



RURAL MUNICIPALITY OF HOODOO No. 401

Foreman – 1 Position Available

The Rural Municipality of Hoodoo No.401 is seeking to fill one Full-Time Annual Position as Foreman for the Municipality- Maintenance and road construction

Reporting directly to the Administrator, the successful candidate will meet the following criteria:

- Have knowledge of operating and servicing various equipment as required for the position tractor/mower, grader, semi/trailer, track-hoe, buggy, etc.
- Class 1A Driver's License
- Have working knowledge of grading techniques and road maintenance
- Have good organizational, communication and record keeping skills

Duties may include but not limited to:

- Meets with Council on a monthly basis
- Responsible to ensure that all roads are bladed on a priority basis, in a professional and safe manner as required by road conditions or as directed by Council
- To be a working Foreman and equipment operator when necessary
- Responsible for oversight of maintenance and repairs of equipment
- Tracking inventory
- Coordinating projects with Council and the Administrator
- Organize, supervise and assign employee schedules and tasks
- Work hours expected – 50 hours per week in summer and 40 hours per week in winter, Monday to Friday, possible weekends dependant on conditions and projects

Employment is to begin as soon as possible. The RM of Hoodoo offers a competitive wage, a comprehensive benefits package and the MEPP (Municipal Employee's Pension Plan).

Applicants are invited to submit a resumé including job-related safety courses and certificates achieved to:

RM of Hoodoo No. 401
Box 250 Cudworth SK , S0K 1B0

Fax: (306) 256-3281
Email: rm401admin@sasktel.net

Application Deadline: until Job is filled

Current driver's abstract and references will be required for those selected for an interview. All applications are appreciated, but only those selected for an interview will be contacted.