identified on a map				
b) User agreements are in place				
5) Pre-plans are developed for Complex/large commercial structures				
They are used in training				
6) The fire department has necessary portable and mobile radio equipment and training				

OFFENSIVE SERVICE LEVEL: TRAINING AND COMPETENCY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) There are written policy statements on requirements and standards for firefighting training and certification that dictate what firefighters cannot do at the fire scene, i.e., defensive (exterior) or offensive (interior) firefighting. List standards for the following: → Chief officers → Company officers → Firefighters				

OFFENSIVE SERVICE LEVEL: TRAINING AND COMPETENCY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
→ Driver/Apparatus operators				
2) Is there a training officer in place?				
a) There are standards and qualifications established for the training officer				
b) A training schedule is posted				
3) Fire department maintains an active firefighter training program;				
a) Regular planned training at least two evenings or 6 hours per month/12 months per year covering all aspects of service levels provided. Each fire fighter should get minimum 50 hours per year				
4) Inter-agency training is conducted				
a) With Mutual Aid partner departments				
b) With Automatic Aid partner departments				
c) With Ministry of Forests & Range				

OFFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Is there a health and safety program for the fire department addressing the following items?				
a) A policy statement of the employer's aims and the responsibilities of the employer, supervisors and workers				
b) Provision for the regular inspection of premises, equipment, work methods and work practices, at appropriate intervals, to ensure that prompt action is undertaken to correct any hazardous conditions found				
c) Appropriate written instructions, available for reference by all workers, to supplement the Occupational Health and Safety Regulation				
d) Provision for holding periodic management meetings for the purpose of reviewing health and safety activities and incident trends, and for the determination of necessary courses of action				
e) Provision for the prompt investigation of incidents to determine the action(s) necessary to prevent their recurrence				
f) The maintenance of records and statistics, including reports of inspections and incident				

OFFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
investigations, with provision for making this information available to the joint committee or worker health and safety representative, as applicable and, upon request, to an officer, the union representing the workers at the workplace or, if there is no union, the workers at the workplace				
g) Provision by the employer for the instruction and supervision of workers in the safe performance of their work				
h) Operational Guideline and/or governing body policy for the training of new and young workers as required by WorkSafe Saskatchewan				
2) Do you participate in inspections of the fire hall and all equipment?				
3) Are inspections documented?				
4) Are workplace (fire halls and training sites) safety inspection conducted monthly?				
5) Are health and safety committee meetings held monthly?				
6) Are first aid records maintained and available for review?				
7) Are there informal workplace safety inspections?				
8) Has a hazard analysis been performed on the various job functions within your department?				
9) Is there an operational guideline or policy regarding harassment and discrimination?				
10) During a major incident are incident command system procedures established and does the Incident Commander assign a Safety Officer?				
11) Are Officers trained in the following incident command principles:				
k) Establishing and transferring of command				
l) Single or unified command structure				
m) Management by objectives				
n) Consolidated incident action plans				
o) Comprehensive resource management				
p) Unity and chain of command				
q) Manageable span of control				
r) Modular organization				
s) Personnel accountability				
t) Integrated communications				

OFFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
12) Are there regular Officers' meetings and do they contain a component where occupational health and safety issues are discussed?				
13) Have you participated at an Officers' meeting where health and safety issues are discussed?				

OFFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
14) Do Officers' meetings adequately address health and safety matters, such as:				
a) Injuries				
b) Prevention strategies				
15) As an Officer, are you aware of what accidents to report to the WCB?				
16) Is there an accident investigation for each incident that resulted in injury, involved equipment failure or was a "near miss"?				
17) Do you receive copies of accident reports?				
18) Are accident investigation reports reviewed by Officers and the Joint Health and Safety Committee?				
19) Are copies of accident reports forwarded to your governing body?				
20) Are the recommended corrective actions communicated to firefighters and/or incorporated into training?				
a) Do you ensure that corrective action is taken?				
b) Is this corrective action reported to governing body?				
21) Do you think you have adequate authority to develop, instruct and enforce:				
a) Safe work rules and procedures?				
b) Employee work practices?				
22) Are the written work procedures (operational guidelines) referred to when conducting training sessions?				
23) Are you aware of your rights and responsibilities as a supervisor, as outlined in WCB regulation?				
24) Are you aware of your rights and responsibilities with regard to the refusal of unsafe work?				

OFFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
25) Your department provides training in the following:				
a) Workplace inspections				
b) Investigation of accidents				
c) Presentation of safety fire crew talks				
d) Follow-up on worker training				
e) Rules, procedures and work practices for controlling emergency incident hazards				
f) Instruction on your legal requirements, such as compliance with:				
→ Occupational Health & Safety Regulation				
→ First Aid				
→ WHMIS				
g) How to conduct task hazard analysis to check and revise work procedures?				
h) Traffic control at incident				
i) Operation of personal vehicle to and from work/fire station				

OFFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM QUESTIONNAIRE FOR OFFICERS AND FIREFIGHTERS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are you held accountable by your governing body for meeting your health and safety responsibilities?				
2) Describe your role in ensuring that your employees understand and follow the safety and health rules				
3) Are there operational guidelines for firefighter rescue and rehabilitation?				
Does it include the following:				
a) Hydration after one tank or approximately 30 minutes of strenuous work				
b) Sit out after two tanks or approx. 60 minutes of strenuous work				
c) Assessment of blood pressure, heart rate and temperature after 10 minutes rest with criteria for returning to work/training				
4) Does your department provide fall protection training for firefighters?				
5) Are the last three Occupational Health and Safety meeting minutes posted at the hall?				
6) Are the minutes regularly sent to your governing body?				
7) Is there a written personnel accountability system?				

OFFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM QUESTIONNAIRE FOR OFFICERS AND FIREFIGHTERS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
8) Is there a critical incident stress debriefing program? The below does not go with CISM program				
a) Is there interior inspection of air cylinders at intervals acceptable to WorkSafe Saskatchewan and consistent with the manufacturer's recommendations?				
b) Are records kept and available for SCBA and air cylinders?				
c) Minimum four (4) serviceable SCBA with tanks. SCBA must meet NFPA 1981. Care, inspection and maintenance per NFPA 1852. Not older than 20 years outlined in NFPA 1852 - Complete with PASS Alarms.				
9) Fire department has apparatus for structural firefighting. Typically includes pumper apparatus listed to ULC S515 or NFPA 1901 standard and meeting Fire Underwriters Survey "Insurance Grading Recognition of Used or Rebuilt Apparatus". May include tanker apparatus with minimum tank size of 6000 L (1500 Gals.)				
10) The apparatus is equipped with structural firefighting equipment as per ULC S515, NFPA 1901 or list from SPSA				
11) The drivers are licensed to drive emergency vehicles and local authority maintains records				
12) Is there an OG instructing structural firefighters to leave a building if rescue team is expected to not be in place within 10 minutes of initial entry?				
13) Is there a flashlight available for each firefighter per shift?				
Meet CSA C22.1-94 Class 1 Div 2 Group A,B,C.				
14) Are there four hand lanterns on each firefighting vehicle?				
Meet CSA C22.1-94 Class 1 Div 2 Group A,B,C.				
15) Are plaster hooks and pike poles fitted with non-conductive shafts?				
16) Personal Protective Clothing				
a) All responding firefighters have personal protective clothing. Including pants and jacket with inner liners, hood, helmet, firefighting gloves and firefighting boots. Must meet NFPA 1971. Care, inspection and maintenance per NFPA 1851. Not older than 10 years as outlined in NFPA 1851.				

OFFENSIVE SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM QUESTIONNAIRE FOR OFFICERS AND FIREFIGHTERS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
b) Hard hats (safety headgear) only for fire prevention, investigation, brush fires				
17) Firefighter paging equipment & community/department notification system in place				
18) Firefighter training on dispatch procedures				
19) Firefighter training on communication channels – E911, Interagency, Ops				
20) Fire department has trained pumper and tanker operators to meet firefighting Evolutions				
a) Department has apparatus with trained drivers, pumper operators and tanker operators. Demonstrate at Evolutions and provide water at adequate flow and pressure				
21) Department has training and methods to supply water for fireground operations. May include apparatus, water supply system, mutual aid or other resources, and year-round supply or refill point - Ideal to maintain 800 LPM (200 GPM) for 30 minutes throughout response area. May include regular planned training and exercise of water supply.				

Offensive Operations: Basis for Judgement

These requirements must be met In addition to all of the skills and requirements included in the Defensive Service Level

	D or O	A	NI	U	N/A
1. Training: All firefighters trained to Offensive Operations Firefighter Level 1 Practical					
2. Staffing: Fire department has Offensive Operations Team Leaders and Health & Safety Officer					
3. Response: Minimum of 4 firefighters on scene					
4. Equipment: Full bunker gear compliant at date of issue. SCBA – Compliant to testing. Each team and Team Leader have radios					
5. Pumping Capabilities: min. 800 LPM (200 GPM) for sustained operations					
6. Communications: Every Team Leader must have a means of direct communication with IC					
7. All complex structures in the response area have up to date preplans if interior rescue/ fire attack is anticipated					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained.
- No Team leaders.
- Fire department cannot commence attack within 2 minutes of arriving on scene,
- Minimum of 4 fire fighters

U – Unacceptable

Appendix 4: Full Operations Service Level Checklists and Skill Sheets

FULL OPERATIONS SERVICE LEVEL: GOVERNANCE AND AUTHORITY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Does the governing body have a fire department establishment bylaw?				
2) Is that bylaw current, and does it reflect all services being provided by the fire department?				
3) Are the fire protection district boundaries clearly defined?				
4) Are the different service boundaries defined? i.e.: This applies where services are contracted to First Nation lands; Regional District specified areas, Industrial sites, etc. It is t intended to refer to areas served under Mutual Aid agreements.				
5) Does the governing body have a contract fire protection area?				
(a) The documents are current				
(b) The documents are specific to the service provided.				
(c) Contract area maps are in place				
6) There are written agreement(s) with:				
(a) The Ministry of Forests and Range				
→ Has it been duly authorized by your governing body?				
(b) Emergency Health Services regarding First Response				
→ Has it been duly authorized by your governing body?				
(c) Other fire service-related agreement(s). List: e.g., Agreements for inspections, investigations, rescue services, etc.				
→ Has it (they) been duly authorized by your governing body?				
7) Are there written Mutual Aid agreements in place?				
If , are the following covered:				
→ chain of command				
→ common terminology				
→ inter-department training				
→ inter-departmental communications				
→ maps				

FULL OPERATIONS SERVICE LEVEL: GOVERNANCE AND AUTHORITY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
→ they are outlined in a current Operational Guidelines				
→ if, provide OG#				
→ they have been duly authorized by your governing body.				
8) If there are written Automatic Aid agreements in place, do they satisfy all of the points addressed in question 6 above.				

FULL OPERATIONS SERVICE LEVEL: ADMINISTRATION				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are the following types of records available for inspection?				
a) Apparatus maintenance, including inspection and repair				
b) List of apparatus				
c) Maintenance records including annual pump tests				
d) Driver training records				
e) Drivers abstract and license				
f) Vehicle pre-trip inspection				
g) Vehicle post trip inspection (back in service inspections and/or call logs acceptable)				
h) Trip log				
i) Weekly air brake checks				
j) Vehicle weights				
k) Overweight permits (if required)				
l) Practice (training) attendance				
m) Call (on shift) attendance				
n) Equipment maintenance (including SCBA, turnout gear, ropes, gas testing equipment, PASS alarms)				
o) Hose testing				
p) Ladder testing				
q) Fire prevention and inspections				
r) Personnel including:				
→ work performance				
→ discipline				
→ WCB (work related incidents).				
s) Public relations and education programs/activities				

FULL OPERATIONS SERVICE LEVEL: ADMINISTRATION				
	Non-compliant	Compliance Pending	Fully-compliant	NA
t) Training records, including new firefighter and officer training				
u) Map indicating water supplies				
2) The local authority maintains a record about emergency response resources				
3) Local authority has mutual aid agreements and fire protection agreements less than 5 years old				

FULL OPERATIONS SERVICE LEVEL: ADMINISTRATION - STAFFING				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are minimum standards and qualifications established for officers by the governing body? List the standards				
2) Chief Officers are formally appointed by the governing body				
3) Are Department officers formally appointed by the Chief?				
4) Is there a published and posted organization chart?				
e) This chart illustrates the relationship with governing and advisory bodies				
f) This chart shows the chain of command				
5) There are written job profiles for all positions				
6) 15) There are posted rules and regulations				
7) There is a clear, documented distinction between operational and social activities				
8) There is a written policy regarding a designated duty crew during social events (re: alcohol consumption)				
9) Does a senior officer conduct a formal post-incident critique (aka lessons learned) for major incidents and all calls that resulted in injury or had a 'near miss' of injury?				
10) Are there written hiring practices for new recruits?				
They include the following:				
→ background checks (including criminal)				
→ drivers abstract				
→ physical/medical assessment				
→ probation period with performance assessment				

FULL OPERATIONS SERVICE LEVEL: ADMINISTRATION				
	Non-compliant	Compliance Pending	Fully-compliant	NA
→ the tasks permitted of probationary members clearly defined and explained to probationary members and firefighters				
11) Written policies have been developed providing restrictions of duties for junior firefighters and probationary members				
12) Do you use at least the first step of your disciplinary system?				
13) The Chief of the fire department is identified as a Local Assistant, reported to the Office of the Fire Commissioner and the local authority has a process in place to report a change in its Local Assistant				
14) Are fire safety inspections conducted by the Local Assistant to the Fire Commissioner?				
a) There is a defined schedule of inspections.				
b) There is a defined schedule of Fire Mitigation Activities				
c) This schedule has been endorsed by your governing body				

FULL OPERATIONS SERVICE LEVEL: SCOPE OF OPERATIONS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Are the following areas covered by an operational guideline or other documentation (ex. governing body policy)? If so, list OG or policy #				
a) Apparatus – vehicle response safety				
b) Apparatus – warning devices				
c) Apparatus – operation and placement				
d) Chain of command				
e) Dangerous goods				
f) Disaster planning & response				
g) Dispatch procedures				
h) Electrical emergencies				
i) Emergency planning				
j) Emergency response to fire scene				
k) Entry into buildings (including rescue)				
l) Managing and tracking firefighters at an emergency incident (accountability)				
m) Exposure to blood borne pathogens and reporting system				
n) Firefighter training standard				

FULL OPERATIONS SERVICE LEVEL: SCOPE OF OPERATIONS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
o) Fire suppression – vehicle				
p) Ground ladders				
q) Hazardous materials and substances				
r) Hose				
s) Hydrants				
t) Incident Command System				
u) Incident safety				
v) Medical examinations and health monitoring (i.e.: hearing test, lung function, etc.)				
w) Health and safety provisions during salvage and overhaul, specifically:				
→ air quality				
→ physical condition of firefighters				
→ site structure stability				
x) Manage stress arising from an incident that is likely to cause adverse health effects to firefighters				
y) Personal protective clothing				
z) Rescue Team (RIT)				
aa) Respiratory Protection Program				
bb) Safety				
cc) Self-contained breathing apparatus				
dd) Special operations such as:				
→ hazardous materials				
→ confined space				
→ first responder				
→ auto extrication				
→ high angle				
→ trench or excavation				
→ swift water				
→ flat water				
→ ice rescue				
→ building collapse				
ee) Buildings seven stories up or higher				
ff) Fire fighting underground				
gg) Fire fighting over water				
hh) Traffic control at incidents				
ii) Use of alcohol and drugs				
jj) Vehicle air brake systems				
kk) Vehicle response safety				
ll) Operating vehicles in emergencies, including mandatory use of seat belts				
mm) Operating vehicles in non-emergency situations including mandatory use of seat belts				

FULL OPERATIONS SERVICE LEVEL: SCOPE OF OPERATIONS				
	Non-compliant	Compliance Pending	Fully-compliant	NA
nn) Personal account ability system				
oo) Rescue team of two firefighters on the scene after initial attack/SCBA/10 minutes				
pp) Effective voice communication with firefighters inside buildings				
qq) Water supplies				
rr) Wildland/urban interface				
ss) Work site safety				
tt) Investigation of accidents				
uu) Occupational Health and Safety Program				
vv) Supervision of workers				
2) There are operational guidelines specific to your regulatory bylaw that define the extent of involvement of firefighters in the following types of incidents. If so, list OG #				
FIRE				
→ Wildland				
→ Structure				
→ Multi-story				
→ Involving hazardous materials				
→ Offensive or defensive firefighting				
→ Response out of district				
→ Mutual aid				
MEDICAL				
→ First responder level				
RESCUE				
→ Auto				
→ Water				
→ High angle				
→ Confined space				
→ Hazardous materials				
3) Are operational guidelines dated and signed by the current Fire Chief?				
4) There is a fire prevention committee or appointed responsible member				
5) Are fire flows from hydrants calculated and included on maps?				
a) Alternate water sources are formally identified on a map				
b) User agreements are in place				
6) Pre-plans are developed and are used in training				
7) The fire department has necessary portable and mobile radio equipment and training				

FULL OPERATIONS SERVICE LEVEL: TRAINING AND COMPETENCY				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) There are written policy statements on requirements and standards for firefighting training and certification that dictate what firefighters cannot do at the fire scene, i.e. defensive (exterior) or offensive (interior) firefighting. List standards for the following: → Chief officers → Company officers → Firefighters → Driver/Apparatus operators				
2) Is there a training officer in place?				
a) There are standards and qualifications established for the training officer				
b) A training schedule is posted				
3) Fire department maintains an active firefighter training program				
a) Regular planned training at least two evenings or 6 hours per month/12 months per year covering all aspects of service levels provided. Each fire fighter should get minimum 60 hours per year				
4) There is a written recruit training program in effect				
5) Inter-agency training is conducted				
a) With Mutual Aid partner departments				
b) With Automatic Aid partner departments				
c) With Ministry of Forests & Range				

FULL OPERATIONS SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
1) Is there a health and safety program for the fire department addressing the following items?				
a) A policy statement of the employer's aims and the responsibilities of the employer, supervisors and workers				
b) Provision for the regular inspection of premises, equipment, work methods and work practices, at appropriate intervals, to ensure that prompt action is undertaken to correct any hazardous conditions found				

FULL OPERATIONS SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
c) Appropriate written instructions, available for reference by all workers, to supplement the Occupational Health and Safety Regulation				
d) Provision for holding periodic management meetings for the purpose of reviewing health and safety activities and incident trends, and for the determination of necessary courses of action				
e) Provision for the prompt investigation of incidents to determine the action(s) necessary to prevent their recurrence				
f) The maintenance of records and statistics, including reports of inspections and incident investigations, with provision for making this information available to the joint committee or worker health and safety representative, as applicable and, upon request, to an officer, the union representing the workers at the workplace or, if there is no union, the workers at the workplace				
g) Provision by the employer for the instruction and supervision of workers in the safe performance of their work.				
h) Operational Guideline and/or governing body policy for the training of new and young workers as required by WorkSafe Saskatchewan				
2) Do you participate in inspections of the fire hall and all equipment?				
3) Are inspections documented?				
4) Are workplace (fire halls and training sites) safety inspection conducted monthly?				
5) Are health and safety committee meetings held monthly?				
6) Are first aid records maintained and available for review?				
7) Are there informal workplace safety inspections?				
8) Have supervisors received safety and health training?				
9) Is there a formal process for reports or observations of unsafe acts or conditions?				
10) Has a hazard analysis been performed on the various job functions within your department?				
11) Is there an operational guideline or policy regarding harassment and discrimination?				

FULL OPERATIONS SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
12) During a major incident are incident command system procedures established and does the Incident Commander assign a Safety Officer?				
13) Are Officers trained in the following incident command principles:				
a) Establishing and transferring of command				
b) Single or unified command structure				
c) Management by objectives				
d) Consolidated incident action plans				
e) Comprehensive resource management				
f) Unity and chain of command				
g) Manageable span of control				
h) Modular organization				
i) Personnel accountability				
j) Integrated communications				
14) Are there regular Officers' meetings and do they contain a component where occupational health and safety issues are discussed?				
15) Have you participated at an Officers' meeting where health and safety issues are discussed?				
16) Do Officers' meetings adequately address health and safety matters, such as:				
a) Injuries				
b) Prevention strategies				
17) Are you aware of what accidents to report to the WCB?				
18) Is there an accident investigation for each incident that resulted in injury, involved equipment failure or was a "near miss"?				
19) Do you receive copies of accident reports?				
20) Are accident investigation reports reviewed by Officers and the Joint Health and Safety Committee?				
21) Are copies of accident reports forwarded to your governing body?				
22) Are the recommended corrective actions communicated to firefighters and/or incorporated into training?				
a) Do you ensure that corrective action is taken?				
b) Is this corrective action reported to governing body?				
23) Do you think you have adequate authority to develop, instruct and enforce:				
a) Safe work rules and procedures?				

FULL OPERATIONS SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
b) Employee work practices?				
24) Are the written work procedures (operational guidelines) referred to when conducting training sessions?				
25) Are you aware of your rights and responsibilities as a supervisor, as outlined in WCB regulation?				
26) Are you aware of your rights and responsibilities with regard to the refusal of unsafe work?				
27) Your department provides training in the following:				
a) Workplace inspections				
b) Investigation of accidents				
c) Presentation of safety fire crew talks				
d) Follow-up on worker training				
e) Rules, procedures and work practices for controlling emergency incident hazards				
f) Instruction on your legal requirements, such as compliance with:				
→ Occupational Health & Safety Regulation				
→ First Aid				
→ WHMIS				
g) How to conduct task hazard analysis to check and revise work procedures?				
h) Traffic control at incident				
i) Operation of personal vehicle to and from work/fire station				
28) Are you held accountable by your governing body for meeting your health and safety responsibilities?				
29) Describe your role in ensuring that your employees understand and follow the safety and health rules				
30) Are there operational guidelines for firefighter rescue and rehabilitation?				
Does it include the following:				
a) Hydration after one tank or approximately 30 minutes of strenuous work				
b) Sit out after two tanks or approx. 60 minutes of strenuous work				
c) Assessment of blood pressure, heart rate and temperature after 10 minutes rest with criteria for returning to work/training				

FULL OPERATIONS SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
31) Does your department provide fall protection training for firefighters?				
32) Are the last three Occupational Health and Safety meeting minutes posted at the hall?				
33) Are the minutes regularly sent to your governing body?				
34) Is there a written personnel accountability system?				
35) Is there a critical incident stress debriefing program? The below does t go with CISM program The below in blue should be caught under SCBA?				
a) Is there interior inspection of air cylinders at intervals acceptable to WorkSafe Saskatchewan and consistent with the manufacturer's recommendations?				
b) Are records kept and available for SCBA and air cylinders?				
c) Minimum four (4) serviceable SCBA with tanks. SCBA must meet NFPA 1981. Care, inspection and maintenance per NFPA 1852. t older than 20 years outlined in NFPA 1852 - Complete with PASS Alarms				
36) Fire department has apparatus for structural firefighting. Typically includes pumper apparatus listed to ULC S515 or NFPA 1901 standard and meeting Fire Underwriters Survey "Insurance Grading Recognition of Used or Rebuilt Apparatus". May include tanker apparatus with minimum tank size of 6000 L (1500 Gals.)				
37) The apparatus are equipped with structural firefighting equipment as per ULC S515, NFPA 1901 or list from SPSA				
38) The drivers are licensed to drive emergency vehicles and local authority maintains records				
39) Is there:				
a) Full body harnesses available to ensure that all FF located on aerial platforms are wearing fall protection meeting CSA-Z259.10--M90				
b) Safety belts and lanyards provided to ensure firefighters working on aerial ladder platforms are using wearing fall restraint meeting CSA Z259.1-95				
c) Rescue ropes, safety belts, harness, hooks and rope grabs – NFPA1983, 1990 edition?				

FULL OPERATIONS SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
40) Is there an OG instructing structural firefighters to leave a building if rescue team is expected to be in place within 10 minutes of initial entry?				
41) Are there operational guidelines for the control of vehicle exhaust emissions in the fire hall?				
42) Is vehicle exhaust mechanically removed from the hall?				
43) Is there a flashlight available for each firefighter per shift?				
Meet CSA C22.1-94 Class 1 Div 2 Group A,B,C.				
44) Are there four hand lanterns on each firefighting vehicle?				
Meet CSA C22.1-94 Class 1 Div 2 Group A,B,C.				
45) Are plaster hooks and pike poles fitted with non-conductive shafts?				
46) Personal Protective Clothing.				
a) All responding firefighters have personal protective clothing. Including pants and jacket with inner liners, hood, helmet, firefighting gloves and firefighting boots. Must meet NFPA 1971. Care, inspection, and maintenance per NFPA 1851. Not older than 10 years as outlined in NFPA 1851				
b) Hard hats (safety headgear) only for fire prevention, investigation, brush fires				
c) Station Wear at least 35% COTTON				
47) Firefighter paging equipment & community/department notification system in place				
48) Firefighter training on dispatch procedures				
49) Firefighter training on communication channels – E911, Interagency, Ops				
50) Fire department has trained pumper and tanker operators to meet firefighting Evolutions				
a) Department has apparatus with trained drivers, pumper operators and tanker operators. Demonstrate at Evolutions and provide water at adequate flow and pressure				
51) Department has training and methods to supply water for fireground operations. May include apparatus, water supply system, mutual aid or other resources, and year-round supply or refill points Ideal to maintain 800 LPM (200 GPM) for 30 minutes throughout response area				

FULL OPERATIONS SERVICE LEVEL: OCCUPATIONAL HEALTH AND SAFETY PROGRAM				
	Non-compliant	Compliance Pending	Fully-compliant	NA
May include regular planned training and exercise of water supply				

Full Operations: Basis for Judgement					
These requirements must be met in addition to all of the skills and requirements included in the Defensive and Offensive Service Levels					
	D or O	A	NI	U	N/A
1. Training: All firefighters trained to Full Operations, Firefighter Level 2					
2. Staffing: Fire department has Offensive Operations Team Leaders and Health & Safety Officer					
3. Response: Minimum of four firefighters on scene					
4. Equipment: Full bunker gear compliant at date of issue. SCBA – Compliant to testing. Each team and Team Leader have radios					
5. Pumping Capabilities: Min. 800 LPM (200 GPM) for sustained operations					
6. Communications: Every member must be capable of initial size-up, making use of any pre-incident plans, assuming & and transferring command. Team Leader must have ability to manage tactics and operations with IC					
7. Fire Operations: Involve structural or other fire risks of large-scale residential, commercial, industrial or transportation related structures or facilities					
8. Additional resources: Identifying high- and medium-risk sites and neighborhoods has shown additional staff, apparatus, specialty equipment, water supply may require preplanning					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained to Level 2.
- Minimal Team Leaders.
- Fire department cannot commence attack within two minutes of arriving on scene, with a minimum of four fire fighters.
- Preplanning of high- and medium-risk sites and neighborhoods not undertaken.

U – Unacceptable

Full Operations: Basis for Judgement

These requirements must be met In addition to all of the skills and requirements included in the Defensive and Offensive Service Levels

	D or O	A	NI	U	N/A
DIRECT Fire Attack an Interior Structure Fire: Requisite Skills. The ability to prevent water hammers when shutting down nozzles; open, close, and adjust nozzle flow and patterns; apply water using direct, indirect, and combination attacks; advance charged and uncharged 1 1/2 in. (38 mm) diameter or larger hose lines up ladders and up and down interior and exterior stairways; extend hose lines; replace burst hose sections; operate charged hose lines of 1 1/2 in. (38 mm) diameter or larger while secured to a ground ladder; couple and uncouple various handline connections; carry hose; attack fires at grade level and above and below grade levels; and locate and suppress interior wall and subfloor fires					
1. Firefighter can correctly don PPE with Accountability					
2. Confirm order with Officer/Assessor to attack fire					
3. Ensure PPE and SCBA have been checked by Officer/Assessor					
4. Select the proper attack hose line and nozzle based on the location and size of the fire					
5. Deploy and advance uncharged attack hose line as directed by Officer/Assessor					
6. Don SCBA facepiece, activate air supply, and activate PASS device when attack hose line is in place					
7. Signal the pump operator when ready for water					
8. Open nozzle to purge air, ensure that water has reached the nozzle, and then close the nozzle					
9. When ordered, enter the structure and advance to the seat of the fire while crouching or crawling, extinguishing any fires that are encountered					
10. Cool hot gases overhead as needed when accessing a shielded fire using short applications of water					
11. Using a straight or solid stream or a narrow fog pattern, direct the water onto the base of the fire					
12. Observe fire conditions					
13. Shut off nozzle when fire is extinguished					
14. Report to Officer/Assessor completion of task					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained. No Team Leaders.
- Fire department cannot commence attack within two minutes of arriving on scene.
- Minimum of four fire fighters.

U – Unacceptable

Full Operations:

Basis for Judgement

These requirements must be met In addition to all of the skills and requirements included in the Defensive and Offensive Service Levels

	D or O	A	NI	U	N/A
INDIRECT Fire Attack an Interior Structure Fire: Authority has confirmed Service Level. Requisite Skills. The ability to prevent water hammers when shutting down nozzles; open, close, and adjust nozzle flow and patterns; apply water using direct, indirect, and combination attacks; advance charged and uncharged 1 1/2 in. (38 mm) diameter or larger hose lines up ladders and up and down interior and exterior stairways; extend hose lines; replace burst hose sections; operate charged hose lines of 1 1/2 in. (38 mm) diameter or larger while secured to a ground ladder; couple and uncouple various handline connections; carry hose; attack fires at grade level and above and below grade levels; and locate and suppress interior wall and subfloor fires					
1. Confirm order with Officer/Assessor to attack fire					
2. Ensure PPE and SCBA have been checked by Officer/Assessor					
3. Select the proper attack hose line and nozzle based on the location and size of the fire					
4. Deploy and advance uncharged attack hose line as directed by Officer/Assessor					
5. Don SCBA facepiece, activate air supply, and activate PASS device when attack hose line is in place					
6. Signal the pump operator when ready for water					
7. Open nozzle to purge air and ensure that water has reached the nozzle					
8. Select correct fog pattern if applicable and close the nozzle					
9. When ordered, enter the structure and advance toward the seat of the fire while crouching or crawling, extinguishing any fires that are encountered					
10. Cool hot gases overhead as needed when accessing a shielded fire using short applications of water					
11. When in place, open nozzle and direct pattern toward the ceiling and upper area of the walls					
12. Continue to apply water to the compartment linings (walls and ceiling) until fire is reduced					
13. Shut nozzle off when fire is extinguished					
14. Report to Officer/Assessor completion of task					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained.
- No Team Leaders.
- Fire department cannot commence attack within two minutes of arriving on scene.
- Minimum of four fire fighters

U – Unacceptable

Full Operations:

Basis for Judgement

Combination Attack Method: Authority has confirmed Service Level.

Requisite Skills. The ability to prevent water hammers when shutting down nozzles; open, close, and adjust nozzle flow and patterns; apply water using direct, indirect, and combination attacks; advance charged and uncharged 1 1/2 in. (38 mm) diameter or larger hose lines up ladders and up and down interior and exterior stairways; extend hose lines; replace burst hose sections; operate charged hose lines of 1 1/2 in. (38 mm) diameter or larger while secured to a ground ladder; couple and uncouple various handline connections; carry hose; attack fires at grade level and above and below grade levels; and locate and suppress interior wall and subfloor fires

	D or O	A	NI	U	N/A
1. Confirm order with Officer/Assessor to attack fire					
2. Ensure PPE and SCBA have been checked by Officer/Assessor					
3. Select the proper attack hose line and nozzle based on the location and size of the fire					
4. Deploy and advance uncharged attack hose line as directed by Officer/Assessor					
5. Don SCBA facepiece, activate air supply, and activate PASS device when attack hose line is in place					
6. Signal the pump operator when ready for water					
7. Open nozzle to purge air and ensure that water has reached the nozzle					
8. Select correct fog pattern and close nozzle					
9. When ordered, enter the structure and advance toward the seat of the fire while crouching or crawling, extinguishing any fires that are encountered					
10. Cool hot gases overhead as needed when accessing a shielded fire using short applications of water					
11. When in place, open nozzle, and direct pattern toward the upper edge of the fire at the ceiling level					
12. Shut off the nozzle when the room begins to darken					
13. Apply water using the direct attack method as needed					
14. Shut off nozzle when fire is extinguished.					
15. Report to Officer/Assessor completion of task					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained.
- No Team Leaders.
- Fire department cannot commence attack within two minutes of arriving on scene.
- Minimum of four fire fighters

U – Unacceptable

Full Operations: Basis for Judgement

Turning Off Building Utilities: Authority has confirmed Service Level.

Requisite Skills. The ability to identify utility control devices, operate control valves or switches, and assess for related hazards subfloor fires

	D or O	A	NI	U	N/A
1. Confirms order with Officer/Assessor to turn off utilities					
2. Can locate and shut off electricity by closing the main breaker switch at main service panel. <ul style="list-style-type: none"> a. Individual breakers may need to be used if there is not main breaker switch b. Note any tripped breakers c. Always use caution; backup or alternative energy sources may be present 					
3. Can locate natural gas meter and/or LPG/CNG storage tank/cylinder and shut off					
4. Can locate water meter box and shut off water meter					
5. Report to Officer/Assessor completion of assigned task					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained.
- No Team Leaders.
- Fire department cannot commence attack within two minutes of arriving on scene.
- Minimum of four fire fighters

U – Unacceptable

Full Operations: Basis for Judgement					
Ground Cover fires: Authority has confirmed Service Level. Requisite Skills. The ability to determine exposure threats based on fire spread potential, protect exposures, construct a fire line, or extinguish with hand tools, maintain integrity of established fire lines, and suppress ground cover fires using water.					
	D or O	A	NI	U	N/A
1. Confirms order with Officer/Assessor to turn off utilities					
2. Size up environment for hazards. a. Identify and verbalize safe zones and escape routes					
3. Position at perimeter of hot zone and approach from the burned area (black).					
4. Approach flame edge and apply water with handline or extinguisher or use hand tools					
5. Maintain Firefighter Safety and Awareness					
6. Extinguish fire. a. Maintain communication with officer b. Monitor weather c. Monitor fire and smoke conditions					
7. Mop up hot spots/overhaul					
8. Exit hazard area to safe area					
9. Report to Officer/Assessor completion of assigned task					

A – Acceptable

N/I – Needs Improvement:

- Not all responding firefighters trained.
- No Team Leaders.
- Fire department cannot commence attack within 2 minutes of arriving on scene.
- Minimum of four fire fighters

U – Unacceptable

Appendix 5: Five Steps to Complete Declaration of Service

5 Steps for a *Fire Department* to Submit Declaration of Service Forms

Step	Activity	Action Item(s)
#1	Fire Chief reviews the Minimum Standards document	Fire chief determines preferred level of service and arranges date/time to speak to Council
#2	Fire Chief and Council meet to discuss proposed Service Level	Fire Chief and Council discuss proposed service level, the implications to their current service delivery, equipment and training requirements, etc. More than one meeting may be required for the two to come to consensus on the appropriate level of service. An individual or group is identified to complete the checklist and a target date for completion is established. <u>*If not participating, Fire Chief and Council complete the appropriate Declaration of Service Form found in Appendix 6</u>
#3	Checklist is completed	a. The individual or group identified above completes the checklist and identifies any outstanding items b. Council and Fire Chief use Declaration of Service Form found in Appendix 6 to identify financial impact and timeline needed for compliance with chosen Service level
#4	Declaration of Service Form is completed and approved	Based on ongoing discussions between Fire Chief and Council and decision made in step 3, the Declaration of Service Form is completed and signed by both parties a. Select 'YES' or 'PENDING' on Declaration Form to indicate the current state of Service Level. b. Document any deficiencies noted from the Service Level checklist into the Declaration Form. c. Fire Chief and Mayor/Reave sign and date the Declaration Form
#5	Declaration of Service Form is submitted to the SPSA	Form is scanned and emailed to spsa@gov.sk.ca

5 Steps for a **Fire Association** to Submit Declaration of Service Forms

Step	Activity	Action Item(s)
#1	Fire Chiefs of Association each reviews the Minimum Standards document	Association fire chiefs agree on preferred level of service for the Association and arrange date/time for each chief to speak to their individual Council
#2	Fire Chief and Council meet to discuss proposed Service Level	Fire Chief and Council discuss proposed service level, the implications to their current service delivery, equipment and training requirements, etc. More than one meeting may be required for the two to come to consensus on the appropriate level of service.
#3	Checklist is completed	<ul style="list-style-type: none"> a. Each fire chief completes the checklist of all resources within the Association and identifies any outstanding items b. Council and Fire Chief use Declaration of Service Form found in Appendix 6 to identify financial impact and timeline needed for compliance with chosen Service level
#4	Declaration of Service Form is completed and approved	<p>Based on ongoing discussions between Fire Chief and Council and decision made in step 3, fire chiefs in the Association:</p> <ul style="list-style-type: none"> a. Select 'YES' or 'PENDING' on Declaration Form to indicate the current state of Service Level. b. Document any deficiencies noted from the Service Level checklist into the Declaration Form. c. Leave the signatures and dates on the Declaration Form blank and fill out the Fire Association Declaration: Member Agreement form in Appendix 6.
#5	Declaration of Service Form is submitted to the SPSA	Both forms are scanned and emailed to spsa@gov.sk.ca

Appendix 6: Service Level Declaration Forms Due October 2023

Declaration of Defensive or Grassfire Only Service Level

Compliance ☐ YES Or ☐ Pending Or ☐ Not Participating +

Optional Grassfire Endorsed
Or Grassfire ONLY

 Est Compliance Date _____

Fire Chief
Signature _____

Date: _____

Administrator
Signature _____

Date: _____

Compliance Plan to Achieve Pending Defensive Service Level

Line #	Description of Upgrade	Estimated Budget	Estimated Compliance Date

Declaration of Offensive Service Level

Compliance ☐ YES Or ☐ Pending Or ☐ Not Participating + ☐ Optional Grassfire Est Compliance Date: _____

Fire Chief
Signature _____ Date: _____

Administrator
Signature _____ Date: _____

Compliance Plan to Achieve Pending Offensive Service Level

Line #	Description of Upgrade	Estimated Budget	Estimated Compliance Date

Declaration of Full-Operations Service Level

Compliance ☐ YES Or ☐ Pending Or ☐ Not Participating + ☐ Optional Grassfire Est Compliance Date: _____

Fire Chief
Signature _____ Date: _____

Administrator
Signature _____ Date: _____

Compliance Plan to Achieve Pending Full-Operations Service Level

Line #	Description of Upgrade	Estimated Budget	Estimated Compliance Date

Primary contact for Fire Association: _____

[illegible]

Appendix 7: Auto Extrication Minimum Standards-TBD-

TBD

WAKAW LAKE REGIONAL PARK AUTHORITY
Financial Statements
Year Ended December 31, 2021

WAKAW LAKE REGIONAL PARK AUTHORITY
Index to Financial Statements
Year Ended December 31, 2021

	Page
INDEPENDENT AUDITORS' REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 11

INDEPENDENT AUDITOR'S REPORT

To the Members of Wakaw Lake Regional Park Authority

Opinion

We have audited the financial statements of Wakaw Lake Regional Park Authority (the Regional Park), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Regional Park as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Regional Park in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Regional Park's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Regional Park or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Regional Park's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional Park's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Regional Park's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Regional Park to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Prince Albert, SK
April 1, 2022

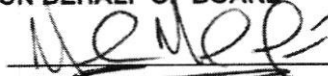



Chartered Professional Accountants

WAKAW LAKE REGIONAL PARK AUTHORITY
Statement of Financial Position
December 31, 2021

	2021	2020
ASSETS		
CURRENT		
Cash (Note 3)	\$ 437,700	\$ 492,525
Term deposits	290,941	-
Accounts receivable	8,009	20,935
Goods and services tax recoverable	12,562	5,782
Prepaid expenses	24,169	20,023
	<u>773,381</u>	<u>539,265</u>
TANGIBLE CAPITAL ASSETS (Note 4)	<u>3,670,194</u>	<u>3,594,657</u>
	<u>\$ 4,443,575</u>	<u>\$ 4,133,922</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 94,447	\$ 5,274
Wages payable	115	-
Deferred campsite revenues	204,068	198,985
	<u>298,630</u>	<u>204,259</u>
LONG TERM DEBT (Note 5)	<u>40,000</u>	<u>40,000</u>
	<u>338,630</u>	<u>244,259</u>
NET ASSETS	<u>4,104,945</u>	<u>3,889,663</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 4,443,575</u>	<u>\$ 4,133,922</u>

ON BEHALF OF BOARD

 _____ Director
 _____ Director

See notes to financial statements

WAKAW LAKE REGIONAL PARK AUTHORITY**Statement of Operations****Year Ended December 31, 2021**

	2021	2020
REVENUES		
Camping fees	\$ 701,347	\$ 642,745
Proshop	498,271	405,690
Park fees	168,358	155,987
Assignment premiums	96,000	97,000
Boating fuel sales	57,549	53,107
Boat dock rental	29,317	24,862
Other	24,649	3,534
Restaurant and concession	16,593	7,539
Capital grants	8,631	10,944
Other grants and donations	5,000	540
Interest	1,544	2,760
Gains on disposal of assets	-	(5,027)
	1,607,259	1,399,681
EXPENSES		
Salaries	582,805	524,590
Amortization	237,601	227,600
Utilities	200,675	188,091
Repairs and maintenance	190,442	177,973
Park administration	52,671	52,608
Proshop expenses	45,645	36,430
Insurance	41,612	34,456
Interest and bank charges	15,309	13,060
Board of directors	9,250	8,777
Telephone	7,118	5,772
Professional fees	5,443	4,171
Travel	2,887	923
Restaurant and concession	519	503
	1,391,977	1,274,954
EXCESS OF REVENUES OVER EXPENSES	\$ 215,282	\$ 124,727

See notes to financial statements

WAKAW LAKE REGIONAL PARK AUTHORITY
Statement of Changes in Net Assets
Year Ended December 31, 2021

	2021	2020
NET ASSETS - BEGINNING OF YEAR	\$ 3,889,663	\$ 3,764,936
Excess of revenues over expenses	<u>215,282</u>	<u>124,727</u>
NET ASSETS - END OF YEAR	<u>\$ 4,104,945</u>	<u>\$ 3,889,663</u>

See notes to financial statements

WAKAW LAKE REGIONAL PARK AUTHORITY**Statement of Cash Flows****Year Ended December 31, 2021**

	2021	2020
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 215,282	\$ 124,727
Items not affecting cash:		
Amortization of tangible capital assets	237,601	227,600
Loss on disposal of tangible capital assets	-	5,027
	<u>452,883</u>	<u>357,354</u>
Changes in non-cash working capital:		
Accounts receivable	12,926	(473)
Accounts payable	89,174	(120,178)
Deferred campsite revenues	5,083	(312)
Prepaid expenses	(4,146)	(3,841)
Goods and services tax payable	(6,779)	4,576
Wages payable	112	-
	<u>96,370</u>	<u>(120,228)</u>
Cash flow from operating activities	<u>549,253</u>	<u>237,126</u>
INVESTING ACTIVITIES		
Purchase of tangible capital assets	(313,137)	(204,172)
Proceeds on disposal of tangible capital assets	-	21,187
Term Investments during the year	<u>(290,941)</u>	<u>-</u>
Cash flow used by investing activities	<u>(604,078)</u>	<u>(182,985)</u>
FINANCING ACTIVITY		
Proceeds from long term financing	-	40,000
Cash flow from financing activity	<u>-</u>	<u>40,000</u>
INCREASE (DECREASE) IN CASH FLOW	(54,825)	94,141
Cash - beginning of year	<u>492,525</u>	<u>398,384</u>
CASH - END OF YEAR (Note 3)	<u>\$ 437,700</u>	<u>\$ 492,525</u>

See notes to financial statements

WAKAW LAKE REGIONAL PARK AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2021

1. PURPOSE OF THE REGIONAL PARK

Wakaw Lake Regional Park Authority (the "Regional Park") was established by an Order in Council of the Government of Saskatchewan under the authority of The Regional Parks Act, 1979 on May 4, 1965 through an application made by the municipalities of the Town of Wakaw, Town of Cudworth, Town of Bruno, Village of Domremy, Village of Wakaw Lake, Rural Municipality of Hoodoo No. 401, Rural Municipality of Fish Creek No. 402, and the Rural Municipality of Invergordon No. 430.

The Regional Park provides camping, boating, and golf activities at Wakaw Lake, near Wakaw, Saskatchewan.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Revenue recognition

The Regional Park follows the deferral method of accounting for contributions. Under this method, contributions restricted for future period expenses are deferred and are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

The Regional Park recognizes contributed supplies and services when the fair value of these contributions can be reasonably estimated and if it would have had to otherwise acquire these supplies and services for its normal operations.

Camping Fees

Camping fees are recognized as camping services are provided.

Proshop Fees

Proshop fees are recognized as golf services and/or products are provided.

Park fees

Park fees are recognized as services are provided.

Assignment premiums

In 2010 a licensing system for yearly campsites was implemented that includes an assignment process based on a Certificate of Assignment issued by the Regional Park to the Campsite Licensee.

Campsite Licensees who have a bona fide Certificate of Assignment may assign the use of the campsite to another individual within restrictions that are specified by the Wakaw Lake Regional Park Authority Regulations. Upon assignment of the campsite, the new Campsite Licensee may purchase a Certificate of Assignment that authorizes them to assign the campsite at a future date. Since 2010 the fee for purchasing a Certificate of Assignment on an assignable campsite is \$2,500 for a child of the previous Campsite Licensee and \$10,000 for any other third party.

(continues)

WAKAW LAKE REGIONAL PARK AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments

Initial measurement

The Regional Park's financial instruments are measured at fair value when issued or acquired. For financial instruments subsequently measured at cost or amortized cost, fair value is adjusted by the amount of the related financing fees and transaction costs, if applicable.

Subsequent measurement

At each reporting date, the Regional Park measures its financial assets and liabilities at cost or amortized cost (less impairment in the case of financial assets). The financial instruments measured at amortized cost are cash, receivables, payables.

For financial assets measured at cost or amortized cost, the Regional Park regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the Regional Park determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

Net assets

Unrestricted net assets comprise the excess of revenue over expenses accumulated by the Regional Park each year, net of transfers, and are available for general purposes.

Tangible capital assets and amortization

Tangible capital assets and amortization is stated at cost less accumulated amortization and is amortized over its estimated useful life at the following rates and methods:

Land		non-amortizable
Land improvements	20-30 years	straight-line method
Buildings and betterments	10-40 years	straight-line method
Campground and golf course equipment	10 years	straight-line method
Vehicles	10 years	straight-line method
Roads	30 years	straight-line method

The regional park regularly reviews its tangible capital assets and amortization to eliminate obsolete items.

Tangible capital assets and amortization acquired during the year are not amortized until they are placed into use.

Impairment of Long Lived Assets

The regional park tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

(continues)

WAKAW LAKE REGIONAL PARK AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant items subject to management estimates include:

- Useful lives of tangible capital assets
- Amortization rates of tangible capital assets
- Allowance for doubtful accounts

3. CASH

	2021	2020
Affinity Credit Union - operating	\$ 437,281	\$ 451,232
Affinity Credit Union - Savings	6	40,880
Affinity Credit Union - equity	413	413
	<u>\$ 437,700</u>	<u>\$ 492,525</u>

The regional park has a \$25,000 revolving line of credit of which \$0 was used as at December 31, 2021 (2020 - \$0). Bank advances on the credit line are payable on demand and bears interest at 4.45%. The credit line is unsecured.

WAKAW LAKE REGIONAL PARK AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2021

4. TANGIBLE CAPITAL ASSETS

<u>Cost</u>	2020 Balance	Additions	Disposals	2021 Balance
Land	\$ 90,947	\$ -	\$ -	\$ 90,947
Land Improvements	3,029,356	28,975	-	3,058,331
Buildings and Betterments	1,900,527	109,469	-	2,009,996
Campground and Golf Course Equipment	880,051	19,765	-	899,816
Vehicles	73,202	-	-	73,202
Roads	259,200	154,929	-	414,129
	\$ 6,233,283	\$ 313,138	\$ -	\$ 6,546,421

<u>Accumulated Amortization</u>	2020 Balance	Amortization	Accumulated Amortization on Disposals	2021 Balance
Land	\$ -	\$ -	\$ -	\$ -
Land Improvements	1,211,611	88,183	-	1,299,794
Buildings and Betterments	735,622	70,056	-	805,678
Campground and Golf Course Equipment	384,426	68,971	-	453,397
Vehicles	56,800	4,760	-	61,560
Roads	250,167	5,631	-	255,798
	\$ 2,638,626	\$ 237,601	\$ -	\$ 2,876,227

<u>Net book value</u>	2021	2020
Land	\$ 90,947	\$ 90,947
Land Improvements	1,758,537	1,817,745
Buildings and Betterments	1,204,318	1,164,905
Campground and Golf Course Equipment	446,419	495,625
Vehicles	11,642	16,402
Roads	158,331	9,033
	\$ 3,670,194	\$ 3,594,657

5. Long term debt

Canada Emergency Business Account loan is interest free until December 31, 2023 and no principal payments are required until that time. The loan is not secured.

If the loan is not repaid by January 1, 2024 the loan converts to a 2-year term loan bearing interest at 5% per annum, repayable in interest only payments with the balance due December 31, 2025.

If 75% of the loan is repaid by December 31, 2023, the remaining 25% will be eligible for a loan forgiveness benefit.

At December 31, 2021 the balance of the loan outstanding in full is \$60,000 and \$40,000 excluding the forgivable portion.

WAKAW LAKE REGIONAL PARK AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2021

6. FINANCIAL INSTRUMENTS

The regional park is exposed to various risks through its financial instruments and monitors, evaluates and manages these risks. The following analysis provides information about the regional park's risk exposure and concentration as of December 31, 2021.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The regional park is exposed to credit risk from customers. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The regional park has a significant number of customers which minimizes concentration of credit risk.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The regional park is exposed to this risk mainly in respect of its accounts payable.

Unless otherwise noted, it is management's opinion that the regional park is not exposed to significant other price risks arising from these financial instruments.

7. IMPACT OF COVID-19

The outbreak of a novel strain of coronavirus ("COVID-19") was declared a global pandemic by the World Health Organization in March 2020. COVID-19 has severely impacted many economies around the globe. In many countries, including Canada, businesses were forced to cease or limit operations for long periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions.

Aside from the impacts of gathering restrictions on operations, management has determined there has not been a significant impact on the organization's ability to continue operations amongst the effects of COVID-19.

The park mitigated the effects of COVID-19 by following provincial health regulations with sanitization of property and equipment and social distancing between employees and patrons.

The park does not anticipate COVID 19 will effect operations going forward, however, it is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the park for future periods.

8. COMPARATIVE FIGURES

Some of the comparative figures may have been reclassified to conform to the current year's presentation.

Rural Municipality of Hoodoo No.401 Report

For: Council

Date: June 04, 2022

From: Joan Corneil, CAO

Title: Bylaw 03 of 2022- A Bylaw to amend Bylaw 14 of 2018- eliminate the necessity of a waste water system in the Motor home District- Wacasa

Options:

1. Receive and file
2. That Bylaw 03 of 2022- A Bylaw to amend Bylaw 14 of 2018- eliminating the necessity of a wastewater treatment system in the Motorhome (MH) District- Wacasa
3. Other (Council)

Background: Council passed first reading of Bylaw 03 at the April meeting. The Notice of hearing was published in the Wakaw Recorder (attached) and Notice was sent to all property owners (attached)

Discussion: There has been no responses nor request to speak at the hearing.

Financial Implications: The cost of decommissioning will be the responsibility of the property owners

Attachments:

1. Draft Bylaw
2. Ads
3. Letter to property owners

Conclusion: As there has been no objection or comments regarding Bylaw 03 of 2022, Council may wish to pass the Bylaw and send into the Ministry for approval.

Respectfully submitted,



Joan Corneil

BYLAW 3, 2022

**A BYLAW OF THE RURAL MUNICIPALITY OF HOODOO NO. 401 TO
AMEND THE ZONING BYLAW 14 OF 2018 Section 13.4.9 e)**

The Council of the Rural Municipality of Hoodoo No. 401 in the Province of Saskatchewan enacts as follows:

That Section 13.4.9 e) of the Zoning Bylaw 14 of 2018 is amended by removing the section entirely and replacing it with the following

13.4.9 e) The motor home trailer or park model trailer must be a self-contained unit and connected to communal water unless alternative water services for the site have been approved by Saskatchewan Health Authority and Council prior to the approval of a development permit. The motor home, mobile home or park model trailers must have a system for sewage and wastewater disposal that has been approved by the regulatory authority.

This Bylaw comes into effect upon approval of the Ministry of Government Relations.

[SEAL]

Reeve

Administrator

Read a third time and adopted
this ____ day of _____

Administrator

Thursday, May 12, 2022



NOTICE

Public notice is hereby given that the Council of the RM of Hoodoo No.401 intends to adopt a bylaw – Bylaw 03 of 2022 -under *The Planning and Development Act, 2007* to amend Bylaw No. #14 of 2018 known as the Zoning Bylaw.

INTENT

The proposed bylaw will amend the Zoning Bylaw to eliminate the necessity for a Communal Wastewater system

AFFECTED LAND

This Bylaw affects all properties in the Motor Home District (MH)

REASON

The reason for the amendment is to allow for individual wastewater collection and disposal and close the communal wastewater system.

PUBLIC INSPECTION

Any person may inspect the bylaw at the municipal office at 525 2nd Ave Cudworth SK. between 9 am and 12 noon and 1 pm to 4 pm, Monday through Friday, excluding statutory holidays. Copies are available at cost.

PUBLIC HEARING

Council will hold a public hearing on June 08, 2022 at 9 am at the Cudworth Senior Centre, 216 Main Street Cudworth Sask. to hear any person or group that wants to comment on the proposed bylaw. Council will also consider written comments received at the hearing or delivered to the undersigned at the municipal office before the hearing.

Issued at the RM of Hoodoo No.401 this DATE May 03, 2022

Signed:

Joan Corneil, CAO



WE ARE TESTING OUR DIGITAL EDITION.

Visit our website, wakawrecorder.ca, to take a look.

Once we tune all the details, we will be ready for the launching, if you are a subscriber already, we will only need your email address, and you are all set. Once we are prepared, you will receive an email to create your account.

Thursday, May 19, 2022



NOTICE

Public notice is hereby given that the Council of the **RM of Hoodoo No.401** intends to adopt a bylaw – Bylaw 03 of 2022 -under *The Planning and Development Act, 2007* to amend Bylaw No. #14 of 2018 known as the **Zoning Bylaw**.

INTENT

The proposed bylaw will amend the Zoning Bylaw to eliminate the necessity for a Communal Wastewater system

AFFECTED LAND

This Bylaw affects all properties in the Motor Home District (MH)

REASON

The reason for the amendment is to allow for individual wastewater collection and disposal and close the communal wastewater system.

PUBLIC INSPECTION

Any person may inspect the bylaw at the municipal office at **525 2nd Ave Cudworth SK.** between **9 am and 12 noon and 1 pm to 4 pm , Monday through Friday** , excluding statutory holidays. Copies are available at cost.

PUBLIC HEARING

Council will hold a public hearing on **June 08, 2022 at 9 am at the Cudworth Senior Centre, 216 Main Street Cudworth Sask.** to hear any person or group that wants to comment on the proposed bylaw. Council will also consider written comments received at the hearing or delivered to the undersigned at the municipal office before the hearing.

Issued at the **RM of Hoodoo No.401** this **DATE May 03, 2022**

Signed:

Joan Corneil, CAO



Advertise in our Business Directory

\$8.00 per week Black and White

\$10.00 per week Full Color

*Ask about our design service
available for additional cost*

For pricing and questions call or
email us

(306)233 4325 info@wakawrecorder.ca

May 03, 2022

Dear

You are receiving this notice as you have property in the Motor Home District (MH) at Wakaw Lake. The amendment to the Zoning Bylaw will directly affect your property.

Please be advised that the RM of Hoodoo NO.401, will consider second and third reading of Bylaw 03 of 2022, on June 08, 2022 at 9:00AM. The public hearing will be held at the Cudworth Senior Rec Centre located at 216 Main Street in Cudworth.

The attached public notice will appear in the Wakaw Recorder on May 12 and 19, 2022.

Should you wish to appear at the public Hearing or send in a written submission, please contact the office at 306 256 3281.

Yours truly,

Joan Corneil, CAO



NOTICE

Public notice is hereby given that the Council of the **RM of Hoodoo No.401** intends to adopt a bylaw – Bylaw 03 of 2022 -under *The Planning and Development Act, 2007* to amend Bylaw No. **#14 of 2018** known as the **Zoning Bylaw**.

INTENT

The proposed bylaw will amend the Zoning Bylaw to eliminate the necessity for a Communal Wastewater system

AFFECTED LAND

This Bylaw affects all properties in the Motor Home District (MH)

REASON

The reason for the amendment is to allow for individual wastewater collection and disposal and close the communal wastewater system.

PUBLIC INSPECTION

Any person may inspect the bylaw at the municipal office at **525 2nd Ave Cudworth SK.** between **9 am and 12 noon and 1 pm to 4 pm , Monday through Friday** , excluding statutory holidays. Copies are available at cost.

PUBLIC HEARING

Council will hold a public hearing on **June 08, 2022 at 9 am at the Cudworth Senior Centre, 216 Main Street Cudworth Sask.** to hear any person or group that wants to comment on the proposed bylaw. Council will also consider written comments received at the hearing or delivered to the undersigned at the municipal office before the hearing.

Issued at the **RM of HoodooNo.401** this **DATE May 03, 2022**

Signed:

Joan Corneil, CAO

From: [RM of Hoodoo No 401](#)
To: [Joan Corneil](#)
Subject: FW: General Inquiry
Date: April 19, 2022 1:19:32 PM

FYI

R.M. of Hoodoo No. 401
Ph. 306-256-3281

CONFIDENTIALITY NOTICE:

This e-mail was intended for a specific recipient. It may contain information that is privileged, confidential or exempt from disclosure. Any privilege that exists is not waived. If you are not the intended recipient, do not distribute it to another person or use it for any other purpose. Please delete it and advise me by return e-mail or telephone.

From: R.M of Hoodoo [mailto:cnienaber@fringeconsulting.ca]
Sent: April 19, 2022 1:17 PM
To: rm401@sasktel.net
Subject: General Inquiry

Name: BART ZIMMER
Email: zimmerbart@yahoo.ca
Message: Good Morning,

Gary Jakeman and I want to make a short presentation to Council at the next RM meeting MAY 11 to discuss our making an application to SASKATCHEWAN GEOGRAPHIC NAMES PROGRAM to change the name of Salinaty Lake. The spelling is incorrect, in fact the word is not even in the dictionary. As well it is not saline as it flushes every year and drains into Wakaw Lake with fish migrating up and down the connecting steam. Also, it gives an undeserved negative impression.

Also, now that Deep Woods RV Condominium Corp is a subdivision we request RM to make application to Highways Dept to install signs on Highway 41.

Thank you,

Bart Zimmer

Staff Meetings

- Staff meetings are typically held every Friday morning unless extenuating circumstances dictate otherwise.
 - Ralph Myrheim attending as Foreman
 - Discussion centers around previous weeks work, upcoming work, sharing of information amongst staff regarding common projects.
 - Progress and work plans discussed

Meetings

- SAMA AGM Saskatoon
 - Explanation of revaluation
 - Discussion concerning Boards of Revision

Shortly after I tested positive for COVID and was off work for 5 days

- Met with Pinter re Smuts and the office renovations
- Interviewed for Foreman
- Special meeting via conference call May 13
- RMAA AGM
 - Excellent presentation from Government Relations
 - Elections
 - Public Disclosure statements
 - Division Boundary Review Policy
 - Policy only needs to be in place and must establish:
 - Determine what would constitute a review- e.g. Council
 - Who will do the review
 - Reporting of recommendations to Council
 - Maximum time frame to complete a review
 - Public notice of any report required
 - Can be population based (Stats Canada data or voter based
 - Any other Council considers necessary
 - Road Maintenance Agreements
 - Council Procedures Bylaw
 - Special Meetings
 - Request should be in writing
 - Ombudsman
 - Conflict of Interest / Code of Ethics
- Presentation from Planning
 - Development Levy and servicing Agreements
- Grant Programs
- Asset Management- Report to Council regarding monitoring and moving forward

Storage Lots.

- Waiting for spring construction of road in order to determine cost

General Office

- Send info to Cudworth rec Board re volleyball court
- Building permit reports
- Reports to SMHI
- DP reviews
- Building project
 - Work started Mar 10
 - Internal offices nearing completion
 - Utility work nearing completion- Sask tel to do their work yet
 - April forward Council meeting will be at the Senior Rec Centre
- Agenda and reports for May/June meeting
- Transcribe minutes
 - Regular Meeting
 - Special meeting
- Assign tasks
- Responses to emails
- Asset Management webinar with Gord Molnar
- Working on grant funding application- Smuts Grid

From previous meeting.

- Correspondence to Wheatland Rail re Wheatland Express
- Road and Lane closure process started
 - Ministry of highways
 - Notice to residents
 - Surveyor work complete
- Hired Board of Revision- Western Municipal Accounting
- Luc Morin started back
- Boot policy given to employees
-

Submitted by: Joan Corneil

Speeds Signs Report

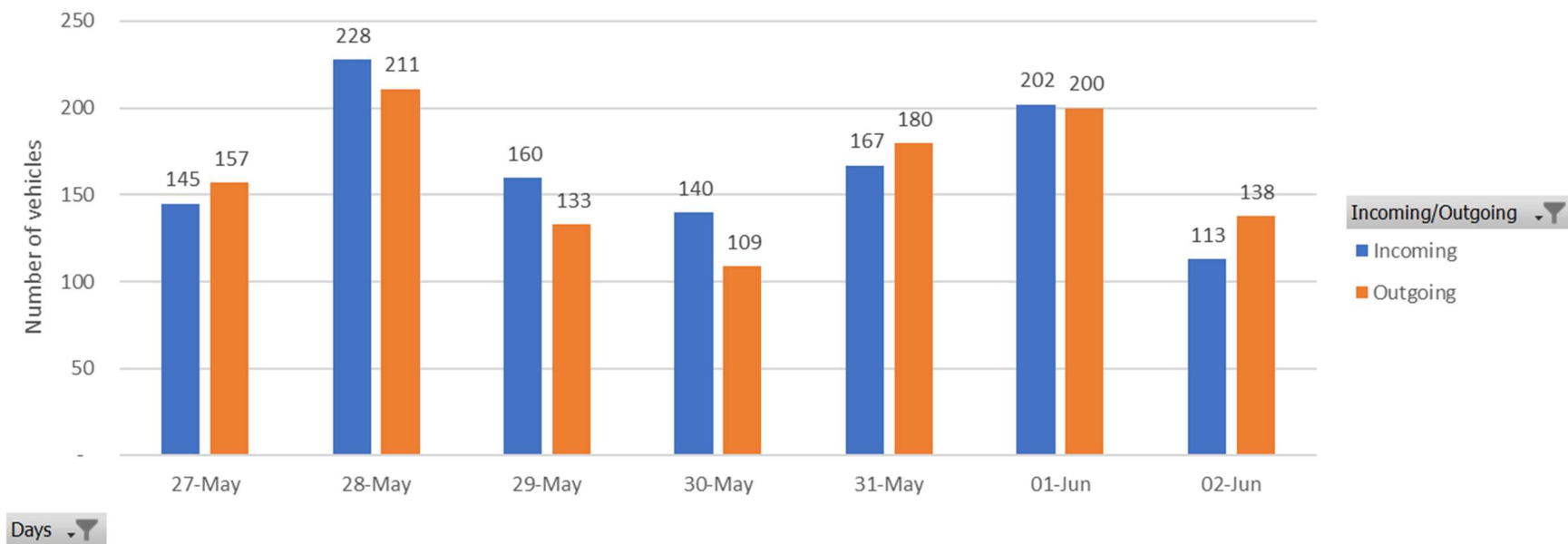
The speed signs were put up in the beginning of May, after many trips trying to get them properly set up, they are working great! They record both incoming and outgoing traffic speeds and give a couple great reports! We've had a handful of ratepayers thanking us for putting them up and recognizing that they are slowing people down. Data can be easily gathered with the laptop and settings can be easily.

First Point: The first sign was put on the North/South grid at First Point, facing the northbound traffic. This is a 60km/h Zone. Overall, people are slowing down incoming, but it is catching a lot of high speeders outgoing.

The first report shows vehicles per direction, Blue is incoming (northbound), orange is outgoing (southbound towards 41). Most traffic seems to be heading north, possibly because it is a side road to the north end of the lake, people are avoiding going through Wakaw. May 28, being the Saturday has the higher traffic counts.

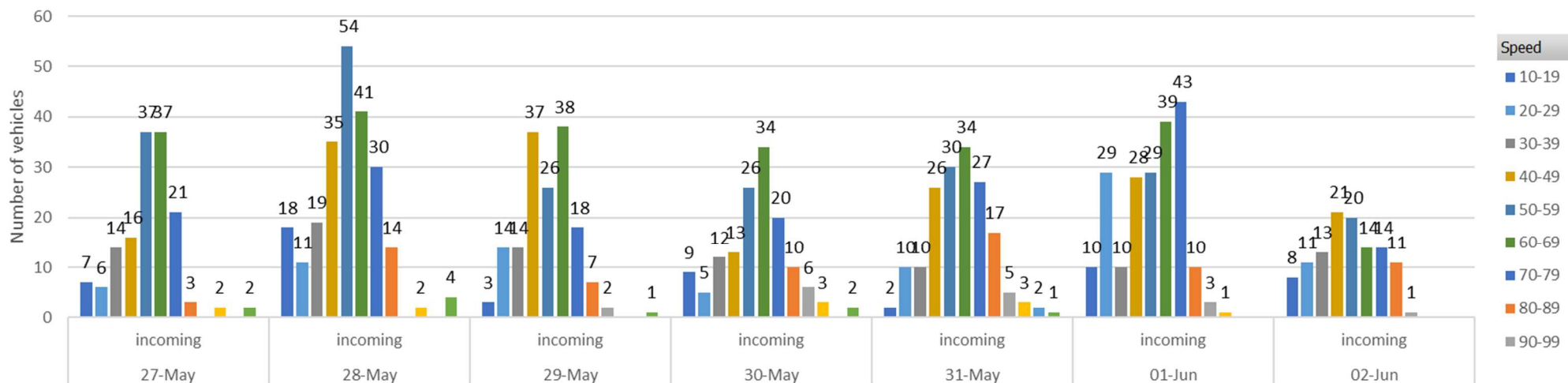
Measurements

Vehicles per direction (histogr.)

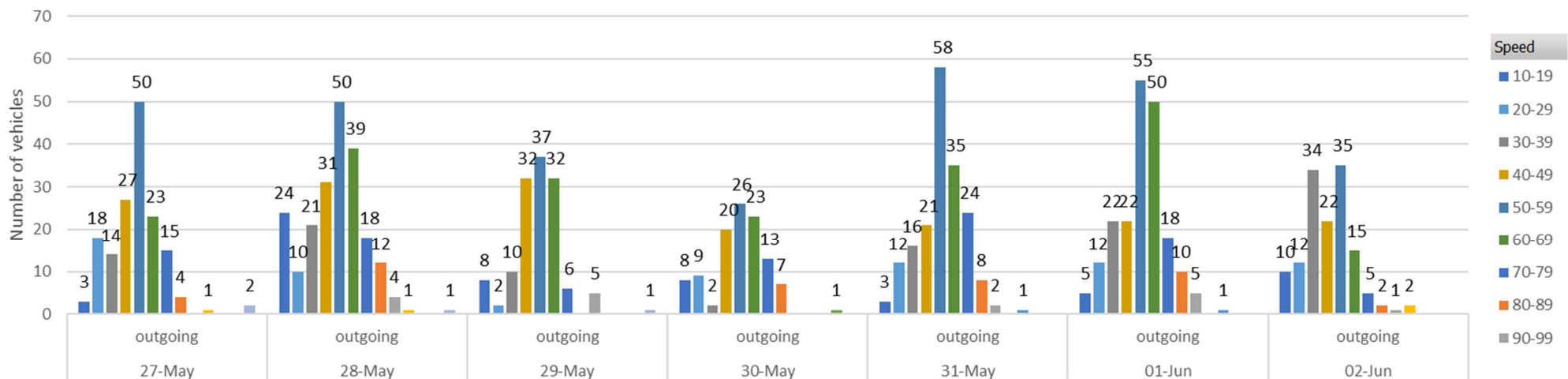


Next report is the number of vehicles by speed. First Point is a 60 km/h zone. First chart is for incoming vehicles, most are in the 40-79km/h range. Second chart is outgoing, most are in the 50-69km/h.

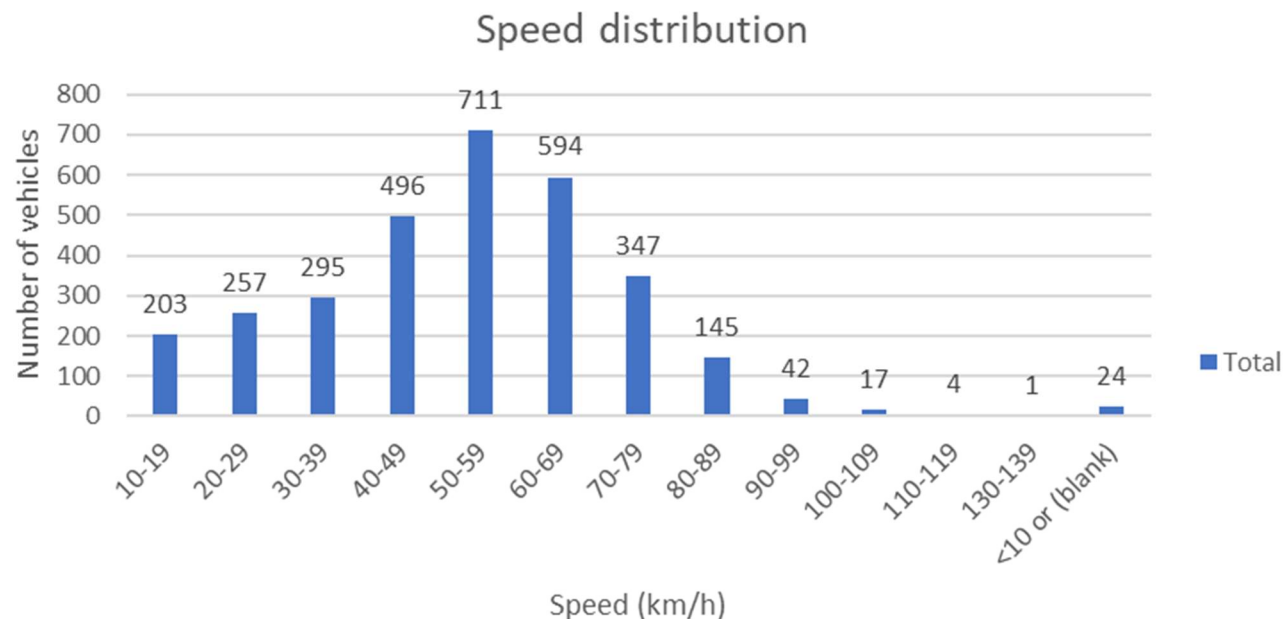
Speed distribution over time (histogr.)



Speed distribution over time (histogr.)



This chart shows the overall speed distribution from May 27 – June 2. The two higher sections are 50-69km/h, which is expected being a 60km/h zone.



Lastly, the program provides a couple statistics:

V10 – 22km/h – meaning 10% of drivers are not going above 22km/h

V30 – 43 km/h- meaning 30% of drivers are not going above 43 km/h

Median – 54 km/h – 50% of drivers are not going above 54km/h

V85 – 71km/h – Meaning 85% of drivers are not going above 71km/h

Mean speed – Average speed of 52.1km/h

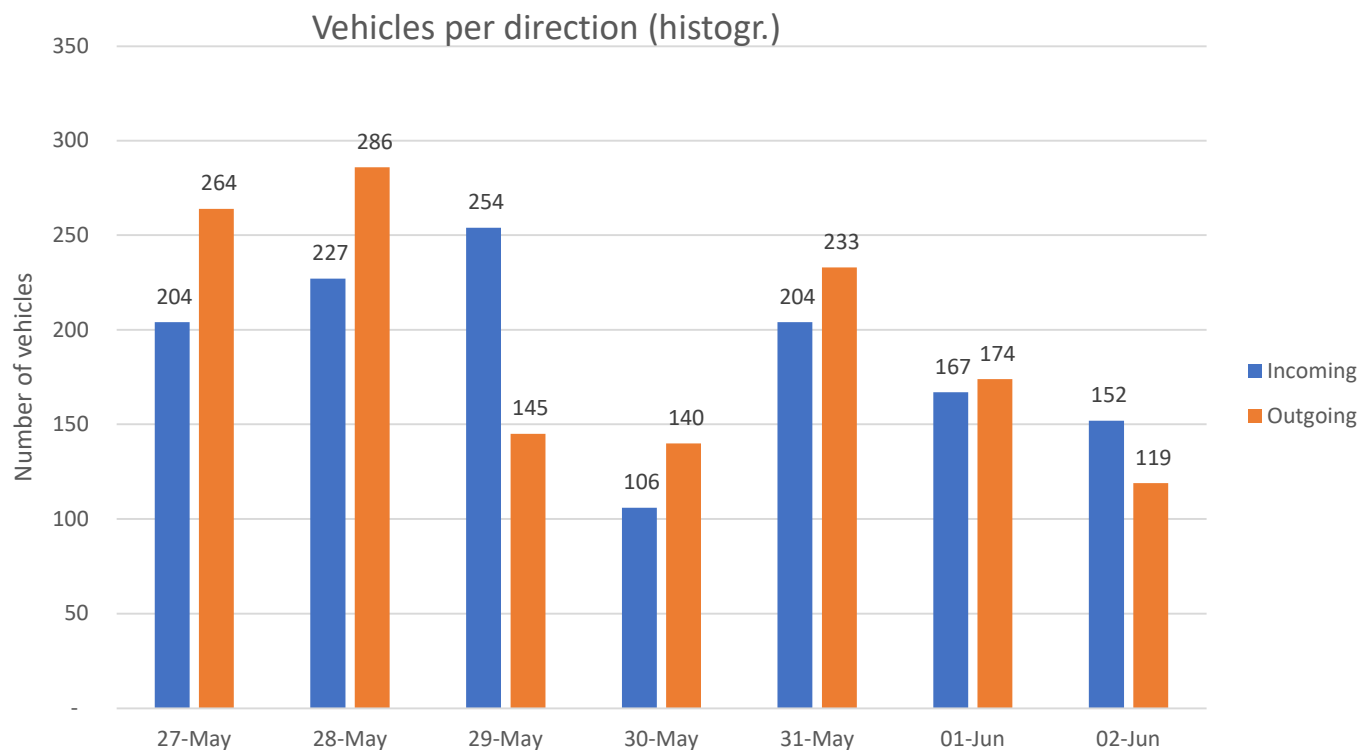
V10	22 km/h
V30	43.0 km/h
Median speed (V50)	54.0 km/h
V85	71.0 km/h
Vmax (V100)	131.0 km/h
Mean speed	52.1 km/h

Overall Speeding Percentage is **39.23% for incoming vehicles** and **30.23% for outgoing**, average of **34.79% of drivers are speeding**.

I do think this sign is in a really good spot as not a lot of people realize that is a 60km/h zone and there is a lot of traffic on this road. The downfall to this spot is it is close to Wakaw, and there is a lot of heavy machinery, farm equipment ect. on this road. The “highest speeds” were recorded on a weekend late at night, it could be people trying to get a “new high score”.

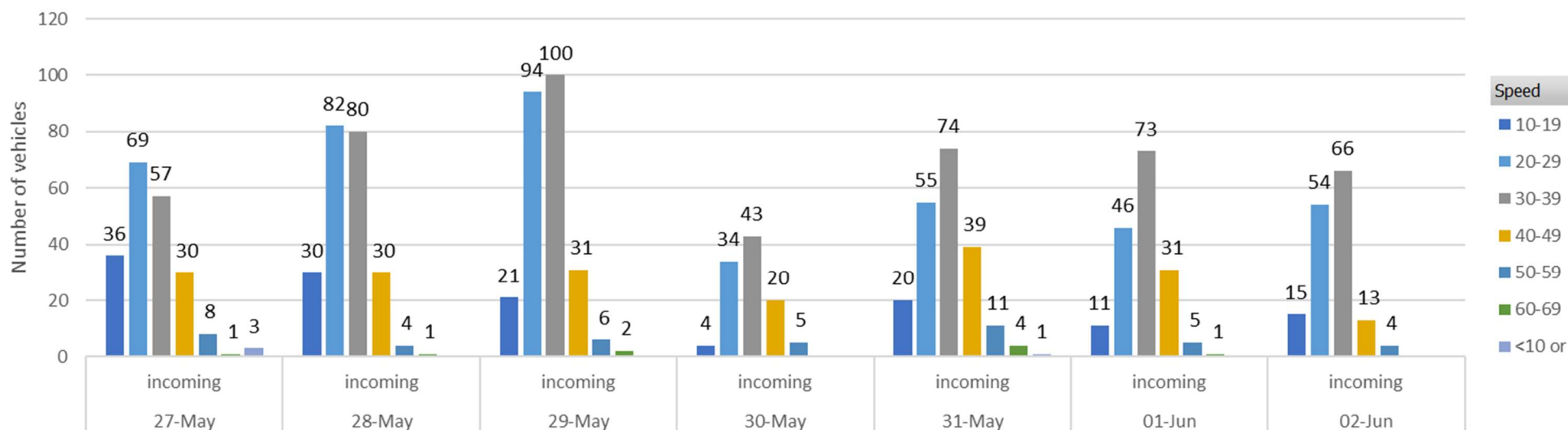
Nickorick – The second sign was put about half way down the Nickorick hill. There is a 30km/h sign at the top of the hill but there has been a lot of complaints of speeding coming down this hill. I think it catches a lot of people off guard as the speed sign cannot be seen from the top of the hill.

The first report shows vehicles per direction, Blue is incoming (downhill), orange is outgoing (uphill). May 27 (Friday) and May 28 (Saturday) were the two busy days, which can be expected for the weekend.

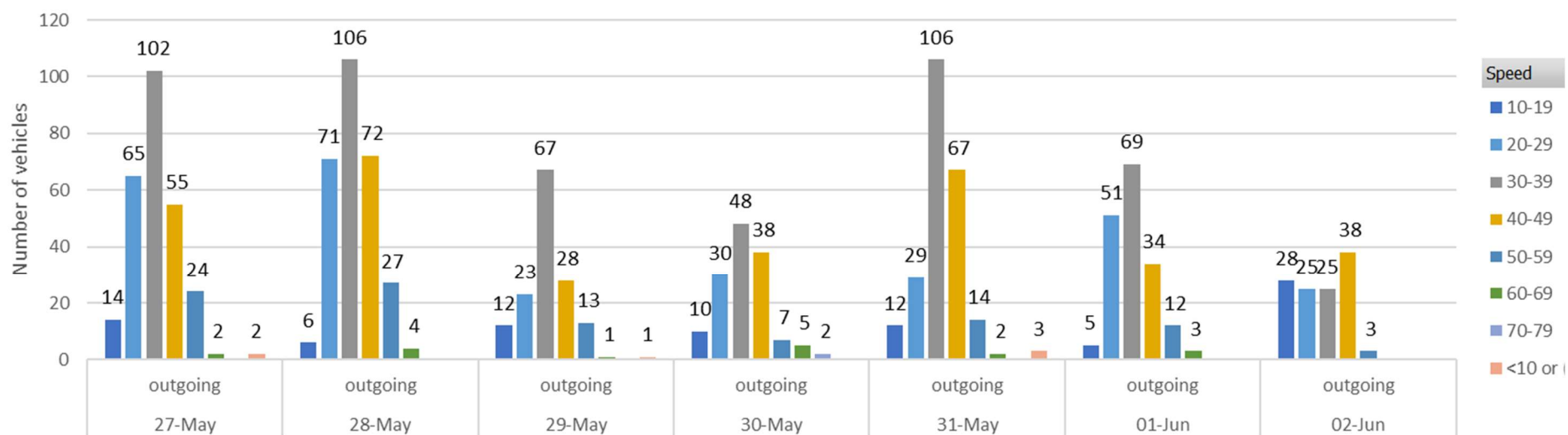


Next report is the number of vehicles by speed. Nickorick is a 30 km/h zone. First chart is for incoming vehicles, most are in the 20-39km/h range. Second chart is outgoing, most are in the 20-49km/h

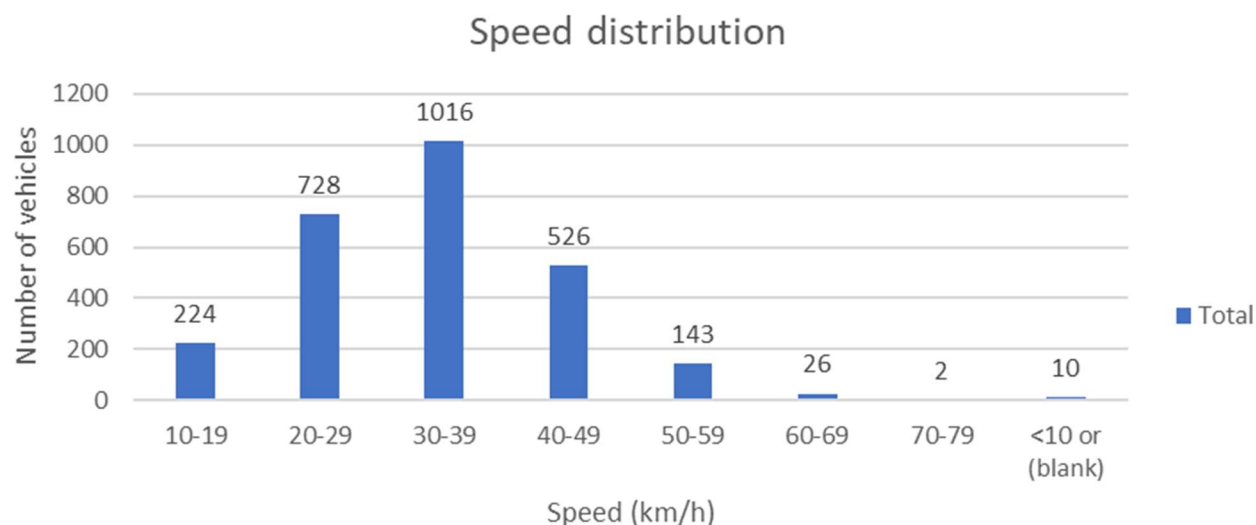
Speed distribution over time (histogr.)



Speed distribution over time (histogr.)



This chart shows the overall speed distribution from May 27 – June 2.



Lastly, the program provides a couple statistics:

V10 – 20km/h – meaning 10% of drivers are not going above 20km/h

V30 – 28 km/h- meaning 30% of drivers are not going above 30km/h

Median – 33 km/h – 50% of drivers are not going above 33km/h

V85 – 44km/h – Meaning 85% of drivers are not going above 44km/h

Mean speed – Average speed of 33.2km/h

V10	20 km/h
V30	28.0 km/h
Median speed (V50)	33.0 km/h
V85	44.0 km/h
Vmax (V100)	73.0 km/h
Mean speed	33.2 km/h

Overall Speeding Percentage is **51.45% for incoming vehicles** and **68.85% for outgoing**, average of **60.30% of drivers are speeding**.

The program does show a breakdown of each recording, the day and time of each vehicle. If we notice a day of the week or time that we are having frequent speeders, this would be good to give to the police and they can further monitor. I believe the speed signs are a great investment to have around the lake, especially in places people don't expect them to be. We are getting trailers built for them so they can be easily moved throughout the different beaches and catch people off guard.

Report Date
2022-05-02 11:15 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-04-30
Batch: 2022-00051

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Bank Code: AP - AP GENERAL

Computer Cheques:

28651	2022-04-18	Weber & Gasper	Mortgage on NE28-40-27		
Aoril/22-19974		510-200-110 - GG - Cont. - Legal	Mortgage on NE28-40-27	1,511.89	
		110-340-100 - GST Receivable - 1	Both Tax Code	63.75	
		900-110-110 - GST Paid	Both Tax Code	63.75	1,575.64

Other:

1-Man	2022-04-15	Balon, Sydney	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	163.53	163.53
2-Man	2022-04-15	Corneil, Joan	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	2,662.25	2,662.25
3-Man	2022-04-15	Galambos, Terry	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	1,230.05	1,230.05
4-Man	2022-04-15	Kardos Dale	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	1,804.91	1,804.91
5-Man	2022-04-15	Mazurkewich Catherine	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	1,747.89	1,747.89
6-Man	2022-04-15	Pfeiffer, Ashley	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	1,090.34	1,090.34
7-Man	2022-04-15	Roach, Joe	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	2,216.48	2,216.48
8-Man	2022-04-15	Shupe, Thomas	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	1,438.21	1,438.21
9-Man	2022-04-15	St. Germaine, Pernell	Payroll April 15/22		
April 15/22		510-110-535 - GG - Employee Wa	Payroll April 15/22	1,195.10	1,195.10

Total for AP:	15,124.40
---------------	-----------

Report Date
2022-05-02 11:15 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-04-30
Batch: 2022-00051

Payment #	Date	Vendor Name	Reference			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount	

Certified Correct this 8th day of June 2022

Reeve

Administrator

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Other:					
1-Man April 2022	2022-04-30	Doerksen Michael 510-110-535 - GG - Employee Wa	Payroll Payroll	7,769.53	7,769.53
				Total for AP:	7,769.53

Certified Correct this 8th day of June 2022

Reeve

Administrator

Report Date
2022-05-02 11:17 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-04-30
Batch: 2022-00056

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Bank Code: AP - AP GENERAL

Computer Cheques:

28652	2022-04-26	Finning (Canada) Payables	2022 CAT Excavator		
R5823901		535-600-130 - TS - Const. - Pur of 2022 CAT Excavator		310,558.80	
		110-340-100 - GST Receivable - 1 Both Tax Code		14,649.00	
		900-110-110 - GST Paid	Both Tax Code	14,649.00	325,207.80

28653	2022-04-27	Finning (Canada) Payables	2022 CAT Grader		
R5834701		535-600-130 - TS - Const. - Pur of 2022 CAT Grader		256,745.40	
		110-340-100 - GST Receivable - 1 Both Tax Code		12,111.60	
		900-110-110 - GST Paid	Both Tax Code	12,111.60	268,857.00

Other:

1-Man	2022-04-30	Altrogge Gerald	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	April 29/22	874.66	874.66

2-Man	2022-04-30	Balon, Sydney	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	947.04	947.04

3-Man	2022-04-30	Corneil, Joan	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	2,662.25	2,662.25

4-Man	2022-04-30	Doerksen Michael	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	1,512.51	1,512.51

5-Man	2022-04-30	Galambos, Terry	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	1,273.58	1,273.58

6-Man	2022-04-30	Kardos Dale	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	1,074.86	1,074.86

7-Man	2022-04-30	Mazurkewich Catherine	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	2,114.00	2,114.00

8-Man	2022-04-30	Pfeiffer, Ashley	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	1,100.31	1,100.31

9-Man	2022-04-30	Roach, Joe	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	1,751.35	1,751.35

10-Man	2022-04-30	Shupe, Thomas	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	1,460.22	1,460.22

11-Man	2022-04-30	St. Germaine, Pernell	Payroll April 29/22		
April 29/22		510-110-535 - GG - Employee Wa	Payroll April 29/22	1,260.75	1,260.75

Report Date
2022-05-02 11:17 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-04-30
Batch: 2022-00056

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Total for AP:	610,096.33

Certified Correct this 8th day of June 2022

Reeve

Administrator

Report Date
2022-05-13 11:30 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-13
Batch: 2022-00059

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Bank Code: AP - AP GENERAL

Other:

1-Man	2022-04-30	Koenning Brent	April Firepay		
April Firepay		525-110-110 - PS - Fire - Salaries	April Firepay	300.00	300.00
2-Man	2022-04-30	Kohle Jeff	April Firepay		
April Firepay		525-110-115 - PS - Fire - Salaries	April Firepay	200.00	200.00
3-Man	2022-04-30	Lariviere Dar	April Firepay		
April Firepay		525-110-110 - PS - Fire - Salaries	April Firepay	400.00	400.00
4-Man	2022-04-30	Leuschen Dallas	April Firepay		
April Firepay		525-110-110 - PS - Fire - Salaries	April Firepay	150.00	150.00
5-Man	2022-04-30	Lieffers Kreig	April Firepay		
April Firepay		525-110-110 - PS - Fire - Salaries	April Firepay	150.00	150.00
6-Man	2022-04-30	Pichette Brandon	April Firepay		
April Firepay		525-110-115 - PS - Fire - Salaries	April Firepay	200.00	200.00
7-Man	2022-04-30	Venne Albert	April Firepay		
April Firepay		525-110-115 - PS - Fire - Salaries	April Firepay	750.00	750.00
				Total for AP:	2,150.00

Certified Correct this 8th day of June 2022

Reeve

Administrator

Report Date
2022-05-13 11:31 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-13
Batch: 2022-00060

Page 1

Payment #	Date	Vendor Name	Reference		
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount

Bank Code: AP - AP GENERAL

Computer Cheques:

28654	2022-04-30	Altrogge Gerald	2022/23 Boot Allowance		
2022-01-20		530-410-110 - TS-Maint.-Personal	2022/23 Boot Allowance	190.79	
		110-340-100 - GST Receivable - 1	Both Tax Code	9.00	
		900-110-110 - GST Paid	Both Tax Code	9.00	199.79
28655	2022-04-30	Campbell, Ken	Refund Disc. Use 2022		
Disc. Use 2022		420-710-105 - F&C - Permits - Lak	Refund Disc. Use 2022	400.00	400.00
28656	2022-04-30	Dziadyk Vincent & Michelle	Refund Disc. Use		
Disc. Use 2022		420-710-105 - F&C - Permits - Lak	Refund Disc. Use	400.00	400.00
28657	2022-04-30	Kardos Dale	2022/23 Boot Allowance		
2022/23 Boots		530-410-110 - TS-Maint.-Personal	2022/23 Boot Allowance	198.74	
		110-340-100 - GST Receivable - 1	Both Tax Code	9.37	
		900-110-110 - GST Paid	Both Tax Code	9.37	208.11
28658	2022-04-30	Kindrachuk Rick	Refund Disc. Use		
2022 Disc Use		420-710-105 - F&C - Permits - Lak	Refund Disc. Use	400.00	400.00
28659	2022-04-30	Kostyk, Brian	Refund Disc. Use		
Disc. Use 2022		420-710-105 - F&C - Permits - Lak	Refund Disc. Use	400.00	400.00
28660	2022-04-30	Pfeiffer, Ashley	Cleaning/Mileage		
April 2022		510-490-100 - GG - Maint. - Office	Cleaning	500.00	
		510-210-170 - GG - Admin. - Train	Mileage	137.73	
		110-340-100 - GST Receivable - 1	GST Tax Code	6.89	
		900-110-110 - GST Paid	GST Tax Code	6.89	644.62
28661	2022-04-30	Pfefferle, Stephanie	Refund Disc. Use 2022		
Disc. Use 2022		420-710-105 - F&C - Permits - Lak	Refund Disc. Use 2022	400.00	400.00
28662	2022-04-30	SGI	Rainbow Trailer 2022		
Rainbow 2022		530-260-100 - TS - Maint. - Insura	Rainbow Trailer 2022	114.68	114.68
795KEH-2022		530-260-100 - TS - Maint. - Insura	17 Arnes Trailer - 2022	302.30	302.30
906JSV-2022		530-260-100 - TS - Maint. - Insura	08 Midland Trailer - 2022	302.30	302.30
				Payment Total:	719.28
28663	2022-04-30	St. Germaine, Pernell	Call-in - Water Run - Apr9/22		
April 2022		530-430-145 - TS - Maint - Resort	Call-in - Water Run - Apr	27.89	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.39	
		900-110-110 - GST Paid	GST Tax Code	1.39	29.28

Report Date
2022-05-13 11:31 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-13
Batch: 2022-00060

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
28664	2022-04-30	Western Municipal Consulting	2022 Retainer - Appeals		
WMC22232		510-200-150 - GG - Cont. - Asses:	2022 Retainer - Appeals	250.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	12.50	
		900-110-110 - GST Paid	GST Tax Code	12.50	262.50
28665	2022-04-30	Yuzik, Terry	Refund Disc. Use 2022		
Disc Use 2022		420-710-105 - F&C - Permits - Lak	Refund Disc. Use 2022	400.00	400.00
Other:					
1-Man	2022-04-30	Sask Tel	Wakaw Shop April 2022		
WakShop Apr22		530-300-140 - TS - Maint. - Utility	Wakaw Shop April 2022	62.52	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.95	
		900-110-110 - GST Paid	Both Tax Code	2.95	65.47
Apr22/off/wtr		510-300-140 - GG - Utility - Teleph	April 2022-Office	436.25	
		580-300-140 - UT - Water - Teleph	April 2022-Cud Water	59.04	
		580-300-145 - UT - Water - Teleph	April 2022-Wak Water	59.05	
		110-340-100 - GST Receivable - 1	Both Tax Code	26.38	
		900-110-110 - GST Paid	Both Tax Code	26.38	580.72
Apr22-Cud Shop		530-300-140 - TS - Maint. - Utility	April 2022 - Cudworth Sho	73.14	
		110-340-100 - GST Receivable - 1	Both Tax Code	3.45	
		900-110-110 - GST Paid	Both Tax Code	3.45	76.59
Payment Total:					722.78
2-Man	2022-04-30	Sask Power	Cud Street Lights April22		
1920-0069-0497		530-430-140 - TS - Maint. - Cudsa	Cud Street Lights April22	48.80	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.44	
		900-110-110 - GST Paid	Both Tax Code	2.44	51.24
2349-0063-3476		580-430-110 - UT - Water - Public	Balane Well - April 22	49.54	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.34	
		900-110-110 - GST Paid	Both Tax Code	2.34	51.88
1788-0071-8212		510-300-150 - GG - Utility - Office	Office - April 2022	134.87	
		110-340-100 - GST Receivable - 1	Both Tax Code	6.07	
		900-110-110 - GST Paid	Both Tax Code	6.07	140.94
2745-0059-1975		585-300-125 - UT - Sewer - Power	South Lagoon - April 2022	43.98	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.07	
		900-110-110 - GST Paid	Both Tax Code	2.07	46.05
3570-0040-6439		580-300-120 - UT - Water - Power	Cudworth Water - April 20	125.69	
		110-340-100 - GST Receivable - 1	Both Tax Code	6.29	
		900-110-110 - GST Paid	Both Tax Code	6.29	131.98
2415-0062-8662		530-300-120 - TS - Maint. - Utility	Wakaw Shop - April 2022	45.31	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.04	
		900-110-110 - GST Paid	Both Tax Code	2.04	47.35

Report Date
2022-05-13 11:31 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-13
Batch: 2022-00060

Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
2976-0056-1163		580-300-125 - UT - Water - Power	Wakaw Water Stn Apr2022	310.06	
		110-340-100 - GST Receivable - 1	GST Tax Code	17.59	
		900-110-110 - GST Paid	GST Tax Code	17.59	327.65
3174-0054-0109		530-430-135 - TS - Maint. - Balone	North Lagoon - April 2022	13.99	
		110-340-100 - GST Receivable - 1	GST Tax Code	0.70	
		900-110-110 - GST Paid	GST Tax Code	0.70	14.69
Payment Total:					811.78
3-Man	2022-04-30	Sask Energy	April 2022 Office		
april 2022		510-300-150 - GG - Utility - Office	April 2022 Office	116.25	
		110-340-100 - GST Receivable - 1	GST Tax Code	2.61	
		900-110-110 - GST Paid	GST Tax Code	2.61	118.86
CudApril 2022		530-300-120 - TS - Maint. - Utility	Cudworth Shop Apr2022	504.93	
		110-340-100 - GST Receivable - 1	GST Tax Code	25.24	
		900-110-110 - GST Paid	GST Tax Code	25.24	530.17
WakApril 2022		530-300-120 - TS - Maint. - Utility	Wakaw Shop Apr 2022	272.72	
		110-340-100 - GST Receivable - 1	GST Tax Code	13.64	
		900-110-110 - GST Paid	GST Tax Code	13.64	286.36
Payment Total:					935.39
4-Man	2022-04-30	MEPP	April 15/22 Payroll		
April 15/22		510-110-535 - GG - Employee Wa	April 15/22 Payroll	2,403.26	2,403.26
4-Man	2022-04-30	Receiver General	April 1/22 Payroll		
April 1/22		510-110-535 - GG - Employee Wa	April 1/22 Payroll	6,546.27	6,546.27
April 15/22		510-110-535 - GG - Employee Wa	April 15/22 Payroll	3,253.11	3,253.11
Mike-Apr18/22		510-110-535 - GG - Employee Wa	Mike - April 22/22	6,552.66	6,552.66
Payment Total:					16,352.04
5-Man	2022-04-30	MEPP	April 1/22 Payroll		
April 01/22		510-110-535 - GG - Employee Wa	April 1/22 Payroll	1,764.00	1,764.00
6-Man	2022-04-30	SaskWater	Tank Fill -		
SW076293		580-275-100 - UT - Water - Water	Tank Fill -Cudworth	831.25	
		580-275-105 - UT - Water - Water	Tank Fill -Wakaw	916.67	
		110-340-100 - GST Receivable - 1	GST Tax Code	87.39	
		900-110-110 - GST Paid	GST Tax Code	87.39	1,835.31
7-Man	2022-05-01	Receiver General	April 29/2022		
April 29/22		510-110-535 - GG - Employee Wa	April 29/2022	7,376.43	7,376.43

Report Date
2022-05-13 11:31 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-13
Batch: 2022-00060

Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8-Man	2022-05-01	Sask Tel	April 2022		
04/22 Cellphone		530-300-140 - TS - Maint. - Utility - April 2022 - Foreman		228.20	
		525-300-140 - PS - Fire - Commur April 2022 - Cud Fire		33.77	
		525-300-145 - PS - Fire - Commur April 2022 - Wakaw Fire		33.77	
		110-340-100 - GST Receivable - 1 Both Tax Code		12.36	
		900-110-110 - GST Paid Both Tax Code		12.36	308.10
9-Man	2022-05-01	MEPP	April 29/22 Payroll		
April 29/22		510-110-535 - GG - Employee Wa April 29/22 Payroll		2,921.40	2,921.40
10-Man	2022-05-01	Horizon School Division #205	Collections		
		Issued To: Minister of Finance			
April 2022		210-210-190 - Horizon SD #48 - R Collections		28,221.42	28,221.42
11-Man	2022-05-01	Sask Power	Ens Well Q12022		
2712-0060-2540		580-430-120 - UT - Water - Public Ens Well Q12022		146.72	
		110-340-100 - GST Receivable - 1 GST Tax Code		7.34	
		900-110-110 - GST Paid GST Tax Code		7.34	154.06
				Total for AP:	68,269.55

Certified Correct this 8th day of June 2022

Reeve

Administrator

Report Date
2022-05-13 11:32 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-13
Batch: 2022-00061

Page 1

Payment #	Date	Vendor Name	Reference		
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount

Bank Code: AP - AP GENERAL

Computer Cheques:

28666	2022-05-05	R.M. Of Hoodoo	Petty Cash - March-April 2022		
Apr/22 Petty		510-490-100 - GG - Maint. - Office Snow Removal-	March-April	190.00	
		530-250-100 - TS - Maint. - Travel Car Wash		10.00	200.00

28667	2022-05-09	Kolla Construction	Office Renovations		
1119/1120		510-490-115 - GG - Main - Office	Office Renovations	19,231.55	
		510-490-115 - GG - Main - Office	Office Renovations	11,471.33	
		110-340-100 - GST Receivable - 1	Both Tax Code	1,448.25	
		900-110-110 - GST Paid	Both Tax Code	1,448.25	32,151.13

Other:

1-Man	2022-05-13	Altrogge Gerald	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	1,681.36	1,681.36

2-Man	2022-05-13	Balon, Sydney	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	1,273.18	1,273.18

3-Man	2022-05-13	Corneil, Joan	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	2,662.25	2,662.25

4-Man	2022-05-13	Doerksen Michael	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	1,770.44	1,770.44

5-Man	2022-05-13	Galambos, Terry	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	1,682.02	1,682.02

6-Man	2022-05-13	Kardos Dale	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	1,835.57	1,835.57

7-Man	2022-05-13	Mazurkewich Catherine	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	2,089.68	2,089.68

8-Man	2022-05-13	Pfeiffer, Ashley	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	1,339.91	1,339.91

9-Man	2022-05-13	Roach, Joe	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	2,048.19	2,048.19

10-Man	2022-05-13	Shupe, Thomas	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	1,638.60	1,638.60

11-Man	2022-05-13	St. Germaine, Pernell	Payroll May 13/22		
May 13/22		510-110-535 - GG - Employee Wa	Payroll May 13/22	1,703.78	1,703.78

Report Date
2022-05-13 11:32 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-13
Batch: 2022-00061

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Total for AP:	52,076.11

Certified Correct this 8th day of June 2022

Reeve

Administrator

Report Date
2022-05-30 11:51 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-30
Batch: 2022-00064

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Bank Code: AP - AP GENERAL

Other:

1-Man May 2022	2022-05-31	Koenning Brent 525-110-110 - PS - Fire - Salaries	May 2022 Firepay May 2022 Firepay	300.00	300.00
2-Man May 2022	2022-05-31	Kohle Jeff 525-110-115 - PS - Fire - Salaries	May 2022 Firepay May 2022 Firepay	200.00	200.00
3-Man May 2022	2022-05-31	Lariviere Dar 525-110-110 - PS - Fire - Salaries	May 2022 Firepay May 2022 Firepay	400.00	400.00
4-Man May 2022	2022-05-31	Leuschen Dallas 525-110-110 - PS - Fire - Salaries	May 2022 Firepay May 2022 Firepay	150.00	150.00
5-Man May 2022	2022-05-31	Lieffers Kreig 525-110-110 - PS - Fire - Salaries	May 2022 Firepay May 2022 Firepay	150.00	150.00
6-Man May 2022	2022-05-31	Pichette Brandon 525-110-115 - PS - Fire - Salaries	May 2022 Firepay May 2022 Firepay	200.00	200.00
7-Man May 2022	2022-05-31	Venne Albert 525-110-115 - PS - Fire - Salaries	May 2022 Firepay May 2022 Firepay	750.00	750.00
				Total for AP:	2,150.00

Certified Correct this 8th day of June 2022

Reeve

Administrator

Report Date
2022-05-30 11:54 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-30
Batch: 2022-00066

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Bank Code: AP - AP GENERAL

Other:

1-Man May27/22	2022-05-31	Altrogge Gerald 510-110-535 - GG - Employee Wa	Payroll May27/22 Payroll May27/22	1,412.19	1,412.19
2-Man May27/22	2022-05-27	Balon, Sydney 510-110-535 - GG - Employee Wa	PayrollMay27/22 PayrollMay27/22	1,259.06	1,259.06
3-Man May27/22	2022-05-27	Corneil, Joan 510-110-535 - GG - Employee Wa	May27/22 Payroll May27/22 Payroll	2,662.25	2,662.25
4-Man May27/22	2022-05-27	Doerksen Michael 510-110-535 - GG - Employee Wa	May27/22 Payroll May27/22 Payroll	1,622.24	1,622.24
5-Man May27/22	2022-05-27	Galambos, Terry 510-110-535 - GG - Employee Wa	Payroll May27/22 Payroll May27/22	1,656.63	1,656.63
6-Man May27/22	2022-05-27	Kardos Dale 510-110-535 - GG - Employee Wa	May27/22 Payroll May27/22 Payroll	1,564.84	1,564.84
7-Man May27/22	2022-05-27	Mazurkewich Catherine 510-110-535 - GG - Employee Wa	May27/22 Payroll May27/22 Payroll	2,019.01	2,019.01
8-Man May27/22	2022-05-27	Pfeiffer, Ashley 510-110-535 - GG - Employee Wa	May27/22 Payroll May27/22 Payroll	1,157.40	1,157.40
9-Man May27/22	2022-05-27	Roach, Joe 510-110-535 - GG - Employee Wa	May27/22 Payroll May27/22 Payroll	1,998.44	1,998.44
10-Man May 27/22	2022-05-27	Shupe, Thomas 510-110-535 - GG - Employee Wa	May27/22 Payroll May27/22 Payroll	1,574.40	1,574.40
11-Man May27/22	2022-05-27	St. Germaine, Pernell 510-110-535 - GG - Employee Wa	May27/22 Payroll May27/22 Payroll	1,666.69	1,666.69

Total for AP:	18,593.15
---------------	-----------

Report Date
2022-05-30 11:54 AM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-05-30
Batch: 2022-00066

Page 2

Payment #	Date	Vendor Name	Reference			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount	

Certified Correct this 8th day of June 2022

Reeve

Administrator

Report Date
2022-06-01 3:34 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-01
Batch: 2022-00068

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Bank Code: AP - AP GENERAL

Computer Cheques:

28668	2022-05-31	Pfeiffer, Ashley	May 2022 Cleaning		
May 2022		510-110-535 - GG - Employee Wa	510490100	400.00	400.00
28669	2022-05-31	Roach, Joe	Gas for crew truck		
May22		530-425-110 - TS - Maint. - Machii	Gas for crew truck	20.00	20.00
Phone 2022		530-300-140 - TS - Maint. - Utility	Personal Phone - April 20	138.51	138.51
				Payment Total:	158.51
28670	2022-05-31	Shupe, Thomas	2022 Boot Allowance		
2022 Boots		530-410-110 - TS-Maint.-Personal	2022 Boot Allowance	250.00	250.00

Other:

1-Man	2022-05-31	Sask Tel	Wakaw Shop		
Wak Shop May/22		530-300-140 - TS - Maint. - Utility	Wakaw Shop	62.52	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.95	
		900-110-110 - GST Paid	Both Tax Code	2.95	65.47
Office/Wtr05/22		510-300-140 - GG - Utility - Teleph	Office	439.15	
		580-300-140 - UT - Water - Teleph	Cudworth Water	59.04	
		580-300-145 - UT - Water - Teleph	Wakaw Water	59.04	
		110-340-100 - GST Receivable - 1	Both Tax Code	26.30	
		900-110-110 - GST Paid	Both Tax Code	26.30	583.53
Cud Shop05/22		530-300-140 - TS - Maint. - Utility	Cudworth Shop	73.12	
		110-340-100 - GST Receivable - 1	Both Tax Code	3.45	
		900-110-110 - GST Paid	Both Tax Code	3.45	76.57
				Payment Total:	725.57
2-Man	2022-05-31	Sask Power	Balone Well		
2844-0057-9305		580-430-110 - UT - Water - Public	Balone Well	50.80	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.40	
		900-110-110 - GST Paid	Both Tax Code	2.40	53.20
1887-0069-9558		510-300-150 - GG - Utility - Office	Office May 2022	134.87	
		110-340-100 - GST Receivable - 1	Both Tax Code	6.07	
		900-110-110 - GST Paid	Both Tax Code	6.07	140.94
2481-0062-5412		585-300-125 - UT - Sewer - Power	South Lagoon	43.98	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.07	
		900-110-110 - GST Paid	Both Tax Code	2.07	46.05
3768-0033-8073		580-300-120 - UT - Water - Power	Cud Water Stn	307.19	
		110-340-100 - GST Receivable - 1	Both Tax Code	15.36	
		900-110-110 - GST Paid	Both Tax Code	15.36	322.55

Report Date
2022-06-01 3:34 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-01
Batch: 2022-00068

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
2250-0065-2524		530-300-120 - TS - Maint. - Utility · Wakaw Shop		173.48	
		110-340-100 - GST Receivable - 1 Both Tax Code		7.81	
		900-110-110 - GST Paid Both Tax Code		7.81	181.29
1920-0069-8589		580-300-125 - UT - Water - Power Wakaw Water Stn		1,368.92	
		110-340-100 - GST Receivable - 1 Both Tax Code		68.44	
		900-110-110 - GST Paid Both Tax Code		68.44	1,437.36
2118-0066-4638		530-430-135 - TS - Maint. - Balone Balone Street Lights		13.99	
		110-340-100 - GST Receivable - 1 Both Tax Code		0.70	
		900-110-110 - GST Paid Both Tax Code		0.70	14.69
Payment Total:					2,196.08
3-Man	2022-05-31	Sask Energy	Cudworth Shop May 2022		
Cud Shop05/22		530-300-120 - TS - Maint. - Utility · Cudworth Shop May 2022		325.65	
		110-340-100 - GST Receivable - 1 GST Tax Code		16.28	
		900-110-110 - GST Paid GST Tax Code		16.28	341.93
Wakaw Shop05/22		530-300-120 - TS - Maint. - Utility · Wakaw Shop May 22		160.37	
		110-340-100 - GST Receivable - 1 GST Tax Code		8.02	
		900-110-110 - GST Paid GST Tax Code		8.02	168.39
Office May/22		510-300-150 - GG - Utility - Office Office May 2022		100.39	
		110-340-100 - GST Receivable - 1 GST Tax Code		5.02	
		900-110-110 - GST Paid GST Tax Code		5.02	105.41
Payment Total:					615.73
4-Man	2022-05-31	Receiver General	May 27 22 Payroll		
May 27/22		510-110-535 - GG - Employee Wa May 27 22 Payroll		9,080.72	9,080.72
May 13/22		510-110-535 - GG - Employee Wa May 13 2022		9,841.72	9,841.72
Payment Total:					18,922.44
5-Man	2022-05-31	MEPP	May 2022 Payroll		
May 27 2022		510-110-535 - GG - Employee Wa May 2022 Payroll		3,646.00	3,646.00
May 13/22		510-110-535 - GG - Employee Wa May 13/22 Payroll		3,782.06	3,782.06
Payment Total:					7,428.06
6-Man	2022-05-31	Collabria	Council Meeting		
May 2022-9		510-210-120 - GG - Council - Mee Council Meeting		127.51	
		110-340-100 - GST Receivable - 1 Both Tax Code		6.02	
		900-110-110 - GST Paid Both Tax Code		6.02	133.53
May 2022-10		530-300-140 - TS - Maint. - Utility · Phone Charger		76.30	
		110-340-100 - GST Receivable - 1 Both Tax Code		3.60	

Report Date
2022-06-01 3:34 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-01
Batch: 2022-00068

Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	3.60	79.90
May 2022-11		530-420-102 - TS - Maint. - Admin Notebooks		8.20	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.39	
		900-110-110 - GST Paid	Both Tax Code	0.39	8.59
May 2022-12		510-210-170 - GG - Admin. - Train Conflict Webinar		149.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	7.45	
		900-110-110 - GST Paid	GST Tax Code	7.45	156.45
May 2022-13		510-400-110 - GG - Maint. - Statio Postage		460.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	23.00	
		900-110-110 - GST Paid	GST Tax Code	23.00	483.00
May 2022-14		510-400-110 - GG - Maint. - Statio Registered Mail		10.82	
		110-340-100 - GST Receivable - 1	GST Tax Code	0.54	
		900-110-110 - GST Paid	GST Tax Code	0.54	11.36
May 2022-15		530-420-101 - TS - Maint. - Repair Princess Auto		223.55	
		110-340-100 - GST Receivable - 1	Both Tax Code	10.55	
		900-110-110 - GST Paid	Both Tax Code	10.55	234.10
May 2022-1		510-250-100 - GG - Cont. - Comm Adobe		21.19	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.00	
		900-110-110 - GST Paid	Both Tax Code	1.00	22.19
May 2022-2		510-410-160 - GG - Maint. - PR	Cabelas Gift Card	500.00	500.00
May 2022-3		510-410-160 - GG - Maint. - PR	Cake - Garth	49.99	49.99
May 2022-4		510-410-160 - GG - Maint. - PR	Pizza - Party	354.24	354.24
May 2022-5		510-410-160 - GG - Maint. - PR	liquor - Garth	79.99	
		110-340-100 - GST Receivable - 1	GST Tax Code	4.00	
		900-110-110 - GST Paid	GST Tax Code	4.00	83.99
May 2022-6		510-400-110 - GG - Maint. - Statio Registered Letter		10.82	
		110-340-100 - GST Receivable - 1	GST Tax Code	0.54	
		900-110-110 - GST Paid	GST Tax Code	0.54	11.36
May 2022-7		530-300-140 - TS - Maint. - Utility - Computer Mouse		21.39	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.01	
		900-110-110 - GST Paid	Both Tax Code	1.01	22.40
May 2022-8		530-300-140 - TS - Maint. - Utility - Assistant Foreman Phone		842.53	
		110-340-100 - GST Receivable - 1	Both Tax Code	39.74	
		900-110-110 - GST Paid	Both Tax Code	39.74	882.27
Payment Total:					3,033.37
7-Man	2022-05-31	SaskWater	Tank Fill -		
SW077054		580-275-100 - UT - Water - Water Tank Fill - Cudworth		831.25	

Report Date
2022-06-01 3:34 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-01
Batch: 2022-00068

Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		580-275-105 - UT - Water - Water Tank Fill - Wakaw		916.66	
		110-340-100 - GST Receivable - 1 GST Tax Code		87.40	
		900-110-110 - GST Paid	GST Tax Code	87.40	1,835.31
8-Man	2022-06-01	Sask Tel	Cell Phones		
cell may 2022		525-300-145 - PS - Fire - Commur Wakaw Fire - Ipad		19.96	
		525-300-140 - PS - Fire - Commur Cudworth Fire - Ipad		19.96	
		530-300-140 - TS - Maint. - Utility - Cell Phone - Shop		153.29	
		110-340-100 - GST Receivable - 1 Both Tax Code		8.95	
		900-110-110 - GST Paid	Both Tax Code	8.95	202.16
9-Man	2022-06-01	Horizon School Division #205	Collections		
May 2022		Issued To: Minister of Finance			
		210-210-190 - Horizon SD #48 - R Collections		4,091.01	4,091.01
10-Man	2022-06-01	Sask Municipal Hail Insurance	May 2022 Collections		
May 2022		210-230-190 - SK Municipal Hail - May 2022 Collections		15.49	15.49
				Total for AP:	39,873.73

Certified Correct this 8th day of June 2022

Reeve

Administrator

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Bank Code: AP - AP GENERAL

Computer Cheques:

28671	2022-06-08	A1 Septic & Water Hauling Ltd.	April 8-Wakaw pump out		
17031		580-300-165 - UT - Water - Pump	April 8-Wakaw pump out	60.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	3.00	
		900-110-110 - GST Paid	GST Tax Code	3.00	63.00
17290		580-300-165 - UT - Water - Pump	May pumps -Wakaw	60.00	
		580-300-160 - UT - Water - Pump	May pumps - Cudworth	80.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	7.00	
		900-110-110 - GST Paid	GST Tax Code	7.00	147.00
				Payment Total:	210.00
28672	2022-06-08	All-net Muncipal Solutions	May-Oct 2022		
INV226200		510-250-100 - GG - Cont. - Comm	May-Oct 2022	2,117.35	
		110-340-100 - GST Receivable - 1	Both Tax Code	99.88	
		900-110-110 - GST Paid	Both Tax Code	99.88	2,217.23
28673	2022-06-08	Barry, Gordon & Terri	AED x 4 years		
2019-2022		530-430-140 - TS - Maint. - Cudsa	AED x 4 years	400.00	400.00
28674	2022-06-08	Borstmayer Parts + Service	Wiper, bolts, motor treatment		
1-47069		530-420-101 - TS - Maint. - Repair	Wiper, bolts, motor treat	113.67	
		110-340-100 - GST Receivable - 1	Both Tax Code	5.36	
		900-110-110 - GST Paid	Both Tax Code	5.36	119.03
1-47073		530-420-101 - TS - Maint. - Repair	Misc parts	39.75	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.88	
		900-110-110 - GST Paid	Both Tax Code	1.88	41.63
1-47109		530-420-101 - TS - Maint. - Repair	Sockets, straps	87.22	
		110-340-100 - GST Receivable - 1	Both Tax Code	4.11	
		900-110-110 - GST Paid	Both Tax Code	4.11	91.33
1-47133		530-410-100 - TS - Maint. - Shop	4 mwk transfer pump	302.37	
		110-340-100 - GST Receivable - 1	Both Tax Code	14.26	
		900-110-110 - GST Paid	Both Tax Code	14.26	316.63
1-7198		530-420-101 - TS - Maint. - Repair	misc. parts	69.78	
		110-340-100 - GST Receivable - 1	Both Tax Code	3.29	
		900-110-110 - GST Paid	Both Tax Code	3.29	73.07
1-47382		530-420-101 - TS - Maint. - Repair	U-bolt, misc parts	52.60	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.48	
		900-110-110 - GST Paid	Both Tax Code	2.48	55.08
1-47456		530-420-101 - TS - Maint. - Repair	Hand riveter	48.40	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.28	
		900-110-110 - GST Paid	Both Tax Code	2.28	50.68

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	747.45
28675	2022-06-08	Brandt Tractor Ltd	Service call - Park Break		
1281421		530-420-101 - TS - Maint. - Repair Service call - Park Break		1,227.88	
		110-340-100 - GST Receivable - 1 GST Tax Code		57.95	
		900-110-110 - GST Paid GST Tax Code		57.95	1,285.83
28676	2022-06-08	Brandt Tractor Ltd.	filters		
1460195		530-420-101 - TS - Maint. - Repair filters		1,404.03	
		110-340-100 - GST Receivable - 1 Both Tax Code		66.23	
		900-110-110 - GST Paid Both Tax Code		66.23	1,470.26
1460196		530-420-101 - TS - Maint. - Repair Filters		68.75	
		110-340-100 - GST Receivable - 1 Both Tax Code		3.24	
		900-110-110 - GST Paid Both Tax Code		3.24	71.99
1463897		530-420-101 - TS - Maint. - Repair filters		908.29	
		110-340-100 - GST Receivable - 1 Both Tax Code		42.84	
		900-110-110 - GST Paid Both Tax Code		42.84	951.13
				Payment Total:	2,493.38
28677	2022-06-08	BuildTECH	Bowen Garage		
BTK1973		560-200-170 - P&D - Buildtech ins Bowen Garage		100.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		5.00	
		900-110-110 - GST Paid GST Tax Code		5.00	105.00
BTK1978		560-200-170 - P&D - Buildtech ins Fontaine Garage		100.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		5.00	
		900-110-110 - GST Paid GST Tax Code		5.00	105.00
BTK2023		560-200-170 - P&D - Buildtech ins Nicklin Deck		75.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		3.75	
		900-110-110 - GST Paid GST Tax Code		3.75	78.75
				Payment Total:	288.75
28678	2022-06-08	Carrot River Valley Watershed	2022 membership		
2022 Membership		510-240-100 - GG - Cont. - Memb	2022 membership	750.00	750.00
28679	2022-06-08	Community Bigway Foods	garth party		
2779		510-410-160 - GG - Maint. - PR garth party		68.14	
		110-340-100 - GST Receivable - 1 Both Tax Code		3.21	
		900-110-110 - GST Paid Both Tax Code		3.21	71.35
3525		510-410-160 - GG - Maint. - PR Creamer		12.94	12.94
4440		510-410-160 - GG - Maint. - PR Batteries		17.33	
		110-340-100 - GST Receivable - 1 Both Tax Code		0.82	

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	0.82	18.15
4565		510-410-160 - GG - Maint. - PR	Office	7.79	7.79
4667		510-210-120 - GG - Council - Mee	Council Snacks	33.82	33.82
4774		510-410-160 - GG - Maint. - PR	Cleaning supplies	22.26	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.05	
		900-110-110 - GST Paid	Both Tax Code	1.05	23.31
6041		530-250-100 - TS - Maint. - Travel	plastic cups	3.43	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.16	
		900-110-110 - GST Paid	Both Tax Code	0.16	3.59
6655		510-410-160 - GG - Maint. - PR	Water	11.38	11.38
Payment Total:					182.33
28680	2022-06-08	Corneil, Joan	Mileage		
Apr/May22		510-210-170 - GG - Admin. - Train	MileageSAMA	110.38	
		510-210-170 - GG - Admin. - Train	Mileage - Document Signin	15.25	
		510-210-170 - GG - Admin. - Train	Mileage - RMAA	179.92	
		110-340-100 - GST Receivable - 1	GST Tax Code	15.28	
		900-110-110 - GST Paid	GST Tax Code	15.28	320.83
28681	2022-06-08	Cron, Bruce			
Q1 2022		510-110-110 - GG - Council - Inde	Meetings	900.00	
		510-210-120 - GG - Council - Mee	Meetings Mileage	70.88	
		530-110-110 - TS - Maint. - Counc	Supervision	1,800.00	
		530-110-110 - TS - Maint. - Counc	Supervision Mileage	348.57	
		510-120-110 - GG - Council - Ben	Less Income Tax	364.86	
		570-220-100 - R&C - Cont. - Trave	WLRP Meeting	450.00	
		570-220-100 - R&C - Cont. - Trave	WLRP Meeting Mileage	41.83	
		510-110-140 - GG - Council - Adm	Admin Mileage	35.44	
		530-250-105 - TS - Maint. - Rail	Li Wheatland Rail	150.00	
		530-250-105 - TS - Maint. - Rail	Li Wheatland Rail Mileage	13.94	
		510-300-140 - GG - Utility - Teleph	CellPhone	30.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	25.53	
		900-110-110 - GST Paid	GST Tax Code	25.53	3,501.33
28682	2022-06-08	Cudworth Prairie Lumber	Office		
34737		510-410-160 - GG - Maint. - PR	Office	36.53	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.72	
		900-110-110 - GST Paid	Both Tax Code	1.72	38.25
34753		530-470-100 - TS - Maint. - Road/	lumber 2x4x10	263.78	
		110-340-100 - GST Receivable - 1	Both Tax Code	12.44	
		900-110-110 - GST Paid	Both Tax Code	12.44	276.22
34770		510-410-160 - GG - Maint. - PR	Office	5.70	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.27	

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	0.27	5.97
34784		530-410-100 - TS - Maint. - Shop	5 Garden Hose	26.49	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.25	
		900-110-110 - GST Paid	Both Tax Code	1.25	27.74
34848		530-410-100 - TS - Maint. - Shop	5 corner iron	7.22	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.34	
		900-110-110 - GST Paid	Both Tax Code	0.34	7.56
34879		530-410-100 - TS - Maint. - Shop	5 Screws	10.58	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.50	
		900-110-110 - GST Paid	Both Tax Code	0.50	11.08
34971		530-470-100 - TS - Maint. - Road	5 Treated 4x4x12	762.99	
		110-340-100 - GST Receivable - 1	Both Tax Code	35.99	
		900-110-110 - GST Paid	Both Tax Code	35.99	798.98
34994		530-410-100 - TS - Maint. - Shop	5 Level	21.19	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.00	
		900-110-110 - GST Paid	Both Tax Code	1.00	22.19
35604		530-410-100 - TS - Maint. - Shop	5 weathershield	9.53	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.45	
		900-110-110 - GST Paid	Both Tax Code	0.45	9.98
INT 05/22		510-290-100 - GG - Cont. - Bank	5 Interest - April/May 2022	23.75	23.75
				Payment Total:	1,221.72
28683	2022-06-08	Cudworth Senior Citizens	Hall rental		
2021-008		510-210-120 - GG - Council - Mee	Hall rental-RM Meeting	180.00	
		530-420-103 - TS - Maint. - Trainir	Hall rental-Grader Traini	180.00	
		530-420-102 - TS - Maint. - Admin	Hall rental-Interviews	45.00	405.00
28684	2022-06-08	Cudworth School	2022 Cudworth Scholarship Fund		
		Issued To: Horizon School Division			
2022 Donation		510-500-110 - GG - Grants and C	2022 Cudworth Scholarship	100.00	100.00
28685	2022-06-08	Dave's Mobiltech	wiring harness 627H		
2597		530-420-101 - TS - Maint. - Repair	wiring harness 627H	1,686.10	
		110-340-100 - GST Receivable - 1	Both Tax Code	81.13	
		900-110-110 - GST Paid	Both Tax Code	81.13	1,767.23
28686	2022-06-08	Dionco Sales & Services Ltd	Mower blades		
21498		530-430-120 - TS - Maint. - Machi	Mower blades	4,432.28	
		110-340-100 - GST Receivable - 1	Both Tax Code	209.07	
		900-110-110 - GST Paid	Both Tax Code	209.07	4,641.35
21497		530-430-120 - TS - Maint. - Machi	grader blades & bolts	15,635.00	
		110-340-100 - GST Receivable - 1	Both Tax Code	737.50	

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 5

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	737.50	16,372.50
				Payment Total:	21,013.85
28687	2022-06-08	Doc's Truck & Ag Repair	ORFS Cap		
13192		530-420-101 - TS - Maint. - Repair	ORFS Cap	14.56	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.69	
		900-110-110 - GST Paid	Both Tax Code	0.69	15.25
13341		530-420-101 - TS - Maint. - Repair	Hydraulic hose	208.03	
		110-340-100 - GST Receivable - 1	Both Tax Code	9.81	
		900-110-110 - GST Paid	Both Tax Code	9.81	217.84
				Payment Total:	233.09
28688	2022-06-08	Driven Industries Ltd	tri-axle trailer		
3293		530-440-100 - TS - Maint. - Gravel	tri-axle trailer	15,236.44	
		110-340-100 - GST Receivable - 1	Both Tax Code	718.70	
		900-110-110 - GST Paid	Both Tax Code	718.70	15,955.14
28689	2022-06-08	Fringe Consulting	Monthly services		
686		510-250-100 - GG - Cont. - Comm	Monthly services	178.12	
		110-340-100 - GST Receivable - 1	Both Tax Code	8.40	
		900-110-110 - GST Paid	Both Tax Code	8.40	186.52
700		510-250-100 - GG - Cont. - Comm	Monthly services	178.12	
		110-340-100 - GST Receivable - 1	Both Tax Code	8.40	
		900-110-110 - GST Paid	Both Tax Code	8.40	186.52
				Payment Total:	373.04
28690	2022-06-08	Gabel Don	Q1-2022		
Q1 2022		510-110-110 - GG - Council - Inde	Meetings	900.00	
		510-210-120 - GG - Council - Mee	Meeting Mileage	76.69	
		530-110-110 - TS - Maint. - Counc	Q1-2022 - Supervision	1,800.00	
		530-110-110 - TS - Maint. - Counc	Q1-2022 - Mileage	348.57	
		510-110-140 - GG - Council - Adm	Admin	150.00	
		510-110-140 - GG - Council - Adm	Q1-2022 - Admin - Mileage	25.56	
		570-220-100 - R&C - Cont. - Trave	Q1-2022 - Rec Board	150.00	
		570-220-100 - R&C - Cont. - Trave	Rec Board - Mileage	5.81	
		550-110-110 - H&W - Council Inde	Haven	900.00	
		550-110-110 - H&W - Council Inde	Haven - Mileage	34.86	
		530-250-105 - TS - Maint. - Rail Li	Wheatland Rail	150.00	
		530-250-105 - TS - Maint. - Rail Li	Wheatland Rail - Mileage	5.81	
		510-210-150 - GG - Council - Con	Convention	1,050.00	
		510-210-150 - GG - Council - Con	Convention - Mileage	450.82	
		520-110-105 - PS - Police - Admin	CSO	150.00	
		520-110-105 - PS - Police - Admin	CSO - Mileage	25.56	
		510-120-110 - GG - Council - Beni	Less CPP	257.43	
		510-120-110 - GG - Council - Beni	Less Inc. Tax	839.79	
		510-210-150 - GG - Council - Con	SARM Reimbursment	588.74	

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 6

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		510-300-140 - GG - Utility - Teleph	Q1-2022 - Cellphone	30.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	48.68	
		900-110-110 - GST Paid	GST Tax Code	48.68	5,793.88
28691	2022-06-08	Great Plains Drilling	Cudworth Fire		
102416		525-430-100 - PS - Vehicle/Equip.	Cudworth Fire	332.60	
		110-340-100 - GST Receivable - 1	Both Tax Code	15.82	
		900-110-110 - GST Paid	Both Tax Code	15.82	348.42
28692	2022-06-08	Heritage Sales & Service	headlights		
0040397		530-420-101 - TS - Maint. - Repair	headlights	95.04	
		110-340-100 - GST Receivable - 1	Both Tax Code	4.48	
		900-110-110 - GST Paid	Both Tax Code	4.48	99.52
40203		530-410-120 - TS - Maint. - Shop	Water truck	279.82	
		110-340-100 - GST Receivable - 1	Both Tax Code	13.20	
		900-110-110 - GST Paid	Both Tax Code	13.20	293.02
			Payment Total:		392.54
28693	2022-06-08	Integra Tire Cudworth	Tire Repair		
18541		530-420-101 - TS - Maint. - Repair	Tire Repair	552.43	
		110-340-100 - GST Receivable - 1	Both Tax Code	26.18	
		900-110-110 - GST Paid	Both Tax Code	26.18	578.61
18721		530-420-101 - TS - Maint. - Repair	Tire Repair	53.16	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.51	
		900-110-110 - GST Paid	Both Tax Code	2.51	55.67
			Payment Total:		634.28
28694	2022-06-08	Information Services Corp	ACCT #100056361		
april 2022		560-200-110 - P&D - Cont. - Other	ACCT #100056361	12.00	12.00
May 2022		560-200-110 - P&D - Cont. - Other	ACCT #100056361	12.00	12.00
			Payment Total:		24.00
28695	2022-06-08	Lake Country Co-Operative Assn	Ground Plug male		
02269536R		525-445-115 - PS - Fire -Equipme	Ground Plug male-WFD	16.95	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.80	
		900-110-110 - GST Paid	Both Tax Code	0.80	17.75
71456200		525-430-110 - PS - Fire - Oil & Ga	Gas- Cudworth FD	61.95	
		110-340-100 - GST Receivable - 1	GST Tax Code	3.10	
		900-110-110 - GST Paid	GST Tax Code	3.10	65.05
02270502R		525-440-115 - PS - Fire - Small Tc	Battery, Gas can-WFD	31.55	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.49	
		900-110-110 - GST Paid	Both Tax Code	1.49	33.04

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 7

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
72604616		525-430-115 - PS - Fire - Oil & Ga Fuel - FD Wakaw		169.82	
		110-340-100 - GST Receivable - 1 GST Tax Code		8.49	
		900-110-110 - GST Paid	GST Tax Code	8.49	178.31
02270607R		525-430-105 - PS - Vehicle/Equip. Octane Boost		14.82	
		110-340-100 - GST Receivable - 1 Both Tax Code		0.70	
		900-110-110 - GST Paid	Both Tax Code	0.70	15.52
502162		530-425-110 - TS - Maint. - Machir April Cardlock - Shop		2,342.63	
		525-430-115 - PS - Fire - Oil & Ga April Cardlock - Wakaw FD		142.71	
		110-340-100 - GST Receivable - 1 GST Tax Code		124.27	
		900-110-110 - GST Paid	GST Tax Code	124.27	2,609.61
02272347S		530-410-100 - TS - Maint. - Shop & Roofing Nails		3.07	
		110-340-100 - GST Receivable - 1 Both Tax Code		0.15	
		900-110-110 - GST Paid	Both Tax Code	0.15	3.22
505633		530-425-110 - TS - Maint. - Machir May Cardlock - Shop		6,184.70	
		525-430-115 - PS - Fire - Oil & Ga May Cardlock - Wakaw FD		205.77	
		110-340-100 - GST Receivable - 1 GST Tax Code		319.52	
		900-110-110 - GST Paid	GST Tax Code	319.52	6,709.99
Payment Total:					9,632.49
28696	2022-06-08	LM By-Law Enforcement	April 2022		
28		560-200-110 - P&D - Cont. - Other April 2022		624.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		31.20	
		900-110-110 - GST Paid	GST Tax Code	31.20	655.20
31		560-200-110 - P&D - Cont. - Other May 2022		3,150.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		157.50	
		900-110-110 - GST Paid	GST Tax Code	157.50	3,307.50
Payment Total:					3,962.70
28697	2022-06-08	Loeffelholz Tractor & Combine	pressure washer wand		
C-9950		530-420-101 - TS - Maint. - Repair pressure washer wand		131.44	
		110-340-100 - GST Receivable - 1 Both Tax Code		6.20	
		900-110-110 - GST Paid	Both Tax Code	6.20	137.64
28698	2022-06-08	Midland Glass Ltd.	Grader Glass		
54151		530-420-101 - TS - Maint. - Repair Grader Glass		901.00	
		110-340-100 - GST Receivable - 1 Both Tax Code		42.50	
		900-110-110 - GST Paid	Both Tax Code	42.50	943.50
54216		530-420-101 - TS - Maint. - Repair Grader glass		1,351.50	
		110-340-100 - GST Receivable - 1 Both Tax Code		63.75	
		900-110-110 - GST Paid	Both Tax Code	63.75	1,415.25
04/22 Interest		510-290-100 - GG - Cont. - Bank C April 2022 Interest		3.34	3.34

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 8

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	2,362.09
28699	2022-06-08	Mike's Truck & Trailer Repair	2012 Western Star		
8596		530-440-100 - TS - Maint. - Gravel	2012 Western Star	1,932.65	
		110-340-100 - GST Receivable - 1	Both Tax Code	91.51	
		900-110-110 - GST Paid	Both Tax Code	91.51	2,024.16
8598		530-440-100 - TS - Maint. - Gravel	1984 Ane's Drop Deck	1,952.09	
		110-340-100 - GST Receivable - 1	Both Tax Code	92.40	
		900-110-110 - GST Paid	Both Tax Code	92.40	2,044.49
8619		530-440-100 - TS - Maint. - Gravel	2017 Arnes Gravel Trailer	1,953.04	
		110-340-100 - GST Receivable - 1	Both Tax Code	92.13	
		900-110-110 - GST Paid	Both Tax Code	92.13	2,045.17
8630		530-440-100 - TS - Maint. - Gravel	2012 Western Star	3,286.40	
		110-340-100 - GST Receivable - 1	Both Tax Code	155.02	
		900-110-110 - GST Paid	Both Tax Code	155.02	3,441.42
8633		530-440-100 - TS - Maint. - Gravel	Oil Filter	87.85	
		110-340-100 - GST Receivable - 1	Both Tax Code	4.14	
		900-110-110 - GST Paid	Both Tax Code	4.14	91.99
8672		530-440-100 - TS - Maint. - Gravel	1999 Canuck Gravel Traile	1,022.70	
		110-340-100 - GST Receivable - 1	Both Tax Code	48.24	
		900-110-110 - GST Paid	Both Tax Code	48.24	1,070.94
				Payment Total:	10,718.17
28700	2022-06-08	The Minister Of Finance	Road Closure		
703011		530-900-110 - TS - Maint. - Roads	Road Closure	689.00	
		110-340-100 - GST Receivable - 1	Both Tax Code	32.50	
		900-110-110 - GST Paid	Both Tax Code	32.50	721.50
28701	2022-06-08	Konica Minolta Business Sol'ns	April 2022		
279725486		510-410-140 - GG - Maint. - Office	April 2022	142.03	
		110-340-100 - GST Receivable - 1	Both Tax Code	6.70	
		900-110-110 - GST Paid	Both Tax Code	6.70	148.73
28702	2022-06-08	Munisoft	Hail Webinar		
2022/23-01074		510-210-170 - GG - Admin. - Train	Hail Webinar	109.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	5.45	
		900-110-110 - GST Paid	GST Tax Code	5.45	114.45
28703	2022-06-08	North Central Rural Pipeline	Water - Cudworth		
Jan-Mar2022		580-450-200 - UT - Water - Hoodc	Water - Cudworth	3,202.49	3,202.49
Jan-Mar2022-2		580-450-205 - UT - Water - Hoodc	Water - Wakaw	12,602.90	12,602.90

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 9

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	15,805.39
28704	2022-06-08	Northern Strands Co. Ltd.	Tow Straps/Shackle		
IN00109392		530-410-100 - TS - Maint. - Shop	Tow Straps/Shackle	1,411.27	
		110-340-100 - GST Receivable - 1	Both Tax Code	66.57	
		900-110-110 - GST Paid	Both Tax Code	66.57	1,477.84
28705	2022-06-08	Osze Peter	Bobcat Services 21-22		
2021/2022		530-430-140 - TS - Maint. - Cudsa	Bobcat Services 21-22	1,600.00	1,600.00
28706	2022-06-08	Prairie Mobile Communications	Radios		
FASASIN20994		530-300-140 - TS - Maint. - Utility	Radios	1,316.50	
		110-340-100 - GST Receivable - 1	Both Tax Code	62.10	
		900-110-110 - GST Paid	Both Tax Code	62.10	1,378.60
FASAIN20995		530-300-140 - TS - Maint. - Utility	Radio - Repair	400.76	
		110-340-100 - GST Receivable - 1	Both Tax Code	18.90	
		900-110-110 - GST Paid	Both Tax Code	18.90	419.66
				Payment Total:	1,798.26
28707	2022-06-08	Minister of Finance	2022 Notice of Assessment		
246216		510-200-150 - GG - Cont. - Asses	2022 Notice of Assessment	30.00	30.00
28708	2022-06-08	React Waste Management	Lake Garbage		
149850		540-200-110 - EH - Cont. - Waste	Lake Garbage	226.25	226.25
150167		540-200-110 - EH - Cont. - Waste	Lake Garbage	120.75	120.75
4153A-07		540-200-110 - EH - Cont. - Waste	Shop Garbage	100.00	100.00
4153A-04		540-200-110 - EH - Cont. - Waste	Lake Garbage	235.75	235.75
				Payment Total:	682.75
28709	2022-06-08	R.M. Of Three Lakes #400	Snow removal April 2/22		
7036		537-210-100 - TS - Snow - Contra	Snow removal April 2/22	100.00	100.00
28710	2022-06-08	Voided by the print process			
28711	2022-06-08	Voided by the print process			
28712	2022-06-08	SARM Trading Department	Fuel		
PF-4645-45554		530-425-110 - TS - Maint. - Machin	Fuel	6,814.97	
		110-340-100 - GST Receivable - 1	GST Tax Code	337.83	
		900-110-110 - GST Paid	GST Tax Code	337.83	7,152.80
SARM808773		510-410-140 - GG - Maint. - Office	Stationary	71.51	
		110-340-100 - GST Receivable - 1	Both Tax Code	3.37	
		900-110-110 - GST Paid	Both Tax Code	3.37	74.88

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 10

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
SARM808785		530-420-101 - TS - Maint. - Repair Finning - Grader Heater		2,018.14	
		110-340-100 - GST Receivable - 1 Both Tax Code		95.97	
		900-110-110 - GST Paid	Both Tax Code	95.97	2,114.11
SARM808806		530-410-120 - TS - Maint. - Shop & Binder		56.17	
		110-340-100 - GST Receivable - 1 Both Tax Code		2.65	
		900-110-110 - GST Paid	Both Tax Code	2.65	58.82
SARM808873		530-420-101 - TS - Maint. - Repair Finning-Call out - Grader		225.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		11.25	
		900-110-110 - GST Paid	GST Tax Code	11.25	236.25
SARM808869		530-420-101 - TS - Maint. - Repair Finning - Call out - Grad		450.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		22.50	
		900-110-110 - GST Paid	GST Tax Code	22.50	472.50
BEN120940		530-120-120 - TS - Maint. - Benefi Credit - G. Burkart Benef		2,838.30-	2,838.30-
PF-4651-45570		530-425-110 - TS - Maint. - Machin Fuel		3,562.12	
		110-340-100 - GST Receivable - 1 GST Tax Code		176.58	
		900-110-110 - GST Paid	GST Tax Code	176.58	3,738.70
2203		510-200-170 - GG - Cont. - Advert Foreman Posting		125.00	
		110-340-100 - GST Receivable - 1 GST Tax Code		6.25	
		900-110-110 - GST Paid	GST Tax Code	6.25	131.25
SARM809012		530-425-110 - TS - Maint. - Machin Oil		2,269.61	
		110-340-100 - GST Receivable - 1 Both Tax Code		107.12	
		900-110-110 - GST Paid	Both Tax Code	107.12	2,376.73
SARM809011		530-420-101 - TS - Maint. - Repair filters		2,486.48	
		110-340-100 - GST Receivable - 1 Both Tax Code		117.35	
		900-110-110 - GST Paid	Both Tax Code	117.35	2,603.83
SARM809047		530-420-101 - TS - Maint. - Repair Grader - Fan Grill		2,392.55	
		110-340-100 - GST Receivable - 1 Both Tax Code		112.86	
		900-110-110 - GST Paid	Both Tax Code	112.86	2,505.41
SARM809048		530-420-101 - TS - Maint. - Repair Finning - Scraper		2,015.83	
		110-340-100 - GST Receivable - 1 Both Tax Code		96.36	
		900-110-110 - GST Paid	Both Tax Code	96.36	2,112.19
SARM809049		530-420-101 - TS - Maint. - Repair 2013 Grader		2,158.49	
		110-340-100 - GST Receivable - 1 Both Tax Code		103.09	
		900-110-110 - GST Paid	Both Tax Code	103.09	2,261.58
SARM809028		510-410-140 - GG - Maint. - Office First Aid Kit		16.10	
		110-340-100 - GST Receivable - 1 Both Tax Code		0.76	
		900-110-110 - GST Paid	Both Tax Code	0.76	16.86
SARM809094		530-420-101 - TS - Maint. - Repair Grader Fan Grill return		893.08-	
		110-340-100 - GST Receivable - 1 Both Tax Code		42.13-	

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 11

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	42.13-	935.21-
PSIP22401-4		510-230-100 - GG - Cont. - Insura	Grader/Excavator Insuranc	730.22	730.22
PF4658-45599		530-425-110 - TS - Maint. - Machi	Fuel	4,491.01	
		110-340-100 - GST Receivable - 1	GST Tax Code	222.74	
		900-110-110 - GST Paid	GST Tax Code	222.74	4,713.75
SARM809139		530-410-100 - TS - Maint. - Shop	Oil	230.24	
		110-340-100 - GST Receivable - 1	Both Tax Code	10.87	
		900-110-110 - GST Paid	Both Tax Code	10.87	241.11
SARM809330		530-425-110 - TS - Maint. - Machi	Oil	1,195.43	
		110-340-100 - GST Receivable - 1	Both Tax Code	56.46	
		900-110-110 - GST Paid	Both Tax Code	56.46	1,251.89
PF-4671-45633		530-425-110 - TS - Maint. - Machi	May Fuel	7,444.41	
		110-340-100 - GST Receivable - 1	GST Tax Code	369.10	
		900-110-110 - GST Paid	GST Tax Code	369.10	7,813.51
SARM809375		530-420-101 - TS - Maint. - Repair	Grader Door	9,666.80	
		110-340-100 - GST Receivable - 1	Both Tax Code	456.51	
		900-110-110 - GST Paid	Both Tax Code	456.51	10,123.31
SARM809536		510-410-160 - GG - Maint. - PR	stationary	68.86	
		530-410-120 - TS - Maint. - Shop	stationary	25.43	
		110-340-100 - GST Receivable - 1	Both Tax Code	4.45	
		900-110-110 - GST Paid	Both Tax Code	4.45	98.74
SARM809590		510-410-160 - GG - Maint. - PR	Paper	55.88	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.64	
		900-110-110 - GST Paid	Both Tax Code	2.64	58.52
PF-4684-45677		530-425-110 - TS - Maint. - Machi	Fuel	29,374.38	
		110-340-100 - GST Receivable - 1	GST Tax Code	1,457.03	
		900-110-110 - GST Paid	GST Tax Code	1,457.03	30,831.41
Payment Total:					77,944.86
28713	2022-06-08	Sea Hawk	2008 Crimson-Wakaw FD		
M22-2734		525-430-105 - PS - Vehicle/Equip.	2008 Crimson-Wakaw FD	1,709.61	
		110-340-100 - GST Receivable - 1	Both Tax Code	80.64	
		900-110-110 - GST Paid	Both Tax Code	80.64	1,790.25
28714	2022-06-08	Saskatchewan Research Counc	Water Testing 01/11/22		
1222440		580-275-100 - UT - Water - Water	Water Testing 01/11/22	27.75	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.39	
		900-110-110 - GST Paid	GST Tax Code	1.39	29.14
1222411		580-275-100 - UT - Water - Water	Water Testing 01/10/22	27.75	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.39	
		900-110-110 - GST Paid	GST Tax Code	1.39	29.14

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 12

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1225455		580-275-100 - UT - Water - Water	Water Testing 04/04/22	27.75	
		580-275-105 - UT - Water - Water	Water Testing 04/04/22	27.75	
		110-340-100 - GST Receivable - 1	GST Tax Code	2.78	
		900-110-110 - GST Paid	GST Tax Code	2.78	58.28
1225933		580-275-105 - UT - Water - Water	Water Testing 04/18/22	27.75	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.39	
		900-110-110 - GST Paid	GST Tax Code	1.39	29.14
1225957		580-275-100 - UT - Water - Water	Water Testing 04/19/22	27.75	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.39	
		900-110-110 - GST Paid	GST Tax Code	1.39	29.14
1226378		580-275-100 - UT - Water - Water	Water Testing-05/03/22	27.75	
		580-275-105 - UT - Water - Water	Water Testing-05/03/22	27.75	
		110-340-100 - GST Receivable - 1	GST Tax Code	2.78	
		900-110-110 - GST Paid	GST Tax Code	2.78	58.28
1227024		580-275-100 - UT - Water - Water	Water Testing 05/17/22	27.75	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.39	
		900-110-110 - GST Paid	GST Tax Code	1.39	29.14
1226976		580-275-105 - UT - Water - Water	Water Testing 05/16/22	27.75	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.39	
		900-110-110 - GST Paid	GST Tax Code	1.39	29.14
Payment Total:					291.40
28715	2022-06-08	St Michael's Haven	2022 Budget		
2022 Budget		550-500-110 - H&W - Grants and	2022 Budget	25,000.00	25,000.00
28716	2022-06-08	SUMA	Foreman posting		
INV-000098884		510-200-170 - GG - Cont. - Advert	Foreman posting	300.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	15.00	
		900-110-110 - GST Paid	GST Tax Code	15.00	315.00
28717	2022-06-08	Text2Car	Annual Renewal		
68P-8776		530-420-102 - TS - Maint. - Admin	Annual Renewal	381.60	
		110-340-100 - GST Receivable - 1	Both Tax Code	18.00	
		900-110-110 - GST Paid	Both Tax Code	18.00	399.60
28718	2022-06-08	Town Of Cudworth	Hall rental - April 1/22		
516123		510-410-160 - GG - Maint. - PR	Hall rental - April 1/22	450.00	450.00
516124		525-230-100 - PS - Fire - Insuranc	2022 Fire Fighters Insura	1,362.35	1,362.35
Mar/Apr 2022		510-300-150 - GG - Utility - Office	Water and Sewer	244.75	244.75
Payment Total:					2,057.10

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 13

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
28719 2022-0047	2022-06-08	Town Of Wakaw	Shared Fire Costs		
		525-445-115 - PS - Fire -Equipme	Shared Fire Costs	45.05	45.05
28720 002268	2022-06-08	The Wakaw Recorder	Zoning Bylaw SW28-40-27		
		510-200-170 - GG - Cont. - Advert	Zoning Bylaw SW28-40-27	359.95	
		110-340-100 - GST Receivable - 1	GST Tax Code	18.00	
		900-110-110 - GST Paid	GST Tax Code	18.00	377.95
002266		510-200-170 - GG - Cont. - Advert	Council Remuneration	95.28	
		110-340-100 - GST Receivable - 1	GST Tax Code	4.76	
		900-110-110 - GST Paid	GST Tax Code	4.76	100.04
002278		510-200-170 - GG - Cont. - Advert	Foreman Job Posting	1,026.36	
		110-340-100 - GST Receivable - 1	GST Tax Code	51.32	
		900-110-110 - GST Paid	GST Tax Code	51.32	1,077.68
002275		510-200-170 - GG - Cont. - Advert	Pest Control	253.44	
		110-340-100 - GST Receivable - 1	GST Tax Code	12.67	
		900-110-110 - GST Paid	GST Tax Code	12.67	266.11
002273		510-200-170 - GG - Cont. - Advert	Summer Student	209.00	
		110-340-100 - GST Receivable - 1	GST Tax Code	10.45	
		900-110-110 - GST Paid	GST Tax Code	10.45	219.45
Payment Total:					2,041.23
28721 920074	2022-06-08	Wood Wyant	Dust Control - 12 Totes		
		530-460-110 - TS - Maint. - Dust C	Dust Control - 12 Totes	16,069.79	
		110-340-100 - GST Receivable - 1	Both Tax Code	763.88	
		900-110-110 - GST Paid	Both Tax Code	763.88	16,833.67
Other:					
1-Man 05/22-2	2022-06-02	Collabria	Notebook		
		510-250-100 - GG - Cont. - Comm	Notebook	5.25	
		110-340-100 - GST Receivable - 1	Both Tax Code	0.25	
		900-110-110 - GST Paid	Both Tax Code	0.25	5.50
1183503		530-420-102 - TS - Maint. - Admin	Notebook & Binder	57.30	
		110-340-100 - GST Receivable - 1	Both Tax Code	2.70	
		900-110-110 - GST Paid	Both Tax Code	2.70	60.00
05/22-1		510-250-100 - GG - Cont. - Comm	Adobe	21.19	
		110-340-100 - GST Receivable - 1	Both Tax Code	1.00	
		900-110-110 - GST Paid	Both Tax Code	1.00	22.19
05/22-05		510-210-170 - GG - Admin. - Train	LGA200	945.85	945.85
003728		580-430-105 - UT - Water - Materi	fedex	38.07	
		110-340-100 - GST Receivable - 1	GST Tax Code	1.90	
		900-110-110 - GST Paid	GST Tax Code	1.90	39.97

Report Date
2022-06-03 2:07 PM

R.M. OF HOODOO
List of Accounts for Approval
As of 2022-06-03
Batch: 2022-00070

Page 14

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
05/22-07		510-400-110 - GG - Maint. - Statio Postage		10.82	
		110-340-100 - GST Receivable - 1 GST Tax Code		0.54	
		900-110-110 - GST Paid	GST Tax Code	0.54	11.36
Marks2		530-410-110 - TS-Maint.-Personal Rubber Boots		286.17	
		110-340-100 - GST Receivable - 1 Both Tax Code		13.50	
		900-110-110 - GST Paid	Both Tax Code	13.50	299.67
Marks		530-410-110 - TS-Maint.-Personal Rubber Boots		476.95	
		110-340-100 - GST Receivable - 1 Both Tax Code		22.50	
		900-110-110 - GST Paid	Both Tax Code	22.50	499.45
hotel RMAA		510-210-170 - GG - Admin. - Train Hotel RMAA		510.95	
		110-340-100 - GST Receivable - 1 Both Tax Code		24.10	
		900-110-110 - GST Paid	Both Tax Code	24.10	535.05
Payment Total:					2,419.04
Total for AP:					239,088.53

Certified Correct this 8th day of June 2022

Reeve

Administrator

R.M. OF HOODOO Bank Reconciliation - Detailed

Date Printed
05/19/2022 10:03 PM

Page 1

For Ending Date 04/30/2022

110-110-120 - Cash - Bank - Demand

GL Balance to 04/30/2022 **-86,190.36**

Service Charges:	-109.53
Interest Charges:	-148.24
Interest Revenue:	61.98

Adjusted Book Balance	-86,386.15
------------------------------	-------------------

Bank Statement Balance: **508,595.81**

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	04/29/2022	220023-001	PAD - Tax - [REDACTED]	RC	13.64
2	04/30/2022	2022-0023	Deposit Entry	RC	6,781.28
3	04/30/2022	220023-002	IB - Tax - [REDACTED]	RC	1,249.48
4	04/30/2022	220023-004	IB - Tax - [REDACTED]	RC	1,355.00
5	04/30/2022	220023-005	IB - AR - [REDACTED]	RC	90.00
6	04/30/2022	220023-009	IB - AR - [REDACTED]	RC	500.00
7	04/30/2022	220023-010	IB - AR - [REDACTED]	RC	45.00
8	04/30/2022	220023-012	IB - AR - [REDACTED]	RC	253.90
9	04/30/2022	220023-013	IB - AR - [REDACTED]	RC	150.00
Subtotal:					10,438.30

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	08/11/2021	Ch 28233	Baumann Ray	AP	-43.92
2	09/14/2021	Ch 28325	Rumpel Terry	AP	-153.68
3	01/12/2022	Ch 28506	Borstmayr Parts + Service	AP	-191.28
4	04/13/2022	Ch 28617	Boutin Garage Ltd.	AP	-216.44
5	04/13/2022	Ch 28622	Computrol	AP	-1,680.00
6	04/13/2022	Ch 28637	PARCS	AP	-660.00
7	04/13/2022	Ch 28639	React Waste Management	AP	-625.00
8	04/13/2022	Ch 28641	R.M. Of Three Lakes #400	AP	-950.00
9	04/13/2022	Ch 28645	Saskatchewan Research Council	AP	-116.56
10	04/13/2022	Ch 28646	TAXervice	AP	-105.00
11	04/26/2022	Ch 28652	Finning (Canada) Payables	AP	-325,207.80
12	04/27/2022	Ch 28653	Finning (Canada) Payables	AP	-268,857.00
13	04/30/2022	Oth 1	Koenning Brent	AP	-300.00
14	04/30/2022	Oth 2	Kohle Jeff	AP	-200.00
15	04/30/2022	Oth 3	Lariviere Dar	AP	-400.00
16	04/30/2022	Ch 28655	Campbell, Ken	AP	-400.00
17	04/30/2022	Oth 4	Leuschen Dallas	AP	-150.00
18	04/30/2022	Oth 5	Lieffers Kreig	AP	-150.00
19	04/30/2022	Oth 6	Pichette Brandon	AP	-200.00
20	04/30/2022	Oth 7	Venne Albert	AP	-750.00
21	04/30/2022	Ch 28654	Altrogge Gerald	AP	-199.79

Date Printed
05/19/2022 10:03 PM

R.M. OF HOODOO
Bank Reconciliation - Detailed

Page 2

CIBC

For Ending Date 04/30/2022

110-110-120 - Cash - Bank - Demand

22	04/30/2022	Ch 28656	Dziadyk Vincent & Michelle	AP	-400.00
23	04/30/2022	Ch 28657	Kardos Dale	AP	-208.11
24	04/30/2022	Ch 28658	Kindrachuk Rick	AP	-400.00
25	04/30/2022	Ch 28659	Kostyk, Brian	AP	-400.00
26	04/30/2022	Ch 28660	Pfeiffer, Ashley	AP	-644.62
27	04/30/2022	Ch 28661	Pfefferle, Stephanie	AP	-400.00
28	04/30/2022	Ch 28662	SGL	AP	-719.28
29	04/30/2022	Ch 28663	St. Germaine, Pernell	AP	-29.28
30	04/30/2022	Ch 28664	Western Municipal Consulting	AP	-262.50
31	04/30/2022	Ch 28665	Yuzik, Terry	AP	-400.00
Subtotal:					-605,420.26

Total Uncleared:

-594,981.96

Adjusted Bank Balance

-86,386.15

Notes

R.M. OF HOODOO

Summary of account balances

As at April 30, 2022

<u>Cash</u>	30-Apr-22	31-Mar-22	Change
Chequing account	(86,386.15)	(31,855.71)	(54,530.44)
Dedicated Lands	137,692.27	137,581.07	111.20
Reserve	1,004,816.94	1,089,944.51	(85,127.57)
Hamlet Reserve	87,034.75	141,831.16	(54,796.41)
	1,143,157.81	1,337,501.03	(194,343.22)

<u>Accounts receivable - general</u>			APR	MAR	Change
Category	Current	Arrears	Total	Total	
Building Permits	105.00	483.09	588.09	473.66	114.43
Custom Work	462.00	21,912.17	22,374.17	22,205.56	168.61
Fire Agreements	-	-	-	-	-
Fire Calls	19,509.10	157,861.54	177,370.64	176,589.04	781.60
General	100.00	22,926.56	23,026.56	51,150.29	(28,123.73)
Sale of Gravel	-	4,422.18	4,422.18	4,318.99	103.19
Office Services	-	-	-	1,500.00	(1,500.00)
Water Sales	8,800.33	2,535.10	11,335.43	3,786.70	7,548.73
Well Key Receipts	1,100.00	771.00	1,871.00	3,663.50	(1,792.50)
Sewage	-	2,500.00	2,500.00	3,000.00	(500.00)
	30,076.43	213,411.64	243,488.07	266,687.74	(23,199.67)

<u>Taxes receivable</u>	<i>* negative indicates prepayment</i>				APR	MAR	Change
Taxing Authority	Current	Arrears	Total taxes	Interest	Total outstanding	Total outstanding	
100 - Municipal (Ag)	(8,065.76)	31,131.47	23,065.71	1,270.00	24,335.71	29,945.80	(5,610.09)
101 - Municipal (Lake)	(26,418.97)	70,162.42	43,743.45	1,589.22	45,332.67	55,445.27	(10,112.60)
102 - Municipal (Ag)	(2,234.30)	11,511.17	9,276.87	589.87	9,866.74	10,999.29	(1,132.55)
103 - Balone Hamlet	-	862.32	862.32	34.48	896.80	888.18	8.62
104 - Cudsaskwa Hamlet	(6,555.58)	51.21	(6,504.37)	2.06	(6,502.31)	(4,430.01)	(2,072.30)
200 - Horizon	(20,683.06)	84,377.14	63,694.08	1,818.82	65,512.90	93,075.70	(27,562.80)
202 - PSSD	-	-	-	-	-	-	-
203 - St. Paul's	-	-	-	-	-	-	-
300 - NCRPA	-	20,255.22	20,255.22	619.64	20,874.86	20,719.95	154.91
400 - Hail	(0.06)	3,107.71	3,107.65	256.14	3,363.79	3,332.71	31.08
500 - St. Louis C&D	-	220.94	220.94	8.88	229.82	227.60	2.22
501 - Reynaud C&D	-	-	-	-	-	-	-
700 - Tax enforcement	-	14,690.83	14,690.83	186.80	14,877.63	43,404.73	(28,527.10)
	(63,957.73)	236,370.43	172,412.70	6,375.91	178,788.61	253,609.22	(74,820.61)

<u>Loans</u>	<u>Outstanding</u>		
	APRIL	MARCH	Change
Lagoon loan	26,868.78	29,751.96	(2,883.18)
Scraper loan	410,179.70	418,973.60	(8,793.90)
Gravel land loan	500,000.00	-	500,000.00
777 Debenture	544,373.33	544,373.33	-
	1,481,421.81	993,098.89	488,322.92

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
REVENUES						
TAXATION						
Municipal Taxes						
410-110-100 - General Municipal Levy						1,677,320.27
410-110-105 - General Municipal Levy-Resort						886,745.35
410-120-100 - Abatements and Adjustments						(6,239.89)
410-130-100 - Discount on Municipal Tax - Property	(159.44)	(618.01)		(618.01)		(83,277.83)
410-130-105 - Discount on Municipal Tax - Resort Prop	(304.89)	(1,965.00)		(1,965.00)		(43,775.43)
	(464.33)	(2,583.01)	0.00	(2,583.01)	0.00	2,430,772.47
Trailer License Fees						
410-300-100 - Trailer License Fees						19,625.33
	0.00	0.00	0.00	0.00	0.00	19,625.33
Penalties on Tax Arrears						
410-400-210 - Penalty on Mun Taxes Arrears - Property	780.95	3,739.71		3,739.71		10,321.39
410-400-215 - Penalty on Mun Taxes Arrears-Resort	416.87	2,383.89		2,383.89		7,287.88
	1,197.82	6,123.60	0.00	6,123.60	0.00	17,609.27
TOTAL TAXATION:	733.49	3,540.59	0.00	3,540.59	0.00	2,468,007.07
FEES AND CHARGES						
Custom Work						
420-100-100 - F&C - Custom Work	120.00	1,000.00		1,000.00		47,290.00
	120.00	1,000.00	0.00	1,000.00	0.00	47,290.00
Sale of Supplies and Gravel						
420-200-100 - F&C - Sale of Gravel						119,835.70
420-200-105 - Gravel Extraction Fees						963.82
420-200-200 - F&C - Sale of Supplies - Office	94.59	436.90		436.90		3,287.01
420-200-600 - F&C - Sale of Supplies - Calcium Chlorid						5,727.00
420-200-910 - F&C - Well Key Receipts	(150.00)	2,500.00		2,500.00		2,350.00
420-200-925 - F&C - Utility Lot Leases	30,586.59	32,086.59		32,086.59		151,500.03
420-200-940 - F&C - Expense Recovery	(509.58)	(509.58)		(509.58)		15,375.60
	30,021.60	34,513.91	0.00	34,513.91	0.00	299,039.16

Report Date
06/06/2022 2:42 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

Page 2

	Current	Year To Date	Budget	Variance	%	Prior year total
Rentals						
420-300-110 - F&C - Maruschak Lease						2,500.00
420-300-115 - F&C - NCRPA	1,500.00	6,000.00		6,000.00		34,004.79
	1,500.00	6,000.00	0.00	6,000.00	0.00	36,504.79
Policing and Fire Fees						
420-400-200 - F&C - Fire Agreements						156,091.00
420-400-300 - F&C - Fire Fees - Cudworth		4,232.80		4,232.80		55,159.35
420-400-305 - F&C - Fire Fees - Wakaw	3,781.60	46,263.25		46,263.25		118,036.89
	3,781.60	50,496.05	0.00	50,496.05	0.00	329,287.24
Licenses and Permits						
420-710-100 - F&C - Permits - Rural		400.00		400.00		15,283.15
420-710-105 - F&C - Permits - Lake	(2,095.00)	2,405.00		2,405.00		23,208.48
	(2,095.00)	2,805.00	0.00	2,805.00	0.00	38,491.63
Other						
Tax Certificate						
420-800-100 - F&C - Tax Certificate	275.00	750.00		750.00		2,155.00
	275.00	750.00	0.00	750.00	0.00	2,155.00
Tax Enforcement						
420-800-110 - Tax Enforcement	100.00	300.00		300.00		11,833.00
Total Tax Enforcement:	100.00	300.00	0.00	300.00	0.00	11,833.00
General Office Services Provided						
420-800-220 - F&C - Appeal Fees						300.00
	0.00	0.00	0.00	0.00	0.00	300.00
Pound Fees						
420-910-105 - F & C - Hay land rent		4,375.00		4,375.00		1,000.00
	0.00	4,375.00	0.00	4,375.00	0.00	1,000.00
	375.00	5,425.00	0.00	5,425.00	0.00	15,288.00

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
TOTAL FEES AND CHARGES:	33,703.20	100,239.96	0.00	100,239.96	0.00	765,900.82
MAINTENANCE AND DEVELOPMENT CHARGES						
Road Maintenance and Restoration Agreements						
430-100-100 - M&D - Road Maintenance Fees						59,258.93
	0.00	0.00	0.00	0.00	0.00	59,258.93
Public Reserve						
430-300-100 - M&D - Public Reserve						136,500.00
	0.00	0.00	0.00	0.00	0.00	136,500.00
TOTAL MAINTENANCE AND DEVELOPMENT CHARGES:	0.00	0.00	0.00	0.00	0.00	195,758.93
UTILITIES						
Water						
440-100-100 - Hoodoo Water Station Sales - Cudworth	5,231.24	5,614.94		5,614.94		109,283.27
440-110-100 - Hoodoo Water Station Sales-Wakaw	17,698.68	25,630.54		25,630.54		185,535.20
440-140-300 - Water - Water Fob Sales	150.00	150.00		150.00		1,020.00
	23,079.92	31,395.48	0.00	31,395.48	0.00	295,838.47
Sewer						
440-220-100 - Sewer - Charges - North						29,015.00
440-220-105 - Sewer - Charges - South						6,000.00
440-240-500 - Sewer - Interest Charges	5.00	15.00		15.00		
	5.00	15.00	0.00	15.00	0.00	35,015.00
TOTAL UTILITIES:	23,084.92	31,410.48	0.00	31,410.48	0.00	330,853.47
UNCONDITIONAL TRANSFERS						
Unconditional Transfers						
450-105-100 - Unconditional Provincial Grants						3,400.47
450-110-100 - Unconditional - (Revenue Sharing)						193,633.00
450-120-100 - Unconditional - Balone						1,888.00
450-120-105 - Unconditional - Cudsaskwa						8,215.00
450-130-100 - Unconditional - Road Preservation		272.00		272.00		

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
450-140-100 - Unconditional - Other						6,331.50
	0.00	272.00	0.00	272.00	0.00	213,467.97
TOTAL UNCONDITIONAL TRANSFERS:	0.00	272.00	0.00	272.00	0.00	213,467.97
CONDITIONAL GRANTS						
Provincial						
450-300-100 - Conditional - Prov - Infrastructure						260,670.00
450-320-100 - Conditional - Prov - Heavy Haul		8,150.00		8,150.00		
450-350-110 - Conditional - Prov - New Deal						82,248.75
450-360-130 - Conditional - Prov - RIRG						138,834.66
	0.00	8,150.00	0.00	8,150.00	0.00	481,753.41
Local						
450-410-100 - Conditional - Local - Pest Control		6,760.00		6,760.00		
	0.00	6,760.00	0.00	6,760.00	0.00	0.00
TOTAL CONDITIONAL GRANTS:	0.00	14,910.00	0.00	14,910.00	0.00	481,753.41
GRANTS IN LIEU OF TAXES						
Federal						
450-500-100 - GIL - Federal		50,000.00		50,000.00		
	0.00	50,000.00	0.00	50,000.00	0.00	0.00
Provincial						
450-600-100 - GIL - Provincial						1,627.78
	0.00	0.00	0.00	0.00	0.00	1,627.78
TOTAL GRANTS IN LIEU OF TAXES:	0.00	50,000.00	0.00	50,000.00	0.00	1,627.78
CAPITAL ASSET PROCEEDS						
Capital Asset Proceeds						
460-210-500 - PS- Sale of Machinery/Eqmt - Gain/Loss						(2,500.00)
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss	39,097.50	44,897.50		44,897.50		50,500.00
	39,097.50	44,897.50	0.00	44,897.50	0.00	48,000.00

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
TOTAL CAPITAL ASSET PROCEEDS:	39,097.50	44,897.50	0.00	44,897.50	0.00	48,000.00
INVESTMENT INCOME AND COMMISSIONS						
Investment and Income Revenue						
470-100-100 - Interest Revenue	1,536.06	4,513.72		4,513.72		18,968.80
470-120-100 - Dividends Revenue		44,474.40		44,474.40		
470-130-100 - Commission Revenue						2,466.17
	1,536.06	48,988.12	0.00	48,988.12	0.00	21,434.97
TOTAL INVESTMENT INCOME AND COMMISSIONS:	1,536.06	48,988.12	0.00	48,988.12	0.00	21,434.97
OTHER REVENUES						
Other Revenue						
480-120-100 - SARM Disability	10,660.52	23,565.36		23,565.36		
480-120-115 - Refunds & rebates						2,764.34
	10,660.52	23,565.36	0.00	23,565.36	0.00	2,764.34
TOTAL OTHER REVENUES:	10,660.52	23,565.36	0.00	23,565.36	0.00	2,764.34
TOTAL REVENUES:	108,815.69	317,824.01	0.00	317,824.01	0.00	4,529,568.76

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
EXPENDITURES						
GENERAL GOVERNMENT SERVICES						
Wages & Benefits						
Wages						
510-110-110 - GG - Council - Indemnity - Council meeti						34,580.00
	0.00	0.00	0.00	0.00	0.00	34,580.00
510-110-140 - GG - Council - Admin meetings						1,894.55
510-110-230 - GG - Salaries - Administrator	7,771.87	23,369.82		(23,369.82)		119,055.98
510-110-330 - GG - Salaries - Assistant	13,043.80	35,303.72		(35,303.72)		103,543.38
510-110-530 - GG - Salaries - Disability Wages	11,022.70	11,022.70		(11,022.70)		
510-110-535 - GG - Employee Wages	6,006.43					
	37,844.80	69,696.24	0.00	(69,696.24)	0.00	259,073.91
Benefits						
510-120-110 - GG - Council - Benefits		925.00		(925.00)		5,318.78
	0.00	925.00	0.00	(925.00)	0.00	5,318.78
510-130-230 - GG - Benefits - Administrator		1,512.72		(1,512.72)		3,747.06
510-130-234 - GG - Benefits - Worker Compensation		6,006.43		(6,006.43)		
510-140-330 - GG - Benefits - Assistant		8,124.23		(8,124.23)		8,058.60
	0.00	16,568.38	0.00	(16,568.38)	0.00	17,124.44
	37,844.80	86,264.62	0.00	(86,264.62)	0.00	276,198.35
Professional/Contract Services						
510-200-110 - GG - Cont. - Legal	1,511.89	1,511.89		(1,511.89)		1,795.75
510-200-130 - GG - Cont. - Audit/Accounting						10,769.69
510-200-150 - GG - Cont. - Assessment - SAMA	250.00	29,271.00		(29,271.00)		30,525.09
510-200-160 - GG - Cont. - Appeal Fees						150.00
510-200-170 - GG - Cont. - Advertising		897.04		(897.04)		4,124.20
510-200-200 - GG - Cont. - Printing RM Maps						2,305.08
510-210-120 - GG - Council - Meeting/Travel/Meals	208.46	603.50		(603.50)		6,939.68
510-210-130 - Overpaid Taxes Payable						61.23
510-210-150 - GG - Council - Convention/Travel/Meals		75.00		(75.00)		1,644.39

Report Date
06/06/2022 2:42 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

Page 7

	Current	Year To Date	Budget	Variance	%	Prior year total
510-210-170 - GG - Admin. - Training, Travel & Meals	477.53	1,162.83		(1,162.83)		4,257.21
510-210-175 - GG - Admin - OH&S						330.22
510-210-180 - GG - Admin - NCRPA	1,138.02	9,584.24		(9,584.24)		33,086.28
510-230-100 - GG - Cont. - Insurance - General & Bond		21,102.36		(21,102.36)		23,767.19
510-240-100 - GG - Cont. - Memberships & Subscriptions	600.00	6,246.63		(6,246.63)		8,560.79
510-250-100 - GG - Cont. - Communications	178.12	836.80		(836.80)		7,269.82
510-260-100 - GG - Cont. - Tax Enforcement/Collection	100.00	300.00		(300.00)		12,087.70
510-280-150 - GG - Cont. - Asset Management						59,880.00
510-290-100 - GG - Cont. - Bank Charges	109.53	604.56		(604.56)		1,988.12
	4,573.55	72,195.85	0.00	(72,195.85)	0.00	209,542.44
Utilities						
510-300-140 - GG - Utility - Telephone	436.25	1,754.73		(1,754.73)		6,264.52
510-300-150 - GG - Utility - Office	495.87	1,449.20		(1,449.20)		4,164.39
	932.12	3,203.93	0.00	(3,203.93)	0.00	10,428.91
Maintenance, Material and Supplies						
510-400-110 - GG - Maint. - Stationery & Postage	560.76	1,514.58		(1,514.58)		7,080.94
510-410-140 - GG - Maint. - Office Supplies	302.53	8,577.19		(8,577.19)		12,781.59
510-410-160 - GG - Maint. - PR	34.52	637.10		(637.10)		3,021.65
510-410-180 - GG - Maint. - Elevator/Scale						2,980.58
510-490-100 - GG - Maint. - Office Repairs & Maint.	681.26	2,241.26		(2,241.26)		7,719.79
510-490-115 - GG - Main - Office Renovations		54,179.23		(54,179.23)		
	1,579.07	67,149.36	0.00	(67,149.36)	0.00	33,584.55
Grants and Contributions						
510-500-110 - GG - Grants and Contributions						700.00
	0.00	0.00	0.00	0.00	0.00	700.00
Capital Expenditures						
510-600-599 - GG - Amort - Office & Information Tech						959.00
	0.00	0.00	0.00	0.00	0.00	959.00
Interest						
510-700-115 - GG - Bank Charges Line of Credit	148.24	238.10		(238.10)		
	148.24	238.10	0.00	(238.10)	0.00	0.00
Other						

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
510-900-110 - GG - Non Expenditure Payments		100.00		(100.00)		
	0.00	100.00	0.00	(100.00)	0.00	0.00
TOTAL GENERAL GOVERNMENT SERVICES:	45,077.78	229,151.86	0.00	(229,151.86)	0.00	531,413.25

PROTECTIVE SERVICES

POLICE PROTECTION

Professional/Contractual Services

520-210-100 - PS - Police - Justice Requisition

33,383.81

520-260-100 - PS - Police - Bylaw Enforcement Officer

11,956.22

	0.00	0.00	0.00	0.00	0.00	45,340.03
TOTAL POLICE PROTECTION:	0.00	0.00	0.00	0.00	0.00	45,340.03

FIRE PROTECTION

Wages and Benefits

Wages

525-110-105 - PS-Fire-Administration

1,546.00

525-110-110 - PS - Fire - Salaries Cudworth

1,000.00

4,000.00

(4,000.00)

17,062.48

525-110-115 - PS - Fire - Salaries Wakaw

1,150.00

4,600.00

(4,600.00)

23,775.11

525-110-140 - PS - Fire - Training - Cudworth

693.60

693.60

(693.60)

19,132.50

525-110-145 - PS - Fire - Training - Wakaw

693.60

693.60

(693.60)

9,881.93

	3,537.20	9,987.20	0.00	(9,987.20)	0.00	71,398.02
	3,537.20	9,987.20	0.00	(9,987.20)	0.00	71,398.02

Professional/Contractual Services

525-210-100 - PS - Fire - EMS Contract - 911

885.94

525-210-110 - PS - Fire - Contracted Services

119.99

119.99

(119.99)

525-220-105 - PS - Fire - Travel & Meals - Wakaw

200.25

525-230-100 - PS - Fire - Insurance - Cudworth

1,409.03

(1,409.03)

2,771.38

525-230-105 - PS - Fire - Insurance - Wakaw

1,619.30

(1,619.30)

1,010.30

	119.99	3,148.32	0.00	(3,148.32)	0.00	4,867.87
--	---------------	-----------------	-------------	-------------------	-------------	-----------------

Utilities

Report Date
06/06/2022 2:42 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

Page 9

	Current	Year To Date	Budget	Variance	%	Prior year total
525-300-140 - PS - Fire - Communication - Cudworth	1,051.37	1,118.91		(1,118.91)		6,334.62
525-300-145 - PS - Fire - Communication - Wakaw	33.77	303.76		(303.76)		5,991.63
525-300-150 - PS - Fire - Storage Fee - Cudworth						12,000.00
525-300-155 - PS - Fire - Storage Fees - Wakaw						18,000.00
	1,085.14	1,422.67	0.00	(1,422.67)	0.00	42,326.25
Maintenance, Materials and Supplies						
525-420-100 - PS - Fire - Office Supplies		95.40		(95.40)		
525-430-100 - PS - Vehicle/Equip. Repair - Cudworth	1,605.56	2,073.55		(2,073.55)		172.43
525-430-105 - PS - Vehicle/Equip. Repairs - Wakaw	3,145.01	150.30		(150.30)		18,465.24
525-430-110 - PS - Fire - Oil & Gas - Cudworth						891.72
525-430-115 - PS - Fire - Oil & Gas - Wakaw	425.24	1,370.38		(1,370.38)		1,665.07
525-440-100 - PS - Fire - Small Tools - Cudworth	124.41	124.41		(124.41)		2,897.03
525-440-115 - PS - Fire - Small Tools - Wakaw	842.70	869.73		(869.73)		750.00
525-445-100 - PS - Fire - Equipment - Cudworth						8,555.83
525-445-115 - PS - Fire -Equipment - Wakaw	23.62	1,750.00		(1,750.00)		937.15
	6,166.54	6,433.77	0.00	(6,433.77)	0.00	34,334.47
Capital Expenditures						
525-600-140 - PS - Fire - Pur of Cap Assets - Equip		86,637.60		(86,637.60)		
525-600-399 - PS - Fire - Amort - Machinery & Eqmt						40,962.00
	0.00	86,637.60	0.00	(86,637.60)	0.00	40,962.00
Allowance for Uncollectibles						
525-820-110 - PS - Fire - Allow for Uncollect Wakaw	(513.28)	(249.41)		249.41		8,992.28
	(513.28)	(249.41)	0.00	249.41	0.00	8,992.28
TOTAL FIRE PROTECTION:	10,395.59	107,380.15	0.00	(107,380.15)	0.00	202,880.89
TOTAL PROTECTIVE SERVICES:	10,395.59	107,380.15	0.00	(107,380.15)	0.00	248,220.92
TRANSPORTATION SERVICES						
MAINTENANCE						
Wages & Benefits						
Wages						
530-110-110 - TS - Maint. - Council - Supervision						58,228.58
530-110-120 - TS - Maint. - Wages/Benefits	13,419.65	13,419.65		(13,419.65)		147,189.67
530-110-130 - TS - Maint. - Salaries - Custom Work	197.88	380.13		(380.13)		5,282.64

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
	13,617.53	13,799.78	0.00	(13,799.78)	0.00	210,700.89
Benefits						
530-120-120 - TS - Maint. - Benefits - Foreman		3,780.96		(3,780.96)		
530-130-130 - TS - Maint. - Benefits - Operators		13,997.32		(13,997.32)		
	0.00	17,778.28	0.00	(17,778.28)	0.00	0.00
	13,617.53	31,578.06	0.00	(31,578.06)	0.00	210,700.89
Professional/Contractual Services						
530-250-100 - TS - Maint. - Travel, Meal & Subsistence	110.85	246.14		(246.14)		528.99
530-250-105 - TS - Maint. - Rail Line Retention						1,008.57
530-250-110 - TS - Maint. - Council - Travel & Meals						829.72
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	6,908.50	10,923.12		(10,923.12)		22,295.46
	7,019.35	11,169.26	0.00	(11,169.26)	0.00	24,662.74
Utilities						
530-300-120 - TS - Maint. - Utility - Power/Heat	822.96	7,091.75		(7,091.75)		8,482.79
530-300-140 - TS - Maint. - Utility - Telephone	363.86	1,398.24		(1,398.24)		2,559.16
	1,186.82	8,489.99	0.00	(8,489.99)	0.00	11,041.95
Maintenance, Materials & Supplies						
530-410-100 - TS - Maint. - Shop Supply & Small Tools	1,632.00	2,193.68		(2,193.68)		19,071.12
530-410-110 - TS-Maint.-Personal Protective Equipment	501.41	988.56		(988.56)		4,197.41
530-410-120 - TS - Maint. - Shop Supplies	6.97	6.97		(6.97)		
530-420-100 - TS - Machinery Repairs - Wages	18,927.48	31,447.66		(31,447.66)		111,300.67
530-420-101 - TS - Maint. - Repair/Parts/Tools	23,820.32	38,663.84		(38,663.84)		63,432.23
530-420-102 - TS - Maint. - Administrative Costs	1,721.98	23,803.31		(23,803.31)		18,875.57
530-420-103 - TS - Maint. - Training	2,600.00	12,808.65		(12,808.65)		
530-425-110 - TS - Maint. - Machine Fuel	27,307.01	36,379.04		(36,379.04)		194,450.48
530-430-120 - TS - Maint. - Machine - Blades		18,584.36		(18,584.36)		17,251.18
530-430-130 - TS - Maint. - Other	500.00	500.00		(500.00)		
530-430-135 - TS - Maint. - Balone Hamlet	73.99	115.96		(115.96)		31,466.56
530-430-140 - TS - Maint. - Cudsaskwa Hamlet	48.80	273.80		(273.80)		4,138.07
530-430-145 - TS - Maint - Resort	457.44	457.44		(457.44)		55,526.65
530-440-100 - TS - Maint. - Gravel/Sand	7,653.20	285,003.16		(285,003.16)		357,135.42

Report Date
06/06/2022 2:42 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

Page 11

	Current	Year To Date	Budget	Variance	%	Prior year total
530-450-100 - TS - Maint. - Culverts/Drainage						20,291.83
530-460-101 - TS - Maint. - 777 road						5,523.16
530-460-110 - TS - Maint. - Dust Control						23,719.99
530-470-100 - TS - Maint. - Road/Street Signs						2,751.90
530-490-110 - TS - Maint. - Roads						6,593.80
	85,250.60	451,226.43	0.00	(451,226.43)	0.00	935,726.04
Capital Expenditures						
530-600-299 - TS - Maint. - Amort - Bldgs/Impr&Eng Str						4,193.00
530-600-399 - TS - Maint. - Amort - Machinery & Eqmt						189,230.00
	0.00	0.00	0.00	0.00	0.00	193,423.00
Interest						
530-700-110 - TS - Maint. - Interest	2,205.03	4,845.27		(4,845.27)		30,635.92
	2,205.03	4,845.27	0.00	(4,845.27)	0.00	30,635.92
TOTAL MAINTENANCE:	109,279.33	507,309.01	0.00	(507,309.01)	0.00	1,406,190.54
CONSTRUCTION						
Wages & Benefits						
Wages						
535-110-120 - TS - Const. - Wages/Benefits						37,505.24
	0.00	0.00	0.00	0.00	0.00	37,505.24
	0.00	0.00	0.00	0.00	0.00	37,505.24
Maintenance, Materials & Supplies						
535-450-100 - TS - Const. - Culverts/Drainage						24,998.46
	0.00	0.00	0.00	0.00	0.00	24,998.46
Capital Expenditures						
535-600-130 - TS - Const. - Pur of Cap Assets - Machin	567,304.20	567,304.20		(567,304.20)		147,160.00
535-600-699 - TS - Const. - Amort - Infrastructure						
	567,304.20	567,304.20	0.00	(567,304.20)	0.00	147,160.00
TOTAL CONSTRUCTION:	567,304.20	567,304.20	0.00	(567,304.20)	0.00	209,663.70

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
SNOW REMOVAL						
Wages and Benefits						
Wages						
537-110-120 - TS - Snow Rem - Municipal Force	6,920.82	46,176.21		(46,176.21)		26,125.91
	6,920.82	46,176.21	0.00	(46,176.21)	0.00	26,125.91
	6,920.82	46,176.21	0.00	(46,176.21)	0.00	26,125.91
Professional/Contractual Services						
537-210-100 - TS - Snow - Contracted Removal	950.00	1,900.00		(1,900.00)		1,000.00
	950.00	1,900.00	0.00	(1,900.00)	0.00	1,000.00
Maintenance, Materials & Supplies						
537-420-100 - TS - Vehicle Equip. Repair/Parts/Tools						104.02
537-420-110 - TS - Snow - Oil & Gas		19,982.23		(19,982.23)		5,761.36
	0.00	19,982.23	0.00	(19,982.23)	0.00	5,865.38
TOTAL SNOW REMOVAL:	7,870.82	68,058.44	0.00	(68,058.44)	0.00	32,991.29
TOTAL TRANSPORTATION SERVICES:	684,454.35	1,142,671.65	0.00	(1,142,671.65)	0.00	1,648,845.53
ENVIRONMENTAL SERVICES						
Professional/Contractual Services						
540-200-110 - EH - Cont. - Waste Collection/Disposal	2,040.70	5,050.45		(5,050.45)		93,402.27
540-210-100 - EH - Cont. - Pest Control						18,680.12
	2,040.70	5,050.45	0.00	(5,050.45)	0.00	112,082.39
Capital Expenditures						
540-600-399 - EH&W - Amort - Machinery & Equipment						3,329.00
	0.00	0.00	0.00	0.00	0.00	3,329.00
TOTAL ENVIRONMENTAL SERVICES:	2,040.70	5,050.45	0.00	(5,050.45)	0.00	115,411.39
PUBLIC HEALTH AND WELFARE SERVICES						
Wages and Benefits						

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
550-110-110 - H&W - Council Indemnity						6,238.86
	0.00	0.00	0.00	0.00	0.00	6,238.86
Grants and Contributions						
550-500-110 - H&W - Grants and Contributions						31,000.00
	0.00	0.00	0.00	0.00	0.00	31,000.00
Total PUBLIC HEALTH AND WELFARE SERVICES:	0.00	0.00	0.00	0.00	0.00	37,238.86
PLANNING AND DEVELOPMENT SERVICES						
Wages and Benefits						
560-110-110 - P&D - Salaries	4,567.89	13,649.46		(13,649.46)		48,001.14
560-120-110 - P&D - Benefits		1,512.71		(1,512.71)		2,429.82
	4,567.89	15,162.17	0.00	(15,162.17)	0.00	50,430.96
Professional/Contractual Services						
560-200-110 - P&D - Cont. - Other Services	19.35	5,872.60		(5,872.60)		5,338.94
560-200-115 - P & D - Cont. - Weir						858.60
560-200-160 - P&D - Cont. - Civic Addressing	195.96	195.96		(195.96)		68,940.07
560-200-170 - P&D - Buildtech inspections	1,360.00	4,600.00		(4,600.00)		23,373.43
560-210-100 - P&D - Cont. - Advertising		1,997.76		(1,997.76)		2,083.80
	1,575.31	12,666.32	0.00	(12,666.32)	0.00	100,594.84
Other						
560-900-110 - P&D -Utility Lease Lot Expenses						641.61
	0.00	0.00	0.00	0.00	0.00	641.61
TOTAL PLANNING AND DEVELOPMENT SERVICES:	6,143.20	27,828.49	0.00	(27,828.49)	0.00	151,667.41
RECREATION AND CULTURAL SERVICES						
Professional/Contractual Services						
570-220-100 - R&C - Cont. - Travel, Meal & Subsistence						3,516.00
	0.00	0.00	0.00	0.00	0.00	3,516.00
Grants and Contributions						
570-500-110 - R&C - Grants and Contributions		750.00		(750.00)		7,500.00
570-500-130 - R&C - Grants - Library/Museum		5,838.75		(5,838.75)		13,759.50

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
	0.00	6,588.75	0.00	(6,588.75)	0.00	21,259.50
Capital Expenditures						
570-600-399 - R&C - Amort - Machinery & Equipment						8,538.00
	0.00	0.00	0.00	0.00	0.00	8,538.00
TOTAL RECREATION AND CULTURAL SERVICES:	0.00	6,588.75	0.00	(6,588.75)	0.00	33,313.50
UTILITIES						
WATER						
Wages and Benefits						
580-110-110 - UT - Water - Salaries - Cudworth	38.36	204.53		(204.53)		1,096.47
580-110-115 - UT - Water - Salaries - Wakaw	38.37	204.54		(204.54)		1,382.95
	76.73	409.07	0.00	(409.07)	0.00	2,479.42
Professional/Contractual Services						
580-230-100 - UT - Water - Travel, Meals & Subsistence		70.80		(70.80)		
580-275-100 - UT - Water - Water Testing - Cudworth	886.75	2,656.62		(2,656.62)		10,190.38
580-275-105 - UT - Water - Water Testing - Wakaw	972.17	2,917.15		(2,917.15)		11,108.49
	1,858.92	5,644.57	0.00	(5,644.57)	0.00	21,298.87
Utilities						
580-300-120 - UT - Water - Power - Cudworth	125.69	1,005.00		(1,005.00)		3,004.12
580-300-125 - UT - Water - Power - Wakaw	310.06	648.52		(648.52)		2,633.61
580-300-140 - UT - Water - Telephone - Cudworth	59.04	236.18		(236.18)		681.04
580-300-145 - UT - Water - Telephone - Wakaw	59.05	236.17		(236.17)		697.74
580-300-160 - UT - Water - Pumpout Cudworth	80.00	160.00		(160.00)		1,360.00
580-300-165 - UT - Water - Pumpout Wakaw	60.00	180.00		(180.00)		1,730.00
	693.84	2,465.87	0.00	(2,465.87)	0.00	10,106.51
Maintenance, Materials and Supplies						
580-430-100 - UT - Water - Material/Supply - Cudworth						4,776.26
580-430-105 - UT - Water - Material/Supply - Wakaw						4,915.74
580-430-110 - UT - Water - Public Well-Balone Hamlet	49.54	199.43		(199.43)		525.60
580-430-120 - UT - Water - Public Well Ens	146.72	351.88		(351.88)		1,389.06
580-450-200 - UT - Water - Hoodoo Wt Stn-Cudworth	2,148.32	9,785.85		(9,785.85)		75,167.26
580-450-205 - UT - Water - Hoodoo Wt Stn-Wakaw	2,122.77	17,852.01		(17,852.01)		109,727.96

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
	4,467.35	28,189.17	0.00	(28,189.17)	0.00	196,501.88
Capital Expenditures						
580-600-399 - UT - Water - Amort - Machinery & Eqmt						1,053.00
580-600-699 - UT - Water - Amort - Infrastructure						18,430.00
	0.00	0.00	0.00	0.00	0.00	19,483.00
Allowance for Uncollectibles						
580-800-110 - UT - Water - Allowance for Uncollectible						1,059.60
	0.00	0.00	0.00	0.00	0.00	1,059.60
TOTAL WATER:	7,096.84	36,708.68	0.00	(36,708.68)	0.00	250,929.28
SEWER						
Professional/Contractual Services						
585-250-100 - UT - Sewer - Memberships/Subscriptions						265.24
585-260-100 - UT - Sewer - Conference Fees						1,022.98
	0.00	0.00	0.00	0.00	0.00	1,288.22
Utilities						
585-300-120 - UT - Sewer - Power - North		246.43		(246.43)		823.41
585-300-125 - UT - Sewer - Power - South	43.98	175.92		(175.92)		427.35
	43.98	422.35	0.00	(422.35)	0.00	1,250.76
Maintenance, Materials and Supplies						
585-430-130 - UT - Sewer - Lagoon North	110.66	110.66		(110.66)		319.05
585-430-135 - UT - Sewer - Lagoon South						428.56
	110.66	110.66	0.00	(110.66)	0.00	747.61
Capital Expenditures						
585-600-699 - UT - Sewer - Amort - Infrastructure						18,266.00
	0.00	0.00	0.00	0.00	0.00	18,266.00
Interest						
585-700-110 - UT - Sewer - Interest	67.82	282.96		(282.96)		1,393.20
	67.82	282.96	0.00	(282.96)	0.00	1,393.20
TOTAL SEWER:	222.46	815.97	0.00	(815.97)	0.00	22,945.79

Report Date
06/06/2022 2:42 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2022

Page 16

	Current	Year To Date	Budget	Variance	%	Prior year total
TOTAL UTILITIES:	7,319.30	37,524.65	0.00	(37,524.65)	0.00	273,875.07
TOTAL EXPENDITURES:	755,430.92	1,556,196.00	0.00	(1,556,196.00)	0.00	3,039,985.93
CHANGE IN NET-FINANCIAL ASSETS	(646,615.23)	(1,238,371.99)	0.00	(1,238,371.99)	0.00	1,489,582.83
Change in Non-Financial Assets						9,493,811.92
CHANGE IN NET ASSETS	(646,615.23)	(1,238,371.99)	0.00	(1,238,371.99)	0.00	(8,004,229.09)
TRANSFERS						
590-110-100 - Transfer to Reserves						(383,981.93)
590-190-100 - Transfer to Hamlets						46,822.61
CHANGE IN SURPLUS	(646,615.23)	(1,238,371.99)	0.00	(1,238,371.99)	0.00	(7,667,069.77)

R.M. OF HOODOO Bank Reconciliation - Detailed

Date Printed
06/06/2022 9:18 AM

Page 1

For Ending Date 05/31/2022

110-110-120 - Cash - Bank - Demand

GL Balance to 05/31/2022 **144,529.11**

Service Charges:	-106.73
Interest Charges:	0.00
Interest Revenue:	269.47

Adjusted Book Balance	144,691.85
------------------------------	-------------------

Bank Statement Balance: **406,414.81**

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	05/31/2022	2022-0027	Deposit Entry	RC	14,932.47
Subtotal:					14,932.47

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	08/11/2021	Ch 28233	Baumann Ray	AP	-43.92
2	09/14/2021	Ch 28325	Rumpel Terry	AP	-153.68
3	01/12/2022	Ch 28506	Borstmayer Parts + Service	AP	-191.28
4	04/27/2022	Ch 28653	Finning (Canada) Payables	AP	-268,857.00
5	04/30/2022	Ch 28656	Dziadyk Vincent & Michelle	AP	-400.00
6	04/30/2022	Ch 28658	Kindrachuk Rick	AP	-400.00
7	04/30/2022	Ch 28659	Kostyk, Brian	AP	-400.00
8	04/30/2022	Ch 28661	Pfefferle, Stephanie	AP	-400.00
9	04/30/2022	Ch 28665	Yuzik, Terry	AP	-400.00
10	05/31/2022	Oth 1	Koenning Brent	AP	-300.00
11	05/31/2022	Oth 2	Kohle Jeff	AP	-200.00
12	05/31/2022	Oth 3	Lariviere Dar	AP	-400.00
13	05/31/2022	Oth 4	Leuschen Dallas	AP	-150.00
14	05/31/2022	Oth 5	Lieffers Kreig	AP	-150.00
15	05/31/2022	Oth 6	Pichette Brandon	AP	-200.00
16	05/31/2022	Oth 7	Venne Albert	AP	-750.00
17	05/31/2022	Ch 28668	Pfeiffer, Ashley	AP	-400.00
18	05/31/2022	Ch 28669	Roach, Joe	AP	-158.51
19	05/31/2022	Ch 28670	Shupe, Thomas	AP	-250.00
20	05/31/2022	Oth 3	Sask Energy	AP	-615.73
21	05/31/2022	Oth 7	SaskWater	AP	-1,835.31
Subtotal:					-276,655.43

Total Uncleared: **-261,722.96**

Adjusted Bank Balance	144,691.85
------------------------------	-------------------

Notes

Date Printed
06/06/2022 9:18 AM

R.M. OF HOODOO
Bank Reconciliation - Detailed

Page 2

CIBC

For Ending Date 05/31/2022

110-110-120 - Cash - Bank - Demand

R.M. OF HOODOO

Summary of account balances

As at May 31, 2022

<u>Cash</u>	31-May-22	30-Apr-22	Change
Chequing account	144,691.85	(86,386.15)	231,078.00
Dedicated Lands	137,832.60	137,692.27	140.33
Reserve	1,005,841.03	1,004,816.94	1,024.09
Hamlet Reserve	87,123.45	87,034.75	88.70
	1,375,488.93	1,143,157.81	232,331.12

<u>Accounts receivable - general</u>			MAY	APR	Change
Category	Current	Arrears	Total	Total	
Building Permits	288.75	492.52	781.27	588.09	193.18
Custom Work	-	20,978.28	20,978.28	22,374.17	(1,395.89)
Fire Agreements	-	-	-	-	-
Fire Calls	9,427.50	173,589.04	183,016.54	177,370.64	5,645.90
General	-	23,077.81	23,077.81	23,026.56	51.25
Sale of Gravel	-	4,469.87	4,469.87	4,422.18	47.69
Office Services	1,500.00	-	1,500.00	-	1,500.00
Water Sales	19,219.31	2,732.42	21,951.73	11,335.43	10,616.30
Well Key Receipts	-	1,966.00	1,966.00	1,871.00	95.00
Sewage	-	2,500.00	2,500.00	2,500.00	-
	30,435.56	229,805.94	260,241.50	243,488.07	16,753.43

<u>Taxes receivable</u>	<i>* negative indicates prepayment</i>				MAY	APR	Change
Taxing Authority	Current	Arrears	Total taxes	Interest	Total outstanding	Total outstanding	
100 - Municipal (Ag)	(9,356.36)	30,850.79	21,494.43	1,552.71	23,047.14	24,335.71	(1,288.57)
101 - Municipal (Lake)	(30,889.20)	68,228.88	37,339.68	1,868.49	39,208.17	45,332.67	(6,124.50)
102 - Municipal (Ag)	(2,386.42)	11,511.17	9,124.75	704.73	9,829.48	9,866.74	(37.26)
103 - Balone Hamlet	-	862.32	862.32	43.10	905.42	896.80	8.62
104 - Cudsaskwa Hamlet	(7,839.17)	51.21	(7,787.96)	2.58	(7,785.38)	(6,502.31)	(1,283.07)
200 - Horizon	(23,072.36)	82,756.46	59,684.10	2,165.67	61,849.77	65,512.90	(3,663.13)
202 - PSSD	-	-	-	-	-	-	-
203 - St. Paul's	-	-	-	-	-	-	-
300 - NCRPA	-	20,255.22	20,255.22	774.50	21,029.72	20,874.86	154.86
400 - Hail	(16.54)	3,107.71	3,091.17	287.22	3,378.39	3,363.79	14.60
500 - St. Louis C&D	-	220.94	220.94	11.10	232.04	229.82	2.22
501 - Reynaud C&D	-	-	-	-	-	-	-
700 - Tax enforcement	-	14,445.33	14,445.33	224.20	14,669.53	14,877.63	(208.10)
	(73,560.05)	232,290.03	158,729.98	7,634.30	166,364.28	178,788.61	(12,424.33)

<u>Loans</u>	<u>Outstanding</u>		Change
	MAY	APRIL	
Lagoon loan	23,983.66	26,868.78	(2,885.12)
Scraper loan	401,436.55	410,179.70	(8,743.15)
Gravel land loan	491,146.49	500,000.00	(8,853.51)
Excavator loan	300,000.00		300,000.00
777 Debenture	544,373.33	544,373.33	-
	1,760,940.03	1,481,421.81	279,518.22

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
REVENUES						
TAXATION						
Municipal Taxes						
410-110-100 - General Municipal Levy						1,677,320.27
410-110-105 - General Municipal Levy-Resort						886,745.35
410-120-100 - Abatements and Adjustments						(6,239.89)
410-130-100 - Discount on Municipal Tax - Property	(86.56)	(704.57)		(704.57)		(83,277.83)
410-130-105 - Discount on Municipal Tax - Resort Prop	(358.72)	(2,323.72)		(2,323.72)		(43,775.43)
	(445.28)	(3,028.29)	0.00	(3,028.29)	0.00	2,430,772.47
Trailer License Fees						
410-300-100 - Trailer License Fees						19,625.33
	0.00	0.00	0.00	0.00	0.00	19,625.33
Penalties on Tax Arrears						
410-400-210 - Penalty on Mun Taxes Arrears - Property	459.70	4,199.41		4,199.41		10,321.39
410-400-215 - Penalty on Mun Taxes Arrears-Resort	385.11	2,769.00		2,769.00		7,287.88
	844.81	6,968.41	0.00	6,968.41	0.00	17,609.27
TOTAL TAXATION:	399.53	3,940.12	0.00	3,940.12	0.00	2,468,007.07
FEES AND CHARGES						
Custom Work						
420-100-100 - F&C - Custom Work		1,000.00		1,000.00		47,290.00
	0.00	1,000.00	0.00	1,000.00	0.00	47,290.00
Sale of Supplies and Gravel						
420-200-100 - F&C - Sale of Gravel						119,835.70
420-200-105 - Gravel Extraction Fees	876.72	876.72		876.72		963.82
420-200-200 - F&C - Sale of Supplies - Office	61.42	498.32		498.32		3,287.01
420-200-600 - F&C - Sale of Supplies - Calcium Chlorid						5,727.00
420-200-910 - F&C - Well Key Receipts		2,500.00		2,500.00		2,350.00
420-200-915 - F&C - Insurance Proceeds	14,317.37	14,317.37		14,317.37		
420-200-925 - F&C - Utility Lot Leases	14,333.02	46,419.61		46,419.61		151,500.03
420-200-940 - F&C - Expense Recovery		(509.58)		(509.58)		15,375.60

Report Date
06/06/2022 2:45 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

Page 2

	Current	Year To Date	Budget	Variance	%	Prior year total
	29,588.53	64,102.44	0.00	64,102.44	0.00	299,039.16
Rentals						
420-300-110 - F&C - Maruschak Lease						2,500.00
420-300-115 - F&C - NCRPA	1,500.00	7,500.00		7,500.00		34,004.79
	1,500.00	7,500.00	0.00	7,500.00	0.00	36,504.79
Policing and Fire Fees						
420-400-200 - F&C - Fire Agreements						156,091.00
420-400-300 - F&C - Fire Fees - Cudworth	1,027.50	5,260.30		5,260.30		55,159.35
420-400-305 - F&C - Fire Fees - Wakaw	8,400.00	54,663.25		54,663.25		118,036.89
	9,427.50	59,923.55	0.00	59,923.55	0.00	329,287.24
Licenses and Permits						
420-710-100 - F&C - Permits - Rural	105.00	505.00		505.00		15,283.15
420-710-105 - F&C - Permits - Lake	6,678.75	9,083.75		9,083.75		23,208.48
	6,783.75	9,588.75	0.00	9,588.75	0.00	38,491.63
Other						
Tax Certificate						
420-800-100 - F&C - Tax Certificate	200.00	950.00		950.00		2,155.00
	200.00	950.00	0.00	950.00	0.00	2,155.00
Tax Enforcement						
420-800-110 - Tax Enforcement		300.00		300.00		11,833.00
Total Tax Enforcement:	0.00	300.00	0.00	300.00	0.00	11,833.00
General Office Services Provided						
420-800-220 - F&C - Appeal Fees	250.00	250.00		250.00		300.00
	250.00	250.00	0.00	250.00	0.00	300.00
Pound Fees						
420-910-105 - F & C - Hay land rent		4,375.00		4,375.00		1,000.00
	0.00	4,375.00	0.00	4,375.00	0.00	1,000.00

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
	450.00	5,875.00	0.00	5,875.00	0.00	15,288.00
TOTAL FEES AND CHARGES:	47,749.78	147,989.74	0.00	147,989.74	0.00	765,900.82
MAINTENANCE AND DEVELOPMENT CHARGES						
Road Maintenance and Restoration Agreements						
430-100-100 - M&D - Road Maintenance Fees	4,181.28	4,181.28		4,181.28		59,258.93
	4,181.28	4,181.28	0.00	4,181.28	0.00	59,258.93
Public Reserve						
430-300-100 - M&D - Public Reserve						136,500.00
	0.00	0.00	0.00	0.00	0.00	136,500.00
TOTAL MAINTENANCE AND DEVELOPMENT CHARGES:	4,181.28	4,181.28	0.00	4,181.28	0.00	195,758.93
UTILITIES						
Water						
440-100-100 - Hoodoo Water Station Sales - Cudworth	69.81	5,684.75		5,684.75		109,283.27
440-110-100 - Hoodoo Water Station Sales-Wakaw	12,653.26	38,283.80		38,283.80		185,535.20
440-140-300 - Water - Water Fob Sales		150.00		150.00		1,020.00
	12,723.07	44,118.55	0.00	44,118.55	0.00	295,838.47
Sewer						
440-220-100 - Sewer - Charges - North						29,015.00
440-220-105 - Sewer - Charges - South						6,000.00
440-240-500 - Sewer - Interest Charges	5.00	20.00		20.00		
	5.00	20.00	0.00	20.00	0.00	35,015.00
TOTAL UTILITIES:	12,728.07	44,138.55	0.00	44,138.55	0.00	330,853.47
UNCONDITIONAL TRANSFERS						
Unconditional Transfers						
450-105-100 - Unconditional Provincial Grants						3,400.47
450-110-100 - Unconditional - (Revenue Sharing)						193,633.00
450-120-100 - Unconditional - Balone						1,888.00
450-120-105 - Unconditional - Cudsaskwa						8,215.00

Report Date
06/06/2022 2:45 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

Page 4

	Current	Year To Date	Budget	Variance	%	Prior year total
450-130-100 - Unconditional - Road Preservation		272.00		272.00		
450-140-100 - Unconditional - Other						6,331.50
	0.00	272.00	0.00	272.00	0.00	213,467.97
TOTAL UNCONDITIONAL TRANSFERS:	0.00	272.00	0.00	272.00	0.00	213,467.97
CONDITIONAL GRANTS						
Provincial						
450-300-100 - Conditional - Prov - Infrastructure						260,670.00
450-320-100 - Conditional - Prov - Heavy Haul		8,150.00		8,150.00		
450-350-110 - Conditional - Prov - New Deal						82,248.75
450-360-130 - Conditional - Prov - RIRG						138,834.66
	0.00	8,150.00	0.00	8,150.00	0.00	481,753.41
Local						
450-410-100 - Conditional - Local - Pest Control		6,760.00		6,760.00		
	0.00	6,760.00	0.00	6,760.00	0.00	0.00
TOTAL CONDITIONAL GRANTS:	0.00	14,910.00	0.00	14,910.00	0.00	481,753.41
GRANTS IN LIEU OF TAXES						
Federal						
450-500-100 - GIL - Federal		50,000.00		50,000.00		
	0.00	50,000.00	0.00	50,000.00	0.00	0.00
Provincial						
450-600-100 - GIL - Provincial						1,627.78
	0.00	0.00	0.00	0.00	0.00	1,627.78
TOTAL GRANTS IN LIEU OF TAXES:	0.00	50,000.00	0.00	50,000.00	0.00	1,627.78
CAPITAL ASSET PROCEEDS						
Capital Asset Proceeds						
460-210-500 - PS- Sale of Machinery/Eqmt - Gain/Loss						(2,500.00)
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss		44,897.50		44,897.50		50,500.00
	0.00	44,897.50	0.00	44,897.50	0.00	48,000.00

Report Date
06/06/2022 2:45 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

Page 5

	Current	Year To Date	Budget	Variance	%	Prior year total
TOTAL CAPITAL ASSET PROCEEDS:	0.00	44,897.50	0.00	44,897.50	0.00	48,000.00
INVESTMENT INCOME AND COMMISSIONS						
Investment and Income Revenue						
470-100-100 - Interest Revenue	1,894.03	6,407.75		6,407.75		18,968.80
470-120-100 - Dividends Revenue		44,474.40		44,474.40		
470-130-100 - Commission Revenue						2,466.17
	1,894.03	50,882.15	0.00	50,882.15	0.00	21,434.97
TOTAL INVESTMENT INCOME AND COMMISSIONS:	1,894.03	50,882.15	0.00	50,882.15	0.00	21,434.97
OTHER REVENUES						
Other Revenue						
480-120-100 - SARM Disability		23,565.36		23,565.36		
480-120-115 - Refunds & rebates	800.00	800.00		800.00		2,764.34
	800.00	24,365.36	0.00	24,365.36	0.00	2,764.34
TOTAL OTHER REVENUES:	800.00	24,365.36	0.00	24,365.36	0.00	2,764.34
TOTAL REVENUES:	67,752.69	385,576.70	0.00	385,576.70	0.00	4,529,568.76

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
EXPENDITURES						
GENERAL GOVERNMENT SERVICES						
Wages & Benefits						
Wages						
510-110-110 - GG - Council - Indemnity - Council meeti						34,580.00
	0.00	0.00	0.00	0.00	0.00	34,580.00
510-110-140 - GG - Council - Admin meetings						1,894.55
510-110-230 - GG - Salaries - Administrator	4,924.30	28,294.12		(28,294.12)		119,055.98
510-110-330 - GG - Salaries - Assistant	8,334.27	43,637.99		(43,637.99)		103,543.38
510-110-530 - GG - Salaries - Disability Wages		11,022.70		(11,022.70)		
510-110-535 - GG - Employee Wages	(500.00)	(500.00)		500.00		
	12,758.57	82,454.81	0.00	(82,454.81)	0.00	259,073.91
Benefits						
510-120-110 - GG - Council - Benefits		925.00		(925.00)		5,318.78
	0.00	925.00	0.00	(925.00)	0.00	5,318.78
510-130-230 - GG - Benefits - Administrator		1,512.72		(1,512.72)		3,747.06
510-130-234 - GG - Benefits - Worker Compensation		6,006.43		(6,006.43)		
510-140-330 - GG - Benefits - Assistant		8,124.23		(8,124.23)		8,058.60
	0.00	16,568.38	0.00	(16,568.38)	0.00	17,124.44
	12,758.57	99,023.19	0.00	(99,023.19)	0.00	276,198.35
Professional/Contract Services						
510-200-110 - GG - Cont. - Legal		1,511.89		(1,511.89)		1,795.75
510-200-130 - GG - Cont. - Audit/Accounting						10,769.69
510-200-150 - GG - Cont. - Assessment - SAMA		29,271.00		(29,271.00)		30,525.09
510-200-160 - GG - Cont. - Appeal Fees						150.00
510-200-170 - GG - Cont. - Advertising		897.04		(897.04)		4,124.20
510-200-200 - GG - Cont. - Printing RM Maps						2,305.08
510-210-120 - GG - Council - Meeting/Travel/Meals	127.51	731.01		(731.01)		6,939.68
510-210-130 - Overpaid Taxes Payable						61.23
510-210-150 - GG - Council - Convention/Travel/Meals		75.00		(75.00)		1,644.39

Report Date
06/06/2022 2:45 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

Page 7

	Current	Year To Date	Budget	Variance	%	Prior year total
510-210-170 - GG - Admin. - Training, Travel & Meals	149.00	1,311.83		(1,311.83)		4,257.21
510-210-175 - GG - Admin - OH&S						330.22
510-210-180 - GG - Admin - NCRPA	1,524.27	11,108.51		(11,108.51)		33,086.28
510-230-100 - GG - Cont. - Insurance - General & Bond		21,102.36		(21,102.36)		23,767.19
510-240-100 - GG - Cont. - Memberships & Subscriptions		6,246.63		(6,246.63)		8,560.79
510-250-100 - GG - Cont. - Communications	21.19	857.99		(857.99)		7,269.82
510-260-100 - GG - Cont. - Tax Enforcement/Collection		300.00		(300.00)		12,087.70
510-280-150 - GG - Cont. - Asset Management						59,880.00
510-290-100 - GG - Cont. - Bank Charges	106.73	711.29		(711.29)		1,988.12
	1,928.70	74,124.55	0.00	(74,124.55)	0.00	209,542.44
Utilities						
510-300-140 - GG - Utility - Telephone	439.15	2,193.88		(2,193.88)		6,264.52
510-300-150 - GG - Utility - Office	235.26	1,684.46		(1,684.46)		4,164.39
	674.41	3,878.34	0.00	(3,878.34)	0.00	10,428.91
Maintenance, Material and Supplies						
510-400-110 - GG - Maint. - Stationery & Postage	481.64	1,996.22		(1,996.22)		7,080.94
510-410-140 - GG - Maint. - Office Supplies		8,577.19		(8,577.19)		12,781.59
510-410-160 - GG - Maint. - PR	984.22	1,621.32		(1,621.32)		3,021.65
510-410-180 - GG - Maint. - Elevator/Scale						2,980.58
510-490-100 - GG - Maint. - Office Repairs & Maint.	590.00	2,831.26		(2,831.26)		7,719.79
510-490-115 - GG - Main - Office Renovations	30,702.88	84,882.11		(84,882.11)		
	32,758.74	99,908.10	0.00	(99,908.10)	0.00	33,584.55
Grants and Contributions						
510-500-110 - GG - Grants and Contributions						700.00
	0.00	0.00	0.00	0.00	0.00	700.00
Capital Expenditures						
510-600-599 - GG - Amort - Office & Information Tech						959.00
	0.00	0.00	0.00	0.00	0.00	959.00
Interest						
510-700-115 - GG - Bank Charges Line of Credit		238.10		(238.10)		
	0.00	238.10	0.00	(238.10)	0.00	0.00
Other						

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
510-900-110 - GG - Non Expenditure Payments		100.00		(100.00)		
	0.00	100.00	0.00	(100.00)	0.00	0.00
TOTAL GENERAL GOVERNMENT SERVICES:	48,120.42	277,272.28	0.00	(277,272.28)	0.00	531,413.25

PROTECTIVE SERVICES

POLICE PROTECTION

Professional/Contractual Services

520-210-100 - PS - Police - Justice Requisition

33,383.81

520-260-100 - PS - Police - Bylaw Enforcement Officer

11,956.22

	0.00	0.00	0.00	0.00	0.00	45,340.03
TOTAL POLICE PROTECTION:	0.00	0.00	0.00	0.00	0.00	45,340.03

FIRE PROTECTION

Wages and Benefits

Wages

525-110-105 - PS-Fire-Administration

1,546.00

525-110-110 - PS - Fire - Salaries Cudworth

1,000.00

5,000.00

(5,000.00)

17,062.48

525-110-115 - PS - Fire - Salaries Wakaw

1,150.00

5,750.00

(5,750.00)

23,775.11

525-110-140 - PS - Fire - Training - Cudworth

693.60

(693.60)

19,132.50

525-110-145 - PS - Fire - Training - Wakaw

693.60

(693.60)

9,881.93

	2,150.00	12,137.20	0.00	(12,137.20)	0.00	71,398.02
	2,150.00	12,137.20	0.00	(12,137.20)	0.00	71,398.02

Professional/Contractual Services

525-210-100 - PS - Fire - EMS Contract - 911

885.94

525-210-110 - PS - Fire - Contracted Services

119.99

(119.99)

525-220-105 - PS - Fire - Travel & Meals - Wakaw

200.25

525-230-100 - PS - Fire - Insurance - Cudworth

1,409.03

(1,409.03)

2,771.38

525-230-105 - PS - Fire - Insurance - Wakaw

1,619.30

(1,619.30)

1,010.30

	0.00	3,148.32	0.00	(3,148.32)	0.00	4,867.87
--	-------------	-----------------	-------------	-------------------	-------------	-----------------

Utilities

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
525-300-140 - PS - Fire - Communication - Cudworth	19.96	1,138.87		(1,138.87)		6,334.62
525-300-145 - PS - Fire - Communication - Wakaw	19.96	323.72		(323.72)		5,991.63
525-300-150 - PS - Fire - Storage Fee - Cudworth						12,000.00
525-300-155 - PS - Fire - Storage Fees - Wakaw						18,000.00
	39.92	1,462.59	0.00	(1,462.59)	0.00	42,326.25
Maintenance, Materials and Supplies						
525-420-100 - PS - Fire - Office Supplies		95.40		(95.40)		
525-430-100 - PS - Vehicle/Equip. Repair - Cudworth		2,073.55		(2,073.55)		172.43
525-430-105 - PS - Vehicle/Equip. Repairs - Wakaw		150.30		(150.30)		18,465.24
525-430-110 - PS - Fire - Oil & Gas - Cudworth						891.72
525-430-115 - PS - Fire - Oil & Gas - Wakaw		1,370.38		(1,370.38)		1,665.07
525-440-100 - PS - Fire - Small Tools - Cudworth		124.41		(124.41)		2,897.03
525-440-115 - PS - Fire - Small Tools - Wakaw		869.73		(869.73)		750.00
525-445-100 - PS - Fire - Equipment - Cudworth						8,555.83
525-445-115 - PS - Fire -Equipment - Wakaw		1,750.00		(1,750.00)		937.15
	0.00	6,433.77	0.00	(6,433.77)	0.00	34,334.47
Capital Expenditures						
525-600-140 - PS - Fire - Pur of Cap Assets - Equip		86,637.60		(86,637.60)		
525-600-399 - PS - Fire - Amort - Machinery & Eqmt						40,962.00
	0.00	86,637.60	0.00	(86,637.60)	0.00	40,962.00
Allowance for Uncollectibles						
525-820-110 - PS - Fire - Allow for Uncollect Wakaw	(1,251.18)	(1,500.59)		1,500.59		8,992.28
	(1,251.18)	(1,500.59)	0.00	1,500.59	0.00	8,992.28
TOTAL FIRE PROTECTION:	938.74	108,318.89	0.00	(108,318.89)	0.00	202,880.89
TOTAL PROTECTIVE SERVICES:	938.74	108,318.89	0.00	(108,318.89)	0.00	248,220.92
TRANSPORTATION SERVICES						
MAINTENANCE						
Wages & Benefits						
Wages						
530-110-110 - TS - Maint. - Council - Supervision						58,228.58
530-110-120 - TS - Maint. - Wages/Benefits	20,594.79	34,014.44		(34,014.44)		147,189.67
530-110-130 - TS - Maint. - Salaries - Custom Work		380.13		(380.13)		5,282.64

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
	20,594.79	34,394.57	0.00	(34,394.57)	0.00	210,700.89
Benefits						
530-120-120 - TS - Maint. - Benefits - Foreman		3,780.96		(3,780.96)		
530-130-130 - TS - Maint. - Benefits - Operators		13,997.32		(13,997.32)		
	0.00	17,778.28	0.00	(17,778.28)	0.00	0.00
	20,594.79	52,172.85	0.00	(52,172.85)	0.00	210,700.89
Professional/Contractual Services						
530-250-100 - TS - Maint. - Travel, Meal & Subsistence	10.00	256.14		(256.14)		528.99
530-250-105 - TS - Maint. - Rail Line Retention						1,008.57
530-250-110 - TS - Maint. - Council - Travel & Meals						829.72
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		10,923.12		(10,923.12)		22,295.46
	10.00	11,179.26	0.00	(11,179.26)	0.00	24,662.74
Utilities						
530-300-120 - TS - Maint. - Utility - Power/Heat	659.50	7,751.25		(7,751.25)		8,482.79
530-300-140 - TS - Maint. - Utility - Telephone	1,367.66	2,765.90		(2,765.90)		2,559.16
	2,027.16	10,517.15	0.00	(10,517.15)	0.00	11,041.95
Maintenance, Materials & Supplies						
530-410-100 - TS - Maint. - Shop Supply & Small Tools		2,193.68		(2,193.68)		19,071.12
530-410-110 - TS-Maint.-Personal Protective Equipment	250.00	1,238.56		(1,238.56)		4,197.41
530-410-120 - TS - Maint. - Shop Supplies		6.97		(6.97)		
530-420-100 - TS - Machinery Repairs - Wages	7,740.64	39,188.30		(39,188.30)		111,300.67
530-420-101 - TS - Maint. - Repair/Parts/Tools	223.55	38,887.39		(38,887.39)		63,432.23
530-420-102 - TS - Maint. - Administrative Costs	5,320.97	29,124.28		(29,124.28)		18,875.57
530-420-103 - TS - Maint. - Training		12,808.65		(12,808.65)		
530-425-110 - TS - Maint. - Machine Fuel	20.00	36,399.04		(36,399.04)		194,450.48
530-430-120 - TS - Maint. - Machine - Blades		18,584.36		(18,584.36)		17,251.18
530-430-130 - TS - Maint. - Other		500.00		(500.00)		
530-430-135 - TS - Maint. - Balone Hamlet	13.99	129.95		(129.95)		31,466.56
530-430-140 - TS - Maint. - Cudsaskwa Hamlet		273.80		(273.80)		4,138.07
530-430-145 - TS - Maint - Resort	1,976.85	2,434.29		(2,434.29)		55,526.65
530-440-100 - TS - Maint. - Gravel/Sand	8,545.42	293,548.58		(293,548.58)		357,135.42

Report Date
06/06/2022 2:45 PM

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

Page 11

	Current	Year To Date	Budget	Variance	%	Prior year total
530-450-100 - TS - Maint. - Culverts/Drainage						20,291.83
530-460-101 - TS - Maint. - 777 road						5,523.16
530-460-110 - TS - Maint. - Dust Control						23,719.99
530-470-100 - TS - Maint. - Road/Street Signs						2,751.90
530-490-110 - TS - Maint. - Roads						6,593.80
	24,091.42	475,317.85	0.00	(475,317.85)	0.00	935,726.04
Capital Expenditures						
530-600-299 - TS - Maint. - Amort - Bldgs/Impr&Eng Str						4,193.00
530-600-399 - TS - Maint. - Amort - Machinery & Eqmt						189,230.00
	0.00	0.00	0.00	0.00	0.00	193,423.00
Interest						
530-700-110 - TS - Maint. - Interest	1,988.12	6,833.39		(6,833.39)		30,635.92
	1,988.12	6,833.39	0.00	(6,833.39)	0.00	30,635.92
TOTAL MAINTENANCE:	48,711.49	556,020.50	0.00	(556,020.50)	0.00	1,406,190.54
CONSTRUCTION						
Wages & Benefits						
Wages						
535-110-120 - TS - Const. - Wages/Benefits						37,505.24
	0.00	0.00	0.00	0.00	0.00	37,505.24
	0.00	0.00	0.00	0.00	0.00	37,505.24
Maintenance, Materials & Supplies						
535-450-100 - TS - Const. - Culverts/Drainage						24,998.46
	0.00	0.00	0.00	0.00	0.00	24,998.46
Capital Expenditures						
535-600-130 - TS - Const. - Pur of Cap Assets - Machin		567,304.20		(567,304.20)		147,160.00
535-600-699 - TS - Const. - Amort - Infrastructure						
	0.00	567,304.20	0.00	(567,304.20)	0.00	147,160.00
TOTAL CONSTRUCTION:	0.00	567,304.20	0.00	(567,304.20)	0.00	209,663.70

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
SNOW REMOVAL						
Wages and Benefits						
Wages						
537-110-120 - TS - Snow Rem - Municipal Force		46,176.21		(46,176.21)		26,125.91
	0.00	46,176.21	0.00	(46,176.21)	0.00	26,125.91
	0.00	46,176.21	0.00	(46,176.21)	0.00	26,125.91
Professional/Contractual Services						
537-210-100 - TS - Snow - Contracted Removal		1,900.00		(1,900.00)		1,000.00
	0.00	1,900.00	0.00	(1,900.00)	0.00	1,000.00
Maintenance, Materials & Supplies						
537-420-100 - TS - Vehicle Equip. Repair/Parts/Tools						104.02
537-420-110 - TS - Snow - Oil & Gas		19,982.23		(19,982.23)		5,761.36
	0.00	19,982.23	0.00	(19,982.23)	0.00	5,865.38
TOTAL SNOW REMOVAL:	0.00	68,058.44	0.00	(68,058.44)	0.00	32,991.29
TOTAL TRANSPORTATION SERVICES:	48,711.49	1,191,383.14	0.00	(1,191,383.14)	0.00	1,648,845.53
ENVIRONMENTAL SERVICES						
Professional/Contractual Services						
540-200-110 - EH - Cont. - Waste Collection/Disposal	2,000.64	7,051.09		(7,051.09)		93,402.27
540-210-100 - EH - Cont. - Pest Control						18,680.12
	2,000.64	7,051.09	0.00	(7,051.09)	0.00	112,082.39
Capital Expenditures						
540-600-399 - EH&W - Amort - Machinery & Equipment						3,329.00
	0.00	0.00	0.00	0.00	0.00	3,329.00
TOTAL ENVIRONMENTAL SERVICES:	2,000.64	7,051.09	0.00	(7,051.09)	0.00	115,411.39
PUBLIC HEALTH AND WELFARE SERVICES						
Wages and Benefits						

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
550-110-110 - H&W - Council Indemnity						6,238.86
	0.00	0.00	0.00	0.00	0.00	6,238.86
Grants and Contributions						
550-500-110 - H&W - Grants and Contributions						31,000.00
	0.00	0.00	0.00	0.00	0.00	31,000.00
Total PUBLIC HEALTH AND WELFARE SERVICES:	0.00	0.00	0.00	0.00	0.00	37,238.86
PLANNING AND DEVELOPMENT SERVICES						
Wages and Benefits						
560-110-110 - P&D - Salaries	3,302.22	16,951.68		(16,951.68)		48,001.14
560-120-110 - P&D - Benefits		1,512.71		(1,512.71)		2,429.82
	3,302.22	18,464.39	0.00	(18,464.39)	0.00	50,430.96
Professional/Contractual Services						
560-200-110 - P&D - Cont. - Other Services		5,872.60		(5,872.60)		5,338.94
560-200-115 - P & D - Cont. - Weir						858.60
560-200-160 - P&D - Cont. - Civic Addressing		195.96		(195.96)		68,940.07
560-200-170 - P&D - Buildtech inspections		4,600.00		(4,600.00)		23,373.43
560-210-100 - P&D - Cont. - Advertising		1,997.76		(1,997.76)		2,083.80
	0.00	12,666.32	0.00	(12,666.32)	0.00	100,594.84
Other						
560-900-110 - P&D -Utility Lease Lot Expenses						641.61
	0.00	0.00	0.00	0.00	0.00	641.61
TOTAL PLANNING AND DEVELOPMENT SERVICES:	3,302.22	31,130.71	0.00	(31,130.71)	0.00	151,667.41
RECREATION AND CULTURAL SERVICES						
Professional/Contractual Services						
570-220-100 - R&C - Cont. - Travel, Meal & Subsistence						3,516.00
	0.00	0.00	0.00	0.00	0.00	3,516.00
Grants and Contributions						
570-500-110 - R&C - Grants and Contributions		750.00		(750.00)		7,500.00
570-500-130 - R&C - Grants - Library/Museum		5,838.75		(5,838.75)		13,759.50

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
	0.00	6,588.75	0.00	(6,588.75)	0.00	21,259.50
Capital Expenditures						
570-600-399 - R&C - Amort - Machinery & Equipment						8,538.00
	0.00	0.00	0.00	0.00	0.00	8,538.00
TOTAL RECREATION AND CULTURAL SERVICES:	0.00	6,588.75	0.00	(6,588.75)	0.00	33,313.50
UTILITIES						
WATER						
Wages and Benefits						
580-110-110 - UT - Water - Salaries - Cudworth	269.27	473.80		(473.80)		1,096.47
580-110-115 - UT - Water - Salaries - Wakaw	269.27	473.81		(473.81)		1,382.95
	538.54	947.61	0.00	(947.61)	0.00	2,479.42
Professional/Contractual Services						
580-230-100 - UT - Water - Travel, Meals & Subsistence		70.80		(70.80)		
580-275-100 - UT - Water - Water Testing - Cudworth	831.25	3,487.87		(3,487.87)		10,190.38
580-275-105 - UT - Water - Water Testing - Wakaw	916.66	3,833.81		(3,833.81)		11,108.49
	1,747.91	7,392.48	0.00	(7,392.48)	0.00	21,298.87
Utilities						
580-300-120 - UT - Water - Power - Cudworth	307.19	1,312.19		(1,312.19)		3,004.12
580-300-125 - UT - Water - Power - Wakaw	1,368.92	2,017.44		(2,017.44)		2,633.61
580-300-140 - UT - Water - Telephone - Cudworth	59.04	295.22		(295.22)		681.04
580-300-145 - UT - Water - Telephone - Wakaw	59.04	295.21		(295.21)		697.74
580-300-160 - UT - Water - Pumpout Cudworth		160.00		(160.00)		1,360.00
580-300-165 - UT - Water - Pumpout Wakaw		180.00		(180.00)		1,730.00
	1,794.19	4,260.06	0.00	(4,260.06)	0.00	10,106.51
Maintenance, Materials and Supplies						
580-430-100 - UT - Water - Material/Supply - Cudworth						4,776.26
580-430-105 - UT - Water - Material/Supply - Wakaw						4,915.74
580-430-110 - UT - Water - Public Well-Balone Hamlet	50.80	250.23		(250.23)		525.60
580-430-120 - UT - Water - Public Well Ens		351.88		(351.88)		1,389.06
580-450-200 - UT - Water - Hoodoo Wt Stn-Cudworth		9,785.85		(9,785.85)		75,167.26
580-450-205 - UT - Water - Hoodoo Wt Stn-Wakaw		17,852.01		(17,852.01)		109,727.96

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
	50.80	28,239.97	0.00	(28,239.97)	0.00	196,501.88
Capital Expenditures						
580-600-399 - UT - Water - Amort - Machinery & Eqmt						1,053.00
580-600-699 - UT - Water - Amort - Infrastructure						18,430.00
	0.00	0.00	0.00	0.00	0.00	19,483.00
Allowance for Uncollectibles						
580-800-110 - UT - Water - Allowance for Uncollectible						1,059.60
	0.00	0.00	0.00	0.00	0.00	1,059.60
TOTAL WATER:	4,131.44	40,840.12	0.00	(40,840.12)	0.00	250,929.28
SEWER						
Professional/Contractual Services						
585-250-100 - UT - Sewer - Memberships/Subscriptions						265.24
585-260-100 - UT - Sewer - Conference Fees						1,022.98
	0.00	0.00	0.00	0.00	0.00	1,288.22
Utilities						
585-300-120 - UT - Sewer - Power - North		246.43		(246.43)		823.41
585-300-125 - UT - Sewer - Power - South	43.98	219.90		(219.90)		427.35
	43.98	466.33	0.00	(466.33)	0.00	1,250.76
Maintenance, Materials and Supplies						
585-430-130 - UT - Sewer - Lagoon North	381.65	492.31		(492.31)		319.05
585-430-135 - UT - Sewer - Lagoon South						428.56
	381.65	492.31	0.00	(492.31)	0.00	747.61
Capital Expenditures						
585-600-699 - UT - Sewer - Amort - Infrastructure						18,266.00
	0.00	0.00	0.00	0.00	0.00	18,266.00
Interest						
585-700-110 - UT - Sewer - Interest	65.88	348.84		(348.84)		1,393.20
	65.88	348.84	0.00	(348.84)	0.00	1,393.20
TOTAL SEWER:	491.51	1,307.48	0.00	(1,307.48)	0.00	22,945.79

R.M. OF HOODOO
Statement of Financial Activities - Detailed
For the Period Ending May 31, 2022

	Current	Year To Date	Budget	Variance	%	Prior year total
TOTAL UTILITIES:	4,622.95	42,147.60	0.00	(42,147.60)	0.00	273,875.07
TOTAL EXPENDITURES:	107,696.46	1,663,892.46	0.00	(1,663,892.46)	0.00	3,039,985.93
CHANGE IN NET-FINANCIAL ASSETS	(39,943.77)	(1,278,315.76)	0.00	(1,278,315.76)	0.00	1,489,582.83
Change in Non-Financial Assets						9,493,811.92
CHANGE IN NET ASSETS	(39,943.77)	(1,278,315.76)	0.00	(1,278,315.76)	0.00	(8,004,229.09)
TRANSFERS						
590-110-100 - Transfer to Reserves						(383,981.93)
590-190-100 - Transfer to Hamlets						46,822.61
CHANGE IN SURPLUS	(39,943.77)	(1,278,315.76)	0.00	(1,278,315.76)	0.00	(7,667,069.77)

- First Point – All seems good
- Schitka Beach - [REDACTED] – Spoke to [REDACTED] on May 4th regarding their [REDACTED] in the cut out. She was not happy and said she was going to call the office. May 9th [REDACTED] called and was very pleasant. His wife told him that I was very polite while explaining the issue regarding cut outs. He was wondering why now. Years ago, there was a Councilor by the name of [REDACTED] that explained to him how to do the cut-out. The previous Bylaw Officer would just drive by and wave with no concerns. He did say he will move the boat but asked if we can use our discretion as to if it is obstructing the traffic and be reasonable. He mentioned the neighborhood is talking and the word is out, I will not be very popular.
- Schitka Beach – Pontoon boat with orange tarp parked in the trees across the road at [REDACTED] ? I left my card at the door asking him to call me.
- The rest of Schitka was clear.
- Nickorick Beach East - Silver cargo trailer in a cut out. The owner is looking for the key for the lock on the hitch.
- Nickorick West-
- Nickorick West- Red and white boat in a cut out, [REDACTED]. I spoke to the neighbour and he told me the owner [REDACTED] will be moving at the weekend. I will follow-up.
- Nickorick West- White Jeep and a trailer in cut out across [REDACTED]. I left a card at the door asking him to call me.
- Nickorick West- Blue flat deck trailer parked west of the turnaround.
- Berard Beach- The end of Berard Beach on the east side property to follow up on the overgrowth of grass and weeds.
- Bonne Madonne- Pontoon boat, pink boat and sail boat parked across the road in the corner coming into Bonne Madonne. I left a card at [REDACTED].
- Bonne Madonne- Boat parked in the trees across from [REDACTED]
- Domremy Beach- Grey utility trailer parked in a cut out across from [REDACTED]
- Domremy Beach- It was too wet to check the status of the demolished cabin. I will follow up.

- 1) Discuss action taken
- 2) Question regarding reinforced cut outs?
- 3) Can cut outs be used for guest parking?
- 4) Ozzie- Nelson-Others- Question regarding c-can, boats, shelters sea-doo's and other items across from the cabins. Is it allowed?

5) Has there been a letter sent to the residents regarding cut outs?

From: Cudworth <town.cudworth@sasktel.net>
Sent: May 9, 2022 12:39 PM
To: rm401admin@sasktel.net
Subject: FW: Town of Cudworth Fire Agreement 2022
Attachments: Town of Cudworth Fire Agreement 2022.pdf

Good afternoon, please find attached an amended draft of the fire agreement with changes to articles 9 and 11.

Should this not be acceptable we reserve the option to renegotiate storage fees.

Council has transferred \$46,995 to a fire truck reserve with \$56,995 total in the reserve. They are committed to a reserve transfer annually going forward.

Thanks
Yvonne

*Yvonne Gobolos CAO
Town of Cudworth
P.O. Box 69
Cudworth, SK
S0K 1B0
Phone: 306.256.3492
Fax: 306.256.3515
town.cudworth@sasktel.net
Website: townofcudworth.com*

Notice: This e-mail is confidential, privileged and intended for the exclusive use of the addressee. Any other person is strictly prohibited from disclosing, distributing or reproducing it. If you have received this e-mail by mistake, please notify us immediately by telephone and delete all copies.

*Cudworth to RM
May 09*

- first and property protection last.
7. The parties hereto agree that there shall be no charge by either party for the use of fire equipment.
 8. The Municipality agrees to pay the Town storage fees in 2022-2024 at the rate of Twelve Thousand Dollars (\$12,000.00) per annum.
 9. The Municipality agrees to transfer eleven dollars (\$11.00) from the annual fees collected from the jurisdictions that the Municipality has Fire Services Agreements with excluding the Town of Cudworth and the Town of Wakaw **effective January 1, 2022.**
 10. The Municipality may enter into agreements with the Town of Wakaw, the Village of Alvena, the Resort Village of Wakaw Lake, Wakaw Lake Regional Park, One Arrow First Nations and the Rural Municipality of Fish Creek No. 402 on behalf of the Cudworth-Hoodoo Fire Department, for the purpose of providing fire protection/rescue services to these municipalities. Additional areas may be added as deemed necessary. The Municipality will collect annual fees from these municipalities being protected in addition to a fee for service as specified in each agreement. The annual fees are to be retained by the Municipality for the Fire/Rescue Department.
 11. It is recognized that the Town of Cudworth will order a new First Line Truck by **December 31, 2026,** and that the RM of Hoodoo# 401 will purchase a new First Line Truck in 2033. This clause with the appropriate dates will be added to future agreements.
 12. This Agreement shall be in place from the date of signing to December 31, 2024. The Agreement may be terminated by either party by giving 60 days notice in writing to the other party.

TOWN OF CUDWORTH

Mayor

Seal

Administrator

RURAL MUNICIPALITY OF HOODOO NO. 401

Reeve

Seal

*RM to Cudworth
April 22*

- first and property protection last.
7. The parties hereto agree that there shall be no charge by either party for the use of fire equipment.
 8. The Municipality agrees to pay the Town storage fees in 2022-2024 at the rate of Twelve Thousand Dollars (\$12,000.00) per annum.
 9. The Municipality agrees to transfer eleven dollars (\$11.00) from the annual fees collected from the jurisdictions that the Municipality has Fire Services Agreements with excluding the Town of Cudworth and the Town of Wakaw **pending fulfillment of Article 11**
 10. The Municipality may enter into agreements with the Town of Wakaw, the Village of Alvena, the Resort Village of Wakaw Lake, Wakaw Lake Regional Park, One Arrow First Nations and the Rural Municipality of Fish Creek No. 402 on behalf of the Cudworth-Hoodoo Fire Department, for the purpose of providing fire protection/rescue services to these municipalities. Additional areas may be added as deemed necessary. The Municipality will collect annual fees from these municipalities being protected in addition to a fee for service as specified in each agreement. The annual fees are to be retained by the Municipality for the Fire/Rescue Department.
 11. It is recognized that the Town of Cudworth will order a new First Line Truck by **December 31, 2023**, and that the RM of Hoodoo# 401 will purchase a new First Line Truck in 2033. This clause with the appropriate dates will be added to future agreements
 12. This Agreement shall be in place from the date of signing to December 31, 2024. The Agreement may be terminated by either party by giving 60 days notice in writing to the other party.

TOWN OF CUDWORTH

Mayor

Seal

Administrator

RURAL MUNICIPALITY OF HOODOO NO. 401

Reeve

Seal



Gulansky Pit Fencing and Haul Route Proposal

Prepared for:

Rural Municipality of Hoodoo No. 401

P.O. Box 250

Cudworth, SK

S0K 1B0

The purpose of this proposal is to outline an option for fencing of the pit located at SW-25-42-25-W2 (Gulansky Pit) as well as potential future haul routes from the Gulansky pit.

The items outlined in this proposal are as follows:

- Fencing of the Gulansky Pit
- Primary weight hauling
- Other potential haul routes

At this time, there are no plans for Kirsch Construction to haul from the Gulansky pit. This proposal is solely to outline haul routes for future hauls. A haul road agreement will be completed once the proposed haul routes have been approved. As well, planned amounts in excess of 10,000 cubic yards will be declared and have the applicable fees paid for prior to any hauling.

FENCING AT THE GULANSKY PIT

Kirsch Construction (2008) Ltd. proposes the installation of a high tensile, 3-wire fence surrounding the gravel pit to restrict access to the site by the public. This is as per the requirement of R.M. of Hoodoo Bylaw 14 Section 3.31.5. Currently, there is an existing high tensile, 3-wire fence installed around some of the areas of the pit. The new fence would match this existing fence. The existing posts are approximately 36' apart. As well, we propose the use of a gate similar to the one currently in place at the pit operated by Inland Aggregates to the East of the Gulansky pit. The existing fence and gate are as follows:

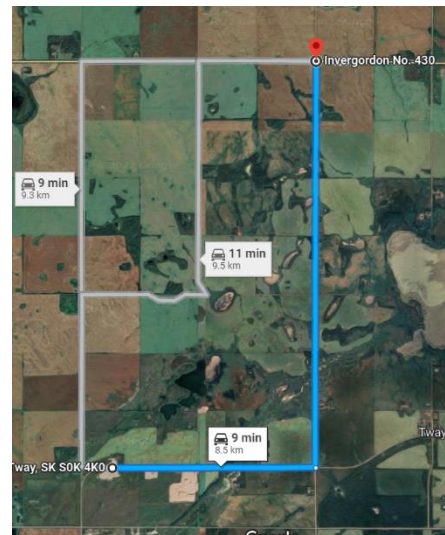
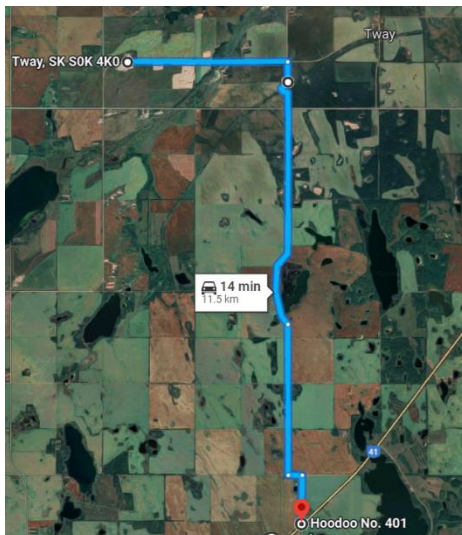




Please advise if this type of fencing and gate will be acceptable for the Gulansky Pit to restrict access to the site by the public.

PRIMARY WEIGHT HAULING (EAST OF GULANSKY PIT)

With approval from the R.M. of Hoodoo, Kirsch Construction may be required to haul from the Gulansky pit East into the R.M. of Invergordon No. 430. Specifically, hauling would be from the Gulansky pit East to Range Road 2245. As the R.M. of Invergordon No. 430 allows primary weight hauling on Range Road 2245 both North and South, Kirsch Construction is proposing for the allowance of primary weight loads for the $\frac{3}{4}$ Mile of R.M. of Hoodoo No. 401 road East of the Gulansky pit. Obviously hauling would be subject to a current road maintenance agreement with the R.M. of Hoodoo No. 401 and the R.M. of Invergordon No. 430. Potential haul routes as outlined below:



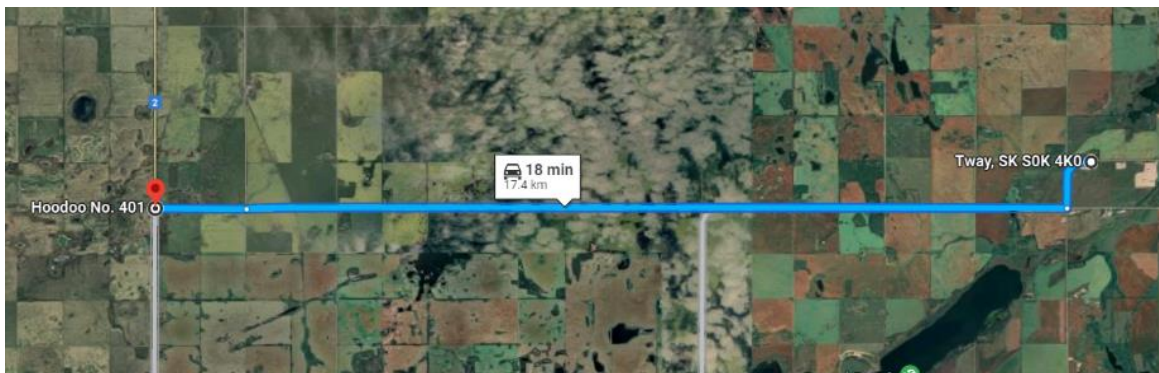
Please advise if the R.M. of Hoodoo No. 401 would allow primary weight hauling on this $\frac{3}{4}$ Mile stretch of road East of the Gulansky Pit.

OTHER POTENTIAL HAUL ROUTES

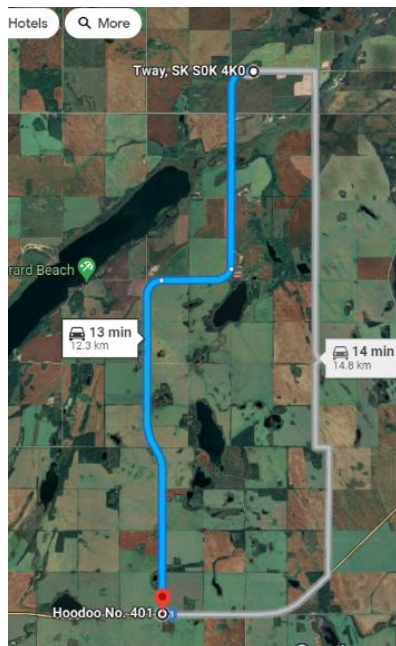
There are other routes we would like to explore the possibility of hauling on.

They are as follows:

1. From the Gulansky pit West to Range Road 2251, South to Township Road 434, West on Township Road 434 to Highway #2.



2. From Gulansky pit West to Range Road 2251, South on Range Road 2251 (Bonne Madone Road) to Highway #41.



3. From the Gulansky pit West to Range Road 2251, South to Township Road 434, West on Township Road 434 to Range Road 2252, North on Range Road 2252 to Highway 320.



Please advise if the R.M. of Hoodoo will permit hauling along these 3 additional routes. As well, please advise if primary weight hauling will be permitted along any of these 3 routes.

Thank you for your consideration of these matters. If there are any questions, please contact Scott Kirsch at (306) 231-9853 or myself at (306) 367-2165.

Regards,

Riley Hauser
Office Manager

Rural Municipality of Hoodoo No.401 Report

For: Council
Date: June 8, 2022
From: Catherine Mazurkewich
Title: Assistant

Options:

1. Receive and file
2. Other (Council)
3. That Council approve the application and fees for continued education units (CEU's) to allow Mike Doerksen to obtain the Waste Water Treatment Certificate.

Background: The WSA Permit to Operate Sewage Works requires a Wastewater Collection Class 1 & Wastewater Treatment Class 1 Certified Operators. Mike Doerksen has the Collection portion & Garth Burkart had the Treatment portion. Garth has said he is willing to do what is required with the treatment portion until there is someone else certified.

Discussion: Mike Doerksen brought in paperwork that he had on the Wastewater Collection certificate & it turns out that he has actually passed all of his levels for the Wastewater Collection & Treatment, up to Class 2. What will be required is an application to upgrade with all of his experience & time spent at the lagoon either taking samples, doing maintenance, checking piezometers, Continuing Education Unit – 1 is required. & the fee for his certificate before the June 24th meeting of the Operator Certification Board and he will likely be approved for it all.

Financial Implications: The certificate renewal for his Wastewater Collection is \$150.00. Mike will also be taking some online classes this coming Wednesday in order to fill the requirement of the Continuing Education Units. Scheduled for Wednesday, June 8th will be Confined Space Awareness & Entry Training and WHIMIS. The cost of that is approximately \$125.00.

Attachments: Not Applicable

Conclusion: As it is a requirement to have certified operators with the Class 1 Wastewater Collection & Wastewater Treatment, it is recommended that Council approve this request in order to be compliant with the Permit to Operate Sewage Works issued by WSA.

Respectfully submitted,

Catherine Mazurkewich

Assistant

Rural Municipality of Hoodoo No.401 Report

For: RM of Hoodoo - council

Date: June 3, 2022

From: Ashley Pfeiffer

Title: Training – Pest Control Officer

Options:

1. Receive & file
2. That Council approves the RM to pay the training costs related to becoming a pest control officer.
3. Other (Council)

Background: The RM has not had pest control services since spring 2021. In order to receive the Rat Control Program grant money from SARM, we need to have a licensed Pest Control Officer and they need to submit the required reports. The office has had many ratepayers coming in for rat control supplies and asking when the officer will be coming around. The Pest Control officer does use the RM's supplies and submits their mileage and time for reimbursement. We have had an ad out for a Pest Control Officer since January and have had no applications. Our other option would be to contact companies to provide the service but this can come at a higher cost, and it would be better to support someone local.

Discussion: A ratepayer has an interest in becoming our Pest Control Officer on a 3-year commitment; however, they do not have the required courses. Training is available online through Saskatchewan Polytechnic.

Financial Implications: The two courses cost \$300.00 each and the books cost \$67.00. Total cost of about \$667.00

Attachments: Letter from Ratepayer

Conclusion: The RM needs to have a committed Pest Control Officer in order to get the grant money.

Respectfully submitted,

Ashley Pfeiffer

Rural Municipality of Hoodoo No.401 Report

For: Council
Date: June 03, 2022
From: Joan Corneil, CAO
Title: Bylaws 04 and 05 of 2022

Options:

1. Receive and file
2. That Bylaws 04 and 05 of 2022 be laid on the table under order of business "Bylaws". These Bylaws are for 3 readings.
3. That the Report concerning Bylaws 04 and 05 of 2022 be sent back to administration for further review and report
4. Other (Council)

Background: Council received a request for the purchase of a portion of the undeveloped laneway behind the properties on Poplar Drive. Council, at the March 09 Council meeting the following motion was passed:

Resolution # 2022 -128 That administration is directed to start the process to close Lane # 3 on Plan No. 67PA11746 and a portion of the undeveloped roadway from Poplar Drive South to the lake and that once closed the adjacent property owners are offered the portion of land applicable to their property in order to meet compliance with the Zoning bylaw. Carried

After that at the April 13, 2022 Council meeting the following was also passed:

Resolution # 2022-177 That the administrator is authorized to sign the Acceptance of Proposal from Geo Verra for the estimated amount of \$8800.00 for survey work to be done regarding Lane and Road closure - portion of road allowance adjacent to Lot 1 Bl 4 Plan # 67PA11746 and lane Plan # 67PA11746. Carried

Administration received consent from the Ministry of Highways to close the affected property. There are no utilities in the lane or roadway.

Letters were sent to the affected property owners along with a copy of the draft Bylaws according to our public notice policy.

Discussion: Council will need to determine if they wish to close one or the other or both lane and roadway.

Should an adjacent owner not wish to purchase, the portion of laneway will be added to the municipal reserve.

Financial Implications: Sale of land at \$7.66 per sq ft plus a related portion of other costs- survey and highway.

Attachments: Draft Bylaws 04 and 05 of 2022

Conclusion: There has been money spent to survey the roadway and to get the consent of Highways. In order to recover those costs, it would be prudent to sell to the adjoining owners as noted in the Bylaw.

Respectfully submitted,

Joan Corneil, CAO

ROAD CLOSING AND SELLING

RURAL MUNICIPALITY OF HOODOO NO. 401

BYLAW NO. 4, 2020

A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF A MUNICIPAL ROAD ALLOWANCE.

The Council of the Rural Municipality of Hoodoo No. 401, in the Province of Saskatchewan, enacts as follows:

1. Subject to the consent of the Minister of Highways and Infrastructure, the Municipality agrees to close and transfer the municipal road or street described as:

Portion of road allowance adjacent to N.W. ¼ Section 26-Twp 42- Rge 26- W2Mer next to parcel #132788289. See highlighted section of road to be closed on attached Plan Exhibit "A"

on the terms and conditions set out in the agreement marked as Exhibit "B" which is attached to and forms part of this bylaw.

(seal)

Reeve

Administrator

Read a third time and adopted
this ____ day of _____

Administrator

Exhibit A

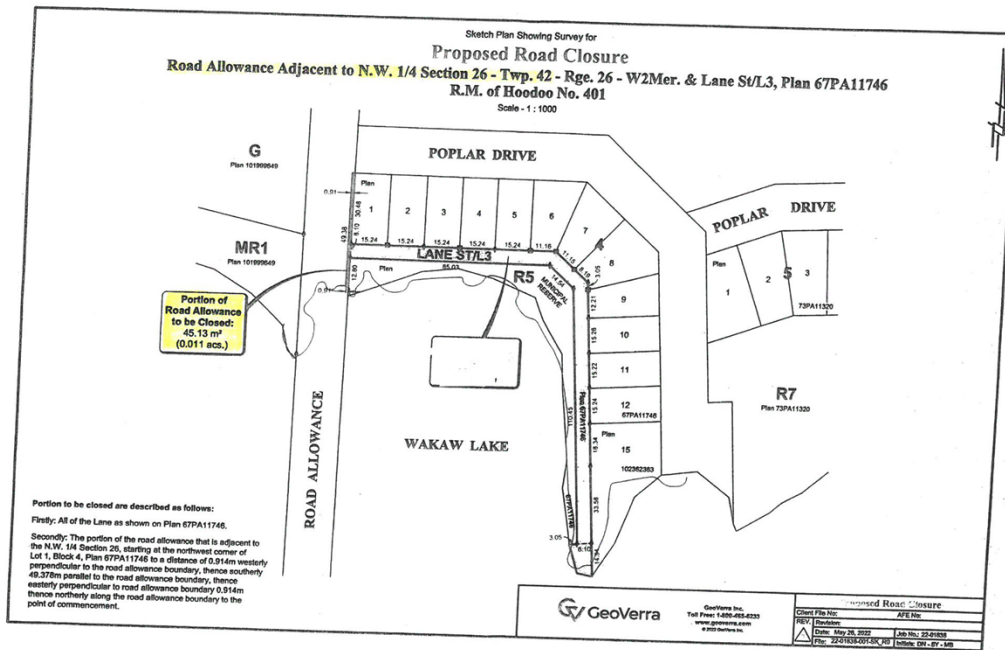


EXHIBIT "B"**AGREEMENT TO CLOSE AND SELL PART OF
A MUNICIPAL ROAD ALLOWANCE**

This agreement made this _____ day of _____, _____.

Between:

The Rural Municipality of Hoodoo
("the Municipality")

And

("the Purchaser")

Whereas the undeveloped municipal road allowance Adjacent to N.W. ¼ Section 26-Twp 42- Rge 26- W2Mer. and the road allowance is not required for use by the traveling public, and

Whereas access to other lands is not eliminated by this agreement; and

Whereas the Purchaser is desirous of acquiring the road or street and the municipality is prepared to close and transfer the same to the Purchaser, pursuant to section 13 *The Municipalities Act*, and

Whereas the Minister of Highways and Infrastructure has agreed to allow the municipality to close and transfer the road allowance to the Purchaser, subject to the terms and conditions hereinafter set forth.

Now therefore the parties agree as follows:

1. The Municipality agrees to sell and the Purchaser agrees to buy the road or street.
2. The Purchaser shall pay the Municipality the sum of Four Thousand Four Hundred and Fifty-Three dollars and Forty-seven cents (\$4453.47) (plus GST) for the road allowance.

GST number, _____. The Purchaser, if a GST registrant, remits the GST payable on any land sale to Revenue Canada, and it should not be submitted with the payment. (The supplier of the land is not required to collect the GST if the supply is made to a person registered for GST purposes).

3. The sale shall be subject to the laws of Saskatchewan and any applicable municipal bylaws or regulations.

4. The Purchaser agrees to accept the road allowance in its present condition. The Purchaser agrees to save harmless and keep indemnified the Municipality and the Crown in right of Saskatchewan or either of them from and against any future expenses, damages, claims, demands or judgments concerning this road allowance.

5. The Purchaser covenants and agrees with the Municipality to:
 - a) incur all costs to convey title to the land and may require a review for intended land use by Community Planning;

 - b) consolidate the land with the adjacent existing title at the Purchaser's expense;

 - c) be responsible for all Information Services Corporation (ISC) fees related to the transfer of the land; and

 - d) erect and maintain throughout the term of this agreement, at each end of the road or street, such signs as the Municipality may direct, to ensure that the general public is adequately warned that the road or street is closed.

6.
 - (a) Any closing and transfer pursuant to this agreement is subject to the condition that, if the Crown or a Crown utility corporation in right of Saskatchewan or the Municipality requests the return of the road or street for use by the public as a municipal road or street or for the purposes of a public utility or municipal utility, the road or street, or any interest in the road or street that is necessary to enable the Crown in right of Saskatchewan or a Crown utility or the Municipality to fulfill the purpose on which its request is based, must be returned to the Crown in right of Saskatchewan, without compensation.

 - (b) Clause 6(a) pertains only if the land has not become part of a subdivision pursuant to *The Planning & Development Act*.

 - (c) All costs associated with registering an interest pursuant to Section 6 shall be borne by the Purchaser.

7. The Purchaser shall, without charge, grant utility line easements as may be required by the Saskatchewan Power Corporation, Sask Energy and Saskatchewan Telecommunications for any existing lines.

Dated at _____, in the Province of Saskatchewan, this _____
day of _____, 20____.

Rural Municipality of Hoodoo No. 401

Reeve/Mayor

(SEAL)

Administrator

Purchaser

Mayor

(SEAL)

Administrator

LANE CLOSING AND SELLING

RURAL MUNICIPALITY OF HOODOO NO. 401

BYLAW NO. 5, 2020

A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF AN UNDEVELOPED MUNICIPAL LANE

The Council of the Rural Municipality of Hoodoo No. 401, in the Province of Saskatchewan, enacts as follows:

1. Subject to the consent of the Minister of Highways and Infrastructure, the Municipality agrees to close and transfer the municipal road or street described as:

Lane St L3 Plan 67PA11746. See highlighted section of road to be closed on attached Plan Exhibit "A"

on the terms and conditions set out in the agreement marked as Exhibit "B" which is attached to and forms part of this bylaw.

Reeve

(seal)

Administrator

Read a third time and adopted

this ____ day of _____

Administrator

Exhibit A

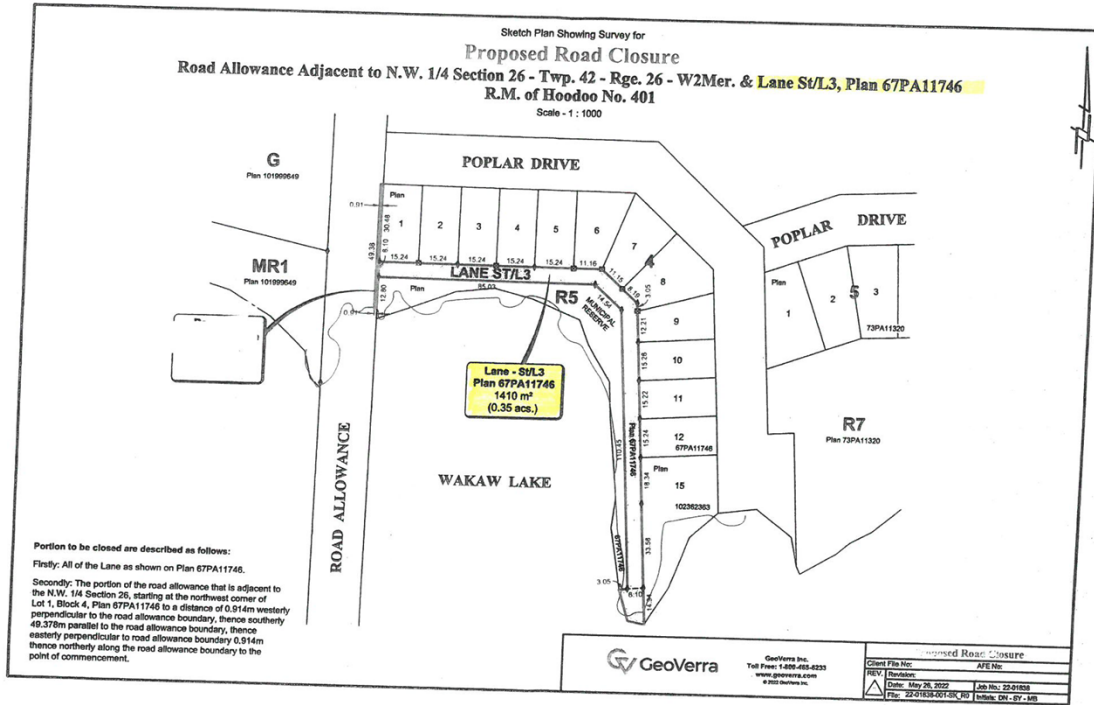


EXHIBIT "B"

**AGREEMENT TO CLOSE AND SELL PART OF
A MUNICIPAL ROAD ALLOWANCE**

This agreement made this _____ day of _____, _____.

Between:

The Rural Municipality of Hoodoo
("the Municipality")

And

("the Purchaser")

Whereas the undeveloped municipal road allowance Adjacent to N.W. ¼ Section 26-Twp 42-Rge 26- W2Mer. and the road allowance is not required for use by the traveling public, and

Whereas access to other lands is not eliminated by this agreement; and

Whereas the Purchaser is desirous of acquiring the road or street and the municipality is prepared to close and transfer the same to the Purchaser, pursuant to section 13 *The Municipalities Act*, and

Whereas the Minister of Highways and Infrastructure has agreed to allow the municipality to close and transfer the road allowance to the Purchaser, subject to the terms and conditions hereinafter set forth.

Now therefore the parties agree as follows:

1. The Municipality agrees to sell and the Purchaser agrees to buy the road or street.

2. The Purchaser shall pay the Municipality the sum of Seven Dollars and Sixty-Six Cents (\$7.66) per square foot plus survey and Highway costs of Seven Hundred and Thirty-two Dollars and Forty Three cents \$732.43 (plus GST) for the portion of laneway adjacent to the property.

GST number, _____. The Purchaser, if a GST registrant, remits the GST payable on any land sale to Revenue Canada, and it should not be submitted with the payment. (The supplier of the land is not required to collect the GST if the supply is made to a person registered for GST purposes).

3. The sale shall be subject to the laws of Saskatchewan and any applicable municipal bylaws or regulations.
4. The Purchaser agrees to accept the road allowance in its present condition. The Purchaser agrees to save harmless and keep indemnified the Municipality and the Crown in right of Saskatchewan or either of them from and against any future expenses, damages, claims, demands or judgments concerning this road allowance.
5. The Purchaser covenants and agrees with the Municipality to:
 - a) incur all costs to convey title to the land and may require a review for intended land use by Community Planning;
 - b) consolidate the land with the adjacent existing title at the Purchaser's expense;
 - c) be responsible for all Information Services Corporation (ISC) fees related to the transfer of the land; and
 - d) erect and maintain throughout the term of this agreement, at each end of the road or street, such signs as the Municipality may direct, to ensure that the general public is adequately warned that the road or street is closed.
6. (a) Any closing and transfer pursuant to this agreement is subject to the condition that,

if the Crown or a Crown utility corporation in right of Saskatchewan or the Municipality requests the return of the road or street for use by the public as a municipal road or street or for the purposes of a public utility or municipal utility, the road or street, or any interest in the road or street that is necessary to enable the Crown in right of Saskatchewan or a Crown utility or the Municipality to fulfill the purpose on which its request is based, must be returned to the Crown in right of Saskatchewan, without compensation.

(b) Clause 6(a) pertains only if the land has not become part of a subdivision pursuant to *The Planning & Development Act*.

(c) All costs associated with registering an interest pursuant to Section 6 shall be borne by the Purchaser.

7. The Purchaser shall, without charge, grant utility line easements as may be required by the Saskatchewan Power Corporation, Sask Energy and Saskatchewan Telecommunications for any existing lines.

Dated at _____, in the Province of Saskatchewan, this _____ day of _____, 20____.

Rural Municipality of Hoodoo No. 401

(SEAL)

Reeve/Mayor

Administrator

Purchaser

(SEAL)

Mayor

Administrator

RURAL MUNICIPALITY OF HOODOO NO. 401

BYLAW 6, 2022

A BYLAW TO PROVIDE FOR THE NUMBERING OF HOUSES AND OTHER BUILDINGS

The Council of the Rural Municipality of Hoodoo No. 401 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the “Civic Addressing Bylaw”.
2. A uniform system of numbering houses and other buildings is hereby established and is shown on the attached Schedule “A”, appended hereto and forming part of this bylaw.
3. A separate number shall be assigned to each subdivided lot, storage lot and rural residence. All rural addresses shall be assigned according to the *Saskatchewan Provincial Standard System for Rural Addressing*.
4. The cost of the installation and materials for the signs will be the responsibility of the property owner and will be invoiced accordingly. In the installation and materials on the storage lots located around Wakaw Lake, those costs will be shared by the Municipality and the Lessee equally.
5. Any unpaid installation costs may be recovered by adding the amount to the taxes on the Parcel of Land on which the work was done in accordance with Section 369 of *The Municipalities Act*.
6. Any damage or destruction of the posts and/or signs will be the responsibility of the land owner or responsible party and will be subject to a fine of \$250.00 plus the cost of the replacement of the post and/or sign.
7. The administration and enforcement of this Bylaw is hereby delegated to the Administrator. The Administrator is hereby authorized to further delegate the administration and enforcement of this Bylaw.

RURAL MUNICIPALITY OF HOODOO NO. 401

Reeve

SEAL

Administrator

Read a third time and adopted
This ____ day of _____, 2022.

Administrator

Number Blocks

North

Domremy Beach	5000
Balone Beach	5100
Siba Beach	5200
Osze Beach	5300
West Osze Beach	5400
Hegedus Beach	5500
Scott's Point	5600
Nelson Beach	5700

Subdivisions

Wacasa Residential	7000
Wakaw Ridge	7100
Wacasa RV	7200

South

Subdivision

Wakonda Ridge	1000
---------------	------

Bonne Madone
Beach

3000

Berard Beach

3100

Stoney Point Beach

3200

Oleksyn Beach

3300

Nickorick East Beach

3400

Nickorick West
Beach

3500

Schitka Beach

3600

Calyniuk

3700

First Point Beach

3800

Domremy Beach Drive	
01 04 78PA08268 W2	5000
02 04 78PA08268 W2	5001
03 04 78PA08268 W2	5002
04 04 78PA08268 W2	5003
05 04 78PA08268 W2	5004
06 04 78PA08268 W2	5005
07 04 78PA08268 W2	5006
06 02 78PA08268 W2	5011
7&8 02 78PA08268 W2	5013
05 02 78PA08268 W2	5015
04 02 78PA08268 W2	5017
03 02 78PA08268 W2	5019
02 02 78PA08268 W2	5021
01 02 78PA08268 W2	5023
22 03 78PA08268 W2	5010
21 03 78PA08268 W2	5012
D 03 01PA14553 W2	5014
C 03 01PA14553 W2	5016

B 03 01PA14553 W2	5018
A 03 01PA14553 W2	5020
18 03 78PA08268 W2	5022
17 03 78PA08268 W2	5024
16 03 78PA08268 W2	5026
15 03 78PA08268 W2	5028
14 03 78PA08268 W2	5030
13 03 78PA08268 W2	5032
12 03 78PA08268 W2	5034
11 03 78PA08268 W2	5036
10 03 78PA08268 W2	5038
09 03 78PA08268 W2	5040
08 03 78PA08268 W2	5042
07 03 78PA08268 W2	5044
06 03 78PA08268 W2	5046
05 03 78PA08268 W2	5048
04 03 78PA08268 W2	5050
03 03 78PA08268 W2	5052
02 03 78PA08268 W2	5054

01 03 78PA08268 W2	5056
--------------------	------

Domremy Beach Road

08 01 78PA08268 W2	5090
--------------------	------

07 01 78PA08268 W2	5091
--------------------	------

06 01 78PA08268 W2	5092
--------------------	------

05 01 78PA08268 W2	5093
--------------------	------

04 01 78PA08268 W2	5094
--------------------	------

03 01 78PA08268 W2	5095
--------------------	------

02 01 78PA08268 W2	5096
--------------------	------

01 01 78PA08268 W2	5097
--------------------	------

PARCEL A 78PA08268 W2	5060
-----------------------	------

PARCEL B 78PA08268 W2	5070
-----------------------	------

PARCEL C 78PA08268 W2	5080
-----------------------	------

R1 PBLC RESV 78PA08268 W2

Domremy Beach Campground

Balone Beach Drive
LSD 3 at NE of Beach
Road

5100

Storage Lot

11 02 92PA21095 W2

5101

10 02 92PA21095 W2

5102

09 02 92PA21095 W2

5103

08 02 92PA21095 W2

5104

07 02 92PA21095 W2

5105

06 02 92PA21095 W2

5106

05 02 92PA21095 W2

5107

04 02 92PA21095 W2

5108

03 02 92PA21095 W2

5109

02 02 92PA21095 W2

5110

01 02 92PA21095 W2

5111

17 01 72PA15605 W2

5112

5112A

16 01 72PA15605 W2

5113

5113A

15 01 72PA15605 W2

5114

5114A

14 01 72PA15605 W2

5115

5115A

13 01 72PA15605 W2

5116

5116A

12 01 72PA15605 W2

5117

5117A

11 01 72PA15605 W2	5118	5118A
10 01 67PA15543 W2	5119	5119A
09 01 67PA15543 W2	5120	5120A
08 01 67PA15543 W2	5121	5121A
07 01 67PA15543 W2	5122	5122A
06 01 67PA15543 W2	5123	5123A
05 01 67PA15543 W2	5124	5124A
04 01 67PA15543 W2	5125	5125A
03 01 67PA15543 W2	5126	5126A
02 01 67PA15543 W2	5127	5127A
01 01 67PA15543 W2	5128	5128A
05 02 82PA18292 W2	5129	5129A
04 02 82PA18292 W2	5130	5130A
03 02 82PA18292 W2	5131	5131A
02 02 82PA18292 W2	5132	5132A
01 02 82PA18292 W2	5133	5133A

Siba Beach Drive

G 101878320	5200	
24 02 76PA24174 W2	5201	Storage Lot 5201A
23 02 76PA24174 W2	5202	5202A
22 02 76PA24174 W2	5203	5203A
21A 02 02PA09797 W2	5204	5204A
20B 02 102107663 W2	5205	5205A
19A 02 102107663 W2	5206	5206A
18 02 76PA24174 W2	5207	5207A
17 02 76PA24174 W2	5208	5208A
16 02 76PA24174 W2	5209	5209A
15 02 76PA24174 W2	5210	5210A
14 02 76PA24174 W2	5211	5211A
13 02 76PA24174 W2	5212	5212A
12 02 76PA24174 W2	5213	5213A
11 02 76PA24174 W2	5214	5214A
10 02 76PA24174 W2	5215	5215A
09 02 76PA24174 W2	5216	5216A
08 02 76PA24174 W2	5217	5217A

07 02 76PA24174 W2	5218	5218A
06 02 76PA24174 W2	5219	5219A
05 02 76PA24174 W2	5220	5220A
04 02 76PA24174 W2	5221	5221A
03 02 76PA24174 W2	5222	5222A
02 02 76PA24174 W2	5223	5223A
01 02 76PA24174 W2	5224	5224A
20 01 72PA06900 W2	5225	5225A
19 01 72PA06900 W2	5226	5226A
18 01 72PA06900 W2	5227	5227A
17 01 72PA06900 W2	5228	5228A
16 01 72PA06900 W2	5229	5229A
15 01 72PA06900 W2	5230	5230A
14 01 72PA06900 W2	5231	5231A
13 01 72PA06900 W2	5232	5232A
12 01 72PA06900 W2	5233	5233A
11 01 72PA06900 W2	5234	5234A
10 01 72PA06900 W2	5235	5235A

09 01 72PA06900 W2	5236	5236A
08 01 72PA06900 W2	5237	5237A
07 01 72PA06900 W2	5238	5238A
06 01 72PA06900 W2	5239	5239A
05 01 72PA06900 W2	5240	5240A
04 01 72PA06900 W2	5241	5241A
03 01 72PA06900 W2	5242	5242A
02 01 72PA06900 W2	5243	5243A
01 01 72PA06900 W2	5244	5244A
21 01 94PA17559 W2	5245	5245A
22 01 94PA17559 W2	5246	5246A
23 01 94PA17559 W2	5247	5247A
24 01 94PA17559 W2	5248	5248A
25 01 94PA17559 W2	5249	5249A
26 01 94PA17559 W2	5250	5250A

Osze Beach Drive		
01 01 65PA02047 W2		5300
02 01 65PA02047 W2		5301
03 01 65PA02047 W2		5302
04 01 65PA02047 W2		5303
05 01 65PA02047 W2		5304
06 01 65PA02047 W2		5305
07 01 65PA02047 W2		5306
08 01 65PA02047 W2		5307
09 01 65PA02047 W2		5308
10 01 65PA02047 W2		5309
11 01 65PA02047 W2		5310
12 01 65PA02047 W2		5311
13 01 65PA02047 W2		5312
14 01 65PA02047 W2		5313
15 01 65PA02047 W2		5314
16 01 65PA02047 W2		5315
17 01 65PA02047 W2		5316
18 01 65PA02047 W2		5317

19 01 65PA02047 W2	5318
01 02 66PA11661 W2	5319
02 02 66PA11661 W2	5320
03 02 66PA11661 W2	5321
04 02 66PA11661 W2	5322
05 02 66PA11661 W2	5323
06 02 66PA11661 W2	5324
07 02 66PA11661 W2	5325
08 02 66PA11661 W2	5326
09 02 66PA11661 W2	5327
10 02 66PA11661 W2	5328
11 02 66PA11661 W2	5329
12 02 66PA11661 W2	5330
13 02 66PA11661 W2	5331
14 02 66PA11661 W2	5332
15 02 66PA11661 W2	5333
16 02 66PA11661 W2	5334
17 02 66PA11661 W2	5335
18 02 66PA11661 W2	5336

19 02 66PA11661 W2	5337
01 03 66PA15555 W2	5338
02 03 66PA15555 W2	5339
3 03 66PA15555 W2	5340
04 03 66PA15555 W2	5341
05 03 66PA15555 W2	5342
06 03 66PA15555 W2	5343
07 03 66PA15555 W2	5344
08 03 66PA15555 W2	5345
09 03 66PA15555 W2	5346
10 03 66PA15555 W2	5347
11 03 66PA15555 W2	5348
12 03 66PA15555 W2	5349
13 03 66PA15555 W2	5350
14 03 66PA15555 W2	5351
15 03 66PA15555 W2	5352
16 03 66PA15555 W2	5353
17 03 69PA05538 W2	5354
18 03 69PA05538 W2	5355

19 03 69PA05538 W2	5356
20 03 69PA05538 W2	5357
21 03 86PA18080 W2	5358
22 03 86PA18080 W2	5359
23 03 86PA18080 W2	5360
24 03 86PA18080 W2	5361
25 03 86PA18080 W2	5362
26 03 86PA18080 W2	5363
27 03 86PA18080 W2	5364
28 03 86PA18080 W2	5365
29 03 86PA18080 W2	5366
30 03 86PA18080 W2	5367
31 03 86PA18080 W2	5368

West Osze Beach Drive

09 05 73PA11320 W2	5400
08 05 73PA11320 W2	5401
07 05 73PA11320 W2	5402
06 05 73PA11320 W2	5403
05 05 73PA11320 W2	5404
04 05 73PA11320 W2	5405
03 05 73PA11320 W2	5406
02 05 73PA11320 W2	5407
01 05 73PA11320 W2	5408
13 &14 04 67PA11746 W2	5409
12 04 67PA11746 W2	5410
11 04 67PA11746 W2	5411
10 04 67PA11746 W2	5412
09 04 67PA11746 W2	5413
08 04 67PA11746 W2	5414
07 04 67PA11746 W2	5415
06 04 67PA11746 W2	5416
05 04 67PA11746 W2	5417
04 04 67PA11746 W2	5418

03 04 67PA11746 W2	5419
02 04 67PA11746 W2	5420
01 04 67PA11746 W2	5421
Block G 101999649	5422

Hegedus Beach Drive	
13 1 88PA12642 W2	5500
12 1 88PA12642 W2	5501
11 1 88PA12642 W2	5502
10 1 88PA12642 W2	5503
09 01 88PA12642 W2	5504
08 1 88PA12642 W2	5505
07 1 88PA12642 W2	5506
06 1 88PA12642 W2	5507
05 1 88PA12642 W2	5508
04 1 88PA12642 W2	5509
SW 33-42-26 W2 Ext. 5	5510

Nelson Beach Drive		Storage Lot
15 03 67PA13408 W2	5700	
14 03 67PA13408 W2	5701	
13 03 67PA13408 W2	5702	
12 03 67PA13408 W2	5703	
11 03 67PA13408 W2	5704	
10 03 67PA13408 W2	5705	
09 03 67PA13408 W2	5706	
08 03 67PA13408 W2	5707	
07 03 67PA13408 W2	5708	
06 03 67PA13408 W2	5709	
05 03 67PA13408 W2	5710	
04 03 67PA13408 W2	5711	
03 03 67PA13408 W2	5712	
02 03 67PA13408 W2	5713	
01 03 67PA13408 W2	5714	
22 02 67PA13408 W2	5715	
21 02 67PA13408 W2	5716	
20 02 67PA13408 W2	5717	

PT 18 & 19 02 67PA13408 W2	5718	
17 & PT 18 02 67PA13408 W2	5719	
16 02 67PA13408 W2	5720	
15 02 67PA13408 W2	5721	
E 1/2 13 & 14 02 67PA13408 W2	5722	5722A
E 1/2 11, 12 & W1/2 of 13 02 67PA13408 W2	5723	5723A
10 & W 1/2 11 02 67PA13408 W2	5724	5724A
09 02 67PA13408 W2	5725	5725A
08 02 67PA13408 W2	5726	5726A
07 02 67PA13408 W2	5727	5727A
06 02 67PA13408 W2	5728	5728A
05 02 67PA13408 W2	5729	5729A
04 02 67PA13408 W2	5730	5730A
03 02 67PA13408 W2	5731	5731A
02 02 67PA13408 W2	5732	5732A
01 02 67PA13408 W2	5733	5733A
10 01 67PA13408 W2	5734	5734A
09 01 67PA13408 W2	5735	5735A
08 01 67PA13408 W2	5736	5736A

07 01 67PA13408 W2	5737	5737A
06 01 67PA13408 W2	5738	5738A
05 01 67PA13408 W2	5739	5739A
04 01 67PA13408 W2	5740	5740A
03 01 67PA13408 W2	5741	5741A
02 01 67PA13408 W2	5742	
01 01 67PA13408 W2	5743	

Bonne Madone Beach Drive		Storage Lot
A 101542766	3000	
A 101542755	3001	
19 05 90PA13407 W2	3002	3002A
18 05 90PA13407 W2	3003	3003A
17 05 90PA13407 W2	3004	3004A
16 05 90PA13407 W2	3005	3005A
15 05 90PA13407 W2	3006	3006A
14 05 90PA13407 W2	3007	3007A
13 05 79PA23980 W2	3008	3008A
12 05 79PA23980 W2	3009	3009A
11 05 79PA23980 W2	3010	3010A
10 05 79PA23980 W2	3011	3011A
09 05 79PA23980 W2	3012	3012A
08 05 79PA23980 W2	3013	Tied to Lot 15 05 101732408 3013A
07 05 79PA23980 W2	3014	3014A
14A 05 102197932	3015	Was 06 05 79PA23980 W2 3015A
05 05 79PA23980 W2	3016	3016A

04 05 79PA23980 W2	3017	3017A
03 05 79PA23980 W2	3018	3018A
02 05 79PA23980 W2	3019	3109A
01 05 79PA23980 W2	3020	3020A

Berard Beach Drive

09 04 79PA23980 W2 3100

08 04 79PA23980 W2 3101

07 04 79PA23980 W2 3102

06 04 79PA23980 W2 3103

05 04 79PA23980 W2 3104

04 04 79PA23980 W2 3105

03 04 79PA23980 W2 3106

02 04 79PA23980 W2 3107

01 04 79PA23980 W2 3108

22 03 79PA23980 W2 3109

21 3 79PA23980 3110

20 03 79PA23980 W2 3111

19 03 79PA23980 W2 3112

17 03 79PA23980 W2 3113

15 03 79PA23980 W2 3114

14 03 79PA23980 W2 3115

13 03 79PA23980 W2 3116

12 03 79PA23980 W2 3117

Storage Lots

3114A

3115A

3116A

3117A

11 03 79PA23980 W2	3118	3118A
10 03 79PA23980 W2	3119	3119A
09 03 79PA23980 W2	3120	
08 03 79PA23980 W2	3121	
06 03 79PA23980 W2	3122	
05 03 79PA23980 W2	3123	
04 03 79PA23980 W2	3124	
03 03 79PA23980 W2	3125	
02 03 79PA23980 W2	3126	
01 03 79PA23980 W2	3127	
01 02 69PA06901 W2	3128	
02 02 69PA06901 W2	3129	
03 02 69PA06901 W2	3130	
04 02 69PA06901 W2	3131	
05 02 69PA06901 W2	3132	
06 02 69PA06901 W2	3133	
07 02 69PA06901 W2	3134	
08 02 69PA06901 W2	3135	
09 02 69PA06901 W2	3136	

10 02 69PA06901 W2	3137
11 02 69PA06901 W2	3138
12 02 69PA06901 W2	3139
13 02 69PA06901 W2	3140
14 02 69PA06901 W2	3141
15 02 69PA06901 W2	3142
16 02 69PA06901 W2	3143
17 02 69PA06901 W2	3144
23 02 101855910 W2	3145
24 02 101855910 W2	3146
19 02 69PA06901 W2	3147
22 02 101732385	3148
23 02 101734006	3149
24 02 101732374 W2	3150
21A 02 69PA06901 W2	3151
G 02 101855370	3152
F 02 101855370	3153
E 02 101855370	3154
D 02 101855370	3155

1A 01 102078895	3156
02 01 69PA06901 W2	3157
03 01 69PA06901 W2	3158
4 01 69PA06901 W2	3159
19 01 101732396 W2	3160
05 01 69PA06901 W2	3161
06 01 69PA06901 W2	3162
07 01 69PA06901 W2	3163
08 01 69PA06901 W2	3164
09 01 69PA06901 W2	3165
10 01 69PA06901 W2	3166
11 01 69PA06901 W2	3167
12 01 69PA06901 W2	3168
13 01 69PA06901 W2	3169
14 01 69PA06901 W2	3170
15 01 69PA06901 W2	3171
16 01 69PA06901 W2	3172
17 01 69PA06901 W2	3173
18 01 69PA06901 W2	3174

Stoney Beach Drive

01 03 84PA08460 W2	3200
02 03 84PA08460 W2	3201
03 03 84PA08460 W2	3202
04 03 84PA08460 W2	3203
05 03 84PA08460 W2	3204
06 03 84PA08460 W2	3205
07 03 84PA08460 W2	3206
08 03 84PA08460 W2	3207
09 03 84PA08460 W2	3208
10 03 84PA08460 W2	3209
11 03 84PA08460 W2	3210
12 3 84PA08460 W2	3211
01 04 84PA08460 W2	3212
02 04 84PA08460 W2	3213
03 04 84PA08460 W2	3214
04 04 84PA08460 W2	3215
05 04 84PA08460 W2	3216
06 04 84PA08460 W2	3217
07 04 84PA08460 W2	3218

08 04 84PA08460 W2	3219
09 04 84PA08460 W2	3220
10 04 84PA08460 W2	3221
11 04 84PA08460 W2	3222

Oleksyn Beach Drive		Storage Lot
10 21 78PA03635 W2	3300	3300A
09 21 78PA03635 W2	3301	3301A
08 21 78PA03635 W2	3302	3302A
07 21 78PA03635 W2	3303	3303A
06 21 78PA03635 W2	3304	3304A
05 21 78PA03635 W2	3305	3305A
04 21 78PA03635 W2	3306	3306A
03 21 78PA03635 W2	3307	3307A
02 21 78PA03635 W2	3308	3308A
01 21 78PA03635 W2	3309	3309A
09 20 78PA03635 W2	3310	3310A
08 20 78PA03635 W2	3311	3311A
07 20 78PA03635 W2	3312	3312A
06 20 78PA03635 W2	3313	3313A
05 20 78PA03635 W2	3314	3314A
04 20 78PA03635 W2	3315	3315A
03 20 78PA03635 W2	3316	3316A
02 20 78PA03635 W2	3317	3317A

01 20 78PA03635 W2	3318	3318A
10 19 78PA03635 W2	3319	3319A
09 19 78PA03635 W2	3320	3320A
08 19 78PA03635 W2	3321	3321A
07 19 78PA03635 W2	3322	3322A
06 19 78PA03635 W2	3323	3323A
05 19 78PA03635 W2	3324	3324A
04 19 78PA03635 W2	3325	3325A
03 19 78PA03635 W2	3326	3326A
02 19 78PA03635 W2	3327	3327A
01 19 78PA03635 W2	3328	NIL
11 18 78PA03635 W2	3329	3329A
10 18 78PA03635 W2	3330	3330A
09 18 78PA03635 W2	3331	3331A
08 18 78PA03635 W2	3332	3332A
07 18 78PA03635 W2	3333	3333A
E 1/2 05 & 6 18 78PA03635 W2	3334	3334A
04 & W 1/2 5 18 78PA03635	3335	3335A

W2

03 18 78PA03635 W2	3336	3336A
02 18 78PA03635 W2	3337	3337A
01 18 78PA03635 W2	3338	3338A
09 17 78PA03635 W2	3339	3339A
08 17 78PA03635 W2	3340	3340A
07 17 78PA03635 W2	3341	3341A
06 17 78PA03635 W2	3342	3342A
05 17 78PA03635 W2	3343	3343A
04 17 78PA03635 W2	3344	3344A
03 17 78PA03635 W2	3345	3345A
02 17 78PA03635 W2	3346	3346A
01 17 78PA03635 W2	3347	3347A

East Nickorick Drive		Storage Lot
11 16 85PA23921 W2	3400	3400A
10 16 85PA23921 W2	3401	3401A
09 16 85PA23921 W2	3402	3402A
08 16 85PA23921 W2	3403	3403A
07 16 85PA23921 W2	3404	3404A
06 16 85PA23921 W2	3405	3405A
05 16 85PA23921 W2	3406	3406A
04 16 85PA23921 W2	3407	3407A
03 16 85PA23921-1 W2	3408	3408A
2 16 85PA23921- W2	3409	3409A
01 16 85PA23921 W2	3410	3410A
<hr/>		
11 15 78PA17502 W2	3411	
10 15 78PA17502 W2	3412	
09 15 78PA17502 W2	3413	
08 15 78PA17502 W2	3414	
07 15 78PA17502 W2	3415	
6 15 78PA17502	3416	
05 15 78PA17502 W2	3417	

04 15 78PA17502 W2	3418
03 15 78PA17502 W2	3419
02 15 78PA17502 W2	3420
01 15 78PA17502 W2	3421
12 14 77PA19095 W2	3422
11 14 77PA19095 W2	3423
10 14 77PA19095 W2	3424
09 14 77PA19095 W2	3425
08 14 77PA19095 W2	3426
07 14 77PA19095 W2	3427
06 14 77PA19095 W2	3428
05 14 77PA19095 W2	3429
04 14 77PA19095 W2	3430
02 14 77PA19095 W2	3431
01 14 77PA19095 W2	3432
11 13 77PA19095 W2	3433
10 13 77PA19095 W2	3434
09 13 77PA19095 W2	3435
08 13 77PA19095 W2	3436

07 13 77PA19095 W2	3437
06 13 77PA19095 W2	3438
05 13 77PA19095 W2	3439
04 13 77PA19095 W2	3440
03 13 77PA19095 W2	3441
02 13 77PA19095 W2	3442
01 13 77PA19095 W2	3443
24 12 73PA12851 W2	3444
23 12 73PA12851 W2	3445
22 12 73PA12851 W2	3446
21 12 73PA12851 W2	3447
20 12 73PA12851 W2	3448
19 12 71PA09134 W2	3449
18 12 71PA09134 W2	3450
17 12 71PA09134 W2	3451
16 12 71PA09134 W2	3452
15 12 71PA09134 W2	3453
14 12 68PA10331 W2	3454
13 12 68PA10331 W2	3455

12 12 68PA10331 W2	3456
11 12 68PA10331 W2	3457
10 12 68PA10331 W2	3458
09 12 68PA10331 W2	3459
08 12 68PA10331 W2	3460
07 12 68PA10331 W2	3461
06 12 68PA10331 W2	3462
05 12 68PA10331 W2	3463
04 12 67PA09845 W2	3464
03 12 67PA09845 W2	3465
02 12 67PA09845 W2	3466
01 12 67PA09845 W2	3467
22 11 67PA09845 W2	3468
21 11 67PA09845 W2	3469
20 11 67PA09845 W2	3470
19 11 67PA09845 W2	3471
18 11 67PA09845 W2	3472
17 11 67PA09845 W2	3473
16 11 67PA09845 W2	3474

15 11 67PA09845 W2	3475
14 11 66PA12689 W2	3476
13 11 66PA12689 W2	3477
12 11 66PA12689 W2	3478
11 11 66PA12689 W2	3479
10 11 66PA12689 W2	3480
09 11 66PA12689 W2	3481
08 11 66PA12689 W2	3482
07 11 66PA12689 W2	3483
06 11 65PA15785 W2	3484
05 11 65PA15785 W2	3485
04 11 65PA15785 W2	3486
03 11 65PA15785 W2	3487
02 11 65PA15785 W2	3488
01 11 65PA15785 W2	3489

West Nickorick Drive	
01 01 66PA12689 W2	3500
02 01 66PA12689 W2	3501
03 01 66PA12689 W2	3502
04 01 66PA12689 W2	3503
05 01 66PA12689 W2	3504
06 01 65PA15785 W2	3505
07 01 65PA15785 W2	3506
08 01 65PA15785 W2	3507
09 01 65PA15785 W2	3508
10 01 65PA15785 W2	3509
11 01 65PA15785 W2	3510
12 01 66PA12689 W2	3511
13 01 66PA12689 W2	3512
14 01 66PA12689 W2	3513
15 01 67PA10513 W2	3514
16 01 67PA10513 W2	3515
17 01 67PA10513 W2	3516
18 01 67PA10513 W2	3517
19 & 20 01 84PA23167 W2	3518

21 01 84PA23167 W2	3519
22 01 84PA23167 W2	3520
23 01 84PA23167 W2	3521
24 01 67PA10513 W2	3522
25 01 68PA10724 W2	3523
26 01 68PA10724 W2	3524
01 02 68PA10724 W2	3525
02 02 68PA10724 W2	3526
03 02 68PA10724 W2	3527
04 02 68PA10724 W2	3528
05 02 68PA10724 W2	3529
06 02 68PA10724 W2	3530
07 02 68PA10724 W2	3531
09 02 68PA10724 W2	3532
10 02 68PA10724 W2	3533
11 02 68PA10724 W2	3534
12 02 68PA10724 W2	3535
13 02 71PA09135 W2	3536
14 02 71PA09135 W2	3537

15 02 71PA09135 W2	3538
16 02 71PA09135 W2	3539
17 02 71PA09135 W2	3540
18 02 71PA09135 W2	3541
19 02 71PA09135 W2	3542
20 02 71PA09135 W2	3543
21 02 71PA09135 W2	3544
22 02 71PA09135 W2	3545
01 03 77PA19094 W2	3546
02 03 77PA19094 W2	3547
03, PT 04 03 77PA19094 W2	3548
04 03 77PA19094 W2	3549
05 03 77PA19094 W2	3550
06 03 77PA19094 W2	3551
09 03 77PA19094 W2	3552
10 03 77PA19094 W2	3553
11 03 77PA19094 W2	3554
12 03 77PA19094 W2	3555
01 04 77PA19094 W2	3556

02 04 77PA19094 W2 3557

03 04 77PA19094 W2 3558

04 04 77PA19094 W2 3559

Schitka Beach Drive	
01 01 68PA06713 W2	3600
02 01 68PA06713 W2	3601
03 01 68PA06713 W2	3602
04 01 68PA06713 W2	3603
05 01 68PA06713 W2	3604
06 01 68PA06713 W2	3605
07 01 68PA06713 W2	3606
08 01 68PA06713 W2	3607
09 01 68PA06713 W2	3608
10 01 68PA06713 W2	3609
12 01 68PA15104 W2	3610
13 01 68PA15104 W2	3611
14 01 68PA15104 W2	3612
15 01 68PA15104 W2	3613
16 01 68PA15104 W2	3614
17 01 68PA15104 W2	3615
18 01 68PA15104 W2	3616
19 01 68PA15104 W2	3617
20 01 68PA15104 W2	3618

21 01 72PA10309 W2	3619
22 01 72PA10309 W2	3620
23 01 72PA10309 W2	3621
24 01 72PA10309 W2	3622
25 01 72PA10309 W2	3623
26 01 72PA10309 W2	3624
27 01 72PA10309 W2	3625
28 01 72PA10309 W2	3626
29 01 72PA10309 W2	3627
30 01 72PA10309 W2	3628
31 01 77PA00341 W2	3629
32 01 77PA00341 W2	3630
33 01 77PA00341 W2	3631
34 01 77PA00341 W2	3632
35-PT 36 01 77PA00341 W2	3633
PT 36-37 01 77PA00341 W2	3634
38 01 77PA00341 W2	3635
39 01 77PA00341 W2	3636
40 01 77PA00341 W2	3637

41 01 77PA00341 W2	3638
42 01 77PA00341 W2	3639
01 02 77PA00341 W2	3640
02 02 77PA00341 W2	3641
03 02 77PA00341 W2	3642
04 02 77PA00341 W2	3643
05 02 77PA00341 W2	3644
06 02 77PA00341 W2	3645
07 02 77PA00341 W2	3646
08 02 88PA01492 W2	3647
09 02 88PA01492 W2	3648
10 02 88PA01492 W2	3649
11 02 88PA01492 W2	3650

First Point Beach Drive		Storage Lot
07 02 66PA04162 W2	3800	3800A
06 02 66PA04162 W2	3801	3801A
05 02 66PA04162 W2	3802	3802A
04 02 66PA04162 W2	3803	3803A
03 02 66PA04162 W2	3804	3804A
02 02 66PA04162 W2	3805	3805A
01 02 66PA04162 W2	3806	3806A
BLOCK C 66PA04162 W2	3807	3807A
22 01 & Block D 66PA04162 W2	3808	3808A
21 01 66PA04162 W2	3809	3809A
20 01 66PA04162 W2	3810	3810A
19 01 66PA04162 W2	3811	3811A
18 01 66PA04162 W2	3812	3812A
17 01 66PA04162 W2	3813	3813A
16 01 66PA04162 W2	3814	3814A
15 01 66PA04162 W2	3815	3815A
14 01 66PA04162 W2	3816	3816A

13 01 66PA04162 W2	3817	3817A
12 01 66PA04162 W2	3818	3818A
11 01 66PA04162 W2	3819	3819A
10 01 66PA04162 W2	3820	3820A
09 01 66PA04162 W2	3821	3821A
08 01 66PA04162 W2	3822	3822A
07 01 66PA04162 W2	3823	3823A
06 01 66PA04162 W2	3824	3824A
05 01 66PA04162 W2	3825	3825A
04 01 66PA04162 W2	3826	3826A
03 01 66PA04162 W2	3827	3827A
02 01 66PA04162 W2	3828	3828A
01 01 66PA04162 W2	3829	3829A
BLOCK B 66PA04162 W2	3830	3830A

RM of Hoodoo No 401

From: Danica Bouvier [REDACTED]
Sent: May 16, 2022 1:43 PM
To: rm401@sasktel.net
Cc: Rob Harasymchuk; Janice Harasymchuk
Subject: ATTN: RM Hoodoo Council, RE: Pasture Rental Request

Importance: High

ATTN: RM of Hoodoo Council,

Please consider the following proposal from Rob and Janice Harasymchuk:

Now that the RM of Hoodoo has purchased the parcel, located at NE 28-40-27 W2, we would like to continue renting the 11 acres of pasture that was originally owned by [REDACTED] for \$20.00 per acre.

As you are aware, the majority of that parcel is covered in water, the area we were renting is the Northern most part of the ¼.

Please consider this our formal request and look forward to your response.

Thank you,

Rob Harasymchuk
[REDACTED]

Rural Municipality of Hoodoo No.401 Report

For: RM of Hoodoo - council
Date: May 31, 2022
From: Ashley Pfeiffer
Title: Vehicle/Equipment Decals

Options:

1. Receive & file
2. That Council approves the purchase of the decals from Aurora Sign Works.
3. Other (Council)

Background: Most municipalities in the area have their Municipalities logo on their vehicles and equipment. This will help ratepayers identify our vehicles/employees and help with theft (if a vehicle/equipment gets stolen).

Discussion: Does the RM want decals on RM vehicles and equipment? If so, which ones?

Crew Trucks – 4 (8 decals)
Graders – 3 (6 decals)
Tractors – 2 (4 decals)
Garbage Truck – 1 (2 decals)

Keep in mind, these decals are not very easy to remove. If there is equipment that we are planning on selling soon, best we do not put decals on the same. Do we want to order a couple extra for future equipment?

Financial Implications:

Decal 12 inches \$12.15 each
Decal 16 inches, \$20.25 each
Decal 18 inches, \$25.65 each

Depend on the size and quantity, the cost can range anywhere from \$300.00 to \$650.00, plus taxes.

Attachments: Quote

Conclusion: Having marked equipment can provide a sense of comfort to ratepayers, knowing that our crew is out patrolling the RM and lake.

Respectfully submitted,

Ashley Pfeiffer



Ph/Fax: 306-233-4782
Email: aurorasignworks@sasktel.net
www.aurorasignworks.com

May 20, 2022

RM of Hoodoo #401 Decal costs based on 24 decals per size

Decal 12 inches \$12.15 each

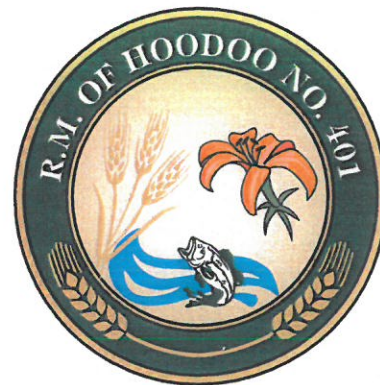
Decal 16 inches, \$20.25 each

Decal 18 inches, \$25.65 each

Decals are printed and laminated for extra durability.

You may also mix sizes and quantities to best suit the equipment decal is being installed on.

Thank you
Albert Venne
asw 306-233-4782



Rural Municipality of Hoodoo No.401 Report

For: RM of Hoodoo - council

Date: May 25, 2022

From: Ashley Pfeiffer

Title: Trail Cameras – Weir

Options:

1. Receive & file
2. That Council approves the purchase of trail cameras to monitor the weir.
3. Other (Council)

Background: There has been reports of people removing rocks from the weir to lower the level of the lake. Having trail cameras to monitor the weir would help assist identifying who is altering the weir. The recommended trail cameras have the capability to send the pictures immediately to a phone (foreman and/or assistant foreman).

Discussion: There is two cameras that were recommended:

1. Stealth Cam Reactor Cellular Trail Camera - \$249.99, 4.3/5 stars, 100ft detection range, 0.4 second trigger speed. 3 plan options:
 - a. Unlimited photos, \$180/year or \$20/month
 - b. 2,000 photos, \$96/year or \$10/month
 - c. 600 photos, \$48/year or \$5/month
2. Tactacam Reveal X Cellular Trail Camera - \$179.99, 4.3/5 stars, 96ft detection range, Still and Video options. 3 plan options:
 - a. Pro Plan: unlimited photos, \$120/year or \$13/month, additional camera for \$12/month or \$96/year
 - b. Intermediate Plan: 500 Photos, \$85/year or \$8/month, additional camera for \$7.50 a month or \$75/year
 - c. Starter Plan, 250 photos, \$55/year or \$5/month, Additional camera for \$5/month or \$55/year
 - d.

Both cameras run off AA batteries, there is a small solar panel you can get to hook up to the camera for \$89.99, this would be a good idea if we want to use the cameras in winter as the batteries usually freeze.

Financial Implications: Upfront cost, monthly or annual fees.

Attachments: N/A

Conclusion: Is it necessary to have cameras monitoring the Weir? Is there somewhere else we could use the cameras in winter months?

Respectfully submitted,

Ashley Pfeiffer



CELLULAR CAMERAS (/CAMERAS/CELLULAR-TRAIL-CAMERAS/)
REACTOR

★★★★★ 4.7 (34) Write a review

SKU: STC-RATW

The Reactor is a 26MP trail camera with a quick trigger speed of 0.4 seconds, and 100ft NoGlo infrared detection range.

CAMERA SPECS

• Photo Resolutions	26MP
• Video Resolutions	Low 1280×720 / High 1920×1080
• Day / Night Max Res	1080
• Upload Resolutions	720P / 1080P
• LED Flash	42pcs 940nm
• Trigger Speed	0.4 seconds
• Detection & IR Range	100 ft
• PIR Combo Mode	Included
• Burst Mode	1-9 images per triggering
• Recovery time	1 – 59 sec / 1- 59 min
• Image Stamp	Time / Date / Moon / Camera
• SD Card Support	Up to 32GB
• PIR and IR Array	“No Glare” Matte
• Batteries Required	8 AA
• External power jack	SOLPAK solar battery back (Not Included)

MONTHLY

Stealth Cam

INCLUDES ONE YEAR OF CLOUD STORAGE

FREE	30 days (Card required)
\$5.00/mo	600 Photos* (50MB)
\$10.00/mo	2,000 Photos* (100MB)
\$20.00/mo	Unlimited Photos
\$50.00/mo	Bundle Pro <ul style="list-style-type: none">• 3 Cameras Included• 36,000 Photos*• \$5/Ea Addtl. Camera
\$0.10/ea	HD Photo Download
\$0.25/ea	Video Download

ANNUAL

BEST VALUE!

PRE-PAID INCLUDES ONE YEAR OF STORAGE

FREE	30 days (Card required)
\$4.00/mo	600 Photos* (50MB)
\$8.00/mo	2,000 Photos* (100MB)
\$15.00/mo	Unlimited Photos
\$40.00/mo	Bundle Pro <ul style="list-style-type: none">• 3 Cameras Included• 36,000 Photos*• \$5/Ea Addtl. Camera
\$0.10/ea	HD Photo Download
\$0.25/ea	Video Download



REVEAL X

★★★★☆ 83 REVIEWS ()

CELLULAR CAMERA

Tactacam's REVEAL X Cellular Camera is the ultimate remote scouting tool. The camera is ideal for locations with limited access or to put on your hunting properties. Start seeing the action as it's happening even when you're not in the woods!

The REVEAL X Cellular Camera is not only small and discreet, but powerful enough to handle the extreme outdoor weather. Its fast trigger and low glow infrared will freeze the action day or night without spooking wildlife.

CAMERA FEATURES

- LTE / 4G Wireless Module
- Sub 1/2s Trigger Speeds
- Adjustable Night Illumination at 96+ft
- Detect animals at 96+ft
- Image on Demand with HD photo download request from APP
- Requires 12 AA Batteries
- IP66 Waterproof Certified
- External Port for Solar Panel
- One Year Warranty
- In-house Customer Service
- USA developed and supported app

CELLULAR FUNCTIONS

On-board Wi-Fi connects to APP for simple set-up and live view option with instant image capture

Operates on Verizon or AT&T Nationwide 4G LTE Network

LED indicator showing signal strength and battery level

- Uploads thumbnail images with HD image requests
- Create and manage pictures in folders
- Month-to-Month Data plans
- No Contracts/Activation fees
- Activate cameras only when you need them
- Easy to use mobile app with daily camera status reports
- Requires Full Size Class 10 U3 SD Card, 16GB-32GB

DATA PLANS



COMPARISON CHART

ALL PRICING IN USD \$

PRO PLAN UNLIMITED

NO ACTIVATION FEES

\$120 YEARLY
\$10 A MONTH - SAVING OF 23%

\$13 MONTHLY

ADDITIONAL CAMERAS

Monthly: Add a camera for \$12 per month
Yearly: Add a camera for \$96 per year

INTERMEDIATE PLAN 500 PHOTOS

NO ACTIVATION FEES

\$85 YEARLY
\$7.00 A MONTH - SAVING OF 11.5%

\$8 MONTHLY

ADDITIONAL CAMERAS

Monthly: Add a camera for \$7.50 per month
Yearly: Add a camera for \$75 per year

STARTER PLAN 250 PHOTOS

NO ACTIVATION FEES

\$55 YEARLY
\$4.50 A MONTH - SAVING OF 8.3%

\$5 MONTHLY

ADDITIONAL CAMERAS

Monthly: Add a camera for \$5 per month
Yearly: Add a camera for \$55 per year

Rural Municipality of Hoodoo No.401 Report

For: RM of Hoodoo - council

Date: May 24, 2022

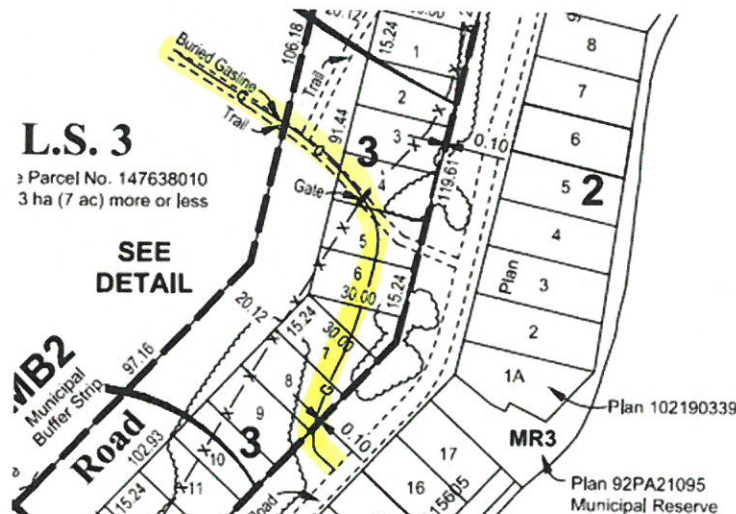
From: Ashley Pfeiffer

Title: Gas Line – Balone Storage Lots

Options:

1. Receive & file
2. That Council approves and pays for the relocation of the SaskEnergy Line.
3. That Council approves the affected lots to be given at a discounted lease price.
4. Other (Council)

Background: Balone beach storage lots became available last fall. Less than half of the lots are currently leased. There is a gas line that runs through lots 4 to 8. This is the main line that runs up to Domremy Beach. They are not able to build their desired garages/shops as the line runs right through the middle of the lots. One of the potential Lessees had contacted SaskEnergy for a quote to move the line.



Discussion: Of the 5 lots that the gas line runs across, 3 have already been leased. The remaining two potential lessors have both put down deposits but will not commit to the lease unless the line is moved.

Financial Implications: The quote provided states the estimated cost to move the line is \$17,000.00 plus GST for summer conditions. The recovery of the two leases is \$23,037.00. Should the RM pay to move the line and the two leases be completed, the difference would be \$5,187.00. Municipal taxes on any future buildings will also be lost as only the primary lot (directly across) can be built on, and the RM would have to continue to pay the school taxes.

Attachments: Two ratepayer emails, quote from SaskEnergy

Conclusion: If the RM does not move the line, the two lots most likely not be leased and the lots will remain empty. The RM may not recover their costs on the two lots.

Respectfully submitted,

Ashley Pfeiffer

rm401admin@sasktel.net

From: [REDACTED]
Sent: April 29, 2022 9:02 AM
To: RM401admin@sasktel.net
Subject: [REDACTED]

Attn Catherine

As per our telephone conversation regarding the cost to reroute the gas line from Sask Energy. I believe the cost to lease the lots should be the same for all short of the cost to remove necessary trees and rock. I am not interested in leasing the lot because of the cost to move the gas line.

I remain

[REDACTED]

RM of Hoodoo No 401

From: [REDACTED]
Sent: April 26, 2022 2:27 PM
To: rm401@sasktel.net
Subject: Fwd: FW: WR331502 Natural Gas Line Alteration - Balone Beach, Wakaw Lake
Attachments: 331502 Sketch for Customer.pdf; WR331502 [REDACTED] - QUOTE.pdf

As per our telephone conversation find attached the cost to reroute the gas line. The cost to lease the lots should be the same for all short of the cost to remove necessary trees and rock. I am not interest in leasing the lot because of the cost to move the gas line.

I remain
[REDACTED]
[REDACTED]
[REDACTED]

Sent from myMail for iOS

----- Forwarded message -----

From: Brent Fetter <BFetter@saskenergy.com>
To: [REDACTED]
Date: Monday, April 25, 2022, 9:26 AM -0600
Subject: FW: WR331502 Natural Gas Line Alteration - Balone Beach, Wakaw Lake

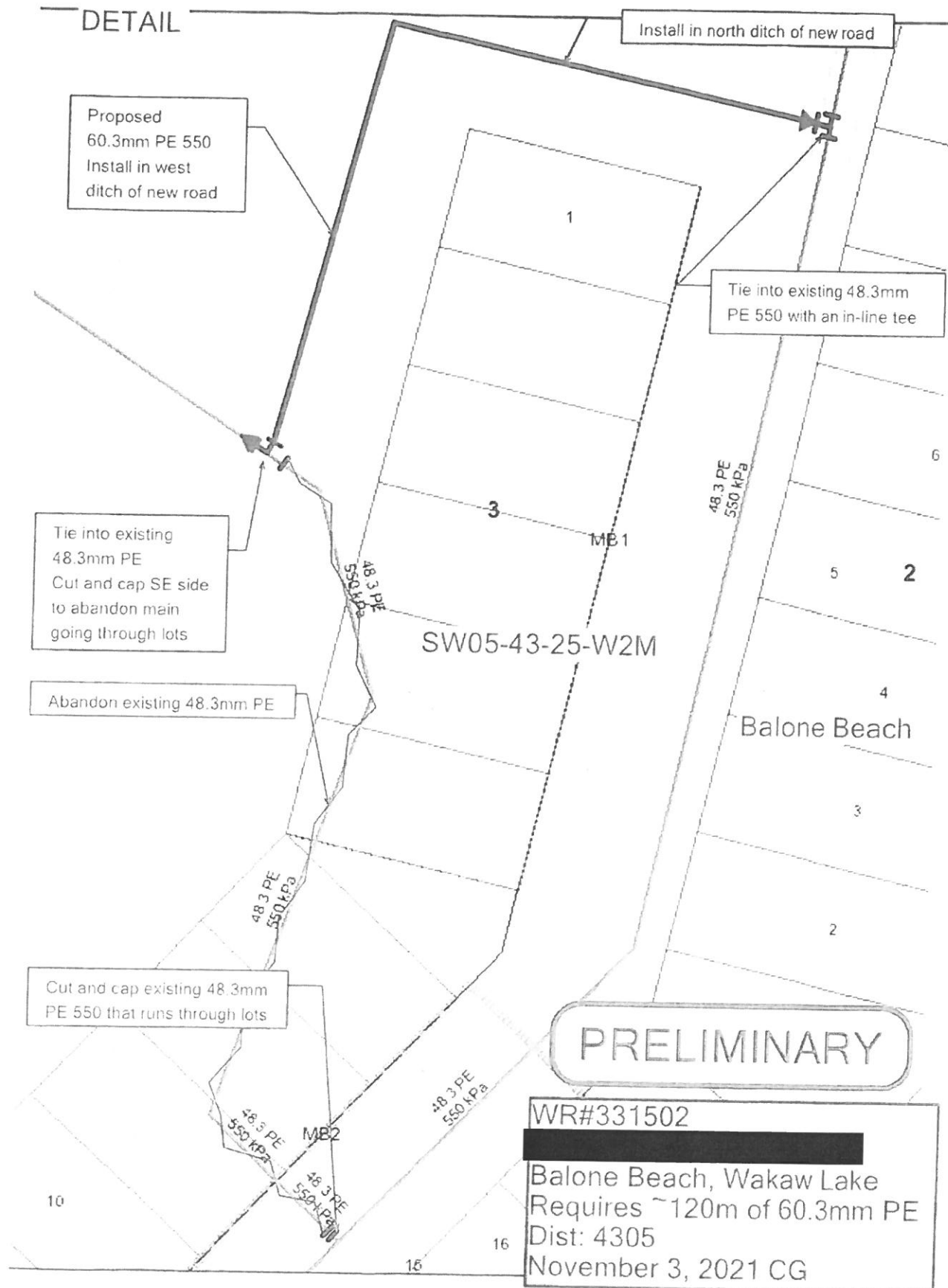
From: Jeff Schewaga <jschewaga@saskenergy.com>
Sent: Monday, April 25, 2022 8:15 AM
To: Brent Fetter <BFetter@saskenergy.com>
Subject: FW: WR331502 Natural Gas Line Alteration - Balone Beach, Wakaw Lake

Brent

As discussed.

Thanks

DETAIL





Offer of Service

WR# 331502

November 4, 2021



Delivered by email to: 

Dear 

As per your request, SaskEnergy has completed an estimate to alter the existing natural gas pipeline at SW-05-43-25-W2, Balone Beach on Wakaw Lake to remove the pipeline from Lots 4-7 Block 2.

Construction includes the installation of 120 meters of 60.3mm PE pipe. The existing pipe will be cut, capped, made safe, and abandoned.

Your Contribution

The estimated cost to perform this work is **\$ 17,000.00 (plus GST) under summer conditions or \$ 32,000.00 (plus GST) under winter conditions. This is an estimated cost only.** SaskEnergy will invoice actual as-built costs up to 20% higher than estimated costs (pre-GST) upon completion. Costs have been estimated based on the information you supplied to SaskEnergy and based on SaskEnergy performing all gas main lowerings and alterations at one time. SaskEnergy reserves the right to update estimated costs if the scope of work changes during the project.

Payment options are outlined in the attached Customer Confirmation Form.

Your total customer contribution has been calculated for both summer and winter conditions. If you do not want to incur the costs associated with installation of your service in winter conditions, you can accept this offer with this year's summer pricing and decline winter pricing. If you decline winter pricing, work will be deferred until spring of 2022 in the event that winter conditions are expected or become likely, in SaskEnergy's sole discretion.

General Servicing Conditions

All Services are subject to SaskEnergy's Terms & Conditions of Service Schedule, which is available online at saskenergy.com. All capitalized terms in this letter shall have the meaning given to them in SaskEnergy's Terms & Conditions of Service Schedule, unless otherwise defined herein.

This offer is open for acceptance until December 1, 2021.

This estimate assumes the information provided by you is correct, that there are no further developments or information which would cause us to vary our preliminary opinion, and nothing out of the ordinary is encountered in the course of completing this project. It assumes that native backfill can be used and that all requisite consents and approvals can be obtained.

saskenergy.com

1

This offer is based on:

- A. "You" or the "Customer" meeting the following conditions:
- All Customer notification, documentation and information requirements outlined in the *Project Documentation and Requirements* section below have been provided.
 - Customer has facility installation route at final grade, clear of obstructions, and ready for service. (see site readiness checklist on saskenergy.com)
- B. The following additional conditions:
- SaskEnergy is able to obtain all required permits, licenses, government approvals, easements and consents from third parties.
 - Native material can (in SaskEnergy's opinion) be used for backfill of all excavations.
 - Winter conditions exist when there is snow, or the ground is otherwise likely to be frozen, in SaskEnergy's sole discretion.

These conditions are conditions precedent to the contract, are for the sole benefit of SaskEnergy, and may be waived in writing by SaskEnergy. Expected time frames are as explained below. If these conditions are not met at the time work is to proceed, SaskEnergy may treat the contract as at an end, without further obligation to the customer. All payments hereunder shall be returned, less a charge for services provided on a Variable Charge Basis. In the event SaskEnergy waives a condition precedent, and elects to proceed, SaskEnergy may delay construction until the condition is addressed. SaskEnergy may provide you with a deadline by which the condition must be met. SaskEnergy shall have the right but no obligation to perform minor Customer obligations hereunder. In the event native backfill is not suitable, as determined by SaskEnergy, SaskEnergy may provide the same at its discretion and the Customer shall be responsible for additional costs on a Variable Charge Basis.

In the event an accepted offer is not received by the date provided, no binding contract shall exist.

SaskEnergy reserves the right to determine the timing of the installation of Facilities when by reason of weather, conditions of excavation, and/or other circumstances beyond its control, SaskEnergy deems it inadvisable to install Facilities.

To facilitate compliance with The Occupational Health and Safety (Prime Contractor) Regulations the customer shall be responsible for:

- (1) providing SaskEnergy with temporary workspace, under the sole control of SaskEnergy, fifteen (15) metres from the existing and any proposed pipeline route on either side, or such other distance as SaskEnergy may reasonably direct, cordon off or barricade for the duration of the work (up to 30 metres from the edge of the pipeline, or easement); and
- (2) ensuring that all construction and other work remains outside of the temporary workspace until completion of the work, unless otherwise permitted by SaskEnergy.

This estimate assumes the information provided by you is correct, that there are no further developments or information which would cause us to vary our preliminary opinion, and nothing out of the ordinary is encountered in the course of completing this project. It assumes that native backfill can be used and that all requisite consents and approvals can be obtained.

Project Documentation and Requirements

1. Please complete and return the attached Customer Confirmation Form.
2. Once SaskEnergy receives the completed Customer Confirmation Form, any approvals that may be required for the work to begin will be submitted by SaskEnergy to the appropriate stakeholders. Approvals may include, but are not limited to, the following:
 - Municipal approvals (RM, City and/or Town)
 - Easement approvals
 - Crossing approvals (highway, railway, utility or other third party)
 - Environmental/heritage approvals

Depending on the type of approvals required, the start of the project could be delayed. Easement, highway, or railway approvals can take, in some instances, several months to obtain.

3. After obtaining all approvals and receiving the above required information, your file will be added to SaskEnergy's schedule of upcoming construction projects. Installation timelines vary by area and time of year. They could be approximately two months or more from the time the file is placed on the schedule. In order to better secure a place in the 2022 construction season schedule, please execute and return the attached Customer Confirmation Form as soon as possible.

In recent years, projects of this type have taken an average of 90 calendar days to complete once SaskEnergy has received this signed agreement. If work proceeds similar to recent years, installation should occur in February 2022 under winter conditions. If you do not chose to proceed with winter construction, our project will be deferred until the spring 2022 and completed under frost-free conditions. **This completion timeline is an estimate and shall not be binding on SaskEnergy.**

By accepting this offer, you agree to execute and deliver such further documents and consents and do such further acts and things as SaskEnergy may reasonably request to evidence, carry out and give full effect to the terms, conditions, intent and meaning of this letter.

If you have any questions or require additional information, please contact me at the number listed below.

Sincerely,

Jeff Schewaga
Business Supervisor
SaskEnergy
3855 – 5th Ave East, Prince Albert, SK S6W 5S2
p. 306.953.8323 | c. 306.961.2609 | f. 306.922.8533
jschewaga@saskenergy.com | saskenergy.com

This estimate assumes the information provided by you is correct, that there are no further developments or information which would cause us to vary our preliminary opinion, and nothing out of the ordinary is encountered in the course of completing this project. It assumes that native backfill can be used and that all requisite consents and approvals can be obtained.



WR# 331502

November 4, 2021

Customer Confirmation Form – Summer 2022 or Winter 2022

To confirm your acceptance of SaskEnergy's Offer of Service, please complete, sign and return this form. SaskEnergy will invoice \$6,300.00 upon receipt of this completed form.

The total estimated cost to perform this work is \$17,000.00 (plus GST) for summer construction and \$32,000.00 (plus GST) for winter conditions. SaskEnergy will invoice actual as-built costs up to 20% higher than estimated pre-GST less any pre-payment upon project completion

I am willing to incur the cost to proceed under winter conditions (please circle one): Yes No

By deferring any portion of payment until after construction (an "extension of credit"), and by my signature below, I hereby authorize SaskEnergy to complete a credit check. Credit check(s) shall include, without limitation, the acquisition, retention and review of a credit report from a credit reporting agency. This credit report will contain credit information, personal information or both. I acknowledge that SaskEnergy may require consent pursuant to The Credit Reporting Act, and I hereby consent to SaskEnergy obtaining and utilizing a credit report in connection with the extension of credit to myself and/or the collection of any resulting debt. No binding contract shall exist until credit is reviewed and approved by SaskEnergy, in SaskEnergy's sole discretion. SaskEnergy may, but shall not be required to, delay scheduling of work until payments due on execution of this agreement are received.

Customer Information (Please Print)

Name (print) _____ Company _____

Date of Birth (mm/dd/yy) ____/____/____

Second Identifier: _____

One of Driver's License No., Mother's Maiden Name, Health Services Number, CRA Business Number or Business Registry Number

Signed _____ Date _____

Please return to:
SaskEnergy Customer Service
Attention: Jeff Schewaga
3855 5th Ave East
Prince Albert, SK S6W 0A2
Fax: (306) 922-8533
E-Mail: jschewaga@saskenergy.com

Note: Once SaskEnergy's Facility alteration has been completed you may require written permission from SaskEnergy to proceed with your proposed work. If your work includes construction of a road, street, pathway, lane, parking area or is on behalf of a public utility, municipality or city please visit: www.saskenergy.com/safety/planningyourproject/crossingcoordination.asp for instructions on how to obtain required crossing permissions.

SaskEnergy's GST number is 119 429 751.

SaskEnergy.com

Rural Municipality of Hoodoo No.401 Report

For: RM of Hoodoo - council

Date: May 19, 2022

From: Ashley Pfeiffer

Title: Employee Training

Options:

1. Receive & file
2. That Council approves the required training for employees
3. Other (Council)

Background: It was brought to our attention that most of the RM employees' certification on multiple courses has expired or is going to expiry shortly. It is OH&S regulations that all employees have current WHIMIS certification and it is recommended that it is renewed yearly. Ground Disturbance is required for anyone digging more than 6 inches. Chainsaw safety is required for anyone operating a chainsaw. Most of the employees First Aid Training has expired.

Discussion: WHIMIS, Ground Disturbance, and Chainsaw safety are offered as online classes through Trinity Safety & Training Inc. The employees will separately spend a day in the office taking the three courses online during work hours. The recommended time for the three classes combined is 9 hours. We are coordinating a day with Doug Penner for First Aid Training.

Financial Implications: 9 employees

WHIMIS - $\$29.99 \times 9 = \269.91

Ground Disturbance 201 (Joe has already) - $\$94.95 \times 8 = \759.60

Chainsaw Safety - $\$79.99 \times 9 = 719.91$

Total: 1,749.42 plus applicable taxes

First Aid Training – We are still working on who needs recertification and who needs the full course. Do we want all of our guys to have first aid or just some?

Attachments: NA

Conclusion: This training is required for all RM outside employees.

Respectfully submitted,

Ashley Pfeiffer

Rural Municipality of Hoodoo No.401 Report

For: RM of Hoodoo - council

Date: June 4, 2022

From: Ashley Pfeiffer

Title: Finning – GPS Tracking

Options:

1. Receive & file
2. That Council approves the upgrade of the satellite box to cellular box, and daily subscription at \$12.00 per month per machine.
3. That Council approves the upgrade of the satellite box to cellular box, and rapid reporting subscription at \$44.00 per month per machine.
4. Other (Council)

Background: Most of our equipment is equip with Vision Link GPS. This can provide either daily or minutely (rapid) reporting (fuel burn, idle time, run time and work time).

Discussion: This will show start up time, how long the graders were idling, tracking where the graders have gone that day and fuel consumption. This can be beneficial to both the foreman and office staff by showing where the graders have been and currently are, when they started up, and their fuel consumption. Rapid reports would be most beneficial in winter so office staff know where the graders are clearing roads without having to call. The reports will also help with verifying time sheets.

2 out of the 3 graders already have the cellular box installed, the third one has a satellite box. It would be best if it was upgraded to a cellular box as it provides quicker reporting and is cheaper to operate. We do not have a price for this but Finning can install it for us.

Financial Implications: Daily reporting is \$12.00 per machine, per month. If we want the rapid reporting, we would need to include the Cell Essentials (\$27.00) and Rapid Reporting (\$17.00) for each grader, the total is \$44.00 per machine, per month.

The three graders would be either \$36.00/month with daily or \$132.00/month with rapid reporting.

Attachments: Email from Dave Hamel

Conclusion: The GPS tracking would be beneficial in provided the foreman and office staff with useful information.

Respectfully submitted,

Ashley Pfeiffer

RM of Hoodoo No 401

From: Dave Hamel <Dave.Hamel@finning.com>
Sent: June 3, 2022 10:32 AM
To: rm401@sasktel.net
Subject: GPS tracking quote
Attachments: 20220603112727969.pdf

Hi Joe, attached is our pricing guide to use our Vision Link GPS.

Your oldest grader the 160M has a satellite box on it, the rest have a cellular box.

To most cost effective is the daily subscription. It will give you all the info you need, but runs 1 report a day. (fuel burn, idle time, run time, work time)

If you want rapid reporting. You will need to add on the Cell Essentials + rapid reporting. This will give you a report every 1-2 mins, showing where the grader all went that day.

We can add a cell box onto the 160M, if this is something you are interested in.

For the Daily it is \$12 per machine per month.

For the rapid reporting it would be \$44 per machine per month.

If you have any questions please let me know.

Dave Hamel

Product Support Sales Representative | Finning Canada (S01 Saskatoon)

Phone: +1 (306) 382-3550 | Fax: 306.384.2511 | Cell: +1 (306) 2299837

www.finning.ca | Dave.Hamel@finning.com

We care, we communicate, we take responsibility, we empower, we trust, we do our best.

This e-mail and any attachments may be confidential or legally privileged. If you received this message in error or are not the intended recipient, you should destroy the e-mail message and any attachments or copies, and you are prohibited from retaining, distributing, disclosing, or using any information contained herein. Please inform us of the erroneous delivery by return e-mail. Thank you for your cooperation.

Ce courriel et toute pièce jointe peuvent contenir des renseignements confidentiels, privilégiés ou légaux. Si cet envoi ne s'adresse pas à vous ou si vous l'avez reçu par erreur, vous devez le supprimer. Il est interdit de conserver, distribuer, communiquer ou utiliser les renseignements qu'il contient. Nous vous prions de nous signaler toute erreur par courriel. Merci de votre collaboration.

2022 CONNECTIVITY PRICING

SUBSCRIPTIONS MONTHLY

Cellular/Satellite	Monthly Rate
* Daily	\$12.00
Dual Mode Essentials	\$60.00

Cellular	Monthly Rate
Basic	\$17.00
* Essentials	\$27.00

Satellite	Monthly Rate
Basic	\$34.00
* Essentials	\$60.00

Legacy	Monthly Rate
Basic	\$34.00
Essentials	\$60.00

Locator	Monthly Rate
Daily (Cell or Sat)	\$12.00
Satellite - 6 Hr Reporting	\$24.00

Add-Ons	Monthly Rate
3PDATA	\$7.00
* Rapid Reporting	\$17.00
Load & Cycle Project	\$65.00
Advanced Productivity	\$65.00

Condition Monitoring	BCP	GCI
Basic	\$13.00	\$15.00
Essentials	\$15.00	\$18.00

*In addition to Basic or Essentials Subscription

HARDWARE - PARTS ONLY

Locator	Retail
PL131	\$530.00
PL161	\$130.00

Basic	Retail
PL243 (4G)*	\$455.00
*Includes Wiring Harness	

Pro	Retail
PL631	\$1,660.00
PL641V2 (4G)	\$1,025.00
PL542V2 (4G)*	\$705.00
PL542-14V2 Pin (4G)*	\$840.00
*Includes harnesses	

Elite	Retail
PLE631	\$2,355.00
PLE641	\$1,720.00
PLE683 (4G and Sat)	\$1,970.00
Dual Mode - Cell/Sat	

PERFORMANCE SOLUTIONS

FINNING CAT